

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2012**

Board Members Present: J. Deal (Chair), J. Gee, C. Groom, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Board Members Absent: R. Guilbault, S. Harris

Staff Present: J. Averill, J. Cassman, A. Chan, G. Harrington, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Jerry Deal called the meeting to order at 3:30 p.m.

CONSENT CALENDAR

The Board approved the consent calendar (Tissier/Lloyd).

- a. Approval of Minutes of Board of Directors Meeting of August 8, 2012
- b. Acceptance of Statement of Revenues and Expenses for July 2012
- c. Authorize Acceptance of the Quarterly Investment Report and Fixed Income Market Review Outlook for the Quarter Ended June 30, 2012

PUBLIC COMMENT

John Baker, South San Francisco, said he is the chair of the South San Francisco Housing Authority and they are concerned with the proposed elimination of Route 132 in the SamTrans Service Plan. This will affect many minority-, senior-, and transit-dependent passengers. To eliminate the only east-west route to a transit-dependent community would be a great loss.

Jerry Grace, San Lorenzo, said he has moved and now lives in San Pablo and will give staff his new address.

Joel Colletti, Montara, said since April, SamTrans has rerouted Route 17 and has turned his neighborhood into a terminus. He has received threats from MV Transportation when he has made complaints to them. Mr. Colletti would like the Board to not approve the new contract today to MV Transportation as they are disruptive to the community.

REPORT OF THE CHAIR

Chair Deal said the American Public Transportation Association's Annual Conference will be in Seattle at the end of September and he and Director Shirley Harris will be attending.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Staff participated in the annual San Mateo County Heart Walk today. Director Karyl Matsumoto was thanked for walking with the team today. For the second year in a

row the San Mateo County Transit District (District) was the number one fundraiser in the county.

- The California Transportation Commission (CTC) will be holding their next quarterly meeting on September 27 in Burlingame. Along with the City/County Association of Governments, the District is co-hosting a reception on September 26 at the Burlingame Hilton. Two important issues that will be discussed at their meeting is funding for two projects for Caltrain, \$9 million for the San Mateo Rail Bridges and \$40 million for the Communications Based Overlay Signal System and Positive Train Control Project.
- SamTrans Service Plan (SSP) outreach has begun with presentations to city councils and the San Mateo County Board of Supervisors. Staff is finalizing the public workshops and forums and dates and times will be announced next week.
- The weekend Route ECR is off to a great start and staff is monitoring the route. On-time performance has increased tremendously. Preliminary responses from passengers and drivers are very positive about the new route.
- Special service:
 - Provided assistance to the Hillsborough Police Department in August for a tactical exercise.
 - Working with staff on the Devil's Slide tunnel grand opening and will be providing service from the south portal to the event.
- Five new part-time bus operators graduated in August.
- Accessible Services continues to provide sensitivity training for new employees.
- Staff participated with the California Highway Patrol in the Older Driver Training Seminar in Belmont and South San Francisco.
- Redi-Wheels on-time performance is now above 90 percent.
- Fixed-route service for August averaged 27,500 miles between service calls and Redi-Wheels averaged over 40,000 miles between service calls. These are both over the 20,000 mile goal.
- This month staff will be kicking off a nine-month program called "Connecting with Customers" where teams of employees will go out and visit one transit stop or major station each month to thank customers and answer any questions they may have.
- The reading file contains a copy of the El Camino Real promotional mailer that was mailed to all households along the corridor from Daly City to Palo Alto, a Take One for the upcoming public meetings for the proposed discontinuation of the BART Plus ticket program and three single individual trips being proposed to be eliminated, messages alerting customers to upcoming events where rerouting will occur and the Metropolitan Transportation Commission's new *Regional Transit Guide*.
- Rita Haskin, Executive Officer, Customer Service and Marketing showed the Board the new graphics for the new Redi-Wheels buses.

COMMUNITY RELATIONS COMMITTEE – A. Lloyd

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. PCC Update
- c. Citizens Advisory Committee Liaison Report
- d. Multimodal Ridership Report – July 2012

FINANCE COMMITTEE – J. Gee

RESOLUTIONS

- a. Authorize Amendment to Temporary Staffing Services Contracts with AppleOne Employment Services, Nelson Family of Companies and Aerotek Inc. for an Estimated Aggregate Not-to-Exceed Amount of \$1,000,000 from \$1,500,000 to \$2,500,000
- b. Authorize Award of Contract to MV Transportation, Inc. to Provide Coastsid Transportation Services for a Five-year Term for a Total Estimated Cost of \$11,745,904

A motion (Gee/Groom) to approve the resolutions was approved unanimously by roll call.

Director Jeff Gee said staff will look into Mr. Colletti's concerns raised today to the Board.

LEGISLATIVE COMMITTEE – A. Tissier

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE – A. Lloyd

SUBJECTS DISCUSSED

- a. Capital Projects Quarterly Status Report – 4th Quarter Fiscal Year 2012

WRITTEN COMMUNICATIONS

No discussion

BOARD MEMBER REQUESTS/COMMENTS

Director Adrienne Tissier thanked Executive Officer, Planning and Development April Chan and Communications Manager Jayme Ackemann for presenting the SSP at the Board of Supervisors meeting.

Director Matsumoto said she is the Board representative on the San Mateo County Transportation Authority. She said earlier this year there was a Highway Call for Projects and 29 applications were received, two were withdrawn and four were not recommended for funding. A total of \$81.7 million will be allocated by the Board at the October meeting.

Director Zoe Kersteen-Tucker thanked Mr. Colletti for attending the meeting and staff for working with him through these issues.

Director Gee said on September 29 the annual Salsa Festival will be held on the courthouse square in Redwood City.

GENERAL COUNSEL PROPOSAL

None

DATE AND TIME OF NEXT MEETING – October 10, 2012 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

The meeting was adjourned at 3:58 p.m.