

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
SEPTEMBER 7, 2016**

Board Members Present: J. Gee, R. Guilbault, S. Harris, Z. Kersteen-Tucker (Chair), K. Matsumoto, P. Ratto, C. Stone, A. Tissier

Board Members Absent: C. Groom

Staff Present: J. Averill, J. Cassman, A. Chan, G. Harrington, J. Hartnett, E. Kay, M. Martinez, N. McKenna, S. Murphy, D. Olmeda, M. Simon, S. van Hoften

Chair Zoe Kersteen-Tucker called the meeting to order at 3:23 p.m.

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of August 3, 2016
- b. Acceptance of Statement of Revenues and Expenses for July 2016

Motion/Second: Ratto/Tissier

Ayes: Guilbault, Harris, Kersteen-Tucker, Matsumoto, Ratto, Stone, Tissier

Absent: Gee, Groom

PUBLIC COMMENT

Adina Levin, Menlo Park Transportation Commission, said Menlo Park is looking at having shuttle providers use electric buses instead of diesel.

REPORT OF CHAIR

Chair Kersteen-Tucker thanked staff for a very successful Rodeo. She also thanked Director Peter Ratto for judging, Lou Doll, Manager, Transit Operations Training and Karambir Cheema, Acting Director, Bus Transportation, for their time to train Director Jeff Gee and her, and finally David Olmeda, Chief Operating Officer, Bus, for the tour of the maintenance area and explaining the maintenance competition.

Chair Kersteen-Tucker said Director Shirley Harris will be recognized as Board Member of the Year at the American Public Transportation Association Annual Conference in Los Angeles on September 13.

Chair Kersteen-Tucker thanked all staff for the new school routes and said it was great to hear all the publicity.

Director Jeff Gee arrived 3:29 p.m.

REPORT OF THE GENERAL MANAGER/CEO – J. Hartnett
2016 Rodeo

Jim Hartnett, General Manager/CEO, recognized the Rodeo Committee and the 130 volunteers for the success of the event, and thanked the Amalgamated Transit Union officers and leadership for their participation.

Mr. Hartnett recognized the winners:

- Ariel Hale, 1st place Bus Operator
- Ashok Singh, 1st place Mechanic driver
- Tony Pascual, John Frick, and Daniel Jimenez, 2nd place team for the Mechanical competition

Mr. Hartnett and Chair Kersteen-Tucker presented a Certificate of Appreciation to Mr. Doll on behalf of the Rodeo Committee.

Mr. Doll said this was a group effort and thanked Mr. Hartnett and the Board for the recognition.

Mr. Hartnett reported:

- Maintenance continues to exceed the goal standards of 20,000 on both the fixed-route and paratransit service.
- There were over 1,800 hours of training in August.
- Continue to assist Bay Area Rapid Transit (BART) with a bus bridge on their weekend closures. 13 buses per day are provided for this service. BART General Manager is very pleased with the service SamTrans is providing.
- Runbook 121 has three new school day service routes and staff has received very positive results of these routes.

Tasha Bartholomew, Communications Officer, spoke about the 40th Anniversary event at the San Mateo County Event Center on Saturday, September 10 from 11 a.m. to 3 p.m.

COMMUNITY RELATIONS COMMITTEE – J. Gee

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council
- c. CAC Liaison Report
- d. Multimodal Ridership Report – July 2016

FINANCE COMMITTEE – C. Stone

MOTION

- a. Rejection of All Bids to Furnish and Deliver Non-Asbestos Brake Blocks

Motion/Second: Tissier/Ratto

Ayes: Gee, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Ratto, Stone, Tissier

Absent: Groom

LEGISLATIVE COMMITTEE – P. Ratto

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT AND SUSTAINABILITY COMMITTEE – A. Tissier

SUBJECT DISCUSSED

- a. Dumbarton Transportation Corridor Study Update
- b. Strategic Plan Update
- c. Capital Projects Quarterly Status Report – 4th Quarter Fiscal Year 2016

WRITTEN COMMUNICATIONS

No discussion.

BOARD MEMBER REQUESTS/COMMENTS

Director Adrienne Tissier asked for the timing of speeches for the 40th event. Ms. Bartholomew said she will send the Board a detailed timeline of the day.

GENERAL COUNSEL PROPOSAL

No report.

DATE AND TIME OF NEXT REGULAR MEETING – October 5, 2016, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

The meeting adjourned at 3:46 p.m.