

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
DECEMBER 5, 2018**

MEMBERS PRESENT: J. Gee, C. Groom (Vice Chair), Z. Kersteen-Tucker, K. Matsumoto, D. Pine, J. Powell, P. Ratto, C. Stone (Chair)

MEMBERS ABSENT: R. Guilbault

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, S. van Hoffen, D. Olmeda, D. Hansel, S. Murphy, J. Brook, C. Boland

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 2:08 pm and requested that Directors Z. Kersteen-Tucker and Gee lead the Pledge of Allegiance.

ROLL CALL

Assistant District Secretary Jean Brook called the roll. A quorum was present.

CONSENT CALENDAR

- Approval of Minutes of the Board of Directors Meeting of November 7, 2018
- Acceptance of Statement of Revenues and Expenses for October 2018
- Acceptance of Unaudited Statement of Revenues and Expenses for Period Ending June 30, 2018
- Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook – 3rd Quarter FY 2018
- Acceptance of the Capital Projects Quarterly Report - 1st Quarter FY 2019
- Authorize the Disposition of Five Surplus Non-Revenue Support Vehicles
- Adoption of Updated SamTrans Conflict of Interest Code – Approved by Resolution No. 2018-58
- Approval of Continuation of the Safe Harbor Transit Ticket Program – Approved by Resolution No. 2018-59
- Adoption of the US-101 Express Bus Feasibility Study – Approved by Resolution No. 2018-60
- Rejection of All Bids to Furnish Petroleum Products
- Award of Contract for Gillig Hybrid Bus Replacement Engines – Approved by Resolution No. 2018-61
- Acceptance of Community Choice Energy Program Update

Referring to the Unaudited Statement of Revenues and Expenses for Period Ending June 30, 2018, Director Karyl Matsumoto expressed concerns about preparing for recession. Derek Hansel, Chief Financial Officer, explained what indicators the Finance Department monitors so as not to over-commit funds in any given period.

Director Dave Pine asked if FAA rules about spending local sales tax revenues collected from jet fuel on projects for San Francisco International Airport also apply to SamTrans sales tax collections. Joan Cassman, Legal Counsel, said that agencies receiving certain local sales taxes are required under a current FAA rule to submit plans to the federal government addressing tax revenues from jet fuel, but that application and meaning of the requirements are still unresolved.

Motion/Second: Gee/Ratto

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Guilbault

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Andy Chow, Redwood City, said that in light of the passage of Measure W, the District should come up with a revised operating plan in the coming years.

REPORT OF THE CHAIR

Chair Stone thanked those who worked to put Measure W on the ballot:

- Assemblymember Kevin Mullin, who carried the enabling legislation for the tax
 - Former Assemblymember Gene Mullin for co-chairing the Yes on W campaign
 - Rosanne Foust, President & CEO, San Mateo County Economic Development Association (SAMCEDA), for contributing to Get Us Moving (GUM) outreach and education effort, and for fundraising for the Yes on W campaign
 - Transportation Equity Allied Movement Coalition (TEAMC) for its efforts developing the expenditure plan and then promoting the measure, including:
 - Chris Lepe, Transform
 - Adina Levin, Friends of Caltrain
 - Diane Bailey, Menlo Spark
 - Montserrat Garcia Bedolla, Youth Leadership Institute (YLI)
 - County Supervisors, with Supervisors Don Horsley and Warren Slocum heading up the GUM steering committee
 - San Mateo County labor community
 - SamTrans staff, particularly the Communications division, for the GUM outreach efforts led by Jessica Epstein, Government and Community Affairs Officer and Seamus Murphy, Chief Communications Officer; and Jim Hartnett, General Manager/CEO
 - Fellow Board members
 - Former SamTrans Board members Shirley Harris and Adrienne Tissier
 - Voters of San Mateo County
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Public Comment:

- Theresa Vallez-Kelly, Safe Routes to School Coordinator, San Mateo County Office of Education (SMCOE), congratulated her TEAMC colleagues on the passage of Measure W.
- Adina Levin, Friends of Caltrain, thanked her TEAMC colleagues.

Mr. Hartnett echoed Chair Stone's expressions of thanks to all those who had supported GUM and Measure W. He read a portion of a letter he sent to District employees confirming the victory of Measure W:

"So what's next? The people of San Mateo County have placed their trust in us to fulfill the promises of Measure W, and we must deliver. It doesn't mean business as usual or just more of the same. It is a new day. We will be responsible for leading efforts to plan and implement expanded and enhanced mobility solutions for those community members who depend on us, and those who choose us. We will be relieving traffic congestion for all, whether they ride with us or not.

What we do makes a real difference in the quality of life for the communities we serve and the economic vitality of our region. I am very proud of you for the work you do, your dedication to the public good, and how you represent positive values. If we had not earned the trust of the public, the ballot would not have been successful. We must continue to earn that trust by how we deliver."

Director Pine thanked Chair Stone for his efforts on the GUM campaign.

Chair Stone announced that he would take the next four items out of order.

Resolution of Appreciation for Martha Martinez – Approved by Resolution No. 2018-57

Director Matsumoto presented the resolution to Martha Martinez, former District Secretary. Ms. Martinez thanked the Board.

Motion/Second: Gee/Stone

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Guilbault

Appointment of Nominating Committee for 2019 Chair and Vice Chair

Directors Gee, Powell, and Guilbault agreed to participate on the nominating committee.

Resolution of Appreciation for Zoe Kersteen-Tucker – Approved by Resolution No. 2018-56

The Board members each expressed their thanks to Director Zoe Kersteen-Tucker for her accomplishments and hard work while a member of the Board.

Director Kersteen-Tucker expressed her appreciation to the Board.

Motion/Second: Gee/Matsumoto

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Guilbault

Resolution of Appreciation for Jeff Gee – Approved by Resolution No. 2018-55

The Board members each expressed their thanks to Director Jeff Gee for his accomplishments and hard work while a member of the Board.

Director Gee expressed his appreciation to the Board.

Motion/Second: Ratto/Pine

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Guilbault

REPORT OF THE GENERAL MANAGER/CEO

Mr. Hartnett noted that his report was in the packet.

Presentation of Safety Awards

Mr. Hartnett presented Safe Operator Awards to:

- Trinidad Ramirez – 25 years
- Jaime Ramirez – 25 years
- Devendra Chandra – 30 years

BOARD MEMBER REQUESTS/COMMENTS

None.

RECESS TO COMMITTEE MEETINGS

The Board meeting recessed at 3:16 pm.

RECONVENE BOARD OF DIRECTORS MEETING

Chair Stone reconvened the Board meeting at 4:57 pm.

MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE / COMMITTEE OF THE WHOLE*

Director Ratto reported the following items:

SUBJECTS DISCUSSED:

- Accessibility Update
- Paratransit Coordinating Council Update
- Citizens Advisory Committee Update
- Multimodal Ridership Report – October 2018
- Mobility Management Report – Annual Summary
- Quarterly Dashboard Report – July-September

MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE / COMMITTEE OF THE WHOLE*

Director Matsumoto led the Board in voting on the following items:

MOTION:

- Acceptance of Fiscal Year 2018 Comprehensive Annual Financial Report

SUBJECT DISCUSSED:

- SamTrans Fare Study Update and Draft Fare Policy

RESOLUTION:

- Postponement of 2019 Fare Increases – Approved by Resolution No. 2018-62

Motion/Second: Kersteen-Tucker/Ratto

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Guilbault

MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT AND SUSTAINABILITY COMMITTEE / COMMITTEE OF THE WHOLE*

Director Powell had no items to report.

MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE / COMMITTEE OF THE WHOLE*

Director Kersteen-Tucker reported the following items:

SUBJECT DISCUSSED:

- State and Federal Legislative Update

GENERAL COUNSEL REPORT

Ms. Cassman thanked outgoing Directors Gee and Kersteen-Tucker for their service on the Board.

WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Stone said that Board communications were in the reading file.

DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Stone announced the time and location of the next meeting as Wednesday, January 9, 2019 at 2:00 pm, San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURN

The meeting adjourned at 5:01 pm in memory of Former President George H.W. Bush.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6279 or by email to board@samtrans.com.