


San Mateo County
TRANSIT DISTRICT




**Business Optimization Program
(BOP)**

Board of Directors Presentation
October 7, 2015
Finance Agenda Item 9

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Agenda:

- BOP Program Goals
- BOP Program Scope
- Contract Structure
- Program Status
- Hosting and Application Support Services
- Commercial Status
- Program Schedule and Budget
- Next Steps

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BOP Program Goals Support District Priorities

- **Increase Organizational Capacity and Improve Financial Controls**
by...
- **Improving Business Process Efficiencies**
leveraging...
- **Advancements in PeopleSoft Applications & Technology**

Priorities

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BOP Program Scope:

- **Implement an integrated suite of PeopleSoft Human Resources, Finance and Budgeting Systems**
- **Implement Optimized Business Processes**
- **Convert All SamTrans, JPB and TA Historical Data**
- **Train all District staff**
- **Organizational Change Management Program**
- **Hardware Support Services for BOP Program**
- **Hosting and Application Support Services (Five Year Contract Term)**

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BOP Amended Contract Structure:

Background


- Contract Amendment: #2 Executed March 19, 2102
- “All in One” Approach
- Contract structure:

Contract	Phase	Scope	Timeline
Base Contract	Phase 1	Plan, Design and Prototype Demonstration	Feb '11 – Dec '11
	Phase 2a	Design and Build	Dec '11 – Jun '12
	Amendment #1	Legacy Support and Data Conversion	Jan '12 – Jan '13
Option 1	Phase 2b	Test, Train and Deliver	Jun '12 – Mar '13

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Program Status:

- Phase 1 – Complete**
 - Plan, design and prototype demonstration
- Phase 2a- Complete**
 - Design and Build
- Phase 2b- 95% Complete**
 - Test, train (complete) and deliver all modules (missing Treasury)

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Post Go-live Status:

- ❑ **System put into production on July 15th for HCM and FSCM. Accomplishments include:**
 - Payrolls successfully produced since go-live
 - AP checks are being produced on a regularly scheduled basis
 - Grant billing for June 2015 is complete
 - Purchase Orders are being created and dispatched
 - Year End Close for FY15 complete
 - Month End Close July and August 2015 complete
 - Board reports for operating projects for August complete
- ❑ **System Implementation to be Completed by 10/31**
 - EPM – put into production on 9/15
 - Cash Management – In Progress
 - UPK – In Progress

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Hosting and Application Support Services:

- **Contract services provided starting on go-live date of July 15, 2015**
- **Wipro managed primary and backup data centers in North Carolina and Arizona are hosting District PeopleSoft Applications**
- **Help Desk services are fully operational**
- **Resources to provide application support services are on-site and working**

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Commercial Status:

- ❑ **Prior Claim Settlement – May 2014**
 - Release of Claims
 - Claim Settlement of \$1.35 Million
 - Amendment #7 includes:
 - Revised Project timeline (10/5/2014 Go-Live Date)
 - Revised Payment schedule
 - Liquidated damages provisions

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Project Schedule and Budget:

- **System Go-Live Date Delayed Nine Months**
- **Reasons for Delay:**
 - Contractor Staff Availability
 - Data Conversion and Testing
 - Infrastructure Readiness
- **Implications for Delay:**
 - Additional Project Expenses
 - Delay Claims

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BOP Budget Revised to Reflect July Go-Live


Current Budget:

Currently Funded thru FY 2015	\$ 21,637,112
EAC December 2015	\$ 22,252,885
Additional Funds required for FY 2016	= \$ 615,773

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Next Steps:

- System Acceptance – November 2015
- Post Go- Live Support and Warranty Periods
- Commercial negotiations with Wipro to settle all claims
- Contract Close-Out

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