

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
AUGUST 4, 2021**

MEMBERS PRESENT: J. Gee, C. Groom, R. Guilbault, R. Medina, D. Pine, J. Powell,
(Via Teleconference) P. Ratto (Vice Chair)

MEMBERS ABSENT: M. Fraser, C. Stone (Chair)

STAFF PRESENT: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair Peter Ratto called the meeting to order at 2:02 pm and led the Pledge of Allegiance.

2. ROLL CALL

Ms. Seamans confirmed that a quorum of the Board was present.

3. CONSENT CALENDAR

a. Approval of Minutes of the Board of Directors Meeting of July 7, 2021

b. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending June 30, 2021

c. Acceptance of Quarterly Fuel Hedge Update

d. Award of Contract to Provide On-call Ambassador Services – Approved by Resolution No. 2021-35

e. Information on Statement of Revenues and Expenses for the Period Ending June 30, 2021

Public Comment:

Michael Levinson, Paratransit Coordinating Council (PCC), asked if the PCC could be added to the list to receive updates on the ambassador program.

Motion/Second: Groom/Medina

Ayes: Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Fraser, Stone

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

- Roland said that people calling into the Zoom meetings get disconnected when the meetings begin.
- Davis Turner, Seamless Bay Area, said he supported the fare changes proposed by MTC (Metropolitan Transportation Commission).
- Adina Levin, Seamless Bay Area, noted that September would be Bay Area Transit Month, a region-wide celebration of public transit.
- Raayan Mohtashemi expressed his support of fare integration and other transit system integration measures.

- Adrian Brandt said he supported transit riders being able to move seamlessly throughout the region.
- Madeline expressed her support for the integrated seamless fare system.
- San Mateo County Community College District submitted a written comment in support of the rate restructuring through the Way2Go pass program.

5. REPORT OF THE CHAIR

There was no report.

6. REPORT OF THE GENERAL MANAGER/CEO

Carter Mau, Acting General Manager/CEO, noted that the report was in the packet.

He said that the known vaccination rate for SamTrans employees is 76 percent and that masks are now required indoors at facilities for all employees whether vaccinated or not per CDC (Centers for Disease Control and Prevention) guidelines.

He said he attended a memorial service at the SAP Center at San Jose for the VTA (Santa Clara Valley Transportation Authority) shooting victims.

He noted the formation of a mental health resource group for employees.

7. BOARD MEMBER REQUESTS/COMMENTS

There were no requests.

8. RECESS TO COMMITTEE MEETINGS

The Board meeting recessed to Committee meetings at 2:27 pm.

9. RECONVENE BOARD OF DIRECTORS MEETING

Vice Chair Ratto reconvened the Board meeting at 3:34 pm.

10. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Rose Guilbault reported on the following items:

SUBJECTS DISCUSSED:

- b. Accessible Services Update
- c. Paratransit Coordinating Council Update
- d. Citizens Advisory Committee Update
- e. Monthly Performance Report – June 2021

11. MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE

Director Josh Powell led the Board in voting on the following item:

ORDINANCE NO. 107:

- a. Authorizing Reclassifications, Title Changes, Modification, and Addition of Positions to the Table of Position Classifications --- *Approved Ordinance No. 107*

Motion/Second: Powell/Pine

Ayes: Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Fraser, Stone

12. MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT, AND SUSTAINABILITY COMMITTEE

Director Carole Groom led the Board in voting on the following item:

RESOLUTION:

- a. Approving Way2Go Pass Changes, Approving the Associated Title VI Analysis, Authorizing Extension of the Clipper START Regional Means-based Fare Pilot Program, and Updating the Fare Structure -- *Approved by Resolution No. 2021-36*

Motion/Second: Powell/Gee

Ayes: Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Fraser, Stone

Director Groom reported on the following item:

SUBJECT DISCUSSED:

- b. ECR Corridor Initiatives: Updates on Transit Signal Priority (TSP) and Bus Speed and Reliability Study

13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Groom reported on the following item:

SUBJECT DISCUSSED:

- a. State and Federal Legislative Update

14. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Vice Chair Ratto noted that the correspondence was in the packet (available online).

15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Vice Chair Ratto announced the time and location of the next meeting as Wednesday, September 1, 2021 at 2:00 pm, with teleconference or location details to be provided prior to the meeting.

16. GENERAL COUNSEL REPORT

Director Jeff Gee said that as a director on SamTrans and Caltrain, and as a Redwood City Councilmember, he would recuse himself on any actions for Item #16b.

Public Comment:

Roland said the Redwood City Council's actions concerning downtown Redwood City and Redwood Junction/North Fair Oaks should be reviewed.

Joan Cassman, Legal Counsel, said that following the two closed sessions, the Board would reconvene into open session to report any actions taken before recessing to the special meeting.

The Board convened into closed session at 3:43 pm.

a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Daniel Rodriguez v. San Mateo County Transit District, Case No. 19-CIV-06667

b. Closed Session: Conference with Real Property Negotiators

Property: Sequoia Station Shopping Center on El Camino Real in Redwood City, APN 052-550-010

District Negotiators: Carter Mau, April Chan, and Joan Cassman

Negotiating Parties: District and Lowe Enterprises

Under Negotiation: Price and Terms of Payment

The Board reconvened into open session at 4:41 pm.

Ms. Cassman noted that the Board completed discussion of two different matters in closed session. She said that regarding the first closed session on existing litigation in the employment disability case of Daniel Rodriguez versus the San Mateo County Transit District, the Board passed a motion to approve a settlement in the amount of \$700,000, with the District's total contribution equal to the self-insured retention under its employer liability insurance policy of \$300,000 and the balance covered by insurance.

Motion/Second: Gee/Pine

Ayes: Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Fraser, Stone

Ms. Cassman said that in regards to the second closed session matter involving real property negotiations related to the redevelopment of the Sequoia Station Shopping Center in Redwood City, there is no action to report.

17. ADJOURN

The meeting adjourned at 4:42 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.