



BOARD OF DIRECTORS 2016

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GENERAL MANAGER/CEO

SamTrans Citizens Advisory Committee (CAC)  
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

## AGENDA

**MAY 25, 2016 - Wednesday**

**6:30 PM**

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
4. Approval of Meeting Minutes for April 27, 2016
5. Presentation – Preliminary Fiscal Year 2017 Operating Budget – Shannon Gaffney
6. Presentation – Preliminary Fiscal Year 2017 Capital Budget – Aandy Ly
7. Report of the Chair – Juslyn Manalo
8. SamTrans Staff Update – Ana Rivas
9. CAC Member Comments/Requests
10. Liaison Reports
  - a. SamTrans Board
  - b. SamTrans Accessibility Advisory Committee
11. Next Meeting: Wednesday, June 29, 2016 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
12. Adjournment

**CAC MEMBERS:** J. Baker, A. Barrios, Z. Fucini, J. Gamber, B. Gomez, B. Hasten, A. Jones, F. Liu, S. Koya, C. Laughon, J. Lee, J. Manalo (Chair), A. Merriman, D. Nelson, G. Wilson

## INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6279. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at [www.samtrans.com](http://www.samtrans.com).

### Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: First Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: Last Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

### Location of Meeting

The San Mateo County Transit District Administrative Building is located at 1250 San Carlos Avenue, San Carlos, one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, 260, 295 and 398. [Map link](#) Additional transit information can be obtained by calling 1-800-660-4287 or 511.

### Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

### Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com); or by phone at 650.508.6279, or TTY 650.508.6448.

### Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

Draft

**CITIZENS ADVISORY COMMITTEE (CAC)  
MINUTES OF MEETING – APRIL 27, 2016**

**COMMITTEE MEMBERS PRESENT:** J. Baker, A. Barrios, Z. Fucini, J. Gamber, B. Hasten, A. Jones, S. Koya, C. Laughon, J. Lee, F. Liu, J. Manalo (Chair), A. Merriman, D. Nelson, G. Wilson

**COMMITTEE MEMBERS ABSENT:** B. Gomez

**SAMTRANS STAFF PRESENT:** K. Cheema, C. Derwing, A. John, C. Lee (Hanson Bridgett), N. McKenna, J. Pabilona, A. Rivas, E. Rivas, A. Sayong (MV Transportation), J. Santos

Chair Juslyn Manalo called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Chair Manalo welcomed the new members.

**ELECTION OF VICE CHAIR**

Sonny Koya was elected vice chair.

Motion/Second: Manalo/Merriman

Ayes: Barrios, Fucini, Gamber, Hasten, Jones, Koya, Laughon, Lee, Liu, Merriman, Nelson, Wilson, Manalo

Absent: Baker, Gomez

**PUBLIC COMMENT**

Director Peter Ratto welcomed the new members. He said he hasn't seen this much turnover in years. Director Ratto thanked everyone for volunteering and taking their time to be on the CAC.

Laura Carapella, South San Francisco, said she has been riding for over 10 years and takes Route 292 into San Francisco. She is very happy with the service. The route stops at many locations that Bay Area Rapid Transit and Caltrain do not service.

Ms. Carapella said Operator 7008 on Route 292 at 7:10 a.m. out of South San Francisco is great. She thanked Mr. Koya for keeping riders informed on Route 292.

**APPROVAL OF THE MINUTES OF MARCH 30, 2016**

Motion/Second: Koya/Hasten

Ayes: Barrios, Fucini, Gamber, Hasten, Jones, Koya, Laughon, Lee, Liu, Merriman, Nelson, Wilson, Manalo

Absent: Baker, Gomez

John Baker arrived at 6:40 p.m.

## **PRESENTATION: BROWN ACT TRAINING**

Caroline Lee, Legal Counsel, Hanson Bridgett, reported:

- Who's Who and Why: Committee membership expresses views of passengers – good and bad.
- A meeting is a majority of members.
- What is not a Meeting
  - Conferences, other agencies' meetings that are open to the public
    - No caucusing or discussion among members about business within the body's subject matter jurisdiction.
    - Exceptions for scheduled/agendized sessions/discussions.
- Closed Session will never happen at a CAC meeting
- Danger Zone: Quorums Outside of Noticed Meetings
- Frequently Asked Questions
  - Can I call in? As long as a quorum is at the jurisdiction location and the location must be accessible and open to the public and an agenda posted at each location.
  - Items not on agenda should not be discussed.
  - Can I respond to that? Brief comments can be given by a CAC member or staff, but it is best to agendize the item for a future meeting.
  - What if there is less than a quorum? If no quorum it is recommended to not meet.

Mr. Koya said e-mails shouldn't be forwarded either. Ms. Lee said that is correct.

Angel Barrios asked what a quorum is for the CAC. Ms. Lee said eight members.

Mr. Baker asked if eight CAC members have a Twitter account and make a comment on the same topic but are not interacting, if that is a violation. Ms. Lee said this could raise some deliberation between CAC members and would be best to avoid this situation.

David Nelson asked if the CAC can send e-mails to the entire committee.

Nancy McKenna, Assistant District Secretary, said if anyone wants something distributed to the entire committee they should send it to her for distribution.

## **REPORT OF THE CHAIR**

No report.

## **SAMTRANS STAFF UPDATE**

Karambir Cheema, Superintendent, Bus Transportation, reported:

- Congratulated Chair Manalo and Mr. Koya on their chair and vice chair appointments.
- Welcomed the new members.
- March performance:
  - Average weekday ridership (AWR) was 41,750.
  - On-time performance (OTP) was 86.37 percent, meeting the goal of 85 percent.
  - Complaints were low at 155.

- Miles between road calls was 30,991, above goal of 20,000 miles between road calls.
- Tokens continue to be popular.
- There were 15 missed schedules. This is primarily due to congestion on University Avenue in Palo Alto.

Mr. Nelson asked what the complaints are. Mr. Cheema said there is a breakdown of the complaints and he will have Ms. McKenna send them to the CAC.

Mr. Nelson asked what tokens are. Mr. Cheema said they are a discounted fare media.

Mr. Nelson asked what a missed schedule is. Mr. Cheema said is when a bus doesn't operate the entire schedule.

Mr. Baker asked if school runs are included in AWR. Ms. Cheema said yes.

Mr. Baker said he is glad the schedules are being adjusted for the next runbook, especially those in East Palo Alto. He asked if staff could summarize the changes in the June runbook.

Mr. Koya said overall AWR is excellent. The slight decline is due to spring break. He said he is glad to see that tokens are so strong.

Julia Lee asked what constitutes on time. Mr. Cheema said zero to five minutes late is considered on time. Anything over five minutes is considered late.

Annette Merriman said buses cannot also leave early.

### **CAC MEMBER COMMENTS/REQUESTS**

Barbara Hasten said she was speaking to someone on the bus out of San Francisco and they said they want more service on Route KX. She said people don't hear or see any advertisements to encourage people to take SamTrans. If service and frequency was increased on Route 295 on weekends and evenings this would help increase ridership.

Charlotte Laughon said the Coast has no service at night. She said on April 19 at 10 a.m., at the Linda Mar Park and Ride lot in Pacifica, Operator 7032 on Route 110 got off the bus and confronted someone in the bus shelter. There is a stop for Route 112 by the trailer park in Pacifica that has no bus stop signs. Ms. Laughon said she was on bus 450 on April 19 and it smelled like urine and was horrible. She said she has been fighting for over two years to get bus shelters on the Coast and nothing has been done. She would like to receive an update.

Ms. Merriman said SamTrans is participating in Connect the Coastside. This is an issue the county is working on for more service, shelters, and various transportation issues. This was all addressed at a recent meeting. She is happy to see SamTrans is working with the county on this project.

Frank Liu said he agrees with Ms. Hasten that service needs to be increased on

Route 295 and increased advertising would increase ridership. He was very disheartened to see the Route KX cut in 2014.

Joyce Gamber said she is hearing a common thread of increased service needed. There are three stops in San Carlos that don't even have benches. The stop by the Target in Redwood City is not covered and either passengers get wet or stand in the hot sun. She said covered bus shelters need to be installed.

Zachary Fucini said he doesn't think increased service hours will increase ridership.

Mr. Baker welcomed all the new members. The CAC are the eyes and ears for the District and he encouraged all new members to ride the bus and report the good and the bad.

Ms. Barrios said she is excited to be on the CAC. She is the Executive Director for the Early Head Start Program in San Mateo County. A lot of the families in the program rely on SamTrans. When attendance is affected one of the top reasons is transportation. Ms. Barrios said she hopes to be the voice to those who feel they don't have one.

Mr. Koya welcomed the new members. He said no one does public transportation as good as SamTrans. The staff is great. MV Transportation is the contractor and operates Route 292 and they are outstanding. Mr. Koya thanked Director Ratto for taking the time to come to the meeting tonight.

Mr. Koya said the Bay to Breakers event is in May. In 2014 and 2015 SamTrans did an outstanding job letting passengers know of the detours. He hopes there are no surprises for Route 292 in the June runbook. He said at Mission and 2<sup>nd</sup> streets there is an official Route 292 bus stop, but San Francisco has not allowed a sign to be posted. The only time there is an issue is when there is a new operator. Mr. Cheema said this has been an ongoing issue with the San Francisco Municipal Transportation Agency, but staff will contact them again and see what can be done.

Mr. Koya said there needs to be more physical advertising. He suggested having a booth at the San Mateo County Fair. He recommends having a booth at the South San Francisco, Brisbane and Daly City farmers' markets. Mr. Cheema said SamTrans participates at the San Mateo County Fair with a booth and a bus is staged by the booth.

#### **LIAISON REPORTS**

- a. SamTrans Board – Juslyn Manalo – no report**
- b. SamTrans Accessibility Advisory Committee – vacant**

#### **NEXT MEETING:**

The next meeting will be held May 25, 2016 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, California 94070.

Adjourned at 7:43 p.m.

**FINANCE ITEM # 5  
MAY 4, 2016****SAN MATEO COUNTY TRANSIT DISTRICT  
STAFF REPORT**

TO: Finance Committee

THROUGH: Jim Hartnett  
General Manager/CEO

FROM: Eli Kay  
Chief Financial Officer

SUBJECT: **PRELIMINARY FISCAL YEAR 2017 OPERATING BUDGET**

**ACTION**

This report is submitted for informational purposes only. A presentation will be made during the meeting and will be provided in advance to the Board and made available to the public. No action is requested at this time. Staff will present a final Fiscal Year (FY) 2017 budget proposal for Committee review and Board adoption at the June 1, 2016 Board meeting.

**SIGNIFICANCE**

The Budget is consistent with, and helps advance, the SamTrans Strategic Plan vision and goals related to the Plan's six focus areas: Financial Integrity, Multimodal Services, Transportation and Land Use, Customers, Business Practices, and Employees.

The preliminary budget allows the San Mateo County Transit District (District) to continue to provide safe, reliable and high-quality services to existing SamTrans customers, advances efforts to modernize service and attract new riders, includes strategies to operate programs that are economically and environmentally sustainable, and helps build and maintain a workforce that proudly delivers services that are integral to enhancing quality of life in San Mateo County and beyond.

The preliminary SamTrans FY2017 Operating Budget is shown in Attachment A.

**Sources of Funds**

*Passenger Fares* (page 1, line 1), which includes the annualization of a FY2016 mid-year fare increase for both Motor Bus and Americans with Disabilities Act (ADA) services, are projected at \$19.5 million in FY2017, an **increase** of \$572,000 or 3 percent from the FY2016 revised budget:

- Motor Bus Fares are projected to **increase** by \$508,000 or 2.8 percent.
- Redi-Wheels Fares are projected to **increase** by \$64,000 or 7.9 percent.

*Local/State/Federal* (page 1, lines 2, 4, and 7) funds of \$46.5 million are projected to **increase** \$2.7 million or 6.3 percent from the FY2016 revised budget, primarily due to an increase to State Transportation Development Act funds and a positive carry-forward from FY2016.

*Pass-through to Other Agencies* (page 1, line 3) is \$69,000, a projected **decrease** of \$52,000 or 43 percent from the FY2016 revised budget, reflecting cessation of a New Freedom Grant which had been used in support of transportation services provided by the Peninsula Jewish Community Center. These grant funds are passed through to other agencies that cannot claim the funds directly. The equivalent pass-through expenditure can be found under Uses of Funds (page 1, line 22), and the amount has been decreased accordingly. The expenditure is greater than the pass-through revenue because the District contributes some of its own sales tax revenue to support the program.

*SMCTA Measure A* (page 1, line 5) funds are projected to **increase** by \$720,000 or 7.8 percent from the FY2016 revised budget based on projected sales tax receipts of \$83 million for FY2017.

San Mateo County Measure A (page 1, line 6) funding approved by the San Mateo County Board of Supervisors for the District's paratransit program is projected to be \$5 million. There is **no change** from the FY2016 revised budget.

*District Half-cent Sales Tax* (page 1, line 10) receipts are projected to be \$83 million, which is an **increase** of \$2 million or 2.5 percent from the FY2016 revised budget. Like the SMCTA Measure A sales tax, the increase in District sales tax revenues is due to anticipated year end revenues, with a prudent growth rate, consistent with estimates from the Metropolitan Transportation Commission and National Gross Domestic Product growth.

*Investment Interest* (page 1, line 11) of \$1.1 million reflects a projected **increase** of \$180,000 or 19.8 percent from the FY2016 revised budget of \$910,000. The increase is primarily due to increasing interest revenue in the investment portfolio.

*Other Interest, Rent & Other Income* (page 1, line 12) of \$7.3 million reflects a projected **decrease** of \$676,000 or 8.5 percent compared to the FY2016 revised budget mainly due to elimination of Genentech and Pacifica (weekend) shuttles and adjustment based upon actuals.

### **Uses of Funds**

*Operating costs* (page 1, line 24) of \$145.1 million are projected to **increase** by \$6.7 million or 4.9 percent from the FY2016 revised budget of \$138.3 million. The increase is mostly due to an increase in wages and benefits, increased rates for renewed contract bus service, and an increase in demand for paratransit taxi service.

*Sales Tax Allocation – Capital Programs* (page 1, line 28) is projected to be \$6.1 million, a **decrease** of \$3.4 million or 35.7 percent compared to the FY2016 revised budget.



## Motor Bus Highlights

Total Motor Bus Expense (page 1, line 18) of \$118 million, reflects a projected **increase** of \$6.5 million or 5.8 percent over the FY2016 revised budget of \$111.5 million. Critical Motor Bus elements include:

- *Wages and Benefits* (page 3, line 1) are projected to **increase** \$2.3 million or 4.1 percent, mainly due to the increase for represented employees and non-represented employees, along with a corresponding increase in benefits. Also included is the request for new positions for a total cost of \$598,000. This past year has demonstrated that the current staffing limits the ability to provide the level of service the agency strives towards. These 7 new positions will result in widespread benefits throughout the operations: (HR-1) enhanced employee recruitment, retention and training, (Marketing-1) creation of web-based, customer-focused enhancements and social media presence, (C&P-2) improved contracting and procurement services, and (IT/Ops-3) heightened utilization of the technology resources of the company. These new positions address many District goals including the utilization of permanent staff where advantageous to manage the agency's operation and assure continuity of its core knowledge base.
- *Contracted Vehicle Maintenance* (page 3, line 4) is projected to **increase** \$31,000 or 2.1 percent, primarily due to adjustment to actuals for costs related to maintenance and warranty support.
- *Professional Services* (page 3, line 6) are projected to **increase** \$356,000 or 7.7 percent, primarily due to increased fees for Wipro Technical Infrastructure and Hosting Application Support. Included in the increase are rates increase for legal services and investment in the migration to an updated Safety Management and Customer Relationship Management software.
- *Technical Services* (page 3, line 7) are projected to **increase** \$1.1 million or 17.7 percent, primarily in revenue collection and security costs. Included in the revenue collection costs is a new contract to count and deposit cash. Included in security costs is an increase in the contract with the San Mateo County Sheriff's Office to provide Transit Police services. Both SamTrans and the Peninsula Corridor Joint Powers Board (JPB) fund this contract, with the JPB covering a larger share of the costs.
- *Other Services* (page 3, line 8) are projected to **increase** \$237,000 or 8 percent, primarily due to PeopleSoft Enterprise Resource Planning enhancements.
- *Contracted Urban Bus Service* (page 3, line 34) is projected to **increase** \$1.2 million or 7.3 percent primarily due to a contractual rate increase and an increase in miles in the renewed contract for bus service.

### **ADA Programs Highlights**

The FY2017 budget (page 1, line 19) of \$18.2 million represents a projected **increase** of \$1.4 million or 8.6 percent over the FY2016 revised budget mainly due to an upward trend in demand for taxi service.

### **Caltrain Service**

In FY2017, the proposed SamTrans member agency share for Caltrain service (page 1, line 20) is \$6.64 million, an **increase** of \$560,000 or 9.2 percent from the FY2016 revised budget. Caltrain service share is currently limited to the Transportation Authority contribution as defined by the Measure A Transportation Expenditure Plan (TEP) approved by voters in 2004.

### **Other Multimodal Programs**

In FY2017, support costs for the SamTrans shuttle program and the multimodal facility maintenance are projected to be \$2.2 million (page 1, line 21), a **decrease** of \$1.7 million or 43.6 percent from the FY2016 revised budget, primarily because of a decrease in costs to support the employer-sponsored shuttle program related to the reduced demand for this service. This expense corresponds with an associated reduction in revenue.

### **Land Transfer Interest Expense**

The FY2017 budget includes \$46,000 (page 1, line 23) in interest expense. There is **no change** from the FY2016 revised budget. The expense represents an interest payment to the San Mateo County Transportation Authority (TA) on a promissory note for four acres of property acquired from the TA which is located in the city of San Carlos along the Caltrain right of way.

### **Total Budget and Use of Reserves**

The full amount of the Preliminary FY2017 Budget, including capital expenditures and debt service, is \$172.8 million. The Preliminary Budget uses \$376,000 in reserves to achieve a balanced budget. This represents 0.22 percent of the total budget.

### **BUDGET IMPACT**

This report is submitted for informational purposes only. There is no budget impact. The amounts represent the FY2017 Preliminary Budget. At the Board's June 1, 2016 meeting, Staff will request that the Committee recommend Board adoption of the FY2017 Operating Budget.

## **BACKGROUND**

On October 1, 2014, the District Board of Directors unanimously adopted the 2015-2019 Strategic Plan, which set five specific goals for the next five years. The preliminary FY2017 budget helps advance specific goals and vision of the Strategic Plan.

The Preliminary FY2017 Operating Budget will help increase ridership and farebox revenue by:

- Developing new Mobility Plans and Marketing Campaigns that focus on youth and senior markets
- Expanding Market Research to identify opportunities to connect employees to their jobs with new routes that will encourage Public Private Partnerships
- Take advantage of market trends by exploring new Express Bus Services
- Improving the overall ease of use of the system by developing mobile applications, implementing real-time departure and arrival enhancements and making it easier to purchase SamTrans fare and pass products
- Developing a Customer Experience Task Force to help identify and prioritize staff focus on improving service and creating customer amenities
- Integrating Social Media and Customer Service functions to modernize and streamline communication with customers

The Preliminary FY 2017 Budget will help improve organizational performance and manage workforce change by:

- Expanding staff and consultant resources dedicated to internal communications
- Exploring opportunities to create affordable local housing opportunities for District workers
- Refreshing the District's Intranet to provide employees with easy access to useful information and resources
- Refining the District's Enterprise Resource Planning system to address reporting issues and reduce deficiencies

Prepared By:

Winnie Lum, Senior Accountant  
Eileen Bettman, Manager, Budgets

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**SAN MATEO COUNTY TRANSIT DISTRICT  
FY2017 PRELIMINARY OPERATING BUDGET**

Attachment A

	FY2015 <u>ACTUAL</u> A	FY2016 <u>ADOPTED</u> B	FY2016 <u>REVISED</u> C	FY2017 <u>PRELIMINARY</u> D	FY17 PRELIMINARY Compared to FY16 REVISED Increase (Decrease) E = D-C	BUDGET PERCENT CHANGE F = E/C	
<b><u>SOURCES OF FUNDS:</u></b>							
<b>Operating Revenues</b>							
1 Passenger Fares	18,816,425	18,945,000.00	18,945,000	19,517,000	572,000	3.0%	1
2 Local TDA and STA Funds	39,199,896	38,448,081.00	36,999,873	42,361,438	5,361,565	14.5%	2
3 Pass through to Other Agencies	383,948	120,999.96	121,000	69,000	(52,000)	-43.0%	3
4 Operating Grants	7,581,303	6,131,811.96	6,131,812	4,010,671	(2,121,141)	-34.6%	4
5 SMCTA Measure A	9,140,000	9,240,000.00	9,240,000	9,960,000	720,000	7.8%	5
6 SM County Measure A	5,000,000	5,000,000.04	5,000,000	5,000,000	(0)	0.0%	6
7 AB434 Funds	438,280	600,999.96	601,000	109,000	(492,000)	-81.9%	7
8 <b>Subtotal - Operating Revenues</b>	<b>80,559,852</b>	<b>78,486,893</b>	<b>77,038,685</b>	<b>81,027,109</b>	<b>3,988,424</b>	<b>5.2%</b>	8
<b>Other Revenue Sources</b>							
9 District 1/2 Cent Sales Tax	80,974,725	77,000,000	81,000,000	83,000,000	2,000,000	2.5%	10
11 Investment Interest	915,996	910,357	910,357	1,090,519	180,162	19.8%	11
12 Other Interest, Rent & Other Income	6,362,116	7,985,257	7,985,257	7,308,988	(676,269)	-8.5%	12
13 <b>Subtotal - Other Revenues</b>	<b>88,252,836</b>	<b>85,895,614</b>	<b>89,895,614</b>	<b>91,399,507</b>	<b>1,503,893</b>	<b>1.7%</b>	13
14							14
15 <b>Total Sources of Funds</b>	<b>168,812,688</b>	<b>164,382,507</b>	<b>166,934,299</b>	<b>172,426,616</b>	<b>5,492,317</b>	<b>3.3%</b>	15
16							16
<b><u>USES OF FUNDS:</u></b>							
17 Motor Bus	99,477,367	112,268,492	111,474,092	117,968,989	6,494,897	5.8%	18
19 A.D.A. Programs	14,060,621	16,725,800	16,725,800	18,157,910	1,432,110	8.6%	19
20 Caltrain	6,260,000	6,080,000	6,080,000	6,640,000	560,000	9.2%	20
21 Other Multi-Modal Programs	1,490,768	3,830,170	3,830,170	2,161,708	(1,668,462)	-43.6%	21
22 Pass through to Other Agencies	383,948	141,780	141,780	79,780	(62,000)	-43.7%	22
23 Land Transfer Interest Expense	41,315	45,716	45,716	45,716	(0)	0.0%	23
24 <b>Total Uses of Funds</b>	<b>121,714,019</b>	<b>139,091,958</b>	<b>138,297,558</b>	<b>145,054,103</b>	<b>6,756,545</b>	<b>4.9%</b>	24
25							25
26 <b>TOTAL OPERATING SURPLUS/(DEFICIT)</b>	<b>47,098,669</b>	<b>25,290,550</b>	<b>28,636,741</b>	<b>27,372,513</b>	<b>(1,264,228)</b>	<b>-4.4%</b>	26
27							27
28 <b>Sales Tax Allocation - Capital Programs (Current year appropriation)</b>	<b>5,857,267</b>	<b>5,496,160</b>	<b>9,446,160</b>	<b>6,071,968</b>	<b>(3,374,192)</b>	<b>-35.7%</b>	28
29							29
30 <b>SURPLUS/(DEFICIT)</b>	<b>41,241,402</b>	<b>19,794,390</b>	<b>19,190,581</b>	<b>21,300,545</b>	<b>2,109,964</b>	<b>11.0%</b>	30
31							31
<b><u>DEBT SERVICE</u></b>							
32 Debt Service	23,265,074	21,645,646	21,645,646	21,648,044	2,398	0.0%	33
34 Fiscal Agent Fees	31,002	28,399	28,399	28,401	2	0.0%	34
35 <b>Total Debt Service</b>	<b>23,296,076</b>	<b>21,674,045</b>	<b>21,674,045</b>	<b>21,676,445</b>	<b>2,400</b>	<b>0.0%</b>	35
36 * Debt Service - BART - \$12.7M							36
37							37
38 <b>USE OF RESERVES FOR DEBT SERVICE</b>	<b>(23,296,076)</b>	<b>(21,674,045)</b>	<b>(21,674,045)</b>	<b>(21,676,445)</b>	<b>(2,400)</b>	<b>0.0%</b>	38
39							39
40 <b>TOTAL USES OF RESERVES</b>	<b>17,945,326</b>	<b>(1,879,655)</b>	<b>(2,483,464)</b>	<b>(375,900)</b>	<b>2,107,564</b>		40

**PROJECTED UNRESTRICTED FUND BALANCE**

<b>Beginning Fund Balance</b>	<b>103,857,000</b>	<b>98,819,696</b>
<b>Operating Surplus/(Deficit)</b>	<b>28,636,741</b>	<b>27,372,513</b>
<b>Use of funds for Debt Service</b>	<b>(21,674,045)</b>	<b>(21,676,445)</b>
<b>Use of funds for Capital</b>	<b>(12,000,000)</b>	<b>(12,000,000)</b>
<b>Ending Unrestricted Fund Balance</b>	<b>98,819,696</b>	<b>92,515,764</b>

**SAN MATEO COUNTY TRANSIT DISTRICT  
FY2017 PRELIMINARY OPERATING BUDGET**

	FY17 PRELIMINARY						
	Compared to					BUDGET	
	FY16 REVISED					PERCENT	
	FY2015	FY2016	FY2016	FY2017	Increase	CHANGE	
	ACTUAL	ADOPTED	REVISED	PRELIMINARY	(Decrease)	F = E/C	
	A	B	C	D	E = D-C		
<b>OPERATING REVENUES - MOTOR BUS:</b>							
1	<b>TOTAL MOTOR BUS FARES</b>	18,025,765	18,130,000	18,130,000	18,638,000	508,000	2.8%
2							
3	<b>LOCAL (TDA) TRANSIT FUND:</b>						
4	General Operating Assistance	34,458,615	32,143,723	32,143,723	37,540,609	5,396,886	16.8%
5							
6	<b>STATE TRANSIT ASSISTANCE:</b>						
7	STA Base	2,650,181	4,061,556	2,715,313	2,609,106	(106,207)	-3.9%
8	<b>STA TOTAL</b>	2,650,181	4,061,556	2,715,313	2,609,106	(106,207)	-3.9%
9							
10	<b>OPERATING GRANTS:</b>						
11	Operating Grants	7,076,533	6,131,812	6,131,812	1,666,278	(4,465,534)	-72.8%
12							
13	<b>DISTRICT 1/2 CENT SALES TAX:</b>						
14	General Operating Assistance	31,148,453	46,135,529	46,687,372	51,283,372	4,596,000	9.8%
15	Accessibility Fixed Route	1,151,019	1,124,750	1,124,750	1,133,217	8,467	0.8%
16	<b>TOTAL 1/2 CENT SALES TAX</b>	32,299,472	47,260,279	47,812,122	52,416,589	4,604,467	9.6%
17							
18	<b>INVESTMENT INTEREST INCOME</b>						
19	Investment Interest Income	660,080	647,475	647,475	882,519	235,044	36.3%
20							
21	<b>OTHER REVENUE SOURCES:</b>						
22	Rental Income	1,549,146	1,284,497	1,284,497	1,360,000	75,503	5.9%
23	Advertising Income	1,067,522	1,149,000	1,149,000	1,149,000	0	0.0%
24	Other Income	1,689,872	1,460,150	1,460,150	1,706,888	246,738	16.9%
25	<b>TOTAL OTHER REVENUES</b>	4,306,720	3,893,647	3,893,647	4,215,888	322,241	8.3%
26							
27	<b>TOTAL MOTOR BUS</b>	99,477,366	112,268,492	111,474,092	117,968,989	6,494,897	5.8%
28							
29	<b>AMERICAN DISABILITIES ACT:</b>						
30	Passenger Fares-Redi Wheels	790,660	815,000	815,000	879,000	64,000	7.9%
31	Local TDA 4.5 Redi Wheels	1,653,834	1,771,554	1,771,554	1,844,243	72,689	4.1%
32	Local STA - Paratransit	437,266	471,248	369,283	367,480	(1,803)	-0.5%
33	Operating Grants	504,770	0	0	2,344,393	2,344,393	#DIV/0!
34	Sales Tax - Paratransit District	0	2,412,766	2,514,731	1,124,994	(1,389,737)	-55.3%
35	Sales Tax - Paratransit Suppl. Coastside	1,138,176	1,512,350	1,512,350	1,669,800	157,450	10.4%
36	Interest Income-Paratransit Fund	255,916	262,882	262,882	208,000	(54,882)	-20.9%
37	SMCTA Measure A Redi-Wheels	2,880,000	3,080,000	3,080,000	3,320,000	240,000	7.8%
38	SM County Measure A	5,000,000	5,000,000	5,000,000	5,000,000	(0)	0.0%
39	Measure M Paratransit	1,400,000	1,400,000	1,400,000	1,400,000	(0)	0.0%
40	<b>TOTAL ADA PROGRAMS</b>	14,060,622	16,725,800	16,725,800	18,157,910	1,432,110	8.6%
41							
42	<b>MULTI-MODAL TRANSIT PROGRAMS:</b>						
43	Transfer from SMCTA for Caltrain	6,260,000	6,160,000	6,160,000	6,640,000	480,000	7.8%
44	AB434 Funds - SamTrans Shuttle	438,280	601,000	601,000	109,000	(492,000)	-81.9%
45	Employer SamTrans Shuttle Funds	655,395	2,691,610	2,691,610	1,693,100	(998,510)	-37.1%
46	Sales Tax - SamTrans Shuttle Program	256,420	340,560	340,560	189,608	(150,952)	-44.3%
47	Sales Tax - Gen. Operating Asst.	140,673	117,000	117,000	170,000	53,000	45.3%
48	<b>TOTAL MULTI-MODAL</b>	7,750,768	9,910,170	9,910,170	8,801,708	(1,108,462)	-11.2%
49							
50	<b>TOTAL REVENUES</b>	121,288,756	138,904,462	138,110,062	144,928,607	6,818,545	4.9%
	<b>Reconciliation to Sources :</b>						
	Pass through to Other Agencies	383,948	121,000	121,000	69,000		
	Sales tax available for Capital and Debt Service	47,139,984	25,357,045	28,703,237	27,429,009		
	<b>Total with Reconciling Items</b>	168,812,688	164,382,507	166,934,299	172,426,616		

**SAN MATEO COUNTY TRANSIT DISTRICT  
FY2017 PRELIMINARY OPERATING BUDGET**

	FY17 PRELIMINARY Compared to FY16 REVISED					BUDGET PERCENT CHANGE	
	FY2015 ACTUAL	FY2016 ADOPTED	FY2016 REVISED	FY2017 PRELIMINARY	Increase (Decrease)	F = E/C	
	A	B	C	D	E = D-C	F = E/C	
<b>DISTRICT OPERATED BUSES</b>							
1 Wages and Benefits	52,944,591	55,439,968	55,910,968	58,214,653	2,303,685	4.1%	1
2 Services:							2
3 Board of Directors	190,461	54,750	54,750	86,000	31,250	57.1%	3
4 Contracted Vehicle Maintenance	1,264,726	1,476,960	1,476,960	1,508,154	31,194	2.1%	4
5 Property Maintenance	1,091,819	1,242,000	1,242,000	1,238,000	(4,000)	-0.3%	5
6 Professional Services	3,290,977	4,366,600	4,601,200	4,956,711	355,511	7.7%	6
7 Technical Services	6,131,210	6,001,765	6,001,765	7,065,517	1,063,752	17.7%	7
8 Other Services	1,411,702	2,969,903	2,969,903	3,206,540	236,637	8.0%	8
9							9
10 Materials & Supply:							10
11 Fuel and Lubricants	4,410,143	6,332,557	5,332,557	5,525,612	193,055	3.6%	11
12 Bus Parts and Materials	1,883,244	1,898,250	1,898,250	2,042,508	144,258	7.6%	12
13 Uniform and Drivers Expense	365,397	457,490	457,490	479,129	21,639	4.7%	13
14 Timetables and Tickets	119,128	197,600	197,600	263,645	66,045	33.4%	14
15 Office Supplies/Printing	349,220	357,497	357,497	485,062	127,565	35.7%	15
16 Other Materials and Supply	148,503	159,500	159,500	159,500	0	0.0%	16
17							17
18 Utilities:							18
19 Telecommunications	464,125	697,134	697,134	731,991	34,857	5.0%	19
20 Other Utilities	1,093,466	1,140,000	1,140,000	1,140,000	0	0.0%	20
21 Insurance Costs	1,408,149	2,676,250	2,676,250	2,897,298	221,048	8.3%	21
22 Workers' Compensation	2,451,852	3,662,160	3,662,160	3,668,160	6,000	0.2%	22
23 Taxes and License Fees	498,487	773,629	773,629	735,136	(38,493)	-5.0%	23
24 Fixed Route Accessibility	1,151,019	1,124,750	1,124,750	1,133,217	8,467	0.8%	24
25 Leases and Rentals	132,349	139,096	139,096	175,740	36,644	26.3%	25
26 Prmtnl and Legal Advertising	231,077	316,900	316,900	484,700	167,800	53.0%	26
27 Training & Business Travel	329,800	363,145	363,145	610,463	247,318	68.1%	27
28 Dues and Membership	89,532	89,289	89,289	118,620	29,331	32.8%	28
29 Postage and other	66,717	98,013	98,013	102,999	4,986	5.1%	29
30							30
31 <b>Total District Operated Buses</b>	<b>81,517,692</b>	<b>92,035,207</b>	<b>91,740,807</b>	<b>97,029,355</b>	<b>5,288,548</b>	<b>5.8%</b>	31
32							32
33 <b>CONTRACTED BUS SERVICES</b>							33
34 Contracted Urban Bus Service	15,139,471	16,571,900	16,071,900	17,246,300	1,174,400	7.3%	34
35 Other Related Costs	370,073	410,130	410,130	392,150	(17,980)	-4.4%	35
36 Insurance Costs	242,694	655,000	655,000	736,593	81,593	12.5%	36
37 Coastside Services	1,677,584	2,005,800	2,005,800	1,968,000	(37,800)	-1.9%	37
38 Redi Coast Non-ADA	227,098	240,700	240,700	233,000	(7,700)	-3.2%	38
39 Other Related Costs	66,674	122,670	122,670	124,525	1,855	1.5%	39
40 La Honda Pescadero	55,125	55,130	55,130	55,130	(0)	0.0%	40
41 Southcoast - Pescadero	175,512	165,165	165,165	177,100	11,935	7.2%	41
42 Other Related Costs-SamCoast	5,443	6,790	6,790	6,836	46	0.7%	42
43 <b>Total Contracted Bus Service</b>	<b>17,959,675</b>	<b>20,233,285</b>	<b>19,733,285</b>	<b>20,939,634</b>	<b>1,206,349</b>	<b>6.1%</b>	43
44							44
45 <b>TOTAL MOTOR BUS</b>	<b>99,477,367</b>	<b>112,268,492</b>	<b>111,474,092</b>	<b>117,968,989</b>	<b>6,494,897</b>	<b>5.8%</b>	45

**SAN MATEO COUNTY TRANSIT DISTRICT  
FY2017 PRELIMINARY OPERATING BUDGET**

		FY17 PRELIMINARY Compared to FY16 REVISED					BUDGET PERCENT CHANGE	
		FY2015 ACTUAL	FY2016 ADOPTED	FY2016 REVISED	FY2017 PRELIMINARY	Increase (Decrease)	F = E/C	
		A	B	C	D	E = D-C		
<b>AMERICAN DISABILITY ACT PROGRAMS</b>								
46	Elderly & Disabled/Redi-Wheels	5,785,476	6,807,200	6,807,200	7,322,052	514,852	7.6%	46
47	Other Related Costs	2,495,944	3,222,406	3,222,406	3,386,207	163,801	5.1%	47
48	ADA Sedan/Taxi Service	3,240,663	3,150,800	3,150,800	3,628,328	477,528	15.2%	48
49	ADA Accessibility Support	1,014,083	1,518,044	1,518,044	1,571,564	53,520	3.5%	49
50	Coastside ADA Support	1,456,338	1,512,350	1,512,350	1,669,800	157,450	10.4%	50
51	Insurance Costs	68,116	515,000	515,000	579,959	64,959	12.6%	51
52	<b>TOTAL ADA PROGRAMS</b>	<b>14,060,621</b>	<b>16,725,800</b>	<b>16,725,800</b>	<b>18,157,910</b>	<b>1,432,110</b>	<b>8.6%</b>	52
53								
54	<b>MULTI-MODAL TRANSIT PROGRAMS</b>							
55								
56	<b>CALTRAIN SERVICE</b>							
57	Peninsula Rail Service	6,260,000	6,080,000	6,080,000	6,640,000	560,000	9.2%	57
58	<b>Total Caltrain Service</b>	<b>6,260,000</b>	<b>6,080,000</b>	<b>6,080,000</b>	<b>6,640,000</b>	<b>560,000</b>	<b>9.2%</b>	58
59								
60	<b>OTHER SUPPORT</b>							
62	SamTrans Shuttle	1,350,095	3,633,170	3,633,170	1,991,708	(1,641,462)	-45.2%	62
63	Bicycle Coordinating Activities	0	25,000	25,000	0	(25,000)	-100.0%	63
64	Maintenance Multimodal Fac	140,672	172,000	172,000	170,000	(2,000)	-1.2%	64
65	<b>Total Other Support</b>	<b>1,490,768</b>	<b>3,830,170</b>	<b>3,830,170</b>	<b>2,161,708</b>	<b>(1,668,462)</b>	<b>-43.6%</b>	65
66								
67	<b>TOTAL MULTI-MODAL PROGRAMS</b>	<b>7,750,768</b>	<b>9,910,170</b>	<b>9,910,170</b>	<b>8,801,708</b>	<b>(1,108,462)</b>	<b>-11.2%</b>	67
68								
69	<b>TOTAL OPERATING EXPENSES</b>	<b>121,288,756</b>	<b>138,904,462</b>	<b>138,110,062</b>	<b>144,928,607</b>	<b>6,818,545</b>	<b>5%</b>	69
<b>Reconciliation to Uses:</b>								
	Pass through to Other Agencies	383,948	141,780	141,780	79,780			
	Land Transfer Interest Expense	41,315	45,716	45,716	45,716			
	<b>Total with Reconciling Items</b>	<b>121,714,019</b>	<b>139,091,958</b>	<b>138,297,558</b>	<b>145,054,103</b>			

MAY 4, 2016

**SAN MATEO COUNTY TRANSIT DISTRICT  
STAFF REPORT**

TO: Finance Committee

THROUGH: Jim Hartnett  
General Manager/CEO

FROM: Eli Kay  
Chief Financial Officer

SUBJECT: **PRELIMINARY FISCAL YEAR 2017 CAPITAL BUDGET**

**ACTION**

This report is submitted for informational purposes only. No Board action is required. Staff will bring this item back to the Board at its June 1, 2016 meeting with a request that the Committee recommend Board adoption of the Fiscal Year (FY) 2017 Capital Budget.

**SIGNIFICANCE**

The FY2017 Capital Budget, as presented in Attachment A, contains projects necessary and essential to sustain the San Mateo County Transit District's (District) existing service and infrastructure network, and to align with the District's vision as set forth in the Short-Range Transit Plan (2014-2023). The FY2017 Capital Budget contains the following major elements:

- **Revenue Vehicles and Support Equipment Replacement** – The Budget includes investment in a pilot program to procure, operate and maintain District's first (6) fully-electric buses. Incorporating electric buses into the District's fleet will help advance the State's air quality goals and supports the District's Strategic Plan goal to Strengthen Fiscal Health by controlling operating costs.

The Budget also includes funding for the procurement of (3) cutaway vehicles to meet growing demand for Redi-Wheels services.

This category also includes the annual procurement of bus parts, engines and transmissions, replacement of maintenance support equipment and the funding required to complete the installation of 3-bike racks, replacing 2-bike racks, on our fixed-route buses.

The amount budgeted for this category totals \$9,176,374.

- **Information Technology (IT) Upgrade & Replacement** – Many of the District's technology systems and resources are out-of-date or obsolete and need to be replaced. The Budget includes investment in the replacement and upgrade of Information Technology equipment, networks, and software applications necessary



to improve system security and network traffic while maintain the connectivity of various departments and external communications. Also included are funds to upgrade the Interactive Voice Response system for our paratransit riders, and relocation of paraTransit data center from Brewster site to Backup Central Control Facility (BCCF). The amount budgeted for this category totals \$2,627,000.

- **Planning / Development** – To support the Strategic Plan goal of increasing ridership and farebox recovery, the Budget includes funding for a feasibility study to explore the development of Express Bus service on U.S. Highway 101 and other key transportation corridors. Funds are also included that will identify and prioritize capital improvement needs at North Base and South Base. The amount budgeted for this category totals \$1,234,000.
- **Facilities** – The Budget includes funding for rehabilitation and improvement projects to ensure that maintenance and administrative facilities are adequately maintained to support the District's revenue service operations. Projects in this category include industrial waste line replacement at North Base, pavement rehabilitation at North Base and South Base, office improvements and maintenance of the existing heating, ventilation and air conditioning system at the Central offices, and funding required to complete installation of energy efficient LED lights at North Base and South Base. The amount budgeted for this category totals \$1,589,500.
- **Safety and Security** – The Budget invests \$1,451,000 in security improvement projects to continue existing programs. Projects in this category include installation of fencing at key locations along the Dumbarton Rail Corridor. The amount budgeted for this category totals \$1,451,000.
- **Contingency** – Funding for any unforeseen and emergency capital expenditures during the fiscal year. The amount budgeted for this category totals \$250,000.

### **BUDGET IMPACT**

Of the \$16,327,874 recommended for the FY2017 Capital Budget, the total amount of District sales tax required is \$6,071,968. This investment would be used to leverage an additional \$10,255,906 in Federal, State and other sources to fully fund the FY2017 Capital Budget.

### **BACKGROUND**

The District's Capital Budget is developed on an annual basis. A comprehensive call for projects was issued District-wide. The capital projects submitted were reviewed and prioritized for consistency with District policy directives and key Strategic Plan Initiatives. In keeping with the District's need to conserve financial resources, the final recommendations reflect the most critical projects that support existing District revenue service without compromising either safety or security. In addition, the program is developed to leverage as much external funding and grants as possible.

Prepared By: Aandy Ly, Manager, Budgets

650-508-6376



# San Mateo County Transit District Proposed Fiscal Year 2017 Capital Budget

ATTACHMENT A

05/04/16

PROJECT TITLE	PROJECT DESCRIPTION	Current Total Estimated Project Cost	Previously Budgeted	FY2017 Budget Request	Remaining	Funding Sources				notes
						Federal	State	Other	District Sales Tax	
<b>i. REVENUE VEHICLE REPLACEMENT</b>										
1.1 Redi-Wheels Expansion Vehicles	Acquire 3 cutaway vehicles to accommodate Redi-Wheels' growth for service	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 380,000		\$ 95,000		(1)
1.2 Electric Bus Procurement	A pilot program to procure, operate and maintain 6 fully-electric buses including charging infrastructure	\$ 7,250,000	\$ -	\$ 7,250,000	\$ -	\$ 3,793,320	\$ 949,523	\$ 2,507,157		(2)
<b>Subtotal</b>				<b>\$ 7,725,000</b>						
<b>ii. REVENUE VEHICLE SUPPORT</b>										
2.1 Major Bus Components	Annual funding for procurement of bus parts	\$ 1,183,074	\$ -	\$ 1,183,074	\$ -				\$ 1,183,074	
2.2 Maintenance Equipment	Replace maintenance support equipment at the end of its useful life	\$ 70,000	\$ -	\$ 70,000	\$ -				\$ 70,000	
2.3 Installation of 3-Bike Racks	Replace existing 2-bike racks with 3-bike racks	\$ 422,600	\$ 224,300	\$ 198,300	\$ -			\$ 160,000	\$ 38,300	(3)
<b>Subtotal</b>				<b>\$ 1,451,374</b>						
<b>iii. INFORMATION TECHNOLOGY</b>										
3.1 Technology Refresh Project	Adopt new technology to meet changing needs and mitigate the risk of obsolescence of existing technology	\$ 2,627,000	\$ -	\$ 2,627,000	\$ -				\$ 2,627,000	
<b>Subtotal</b>				<b>\$ 2,627,000</b>						
<b>iv. PLANNING / DEVELOPMENT</b>										
4.1 Assessment - NB and SB Facilities	Identify and prioritize capital improvements needed at the North and South Base bus maintenance and operations bases.	\$ 250,000	\$ -	\$ 250,000	\$ -				\$ 250,000	
4.2 Express Bus Feasibility Study	A planning analysis of alternatives to developing Express Bus service to improve mobility on the US-101 and associated transportation network influenced by US-101.	\$ 484,000	\$ -	\$ 484,000	\$ -		\$ 180,000		\$ 304,000	(4)
4.3 Capital Program and Project Development	Capitalized funds for annual program development including but not limited to plans, budgets, programs, funding strategies, and preliminary engineering	\$ 250,000	\$ -	\$ 250,000	\$ -				\$ 250,000	

PROJECT TITLE	PROJECT DESCRIPTION	Current Total Estimated Project Cost	Previously Budgeted	FY2017 Budget Request	Remaining	Funding Sources				notes
						Federal	State	Other	District Sales Tax	
4.4 Capital Program Management	Capitalized funds for program and project controls support, including monitoring project performance and delivery	\$ 250,000	\$ -	\$ 250,000	\$ -				\$ 250,000	
<b>Subtotal</b>				<b>\$ 1,234,000</b>						
<b>v. FACILITIES / CONSTRUCTION</b>										
5.1 North Base Industrial Waste Line Replacement	Replace the North Base Industrial Waste (IW) Line which drains the steam cleaning area of the Maintenance Building.	\$ 575,000	\$ 75,000	\$ 500,000	\$ -	\$ 400,000		\$ 100,000		(1)
5.2 Facilities Smaller Projects	Facility Maintenance/Improvement Account	\$ 282,000	\$ -	\$ 282,000	\$ -				\$ 282,000	
5.3 Lighting Upgrade at North Base and South Base	Replace lighting fixtures for more energy efficient and environmentally friendlier LED lights at North Base and South Base	\$ 1,428,000	\$ 843,500	\$ 584,500	\$ -	\$ 467,600		\$ 116,900		(1)
5.4 Concrete Pavement Rehab at North Base and South Base	Rehab pavement at North and South Bases to bring the pavement to a state of good repair	\$ 23,000	\$ -	\$ 23,000	\$ -				\$ 23,000	
5.5 Office Reconfiguration at Central	Remodel office space to increase operation efficiency and productivity.	\$ 200,000	\$ -	\$ 200,000					\$ 200,000	
<b>Subtotal</b>				<b>\$ 1,589,500</b>						
<b>vi. SAFETY AND SECURITY</b>										
6.1 Dumbarton Corridor Right of Way Fencing	Install vandal resistant fencing at key locations along the Dumbarton Rail Corridor to deter trespassing, illegal dumping and homeless encampments	\$ 4,500,000	\$ 2,110,000	\$ 1,451,000	\$ 939,000		\$ 1,106,406		\$ 344,594	(5)
<b>Subtotal</b>				<b>\$ 1,451,000</b>						
<b>vii. Other</b>										
7.1 Contingency	Annual set-aside for unforeseen and emergency capital expenditures	\$ 250,000	\$ -	\$ 250,000	\$ -				\$ 250,000	
<b>Subtotal</b>				<b>\$ 250,000</b>						
<b>GRAND TOTAL</b>				<b>\$ 16,327,874</b>		\$ 5,040,920	\$ 2,235,929	\$ 2,979,057	\$ 6,071,968	

**NOTES:**

- (1) 3 projects: \$1,247,600 (80%) from FTA Formula Fund for ADA Operating with \$311,900 (20%) Local Match from AB664 Bridge Toll fund.
- (2) Electric Bus: Working to secure potential funds from Federal (5307) and FTA LoNo Program, with AB664 and Caltrans Low Carbon Transportation Operations Program (LCTOP) Funds as local match.
- (3) 3-Bike Rack: \$160,000 from C/CAG AB434 Transportation Fund for Clean Air.
- (4) Express Bus Feasibility Study: \$180,000 from State funding.
- (5) Dumbarton ROW Fencing: \$1,106,406 from Prop 1B, last year of California Transit Security Grants Program (CTSGP) funds.