

**SAN MATEO COUNTY TRANSIT DISTRICT  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
JUNE 4, 2014**

Board Members Present: J. Deal, J. Gee (Chair), C. Groom, R. Guilbault, S. Harris, Z. Kersteen-Tucker, K. Matsumoto, A. Tissier

Staff Present: J. Averill, A. Chan, G. Harrington, C. Harvey, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Jeff Gee called the meeting to order at 3:39 p.m.

**CONSENT CALENDAR**

- a. Approval of Minutes of Board of Directors Meeting of May 7, 2014
- b. Acceptance of Statement of Revenues and Expenses for April 2014

Motion/Second: Deal/Guilbault

Ayes: Deal, Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

**PUBLIC COMMENT**

Jerry Grace, San Lorenzo, said he did not know Route 292 went into San Francisco.

**REPORT OF CHAIR**

Chair Gee congratulated Director Carole Groom on her re-election to the San Mateo County Board of Supervisors. Today's meeting will be adjourned in memory of Jim Gallagher who was the fifth employee at the San Mateo County Transit District (District).

**REPORT OF THE GENERAL MANAGER/CEO**

Michael Scanlon, General Manager/CEO, reported:

- Fixed-route service averaged 24,000 miles and Redi-Wheels averaged 29,000 miles between service calls in April, well above the 20,000-mile standard.
- Human capital investment continued with 1,500 hours of training in April.
- On May 30, a new class of part-time bus operators started their training and will graduate on August 8.
- The joint Request for Proposals (RFP) with the Peninsula Traffic Congestion Relief Alliance for the shuttles program has been reposted.
- The Redi-Wheels RFP site visit for potential proposers was on May 13 and included a tour of North Base, South Base, and the Brewster facility in Redwood City. Proposals are due on June 12.
- Appreciation for the meeting being adjourned in memory Mr. Gallagher.

**COMMUNITY RELATIONS COMMITTEE – J. Deal**

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Multimodal Ridership Report –April 2014

**FINANCE COMMITTEE – Z. Kersteen-Tucker**

RESOLUTIONS

- a. Adoption of the Fiscal Year 2015 Operating Budget in the Amount of \$131,590,358
- b. Adoption of the Fiscal Year 2015 Capital Budget in the Amount of \$55,331,570
- c. Authorize Executing a Five-Year Use Agreement with Sunset Real Properties for Pico Boulevard Near San Carlos for a Total Cost of \$604,730
- d. Authorize Conditional Approval of the San Carlos Transit Village Project as Approved by the San Carlo City Council and Authorization for the General Manager/CEO to Negotiate Final Ground Lease Terms with Legacy Residential Partners, LLC
- e. Authorize Amendment of Contract with GFI Genfare to Provide Continued On-Site Maintenance and Extended Warranty Service for the Automatic Fare Collection System for a Total Cost of \$1,709,061 for a Two-Year Period

Motion/Second: Kersteen-Tucker/Tissier

Ayes: Deal, Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

**LEGISLATIVE COMMITTEE – S. Harris**

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

**PLANNING, DEVELOPMENT AND SUSTAINABILITY – C. Groom**

MOTION

- a. Proclamation Declaring June 19 as “Dump the Pump Day”

Motion/Second: Groom/Tissier

Ayes: Deal, Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

SUBJECT DISCUSSED

- b. SamTrans Service Plan Progress Update
- c. Draft Fiscal Year 2014-2023 SamTrans Short-range Transit Plan and Metropolitan Transportation Commission Transit Sustainability Project Update
- d. Capital Projects Quarterly Status Report – 3<sup>rd</sup> Quarter Fiscal Year 2014

**WRITTEN COMMUNICATIONS**

No discussion.

**BOARD MEMBER REQUESTS/COMMENTS**

Director Jerry Deal asked if Dump the Pump includes walking. Mr. Scanlon said yes.

**DATE AND TIME OF NEXT MEETING** – July 2, 2014 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

**GENERAL COUNSEL PROPOSAL**

David Miller, Legal Counsel, said the Board will convene to closed session as permitted by the Brown Act regarding three matters on pending labor negotiations and one matter of litigation.

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Bus Operators, Mechanics, Utility Workers and Storeskeeper Employees)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- c. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- d. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(a): Ling La v. San Mateo County Transit District

Adjourned to closed session at 3:48 p.m.

Reconvened at 4:18 p.m.

Mr. Miller said the Board met in closed session to hear a report from the labor negotiator and staff regarding pending labor negotiations with the Amalgamated Transit Union and the Teamsters Union. A report was also received from legal counsel on the pending litigation of Ling La versus SamTrans. There is no action to be taken on any of these items.

Meeting adjourned in memory of Jim Gallagher at 4:19 p.m.