

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JUNE 8, 2011**

Board Members Present: J. Deal, C. Groom, S. Harris, Z. Kersteen-Tucker, A. Lloyd, A. Tissier

Board Members Absent: R. Guilbault, K. Matsumoto (Chair)

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, A. Hughes, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Vice Chair Jerry Deal called the meeting to order at 3:10 p.m.

CONSENT CALENDAR

The Board approved the consent calendar (Tissier/Harris).

- a. Approval of Minutes of Board of Directors Meeting of May 11, 2011
- b. Acceptance of Statement of Revenues and Expenses for April 2011

PUBLIC COMMENT

Ed DeLanoy, San Carlos, said regular public transportation needs to be promoted and not just for commuting.

REPORT OF CHAIR

Director Zoe Kersteen-Tucker said she was honored to accept the special recognition/award SamTrans received at the recent Jobs for Youth breakfast.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Caltrain had a fatality this afternoon in Burlingame.
- The annual bus transportation Operations and Maintenance Bus Safety Awards were presented: Superintendent Ed Proctor of South Base accepted the bus operations award and Director of Maintenance David Olmeda accepted the annual bus maintenance award for South Base.
- Last Thursday the Peninsula Corridor Joint Powers Board adopted the Fiscal Year 2012 Caltrain Operating Budget, subject to the Metropolitan Transportation Commission (MTC) approval of using certain capital funds as preventative maintenance consistent with Federal regulations. Director Adrienne Tissier was thanked for her leadership at the MTC.
- The Peninsula Rail Program has been renamed the Caltrain Modernization Program and Marian Lee has been named Acting Program Director, because it now involves a planning and listening function to the stakeholders along the Peninsula.
- Aidan Hughes will be acting Executive Officer of Planning and Development.

- SamTrans is acting as the managing agency for the Dumbarton Express consortium and a Request for Proposal has been issued to operate bus service across the Dumbarton Bridge. The consortium includes AC Transit, the Santa Clara Valley Transportation Authority, BART and the City of Union City.
- Fixed-routes averaged 23,000 between service calls and Redi-Wheels averaged 27,000 miles between road calls for the month of May.
- Effective July 1 Paratransit fares will be increased by 25 cents. Paratransit lifeline fares will not increase on July 1.
- The new farebox system will go live on June 18 at North Base, June 20 for coast and contract service and on June 25 at South Base. Staff will be at key transit centers to help customers with the new fareboxes.
- SamTrans has partnered with the San Mateo County Fair to promote taking transit to the fair. Staff will host a booth on June 16.
- The reading file contains brochures for *Seniors on the Go* and *SamTrans for People with Disabilities* and flyers for Dump the Pump and the Summer Youth Pass.
- Executive Officer of Customer Service and Marketing showed two videos produced in-house: “*How to Ride the Bus with Your Bike*” and “*How to Use Magnetic Summer Youth Pass.*”
- As of now staff believes the August meeting can be cancelled.
- The September 14 meeting is the same day as the American Heart Association Heartwalk and staff requests that the Board delay the start of the meeting to 3 p.m. so that staff can participate in this annual event. Staff also proposes that the agency participate this year in honor of the late Director Omar Ahmad, who died recently of a heart attack. The SamTrans Heartwalk T-shirt will be designed in memory of Mr. Ahmad. Director Tissier said she was at an executive leadership meeting for the Heartwalk and thinks it is an excellent idea and would be a wonderful tribute to him.

Director Kersteen-Tucker asked if passengers can take surf boards on a bus if the Summer Youth Pass video is promoting taking the bus to Pacifica State Beach. Mr. Scanlon said replied no.

CALL FOR A PUBLIC HEARING ON SEPTEMBER 14, 2011 TO CONSIDER THE INTRODUCTION OF A DAY PASS AND CHANGES TO THE CODIFIED TARIFF

Ms. Haskin said staff is asking the Board to set a public hearing at 3 p.m. on September 14 to receive comment from the public regarding introducing a Day Pass as well as some additional changes to the Codified Tariff. Staff will hold four public meetings throughout the county in August that will detail all the recommended changes.

The motion (Harris/Lloyd) to call for a public hearing on September 14, 2011 to consider the introduction of a day pass and changes to the codified tariff was approved unanimously.

COMMUNITY RELATIONS COMMITTEE MOTION

- a. Proclamation Declaring June 16, 2011 as “*National Dump the Pump Day*”

The motion (Lloyd/Tissier) to declare June 16, 2011 as “*National Dump the Pump Day*” was approved unanimously.

SUBJECTS DISCUSSED

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Citizens Advisory Committee Liaison Report
- e. Performance Report – ADA Paratransit Service
- f. Multimodal Ridership Report – April 2011

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize Adoption of the Fiscal Year 2012 Operating Budget in the Amount of \$128,423,259
- b. Authorize Adoption of the Fiscal Year 2012 Capital Budget in the Amount of \$19,180,994
- c. Authorize Approval of Bid Documents and Execution of Documents and Payment of Premium for Commodity Price Cap for Fuel Hedging Program for Fiscal Year 2012
- d. Authorize Execution of Ten-year Master Agreement and Program Supplements with the California Department of Transportation for State-funded Transit Projects
- e. Authorize Execution of Contracts over \$100,000 for Technology Related Products and Services to Vendors Under Cooperative Purchasing Agreements for Fiscal Year 2012 for an Aggregate Not-to-Exceed Amount of \$900,000
- f. Authorize Execution of Contracts Over \$100,000 for Information Technology License Renewals, Maintenance Services and Professional Services for Fiscal Year 2012 for an Aggregate Not-to-Exceed Amount of \$850,000
- g. Authorize Cancellation of Contract for Automotive Repair Services with Spiteri Complete Auto Service and Repair, Inc.

A motion (Tissier/Kersteeen-Tucker) to approve the resolutions was approved unanimously by roll call.

MOTION

- h. Authorize Rejection of all Bids for Non-asbestos Brake Blocks and Authorize Reissuing the Solicitation

A motion (Tissier/Harris) to reject all bids for non-asbestos brake blocks was approved unanimously.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT AND SUSTAINABILITY

INFORMATIONAL

- a. Presentation on the SamTrans Service Plan
- b. Capital Projects Quarterly Status Report – Third Quarter Fiscal Year 2011

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER COMMENTS

Director Kersteen-Tucker asked if staff could provide a quarterly report listing all the advertisers on the bus. She said she saw an ad for McDonalds on a bus, which would seem to run counter to SamTrans' continuing promotion of healthy living. Legal Counsel David Miller said that under the District's advertising policy, the bus sides are a commercial free speech forum and SamTrans cannot place limits on the kinds of commercial advertising it accepts in such a forum.

Director Adrienne Tissier said this Saturday is Disaster Preparedness Day at the San Mateo County Fair and there will be free admission to the fair and parking for those attending. She thanked staff for providing the earthquake bus at the event.

Director Carole Groom thanked SamTrans for participating in the Second Annual Streets Alive.

DATE AND TIME OF NEXT MEETING – July 13, 2011 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- c. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Bus Operators, Mechanics, Utility Workers and Storeskeeper Employees)

Mr. Miller said there are three labor negotiation items for discussion in closed session.

Adjourned to closed session at 3:45 p.m.

Reconvened to open session at 3:53 p.m.

Mr. Miller said the Board met in closed session as permitted by the Brown Act to hear a report from labor negotiator Patrick Glenn on pending negotiations with the Amalgamated Transit Union and Teamsters Union. These negotiations are proceeding and staff will push for an amicable agreement as quickly as possible.

Adjourned at 3:54 p.m.