

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
NOVEMBER 7, 2018**

MEMBERS PRESENT: J. Gee, R. Guilbault, Zoe Kersteen-Tucker, K. Matsumoto, D. Pine, J. Powell, P. Ratto, C. Stone (Chair)

MEMBERS ABSENT: C. Groom, (Vice Chair)

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, D. Olmeda, M. Tolleson, K. Cheema, C. Fromson, A. Chan, J. Lipps, C. Contreras, M. Ross, G. Moyer, D. Lieberman, T. Bartholomew, C. Wegener, D. Esse, J. Epstein, S. Murphy, C. Gumpal, J. Brook

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 2:08 pm and requested that Director Guilbault lead the Pledge of Allegiance.

ROLL CALL

Acting District Secretary Gumpal called the roll. A quorum was present.

CONSENT CALENDAR

- Approval of Minutes of the Board of Directors Meeting of October 3, 2018
- Acceptance of Statement of Revenues and Expenses for September 2018
- Approval of 2019 Board of Directors Meeting Calendar
- Acceptance of Contracts Issued Between \$100,000 and \$175,000 Quarterly Report

Motion/Second: Gee/Kersteen-Tucker

Ayes: Gee, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Groom

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

REPORT OF THE CHAIR

Chair Stone announced that there was an opening on the Board for a Coastside public member.

He thanked everyone for voting and stated that the election outcome for Measure W was too close to call.

REPORT OF THE GENERAL MANAGER/CEO

Jim Hartnett, General Manager/CEO, congratulated Chair Stone on his re-election to Belmont City Council. He provided the latest returns from the November 6 election regarding Measure W.

Tasha Bartholomew, Communications Officer, gave a brief slide presentation on community outreach events promoting the District's new electric buses.

BOARD MEMBER REQUESTS/COMMENTS

None.

RECESS TO COMMITTEE MEETINGS

The Board meeting recessed at 2:19 pm.

Director Kersteen-Tucker left the meetings at 4:18 pm

RECONVENE BOARD OF DIRECTORS MEETING

Chair Stone reconvened the Board meeting at 4:25 pm.

MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE / COMMITTEE OF THE WHOLE*

Director Ratto reported the following items:

SUBJECTS DISCUSSED:

Accessibility Update
Paratransit Coordinating Council Update
Citizens Advisory Committee Update
Multimodal Ridership Report – September 2018

MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE / COMMITTEE OF THE WHOLE*

Director Matsumoto led the Board in voting on the following items:

RESOLUTION:

- Award of Contract for Printing and Delivery of Magnetic Tickets – Approved by Resolution No. 2018-53

Motion/Second: Matsumoto/Gee

Ayes: Gee, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Groom, Kersteen-Tucker

MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT AND SUSTAINABILITY COMMITTEE / COMMITTEE OF THE WHOLE*

Director Powell reported the following items:

RESOLUTION:

- Adoption of Transit Asset Management Policy – Approved by Resolution No. 2018-54

SUBJECTS DISCUSSED:

- US 101 Express Bus Feasibility Study Update
- Caltrain Business Plan
- Youth Mobility Initiatives Update

Motion/Second: Powell/Guilbault

Ayes: Gee, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone
Absent: Groom, Kersteen-Tucker

MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE / COMMITTEE OF THE WHOLE*

Director Gee reported the following item:

SUBJECT DISCUSSED:

- State and Federal Legislative Update

GENERAL COUNSEL REPORT

Joan Cassman, Legal Counsel, said that she had nothing to report.

WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Stone said that Board communications were in the reading file.

DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Stone announced the time and location of the next meeting as Wednesday, December 5, 2018 at 2:00 pm, San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURN

The meeting adjourned at 4:28 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6279 or by email to board@samtrans.com.