

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
MARCH 5, 2014**

Board Members Present: J. Deal, J. Gee, C. Groom, R. Guillbault, S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Averill, J. Cassman, A. Chan, G. Harrington, C. Harvey, R. Haskin, M. Martinez, N. McKenna, M. Scanlon, M. Simon, S. van Hoften

Chair Jeff Gee called the meeting to order at 3:19 p.m.

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of February 5, 2014
- b. Acceptance of Statement of Revenues and Expenses for January 2014

A motion (Tissier/Lloyd) to approve the Consent Calendar was approved unanimously.

PUBLIC COMMENT

Jerry Grace, San Lorenzo, said he got to the Millbrae Bay Area Rapid Transit station today and missed Caltrain. He said he was very upset that Routes 390 and 391 were not operating and that it took him so long to get here. Mr. Grace said his birthday is on March 17.

REPORT OF CHAIR

Chair Gee reported:

- The launching of the SamTrans Service Plan on January 26 was no easy task. Staff has worked very hard on the process and apologizes to those who are not happy.
- Thanked Director Shirley Harris for chairing the February meeting.
- Thanked all the Directors for their service and being on so many different committees.
- He attended the SamTrans Open House on February 22.
- Director Art Lloyd will be resigning from the Board after 26 years of service as the Transit Expert. His service is greatly appreciated and a more formal sendoff will be done at the April meeting. Director Lloyd will continue as an advisor to the Board.

REPORT OF THE GENERAL MANAGER/CEO

Michael Scanlon, General Manager/CEO, reported:

- Nelson Arguilla was recognized as Bus Operator of the Year.
- James Esqueda was recognized as Maintenance Employee of the Year.
- South Base Operations received the Operations Base Safety Award for operating more than 102,000 miles between accidents.

- South Base Maintenance was presented the Maintenance Base Safety Award for working 60,000 hours with no lost-time injuries.
- Retired employee Corinne Goodrich was recognized for her work on the Grand Boulevard Initiative (GBI) and Senior Mobility Program.
- More than 2,400 hours of training was invested in Human Capital in December.
- During 2013, other transit agencies were invited to take advantage of training at the San Mateo County Transit District (District). This program will be extended in 2014.
- New employees Samantha Erickson, Senior Scheduler, Julie Huang, Planner, and Tracey Lin, Planner were introduced.
- Tina Dubost was promoted to Manager, Accessible Services.
- Congratulated Director Zoe Kersteen-Tucker on her appointment to the San Mateo County Planning Commission.

Director Tissier thanked Ms. Goodrich for all her work on the Senior Mobility Program. She said it is great to see the new hires and employees moving up through the ranks.

Director Harris congratulated the new hires. She said from a human resources perspective there is nothing more important than the employees and succession planning.

COMMUNITY RELATIONS COMMITTEE – J. Deal

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. PCC Update
- c. CAC Liaison Report
- d. Mobility Management Report – Shuttles
- e. Multimodal Ridership Report – January 2014

FINANCE COMMITTEE – Z. Kersteen-Tucker

RESOLUTIONS

- a. Authorize the Filing of an Application for Transit Performance Incentive Funds to the Metropolitan Transportation Commission in the Amount of \$687,240 to Help Fund the Implementation of the SamTrans Service Plan
- b. Authorize the Purchase of 14 Low-Floor Paratransit Minivans and 19 Paratransit Vehicles from Creative Bus Sales, Inc. for a Total Cost of \$2,566,933
- c. Authorize Award of Contract to NVB Equipment to Furnish Vehicle Fire Suppression System Inspection and Maintenance for a Total Estimated Cost of \$243,005 for a Five-Year Term
- d. Authorize an Amendment to On-Call Engineering Consulting Services with Gannett Fleming, Inc. in a Total Aggregate Not-to-Exceed Contract Amount of \$800,000 from \$1,750,000 to \$2,550,000

A motion (Kersteen-Tucker/Tissier) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE – S. Harris

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT AND SUSTAINABILITY – C. Groom

RESOLUTION

- a. Authorize Granting a Fiberoptics Easement to the Peninsula Corridor Joint Powers Board Over a Portion of the Dumbarton Rail Corridor

A motion (Groom/Harris) to approve the resolution was approved unanimously by roll call.

SUBJECT DISCUSSED

- b. SamTrans Service Plan Progress Update
- c. 2014-2018 SamTrans Strategic Plan Update
- d. Quarterly Capital Progress Report – 2nd Quarter Fiscal Year 2014

WRITTEN COMMUNICATIONS

No discussion.

BOARD MEMBER REQUESTS/COMMENTS

Director Karyl Matsumoto thanked Chair Gee and Mark Simon, Executive Officer, Public Affairs, for attending the Council of Cities meeting to speak about the NBC-11 story.

Director Harris said Director Rose Guilbault will be the keynote speaker at the Latinos Building a Legacy Conference on March 14 at the Latinos Leadership Council of San Mateo County. The event will be at Cañada College.

DATE AND TIME OF NEXT MEETING – April 2, 2014 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Bus Operators, Mechanics, Utility Workers and Storeskeeper Employees)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- c. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

Adjourned to closed session at 4:04 p.m.

Reconvened at 4:14 p.m.

SamTrans Board of Directors
Minutes of March 5, 2014 Meeting

Joan Cassman, Legal Counsel, said the Board met in closed session with the labor negotiator to discuss the launch of labor negotiation bargaining with all the unions of the District. No action was taken.

Meeting adjourned at 4:16 p.m.