

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
JULY 11, 2018**

MEMBERS PRESENT: J. Gee, C. Groom, R. Guilbault, Z. Kersteen-Tucker, K. Matsumoto, D. Pine, J. Powell, P. Ratto, C. Stone (Chair)

MEMBERS ABSENT: None

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, S. van Hoften, A. Chan, S. Murphy, D. Olmeda, D. Hansel, C. Fromson, T. Dubost, P. Skinner, M. Tolleson, J. Taylor, J. Barker, C. Kwok, M. Ross, D. Lieberman, T. Bartholomew, C. Cubba, J. Epstein, C. Wegener, D. Esse, Gumpal, J. Brook

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 2:01 pm and led the Pledge of Allegiance.

ROLL CALL

Acting District Secretary Gumpal called the roll. A quorum was present.

CONSENT CALENDAR

- Approval of Minutes of the Board of Directors Meeting of June 6, 2018
- Acceptance of Statement of Revenues and Expenses for April 2018

RESOLUTIONS:

- Authorizing Execution of Agreements for Funding of the US-101 Mobility Action Plan and Amending to Increase the Fiscal Year 2019 Capital Budget by \$200,000 for a Total of \$7,475,385 – Approved by Resolution No. 2018-26
- Authorizing Execution of a Funding Agreement with Caltrans for the SamTrans Adaptation and Resilience Plan and Amending the Fiscal Year 2019 Operating Budget to Increase Total Operating Revenues and Expenses – Approved by Resolution No. 2018-27
- Ratifying a Merchant Services Agreement with First Data Merchant Services LLC for the SamTrans Mobility App for an Estimated Total Amount of \$315,000 for a Three-year Term – Approved by Resolution No. 2018-28

Motion/Second: Ratto/Pine

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

REPORT OF THE CHAIR

Chair Stone appointed Directors Groom, Gee, and Pine to an ad hoc committee that will regularly meet with the Dumbarton Rail Corridor project team and report back to the Board.

GET US MOVING FINAL INVESTMENT PLAN – AD HOC ADVISORY COMMITTEE

Seamus Murphy, Chief Communications Officer, summarized the recommendations of the ad hoc advisory committee leading the Get Us Moving (GUM) outreach effort.

Mr. Murphy extended thanks to all project participants and summarized the activities conducted during for the GUM outreach effort, then gave an update on the proposed investment plan that was an outgrowth of GUM. Mr. Murphy outlined feedback on the plan that was received and incorporated at and since the July 11 Board meeting. Finally, he outlined next steps for placing a potential sales tax measure on the ballot to implement the expenditure plan.

Chair Stone praised the leadership of staff, the Board, the Ad Hoc Advisory Committee, and the County Board of Supervisors.

Public Comment:

1. Amy Buckmaster, President & CEO, Redwood City-San Mateo County Chamber of Commerce, GUM Stakeholder Advisory Group (SAG), thanked the project's leadership.
2. Emily Loper, Policy Director, Bay Area Council, said that relieving traffic congestion was their top priority.
3. Sandra Lang, TEAMC, expressed thanks for being able to participate on the SAG.
4. Michael Levinson, Paratransit Coordinating Council (PCC), said their top priority in the process was having community representation.
5. Ben McMullen, Center for Independence of Individuals with Disabilities and Chair, PCC, expressed his support of the program.
6. Don Cecil, SAMCEDA, noted that the GUM process was an example of fairness and cooperation that should be emulated by national and international organizations.
7. Rosanne Foust, SAMCEDA, Peninsula Mobility Group, thanked the staff and the Board for making the process so inclusive and transparent.
8. Adina Levin, Friends of Caltrain, expressed her thanks to all the program participants and encouraged the board to approve the plan.
9. Emma Shlaes, Silicon Valley Bicycle Coalition, TEAMC, thanked staff and the Board. She said they supported transit, bike/ped, and complete streets.
10. Diane Bailey, Menlo Spark, TEAMC, SAG, thanked staff and the SAG. She said the plan is crucial to sustainability and accountability.
11. Eduardo Gonzalez, Youth Leadership Institute, TEAMC, said he supported allotting 50 percent to transit, which would in turn support the County's youth.
12. Chris Lepe, Senior Community Planner, TransForm, TEAMC, said he supported the plan's core principles and accountability.
13. Fahad Qurashi, Bay Area Director of Programs, Youth Leadership Institute, TEAMC, thanked staff and the Board for considering the needs of the County's diverse communities.

14. Sandhya Laddha, TransForm, TEAMC, said they advocated 50 percent for public transit and complete streets.
15. Theresa Vallez-Kelly, San Mateo County Office of Education, GUM SAG, TEAMC, noted that the ballot measure would reduce traffic congestion, particularly school traffic.
16. Helen Wolter, Committee for Green Foothills, thanked staff and the Board, and said she supported complete streets, bike/ped infrastructure, and community shuttles.

Director Guilbault thanked all the participants and stressed how critical it is to approve the new tax measure.

Director Gee echoed Director Guilbault's comments.

Director Kersteen-Tucker thanked Chair Stone for his leadership of the ad hoc committee. She emphasized that the a concerted campaign to get out the vote would be critical to passing the measure in November.

Director Groom said that the Board and the County Board of Supervisors do not take tax increases lightly and emphasized that this measure is crucial for the future of transportation in the County.

Director Pine praised the collaboration between the County and SamTrans, as well as the level of public advocacy demonstrated in creating the measure.

Director Ratto thanked all the participants and said that everyone's requests have been addressed in whole or in part in the measure.

Director Powell thanked the boards and the public for the time the committed to the GUM process.

Chair Stone noted that securing two-thirds of the vote to pass the measure would be challenging.

ORDINANCE

Imposing a One-half of One Percent Retail Transactions and Use Tax to Implement the San Mateo County Congestion Relief Plan – Approved by Ordinance No. 103

Motion/Second: Gee/Kersteen-Tucker

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

RESOLUTION

Calling a Special District Election on November 6, 2018 on a Measure Authorizing the Ordinance for Traffic Congestion and Transportation Purposes; Requesting Consolidation with the November 6, 2018 Statewide General Election; and Requesting San Mateo County's Concurrence with the Included Investment Plan – Approved by Resolution No. 2018-29

Motion/Second: Pine/Kersteen-Tucker

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

REPORT OF THE GENERAL MANAGER/CEO

Jim Hartnett, General Manager/CEO, praised the Board and the Ad Hoc Committee, and staff and the legal team's nine-month effort to develop the investment plan adopted as part of the resolution and ordinance just approved by the Board.

Carl Cubba, IT Director, assisted by Max from vendor Bytemark, gave a live demonstration of the new SamTrans mobile app that is slated to be released in September.

Public Comment:

Andy Chow, Redwood City, asked if the app would work in offline mode in areas with poor data connections. Chair Stone said a staff member would follow up with him.

BOARD MEMBER REQUESTS/COMMENTS

Director Guilbault said that Carter Mau, Deputy General Manager/CEO, was selected as alumnus of the year at the recent annual dinner of the Mineta Transportation Institute at San Jose State University. She also said that SamTrans employees Alex Lam, Senior Planner, and Foday Tarah, Bus Operator, received their MS in transportation management degrees.

Mr. Mau said that he had received his master's degree through the program when he was a SamTrans employee previously.

Chair Stone stated that he and Directors Ratto and Gee attended the Dump the Pump event that was also a launch of the new SFO service at the Millbrae Caltrain station on June 21.

RECESS TO COMMITTEE MEETINGS

The Board meeting recessed at 3:13 pm.

RECONVENE BOARD OF DIRECTORS MEETING

The Board meeting reconvened at 4:21 pm.

MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Ratto reported the following items:

SUBJECTS DISCUSSED:

- Accessibility Update
- Paratransit Coordinating Council Update
- Citizens Advisory Committee Update
- Quarterly Dashboard Reports – January-March 2018 and Revised October-December 2017
- Multimodal Ridership Report – May 2018

MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE

Director Matsumoto asked Joan Cassman, Legal Counsel, about the protocol for approving the ordinance and resolutions. Ms. Cassman proposed adding the word “special” to precede the word “events” on Page 2 of the revised advertising policy to clarify that acceptable advertisements for not-for-profit agencies included those related to safety or special events.

Director Matsumoto led the Board in voting on the following items:

ORDINANCE:

- Relating to the Uniform Public Construction Cost Accounting Act to Provide Informal Bidding Procedures for District Public Projects – Approved by Ordinance No. 104

RESOLUTIONS:

- Adoption of Revised District Procurement Policy – Approved by Resolution No. 2018-30
- Adoption of Revisions to Disadvantaged Business Enterprise Program – Approved by Resolution No. 2018-31
- Adoption of Revised Advertising Policy (with proposed amendment) – Approved by Resolution No. 2018-32
- Authorization of Amendments to Contracts for Provision of On-Call Temporary Staffing Services – Approved by Resolution No. 2018-33

Motion/Second: Gee/Kersteen-Tucker

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT AND SUSTAINABILITY COMMITTEE/ COMMITTEE OF THE WHOLE*

Director Powell reported the following item:

SUBJECT DISCUSSED:

- US-101 Express Bus Feasibility Study Update

MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Gee reported the following item:

SUBJECT DISCUSSED:

- State and Federal Legislative Update

GENERAL COUNSEL REPORT

None.

WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Stone said Board communications were in the reading file.

DATE, TIME AND PLACE OF NEXT REGULAR MEETING – Wednesday, August 1, 2018 at 2:00 p.m., San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA

ADJOURN

The meeting adjourned at 4:26 pm.