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## AGENDA

### SAN MATEO COUNTY TRANSIT DISTRICT CITIZENS ADVISORY COMMITTEE (CAC) MEETING

Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos, CA 94070

WEDNESDAY, JUNE 26, 2019 – 6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda  
Public testimony by each individual speaker shall be limited to three (3) minutes
4. Approval of Meeting Minutes from May 29, 2019
5. Presentation: Express Bus Operations – Said El-Khatib
6. SamTrans Staff Update – Margo Ross
7. CAC Member Comments/Requests
8. Liaison Reports
  - a. SamTrans Board – Sonny Koya
  - b. Community Engagement Committee – Nancy Lacsamana
9. Next Meeting: Wednesday, July 31, 2019 at 6:30 pm, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA
10. Adjournment

**SamTrans Citizens Advisory Committee Members 2019:** Mary Adler, Steve Appenrodt, John Baker, Andrew Barnes (Vice Chair), Iris Chan, Jason Galisatus, Bob Gomez, Allie Juarez, Sonny Koya (Chair), Nancy Lacsamana, Michelle Lewis, Richard Pico

**Staff Liaison:** Margo Ross, Bus Transportation Director

**CAC Secretary:** Jean Brook

## INFORMATION FOR THE PUBLIC

If you have questions on the agenda, please contact the Acting District Secretary at 650.508.6279. Assisted listening devices are available upon request. Board and CAC agendas are available on the SamTrans website at [www.samtrans.com](http://www.samtrans.com).

### Date and Time of Board and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: First Wednesday of the month, 2:00 pm. SamTrans Citizens Advisory Committee: Last Wednesday of the month, 6:30 pm. Date, time, and location of meetings may be changed as needed.

### Location of Meeting

The San Mateo County Transit District Administrative Building is located at 1250 San Carlos Avenue, San Carlos, one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, 260, 295 and 398. [Map link](#)  
Additional transit information can be obtained by calling 1-800-660-4287 or 511.

### Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

### Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Cindy Gumpal at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com); or by phone at 650.508.6223, or TTY 650.508.6448.

### Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

# Draft

**SAN MATEO COUNTY TRANSIT DISTRICT  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)  
MEETING MINUTES**

**May 29, 2019**

**MEMBERS PRESENT:** M. Adler, J. Baker, A. Barnes (Vice Chair), I. Chan, J. Galisatus, B. Gomez, A. Juarez (left at 7:15 pm), S, M. Lewis, R. Pico

**MEMBERS ABSENT:** S. Appenrodt, Koya, N. Lacsamana

**STAFF PRESENT:** M. Ross, J. Epstein, J. Slavitt, J. Brook

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Vice Chair Andrew Barnes called the meeting to order at 6:30 pm and Bob Gomez led the Pledge of Allegiance.

**ROLL CALL**

CAC Secretary Jean Brook called the roll. A quorum was present.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**APPROVAL OF MEETING MINUTES FROM APRIL 24, 2019**

Motion/Second: Baker/Gomez

Ayes: Adler, Baker, Barnes, Chan, Gomez, Juarez, Lewis, Pico

Abstentions: Galisatus

Absent: Appenrodt, Koya, Lacsamana

**PRESENTATION: TA STRATEGIC PLAN**

Jessica Epstein, Government and Community Affairs Officer, gave a presentation on the TA Strategic Plan 2020-2024 outlining the core principles plus outreach strategies.

Michelle Lewis asked about the cost to use the upcoming US 101 express lanes facility. Ms. Epstein said that the new San Mateo County Express Lanes Joint Powers Authority will decide. She said that the lanes will be free for vehicles with three or more passengers and for buses. She added that the plan will be re-evaluated after five years take into account future changes.

Iris Chan asked when the planned survey would be available. Ms. Epstein said there would be a press release announcing the survey.

Mary Adler asked if there was a goal for lowering the number of solo drivers from the current rate of 70 percent. Ms. Epstein said that while the TA does not have control of the specific numbers, they can select projects that meet principles such as relieving traffic congestion Countywide.

John Baker asked about outreach aside from surveys. Ms. Epstein said that community outreach would also include in-person town halls and booths at farmers markets. He asked about grade separations happening now that high-speed rail has been put on hold. Joel Slavit, Manager, Programming and Monitoring, said that the TA was moving forward with grade separations with Measure A and Measure W funding.

Allie Juarez asked how CAC can help to promote surveys, attend town hall meetings and work with local companies to push surveys. Ms. Epstein said that they typically go through a city's chamber of commerce to push surveys to residents.

Richard Pico asked about finding a solution to the gap between need and funding availability. Ms. Epstein said that for many projects, there will be a solution. She gave the express lanes project as an example, which was the result of funding from multiple sources.

Jason Galisatus asked how revenue is calculated versus needs. Ms. Epstein said that there is no single vetting process. He asked how funding is allocated to different projects, and Ms. Epstein replied that they are developing a set of evaluation criteria.

*Allie Juarez left the meeting at 7:15 pm.*

#### **SAMTRANS STAFF UPDATE**

Margo Ross, Director of Bus Transportation, said the April performance statistics report was not yet available.

- On-time performance was 80 percent last month; 86 percent for North Base and 78 percent for South Base.
- SCX express service from Foster City to San Francisco would begin in June.
- SamTrans has found a company to translate the onboard courtesy messages into Spanish.
- On-demand service in Pacifica is going well, although there have been a few glitches with the app. She said they will test to see how far it goes in each direction.
- MBSC (miles between service calls) remains high.

Mr. Pico commented that the canned message on Route 398 played near the Hillsdale Shopping Center stop is very long, repetitious, and excessive. He noted that Route 253 and the ECR Rapid have been running on time.

#### Public Comment:

Andy Chow said that Route 398 arrived in San Francisco at 7<sup>th</sup> and Mission Streets 15 minutes earlier than scheduled, prompting the driver to say that she needed to wait 15 minutes at that timepoint. He said that off-peak (weekend) trips had a 10-minute layover in San Bruno

Mr. Chow said that Route 397 northbound is relatively empty until it reaches San Francisco Airport, where many passengers get on.

Vice Chair Barnes asked about who is using the on-demand service in Pacifica. Ms. Ross said that many seniors and Terra Nova High School students use the service. She said they are testing to see how the service will work for tourists and for other areas in the County.

### **CAC MEMBER COMMENTS/REQUESTS**

Mr. Gomez said that more bus shelters are needed in East Palo Alto.

Mr. Galisatus said he had heard from a rider that Route 274 leaves earlier than scheduled from Cañada College. Ms. Ross said that she would investigate.

Mary Adler commented on the correspondence.

Iris Chan requested a bus bench in San Mateo near Saratoga and Yates.

Ms. Lewis commended the operators on Route 292. She suggested updating the bus ad card advertising the CAC with a new photo. Ms. Ross said she would check on the cost with Marketing.

### **LIAISON REPORTS**

#### **SamTrans Board of Directors**

Mr. Baker said he attended the SamTrans Board meeting on May 1. He commented on the Adaptation and Resilience plan for the District, noting that it addresses how sea-level rise would affect North Base. He also reported that the Draft Short Range Transit Plan was discussed.

#### **Community Engagement Committee**

No report.

### **NEXT MEETING**

Vice Chair Barnes announced that the next meeting will be held June 26, 2019 at 6:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, CA.

### **ADJOURNMENT**

The meeting adjourned at 7:37 pm.