

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

August 25, 2021

MEMBERS PRESENT (Via Teleconference): M. Adler (joined at 6:37 pm), S. Appenrodt, J. Baker (Chair), I. Chan, B. Gomez, A. Juarez, S. Johnston (Vice Chair), N. Lacsamana, M. Lewis, M. Park, B. Randall

MEMBERS ABSENT: A. Barnes, A. Madrid

STAFF PRESENT: A. Rivas, J. Steketee, J. Brook

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair John Baker called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

4. APPROVAL OF MEETING MINUTES FROM JULY 28, 2021

Motion/Second: Park/Lacsamana

Ayes: Appenrodt, Baker, Chan, Gomez, Johnston, Lacsamana, Lewis, Park, Randall

Abstentions: Juarez

Noes: None

Absent: Adler, Barnes, Madrid

Mary Adler joined the meeting at 6:37 pm

5. PRESENTATION: BROWN ACT OVERVIEW

Katherine Tsou, Legal Counsel, Hanson Bridgett LLP, provided the presentation, which included information about exceptions to the Brown Act during the pandemic.

6. REPORT OF THE CHAIR

Chair Baker said he had no report.

7. SAMTRANS STAFF UPDATE

Ana Rivas, Director of Bus Transportation, reviewed the highlights of the staff report.

Meredith Park asked if there are any links to the SOS (SamTrans Operation Safety) Committee materials that could be shared with the community, and added that she

was working with the group GetonthebusRWC.org and would be willing to post a link on that website. Ms. Park also said she would like to share any observations from bus operators with the students in the schools. Ms. Rivas concurred that the operators are the “eyes and ears” of the District, and said she would like to do a presentation on the SOS (SamTrans Operation Safety) Committee at a future CAC meeting.

Chair Baker said the federal govt. extended the mask mandate to February Ms. Rivas said customers without masks on buses could be provided with a free mask by the operator.

Iris Chan asked in light of recent union disputes if there were currently enough bus operators. Ms. Rivas said that there had recently been a number of operators calling in sick, but that dispatchers were able to mitigate the situation with minimal service disruption.

8. CAC MEMBER COMMENTS/REQUESTS

Nancy Lacsamana said she was looking forward to hearing a Reimagine update. Jonathan Steketee, Manager, Operations/Bus, said they were working on the preferred alternative and the CAC would hear an update in October.

Ms. Chan said she takes Route 295 to work but not for her return trip since the new schedule is not convenient. She asked if Route 295 would have Saturday service as part of the proposed alternatives. Mr. Steketee said he would get back to her.

Vice Chair Scott Johnston said he rode Route 398 recently and felt the service was competitive with taxis and other airport services.

Ms. Park said her children recently started school. She noted her preference for the Route 295 schedule prior to 2014.

Michelle Lewis asked if a decision had been made on Route 292 going into San Francisco. Mr. Steketee said they were proposing to add Saturday and Sunday service to Route 295. He said they were recommending that Route 292 retain its service into San Francisco while potentially eliminating a few San Francisco stops and adding the Millbrae BART station. Ms. Lewis asked if they would retain the 7th Street and Mission Street stop. Mr. Steketee said he would propose keeping those stops.

Bianca Randall said she had been taking Route FCX (Foster City Express) five days a week. She said the operators were successful in enforcing the mask mandate. She noted that Wi-Fi is working on about half the time, which is an improvement over the prior month.

Mary Adler said she was looking forward to riding the bus to work once she returns to the office.

Chair Baker thanked Ms. Rivas for adjusting the schedule of the buses that serve South San Francisco High School.

9. SAMTRANS BOARD LIAISON REPORT

Chair Baker provided a summary of the August 4 Board meeting. Ms. Rivas said that SamTrans' good on-time performance is in part attributable to Transit Signal Priority (TSP). Ms. Lacsamana asked how TSP worked and Ms. Rivas said she would provide

more information. Mr. Steketee explained that as the bus approaches a green light, the system extends the green light if the bus is running behind.

10. NEXT MEETING

Chair Baker said that the next meeting will be held Wednesday, September 29, 2021 at 6:30 pm via Zoom teleconference (additional location, if any, to be determined).

11. ADJOURNMENT

The meeting adjourned at 7:32 pm.