



BOARD OF DIRECTORS 2013

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GENERAL MANAGER/CEO

SamTrans Citizens Advisory Committee (CAC)
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

AGENDA

May 29, 2013 - Wednesday

6:30 PM

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
4. Approval of Meeting Minutes for April 24, 2013
5. Proposed Fiscal Year 2014 Operating Budget – Ladi Bhuller
6. Report of the Chair
7. SamTrans Staff Update – Chester Patton
8. CAC Member Comments/Requests
9. Liaison Reports
 - a. SamTrans Board – Peter Ratto
 - b. SamTrans Accessibility Advisory Committee – Judy McKie
 - c. Caltrain Accessibility Advisory Committee – Peter Loranger
 - d. Peninsula Corridor Joint Powers Board – vacant
 - e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – vacant
 - f. Senior Mobility Action Plan – vacant
10. Next Meeting: Wednesday, June 26, 2013 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
11. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: K. Adler, K. Gilbert, M. Hall, K. Heatley, S. Koya, B. Lock, P. Loranger, J. McKie, T. Miller, H. Plischke, M. Pye, P. Ratto (Chair)

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6223. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at www.samtrans.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: Second Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: First Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

Location of Meeting

The SamTrans Administrative Building is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@samtrans.com; or by phone at 650.508.6279, or TDD 650.508.6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING – APRIL 24, 2013**

COMMITTEE MEMBERS PRESENT: K. Adler, K. Heatley, S. Koya, B. Lock, P. Loranger, J. McKie, T. Miller, H. Plischke, M. Pye, P. Ratto (Chair)

COMMITTEE MEMBERS ABSENT: K. Gilbert, M. Hall

SAMTRANS STAFF PRESENT: A. Chan, K. Cheema, W. Draper, M. Eshleman, D. Kim, N. McKenna, C. Patton, E. Silvas

Chair Peter Ratto called the meeting to order at 6:31 p.m. and led the Pledge of Allegiance.

INTRODUCTION/WELCOME NEW CAC MEMBERS

Katie Heatley said she has been a resident of San Mateo County for 33 years. She works for a non-profit company that provides social services, and their offices are in San Mateo and Santa Clara counties. She said many of her clients regularly use public transit and paratransit services.

Heinz Plischke said he is retired and a certified elections officer. He said he is willing to learn about SamTrans and provide his observations.

Bill Lock said he recently retired from Wells Fargo Bank and serves on three non-profit boards. He said he is a firm believer in public transportation and its value to the community.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

The Committee (Pye/Koya) approved the minutes of March 27, 2013.

SUPPORT OF FINAL SAMTRANS SERVICE PLAN (SSP) RECOMMENDATIONS

Director, Planning, Doug Kim said:

- Final recommendations reflect the culmination of a two-year process.
- The SSP redefines how SamTrans delivers service and addresses 35 routes and two pilot service programs.
- Staff conducted extensive public outreach and received 1,750 comments.
- A robust implementation phase of scheduling, marketing and monitoring will kick-off after adoption at the May 2 Board meeting.
- The final draft SSP was released on March 13 and over 550 comments were received via five public meetings, a public hearing on April 3, presentations to

the CAC in March and April and outreach to operators, customers and other stakeholders.

- Staff evaluated every comment and are recommending eight additional new changes:
 - Route 17: Service changes to be coordinated with Route 294 to address connections.
 - Route 251: Off-peak service will alternate routing direction to improve access.
 - Route 85: To address Route 295 concerns, four weekday trips are being added.
 - Route 140: Extend service to San Francisco International Airport (SFO) AirTrain, subject to coordination with SFO.
 - Route 260: Retain Saturday service and shorten route from Belmont to San Carlos Caltrain Station.
 - Route 275: Extend the route to Cañada College via Alameda de las Pulgas and Farm Hill Boulevard on Saturdays.
 - Route 296: Realign route and increase frequency on Sundays to 30 minutes.
 - Route KX: Terminate non-San Francisco trips at San Bruno Bay Area Rapid Transit (BART) Station during the off-peak and weekends.
- With these eight additional service changes total operating hours will be reduced by 3 percent and annual overall ridership will increase by over 370,000 riders.
- Under State environmental law it is required to look at whether the SSP will have any adverse impacts on the environment. Through the California Environmental Quality Act (CEQA) process staff evaluated the SSP and found no significant impacts would occur with implementation of the service recommendations.
- Title VI analysis was done to ensure there were no equity issues with implementing these changes. The analysis found there will be no disparate impact on minority communities and no disproportionate burden on low-income communities.
- Next steps:
 - Implement proposed service changes between fall 2013 and spring 2014.
 - Develop and implement marketing and informational campaign.
 - Establish metrics that define success.
 - Develop a robust monitoring system to track results, solicit feedback from customers, and refine service.
 - Provide regular updates to the Board on the changes.

Tryn Miller asked what CEQA is. Mr. Kim said it is a State law that states public agency projects must analyze potential adverse environmental impacts.

Peter Loranger said last month Mr. Kim had recent information that Foster City no longer had shuttles and that impacted staff's decision to add service. He asked if cities know that by adding a shuttle in their city it could impact the service they receive. Mr. Kim said staff is in close communication with Belmont on this particular shuttle.

Margaret Pye asked about the projection for the increase in ridership and if staff will be monitoring each route. Mr. Kim said the fareboxes are very advanced and staff will be able to track where boardings and alightings are and what the ridership is.

Ms. Pye asked if the proposed pilot programs for San Carlos and Pacifica are still in the works. Mr. Kim said once the SSP is adopted staff will focus on implementing all the fixed-route bus services and complete the scope of the two pilot programs. Staff will work with the two cities before rolling out any type of pilot service.

Ms. Heatley asked if Route 296 will have more frequent service on weekdays. Mr. Kim said frequency is being bumped up from 30 minutes to 15 minutes and on Sundays from 60 minutes to 30 minutes.

Ms. Heatley asked if these changes will change the overall service hours and what the impact is to the paratransit program. Mr. Kim said one of the larger policy issues that underlies the SSP is moving away from the San Francisco market with only a few selected routes going into San Francisco. With regards to impacts on paratransit this program is focused on the 40-foot coach services throughout the system. Ms. Heatley said that expanding the fixed-route system would extend the paratransit service area to within $\frac{3}{4}$ miles. Mr. Kim agreed.

Mr. Plischke said he has ridden Route KX and asked how much more time will be added by going to the San Bruno BART Station. Mr. Kim said during peak hours Route KX will not stop at the San Bruno BART station, only off-peak and weekend trips.

Chair Ratto thanked staff for listening to the public's concerns and comments, especially the termination of Route KX at San Bruno BART.

Kris Adler asked if there will be any luggage restrictions on Route KX going to San Bruno BART during off-peak hours. Mr. Kim said there is no proposed change in the luggage policy at this time.

Mr. Adler said the change to Route 140 terminating at the SFO AirTrain is a great idea. He thanked staff for their hard work on the SSP.

Mr. Lock asked if costs could actually increase. Mr. Kim said yes. Mr. Lock asked what happens if costs rise. Mr. Kim said there is a certain amount of uncertainty and staff will report to the Board if expectations are not met.

Mr. Lock asked if there is a profile of ridership by routes. Mr. Kim said yes. Mr. Lock asked how increased ridership was projected. Mr. Kim said one of the principles was increased service will increase ridership.

Sonny Koya said he is glad Title VI and CEQA requirements were met without any negative findings. He said he is glad Route KX is being extended to San Bruno BART. Mr. Koya hopes there is extensive outreach to passengers about these changes.

Judy McKie said Route 260 only has service Monday through Saturday and asked if there is any plan for a shuttle to go to the Carlmont Shopping Center on Sundays. Mr. Kim said staff did not receive any comments on Sunday service.

Public Comment

Kathleen McLaughlin, Redwood City, said at the April Board meeting a representative from Cañada College had a general concern about getting students to the college and back. She said none of their students come from the area served by the SSP on Route 275.

Chair Ratto said the current pattern is very low ridership with about five boardings per hour. He said their concern was no service and this additional issue was not made clear.

Mr. Kim said he has left a couple of messages with the Chancellor's office and has not received a call back. There has been no discussion about retaining service on Jefferson Avenue; they wanted service to the college on Saturdays.

Ms. Heatley asked if there is a student/college fare. Chair Ratto said no, that type of fare is not offered.

A motion (Ratto/McKie) to support the SSP recommendations was passed by all except Ms. Pye who voted no because of Route KX no longer going into San Francisco and Mr. Koya who supports everything except the Route KX.

Chair Ratto revised the motion. A motion (Ratto/Koya) to support all the SSP recommendations with the exception of Route KX terminating at San Bruno BART instead of San Francisco was approved by all.

REPORT OF THE CHAIR

Chair Ratto reported:

- Senator Jerry Hill's Senate Bill (SB) 557 for funding for Caltrain electrification hit a snag in the Transportation Committee. An amendment was added to tie a sunset provision to the funding to align with SB1029.
- The "Mom Chung" drilling machine has been delivered for the boring of the tunnels for the Central Subway in San Francisco.

SAMTRANS STAFF UPDATE

Director, Bus Transportation, Chester Patton reported:

- Follow up on previously raised issues:
 - A bench request at Middlefield and Chestnut: a work order has been submitted and awaiting final approval.
 - A garbage can was requested at Delaware and 1st Avenue: work order has been submitted and awaiting final approval.
 - Bus exempt lanes requested at El Camino Real and Valparaiso Avenue and El Camino Real and 2nd Avenue: going through internal approvals.

Staff reached out to the California Department of Transportation and received a positive response and staff will proceed for an approval.

- o A railroad crossing exemption requested on Bayshore Boulevard for Route 292: the Public Utilities Commission and Daly City have been corresponding and the current update is Daly City is going to remove the tracks.
- o Ghost messages on Routes 390 and 391 "Service to Palo Alto Transit Center begins October 10": staff found the message deep in the system and it has been terminated.

CAC MEMBER COMMENTS/REQUESTS

Chair Ratto said this is an opportunity for each member to bring to staff any particular concern they have. He encouraged the members to use the 800 number to report routine issues.

Ms. McKie said at the corner at Delaware and First in San Mateo, going south, the turn is very tight and it would be easier if the corner parking spot was removed. She said this same issue is at Peninsula and Delaware.

Mr. Koya said passengers on Route 292 continue to thank SamTrans for not making any changes to the route. He hopes any changes to the timetable are not too drastic. He thanked Superintendent, Bus Transportation, Karambir Cheema for resolving the railroad track issue at Bayshore Boulevard.

Mr. Adler thanked staff for making such great progress on all the suggestions the CAC offers each month.

Ms. Pye said she was riding her bike this morning and around 6:10 a.m. on southbound El Camino Real and Atherton Avenue a paratransit bus operator was driving very close to the right side of the road and the mirror came very close to her. She thanked staff for their responsiveness to the bus exemption lane and ghost message.

Mr. Loranger said there is a silent majority on all routes and even though staff may not hear from them he is appreciative of staff's efforts.

Ms. Miller asked if there was an update on placing a bench for the Route 140 stop at Monterey and Sneath in San Bruno. Mr. Patton said staff looked at the stop and found the sidewalk is not wide enough for Americans with Disabilities requirements to put a bench at the stop. Ms. Miller said Routes 390 and 391 buses seem to be bunching. Mr. Patton said with the SSP, weekday Route ECR will help with the bunching.

Mr. Koya said there seems to be an increase in ridership on Route 292 and people are saying there is a need for a larger bus.

LIAISON REPORTS

a. SamTrans Board - Peter Ratto

- The Board held a public hearing for the final draft SSP.
- The Board made the CAC appointments.

- A 30-year Safe Worker award was presented to Manuel Juarez.
- b. **SamTrans Accessibility Advisory Committee** - vacant
- c. **Caltrain Accessibility Advisory Committee** - **Peter Loranger** – no report
- d. **Peninsula Corridor Joint Powers Board** -vacant
- e. **Peninsula Corridor Joint Powers Board CAC** - vacant
- f. **Senior Mobility Action Plan** - vacant

NEXT MEETING:

The next meeting will be held May 29, 2013, at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, California 94070.

Adjourned at 8:00 p.m.

CAC AGENDA ITEM # 5

FINANCE ITEM #
JUNE 5, 2013

SAN MATEO COUNTY TRANSIT DISTRICT STAFF REPORT

TO: Finance Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Gigi Harrington
Deputy CEO

SUBJECT: **AUTHORIZE ADOPTION OF PROPOSED FISCAL YEAR 2014 OPERATING BUDGET**

ACTION

Staff proposes that the Committee recommend Board adoption of the Proposed Fiscal Year (FY) 2014 Operating Budget.

SIGNIFICANCE

Since the May Board presentation of the preliminary budget, staff has included \$25,000 for bicycle coordination and planning activities. The FY2014 Operating Budget totals \$124.2 million, as shown in Attachment A, *Total Uses of Funds* (page 1, line 24). The proposed budget is projected to **decrease** by \$7.9 million or 6 percent from the FY2013 revised budget of \$132.1 million.

Sources of Funds

Passenger Fares (page 1, line 1), for both Motor Bus and ADA services, are projected at \$18 million in FY2014, an **increase** of \$32,200 or 0.2 percent from the FY2013 revised budget:

- Motor Bus Fares are projected to **increase** by \$19,000 or 0.1 percent primarily due to a projected one to two percent increase in ridership.
- Redi-Wheels Fares are projected to **increase** by \$13,200 or 1.7 percent primarily due to a projected one to two percent increase in ridership from projected actuals for FY2013.

Local/State/Federal (page 1, lines 2, 4, & 6) funds of \$51.1 million are projected to **increase** \$3.5 million or 7.4 percent from the FY2013 revised budget, primarily for Transportation Development Act (TDA) and State Transportation Assistance (STA) funds carried over from FY2013 offset by decreased programming levels for grants funding.

SMCTA Measure A (page 1, line 5) funds of \$8.2 million are based on projected sales

tax receipts of \$68 million for FY2014. There is **no change** from the FY2013 revised budget.

Pass-through to Other Agencies (page 1, line 3) is \$379,200, a projected **decrease** of \$157,800 or 29.4 percent from the FY2013 revised budget, reflecting a decrease in the amount of funds SamTrans passes through to other agencies that cannot claim the funds directly. The corresponding pass-through expenditure can be found under Uses of Funds (page 1, line 22), and the amount has been decreased accordingly.

District Half-cent Sales Tax (page 1, line 9) receipts are projected to be \$68 million. There is **no change** from the FY2013 revised budget.

Investment Interest (page 1, line 10) of \$1.1 million reflects a projected **decrease** of \$601,100 or 36.3 percent from the FY2013 revised budget of \$1.7 million. The decrease is primarily due to decreasing investment interest revenue in the investment portfolio and Paratransit fund resulting from maturing bonds re-invested at lower rates of return and a one-time capital gain in FY2013.

Other Interest, Rent & Other Income (page 1, line 11) of \$6.3 million reflects a projected **increase** of \$322,900 or 5.4 percent compared to the FY2013 revised budget mainly due to advertising revenue for bus exteriors that was not included in the FY2013 revised budget.

Other Sources (page 1, line 12). The use of other sources is not required in FY2014. The change reflects a **decrease** of \$8.8 million or 100 percent due to one-time funds in FY2013 of \$6.7 million for repayment of the Caltrain right of way and \$2.1 million for the swap of capital for operating funds.

Uses of Funds

Operating costs (page 1, line 24) of \$124.2 million are projected to **decrease** by \$7.9 million or 6 percent from the FY2013 revised budget of \$132.1 million. The decrease is mostly due to a decrease in the SamTrans member agency share for Caltrain service.

Sales Tax Allocation – Capital Programs (page 1, line 28) is projected to be \$5.3 million, a **decrease** of \$5.7 million or 52 percent compared to the FY2013 revised budget. The difference is mainly because of one-time costs in FY2013 for the 1998 Gillig bus replacement. There is no major bus replacement scheduled for FY2014.

Motor Bus Highlights

Total Motor Bus Expense (page 1, line 18) of \$100.7 million, reflects a projected **increase** of \$718,500 or 0.7 percent over the FY2013 revised budget of \$100 million. Critical Motor Bus elements include:

- *Wages and Benefits* (page 3, line 1) are projected to **increase** \$533,400 or 1.1 percent, mainly due to an increase in salaries and wages costs, fringe benefits costs offset by an increase in the agency indirect administration recovery costs received from the Peninsula Corridor Joint Powers Board (JPB) and San Mateo County Transportation Authority (TA).

- *Professional Services* (page 3, line 6) are projected to **decrease** \$767,900 or 15.5 percent, primarily due to decreased programming from FY2013 levels for the DOT Tiger II grant, which funds projects related to the Grand Boulevard Initiative.
- *Technical Services* (page 3, line 7) are projected to **increase** \$360,700 or 7.3 percent, primarily for increases in the security guard services contract and software maintenance and license agreements, including new costs for PeopleSoft.
- *Other Services* (page 3, line 8) are projected to **increase** \$230,100 or 18 percent, primarily for hardware support services for the PeopleSoft application during implementation of the Business Optimization Program.
- *Bus Parts and Materials* (page 3, line 12) are projected to **increase** \$127,900 or 7.3 percent for bus maintenance parts primarily for a new Advanced Mobile Data Terminal maintenance contract and costs associated with expiring warranties.
- *Coastside Services* (page 3, line 37) and *RediCoast Non-ADA* (page 3, line 38) contract costs are projected to **increase** \$210,500 or 32.5 percent and \$34,500 or 15.7 percent respectively due to an increase in the contract Vehicle Revenue Hours (VRH) rate and projected revenue hours.

ADA Programs Highlights

The FY2014 budget (page 1, line 19) of \$14.8 million represents a projected **increase** of \$303,700 or 2.1 percent over the FY2013 revised budget mainly due to contract rate and ridership increases for Paratransit services.

Caltrain Service

In FY2014, the proposed SamTrans member agency share for Caltrain service (page 1, line 20) is \$5.4 million, a **decrease** of \$8.6 million or 61.1 percent from the FY2013 revised budget. The decrease is due to a decrease of \$6.7 million for repayment of the Caltrain right of way and \$2.1 million for the swap of capital for operating funds offset by an increase of \$240,000 in funding from the TA, based on projected sales tax receipts. For FY2014, the SamTrans contribution to the JPB is comprised of \$5.4 million provided by the TA.

Other Multimodal Programs

In FY2014, support costs for the SamTrans shuttle program and the multimodal facility maintenance are projected to be \$2.9 million (page 1, line 21), a **decrease** of ~~\$159,800~~ **\$134,800** or ~~5.3~~ **4.5** percent from the FY2013 revised budget, primarily because Regional Measure 2 (RM2) funds are now funding the Dumbarton Express Service and no contribution is needed by the District at this time **offset by the addition of \$25,000 for bicycle coordination and planning activities.**

Land Transfer Interest Expense

The FY2014 budget includes \$59,400 (page 1, line 23) in interest expense, a **decrease** of \$7,200 or 10.8 percent from the FY2013 revised budget. This is mainly due to a decrease in the interest rate projected in FY2014. The expense represents an interest payment to the TA on a promissory note for four acres of property acquired from the TA which is located in the City of San Carlos along the Caltrain right of way.

BUDGET IMPACT

Adoption of the Proposed FY2014 Operating Budget provides authority by the Board of Directors for SamTrans to expend operating funds in FY2014.

BACKGROUND

The SamTrans proposed FY2014 budget is consistent with the SamTrans Strategic Plan. The proposed budget lays out expenses consistent with the strategic plan vision and goals related to SamTrans' six focus areas: Financial Integrity, Multimodal Services, Transportation and Land Use, Customers, Business Practices, and Employees. The proposed budget provides for the continuation of safe, reliable and high-quality services to SamTrans customers, while promoting employee excellence in a very challenging economic environment.

Changes from the staff report distributed on May 1st are presented in bold, blue font.

Prepared By:	Ladi Bhuller, Manager, Budgets	650-508-7755
Project Manager:	Chris Petak, Senior Budget Analyst	650-508-7754

SAN MATEO COUNTY TRANSIT DISTRICT
FY2014 PRELIMINARY OPERATING BUDGET

Attachment A

	FY2012 ACTUAL	FY2013 ADOPTED	FY2013 REVISED	FY2014 PRELIMINARY	FY14 PRELIMINARY Compared to FY13 REVISED Increase (Decrease) E = D-C	BUDGET PERCENT CHANGE F = E/C		
	A	B	C	D	E = D-C	F = E/C		
<u>SOURCES OF FUNDS:</u>								
Operating Revenues								
1	Passenger Fares	17,451,873	17,932,800	17,932,800	17,965,000	32,200	0.2%	1
2	Local TDA and STA Funds	35,665,456	35,492,900	38,361,930	42,542,322	4,180,392	10.9%	2
3	Pass through to Other Agencies	281,790	467,959	536,959	379,169	(157,790)	-29.4%	3
4	Operating Grants	8,167,599	10,724,485	8,730,068	8,050,834	(679,234)	-7.8%	4
5	SMCTA Measure A	9,427,718	7,800,000	8,160,000	8,160,000	0	0.0%	5
6	AB434 Funds	527,000	554,400	554,400	566,000	11,600	2.1%	6
7	Subtotal - Operating Revenues	<u>71,521,436</u>	<u>72,972,544</u>	<u>74,276,157</u>	<u>77,663,325</u>	<u>3,387,168</u>	<u>4.6%</u>	7
8	Other Revenue Sources							8
9	District 1/2 Cent Sales Tax	69,370,185	65,000,000	68,000,000	68,000,000	0	0.0%	9
10	Investment Interest	1,378,350	1,243,920	1,657,300	1,056,160	(601,140)	-36.3%	10
11	Other Interest, Rent & Other Income	6,299,268	6,023,708	6,023,708	6,346,565	322,857	5.4%	11
12	Other Sources	4,733,000	8,800,000	8,800,000	0	(8,800,000)	-100.0%	12
13	Subtotal - Other Revenues	<u>81,780,804</u>	<u>81,067,628</u>	<u>84,481,008</u>	<u>75,402,725</u>	<u>(9,078,283)</u>	<u>-10.7%</u>	13
14								14
15	Total Sources of Funds	<u>153,302,240</u>	<u>154,040,172</u>	<u>158,757,165</u>	<u>153,066,050</u>	<u>(5,691,115)</u>	<u>-3.6%</u>	15
16								16
17	<u>USES OF FUNDS:</u>							
18	Motor Bus	96,316,488	99,740,708	100,006,689	100,725,200	718,511	0.7%	18
19	A.D.A. Programs	13,583,327	14,477,220	14,477,220	14,780,900	303,680	2.1%	19
20	Caltrain	10,620,002	14,000,000	14,000,000	5,440,000	(8,560,000)	-61.1%	20
21	Other Multi-Modal Programs	4,066,791	3,015,460	3,015,460	2,855,681	(159,779)	-5.3%	21
22	Pass through to Other Agencies	281,790	467,959	541,532	383,742	(157,790)	-29.1%	22
23	Land Transfer Interest Expense	66,561	66,570	66,570	59,379	(7,191)	-10.8%	23
24	Total Uses of Funds	<u>124,934,959</u>	<u>131,767,917</u>	<u>132,107,471</u>	<u>124,244,902</u>	<u>(7,862,569)</u>	<u>-6.0%</u>	24
25								25
26	TOTAL OPERATING SURPLUS/(DEFICIT)	<u>28,367,281</u>	<u>22,272,255</u>	<u>26,649,694</u>	<u>28,821,148</u>	<u>2,171,454</u>	<u>8.1%</u>	26
27								27
28	Sales Tax Allocation - Capital Programs	1,741,723	8,350,000	11,055,780	5,345,625	(5,710,155)	-51.6%	28
29								29
30	SURPLUS/(DEFICIT)	<u>26,625,558</u>	<u>13,922,255</u>	<u>15,593,914</u>	<u>23,475,523</u>	<u>7,881,609</u>	<u>50.5%</u>	30
31								31
32	<u>DEBT SERVICE</u>							
33	Debt Service	24,477,279	24,453,463	24,453,463	24,453,287	(176)	0.0%	33
34	Fiscal Agent Fees	19,725	29,600	29,600	26,410	(3,190)	-10.8%	34
35	Total Debt Service	<u>24,497,004</u>	<u>24,483,063</u>	<u>24,483,063</u>	<u>24,479,697</u>	<u>(3,366)</u>	<u>0.0%</u>	35
36	* Debt Service - BART - \$12.7M							36
37								37
38	USE OF RESERVES FOR DEBT SERVICE	<u>(24,497,004)</u>	<u>(24,483,063)</u>	<u>(24,483,063)</u>	<u>(24,479,697)</u>	<u>3,366</u>	<u>0.0%</u>	38
39								39
40	TOTAL USES OF RESERVES	<u>2,128,554</u>	<u>(10,560,808)</u>	<u>(8,889,149)</u>	<u>(1,004,174)</u>	<u>7,884,975</u>		40

NOTE: Interest revenue for revenue bond debt was reclassified from a debt service fund to the General Fund in January 2012. The revenue detail on the FY14 budget statement (page 2, line 19) combines this investment interest for the FY12 Actuals while the audited FY12 financial statement year-to-date actuals does not include the reclassified interest revenue.

SAN MATEO COUNTY TRANSIT DISTRICT
FY2014 PRELIMINARY OPERATING BUDGET

		FY14 PRELIMINARY Compared to FY13 REVISED					BUDGET
		FY2012 ACTUAL	FY2013 ADOPTED	FY2013 REVISED	FY2014 PRELIMINARY	Increase (Decrease)	PERCENT CHANGE
		A	B	C	D	E = D-C	F = E/C
OPERATING REVENUES - MOTOR BUS:							
1	TOTAL MOTOR BUS FARES	16,670,062	17,137,000	17,137,000	17,156,000	19,000	0.1%
2							
3	LOCAL (TDA) TRANSIT FUND:						
4	General Operating Assistance	30,569,366	29,121,548	31,871,276	34,505,186	2,633,910	8.3%
5							
6	STATE TRANSIT ASSISTANCE:						
7	STA Base	2,982,624	4,415,758	4,415,758	5,633,670	1,217,912	27.6%
8	STA TOTAL	2,982,624	4,415,758	4,415,758	5,633,670	1,217,912	27.6%
9							
10	OPERATING GRANTS:						
11	Operating Grants	7,470,284	9,725,142	7,730,725	7,051,491	(679,234)	-8.8%
12							
13	DISTRICT 1/2 CENT SALES TAX:						
14	General Operating Assistance	34,427,260	34,646,868	33,877,158	31,475,368	(2,401,790)	-7.1%
15	Accessibility Fixed Route	1,107,717	994,064	994,064	1,035,143	41,079	4.1%
16	TOTAL 1/2 CENT SALES TAX	35,534,977	35,640,932	34,871,222	32,510,511	(2,360,711)	-6.8%
17							
18	INVESTMENT INTEREST INCOME						
19	Investment Interest Income	972,013	966,720	1,247,100	697,450	(549,650)	-44.1%
20							
21	OTHER REVENUE SOURCES:						
22	Overnight Deposit Interest Income	602	360	360	0	(360)	-100.0%
23	Rental Income	1,055,755	1,052,760	1,052,760	1,087,440	34,680	3.3%
24	Advertising Income	845,169	665,000	665,000	930,000	265,000	39.8%
25	Other Income	1,131,218	1,015,488	1,015,488	1,153,452	137,964	13.6%
26	TOTAL OTHER REVENUES	3,032,744	2,733,608	2,733,608	3,170,892	437,284	16.0%
27							
28	TOTAL MOTOR BUS	97,232,070	99,740,708	100,006,689	100,725,200	718,511	0.7%
29							
30	AMERICAN DISABILITIES ACT:						
31	Passenger Fares-Redi Wheels	781,811	795,800	795,800	809,000	13,200	1.7%
32	Local TDA 4.5 Redi Wheels	1,608,821	1,463,713	1,583,015	1,839,741	256,726	16.2%
33	Local STA - Paratransit	504,645	491,881	491,881	563,725	71,844	14.6%
34	Operating Grants	697,315	999,343	999,343	999,343	0	0.0%
35	Sales Tax - Paratransit District	4,063,559	4,986,373	4,614,071	4,846,042	231,971	5.0%
36	Sales Tax - Paratransit Suppl. Coastside	1,341,810	1,362,910	1,362,910	1,244,339	(118,571)	-8.7%
37	Interest Income-Paratransit Fund	406,337	277,200	410,200	358,710	(51,490)	-12.6%
38	SMCTA Measure A Redi-Wheels	2,779,030	2,600,000	2,720,000	2,720,000	0	0.0%
39	Measure M Paratransit	1,400,000	1,500,000	1,500,000	1,400,000	(100,000)	-6.7%
40	TOTAL ADA PROGRAMS	13,583,328	14,477,220	14,477,220	14,780,900	303,680	2.1%
41							
42	MULTI-MODAL TRANSIT PROGRAMS:						
43	Sales Tax - Caltrain	328,941	0	0	0	0	0.0%
44	Other Sources - Caltrain	4,733,000	8,800,000	8,800,000	0	(8,800,000)	-100.0%
45	Transfer from SMCTA for Caltrain	5,558,061	5,200,000	5,440,000	5,440,000	0	0.0%
46	SMCTA Funded SM/Caltrain Shuttles	1,090,627	0	0	0	0	0.0%
47	Employer Share SM/Caltrain Shuttles	369,043	0	0	0	0	0.0%
48	AB434 Funds - SamTrans Shuttle	527,000	554,400	554,400	566,000	11,600	2.1%
49	Employer SamTrans Shuttle Funds	1,497,482	1,790,100	1,790,100	1,775,673	(14,427)	-0.8%
50	Sales Tax - SamTrans Shuttle Program	332,744	334,040	334,040	356,218	22,178	6.6%
51	Operating Grants	0	0	0	0	0	0.0%
52	Sales Tax - Gen. Operating Asst.	249,896	336,920	96,920	157,790	60,870	62.8%
53	TOTAL MULTI-MODAL	14,686,794	17,015,460	17,015,460	8,295,681	(8,719,779)	-51.2%
54							
55	TOTAL REVENUES	125,502,192	131,233,388	131,499,369	123,801,781	(7,697,588)	-5.9%

**SAN MATEO COUNTY TRANSIT DISTRICT
FY2014 PRELIMINARY OPERATING BUDGET**

					FY14 PRELIMINARY Compared to FY13 REVISED	BUDGET PERCENT CHANGE		
	FY2012 ACTUAL	FY2013 ADOPTED	FY2013 REVISED	FY2014 PRELIMINARY	Increase (Decrease)	F = E/C		
	A	B	C	D	E = D-C			
DISTRICT OPERATED BUSES								
1	Wages and Benefits	51,519,403	50,244,115	50,244,115	50,777,535	533,420	1.1%	1
2	Services:							2
3	Board of Directors	49,373	52,900	52,900	51,800	(1,100)	-2.1%	3
4	Contracted Vehicle Maintenance	691,773	791,128	791,128	696,080	(95,048)	-12.0%	4
5	Property Maintenance	1,160,027	1,258,500	1,258,500	1,273,500	15,000	1.2%	5
6	Professional Services	4,644,819	4,777,013	4,941,054	4,173,153	(767,901)	-15.5%	6
7	Technical Services	4,224,885	4,829,402	4,920,055	5,280,779	360,724	7.3%	7
8	Other Services	345,807	1,277,066	1,277,066	1,507,128	230,062	18.0%	8
9								9
10	Materials & Supply:							10
11	Fuel and Lubricants	5,522,482	6,551,477	6,551,477	6,491,659	(59,818)	-0.9%	11
12	Bus Parts and Materials	1,483,582	1,758,740	1,758,740	1,886,670	127,930	7.3%	12
13	Uniform and Drivers Expense	302,269	400,970	400,970	443,122	42,152	10.5%	13
14	Timetables and Tickets	137,234	171,800	171,800	172,000	200	0.1%	14
15	Office Supplies/Printing	252,831	342,137	342,137	369,267	27,130	7.9%	15
16	Other Materials and Supply	123,974	156,500	156,500	156,500	0	0.0%	16
17								17
18	Utilities:							18
19	Telecommunications	347,425	580,500	580,500	602,470	21,970	3.8%	19
20	Other Utilities	968,096	981,600	981,600	989,000	7,400	0.8%	20
21	Insurance Costs	2,493,061	2,647,000	2,647,000	2,640,150	(6,850)	-0.3%	21
22	Workers' Compensation	3,141,221	3,197,060	3,197,060	3,231,060	34,000	1.1%	22
23	Taxes and License Fees	493,488	573,823	573,823	569,109	(4,714)	-0.8%	23
24	Fixed Route Accessibility	1,107,717	994,064	994,064	1,035,143	41,079	4.1%	24
25	Leases and Rentals	108,246	119,800	119,800	124,483	4,683	3.9%	25
26	Prmtnl and Legal Advertising	99,148	238,500	238,500	275,200	36,700	15.4%	26
27	Training & Business Travel	137,666	164,050	164,050	207,765	43,715	26.6%	27
28	Dues and Membership	82,619	87,200	87,200	91,652	4,452	5.1%	28
29	Postage and other	62,992	349,003	360,290	200,049	(160,241)	-44.5%	29
30								30
31	Total District Operated Buses	79,500,138	82,544,348	82,810,329	83,245,274	434,945	0.5%	31
32								32
33	CONTRACTED BUS SERVICES							
34	Contracted Urban Bus Service	14,709,731	15,059,320	15,059,320	15,041,393	(17,927)	-0.1%	34
35	Other Related Costs	353,041	361,600	361,600	347,720	(13,880)	-3.8%	35
36	Insurance Costs	644,516	655,000	655,000	655,000	0	0.0%	36
37	Coastside Services	643,473	647,020	647,020	857,553	210,533	32.5%	37
38	Redi Coast Non-ADA	231,520	219,700	219,700	254,209	34,509	15.7%	38
39	Other Related Costs	28,643	47,040	47,040	101,400	54,360	115.6%	39
40	La Honda Pescadero	52,500	52,500	52,500	55,125	2,625	5.0%	40
41	Southcoast - Pescadero	137,577	140,000	140,000	160,896	20,896	14.9%	41
42	Other Related Costs-SamCoast	15,349	14,180	14,180	6,630	(7,550)	-53.2%	42
43	Total Contracted Bus Service	16,816,350	17,196,360	17,196,360	17,479,926	283,566	1.6%	43
44								44
45	TOTAL MOTOR BUS	96,316,488	99,740,708	100,006,689	100,725,200	718,511	0.7%	45

SAN MATEO COUNTY TRANSIT DISTRICT
FY2014 PRELIMINARY OPERATING BUDGET

		FY14 PRELIMINARY Compared to FY13 REVISED					BUDGET
		FY2012 ACTUAL	FY2013 ADOPTED	FY2013 REVISED	FY2014 PRELIMINARY	Increase (Decrease)	PERCENT CHANGE
		A	B	C	D	E = D-C	F = E/C
AMERICAN DISABILITY ACT PROGRAMS							
46	Elderly & Disabled/Redi-Wheels	5,162,299	6,964,200	6,964,200	6,359,982	(604,218)	-8.7%
47	Other Related Costs	2,219,118	2,826,395	2,826,395	2,937,197	110,802	3.9%
48	ADA Sedan Service	2,919,115	1,779,190	1,779,190	2,534,802	755,612	42.5%
49	ADA Accessibility Support	789,948	1,029,525	1,029,525	1,189,580	160,055	15.5%
50	Coastside Support	1,341,810	1,362,910	1,362,910	1,244,339	(118,571)	-8.7%
51	Insurance Costs	1,151,037	515,000	515,000	515,000	0	0.0%
52	TOTAL ADA PROGRAMS	13,583,327	14,477,220	14,477,220	14,780,900	303,680	2.1%
53							
54	MULTI-MODAL TRANSIT PROGRAMS						
55							
56	CALTRAIN SERVICE						
57	Peninsula Rail Service	10,620,002	14,000,000	14,000,000	5,440,000	(8,560,000)	-61.1%
58	Total Caltrain Service	10,620,002	14,000,000	14,000,000	5,440,000	(8,560,000)	-61.1%
59							
60	OTHER SUPPORT						
61	Dumbarton Express Service	125,377	157,820	157,820	0	(157,820)	-100.0%
62	SamTrans Shuttle	2,357,226	2,678,540	2,678,540	2,697,891	19,351	0.7%
63	SM/Caltrain Shuttle	1,459,670	0	0	0	0	0.0%
64	Maintenance Multimodal Fac	124,518	179,100	179,100	157,790	(21,310)	-11.9%
65	Total Other Support	4,066,791	3,015,460	3,015,460	2,855,681	(159,779)	-5.3%
66							
67	Multi-Modal Promotion	0	0	0	0	0	0.0%
68							
69	TOTAL MULTI-MODAL PROGRAMS	14,686,793	17,015,460	17,015,460	8,295,681	(8,719,779)	-51.2%
70							
71	TOTAL OPERATING EXPENSES	124,586,608	131,233,388	131,499,369	123,801,781	(7,697,588)	-6%