

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
MAY 11, 2011**

Board Members Present: J. Deal, C. Groom, S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto (Chair), A. Tissier

Board Members Absent: R. Guilbault

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Karyl Matsumoto called the meeting to order at 4:26 p.m.

Chair Matsumoto asked that an emergency item be added to the agenda. The item is a resolution in memory of Director Omar Ahmad.

A motion (Lloyd/Harris) to add the emergency item to the agenda was approved unanimously.

A motion (Tissier/Deal) to approve the resolution in memory of Director Ahmad was approved unanimously by roll call.

Director Jerry Deal said he fully expected to see Director Ahmad at the meeting today. He was never the best dressed in the house, but always the best prepared in the house. He will dearly be missed.

Director Deal left at 4:31 p.m.

Public Comment

Jerry Grace, San Lorenzo, offered his condolences to Director Ahmad and his family.

CONSENT CALENDAR

The Board approved the consent calendar (Lloyd/Harris).

- a. Approval of Minutes of Board of Directors Meeting of April 13, 2011
- b. Acceptance of Statement of Revenues and Expenses for March 2011
- c. Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended March 31, 2011

PUBLIC COMMENT

Pat Giorni, Burlingame, said Director Ahmad will sorely be missed. Also, the SamTrans family lost another member last week, Bus Contracts Administrator Richard Cook.

Jerry Grace, San Lorenzo, said he was surprised SamTrans had a bigger bus.

REPORT OF CHAIR

Chair Matsumoto said she would like to adjourn the meeting today in memory of Director Ahmad, Mr. Cook and General Manager/CEO Michael Scanlon's sister, Joyce Wentz.

Director Art Lloyd said Director Ahmad's loss will be felt by everyone. He said this is not only a loss to the community and his family, but to public transportation in the county.

Director Shirley Harris said she appreciated Director Ahmad's unique sense of humor and ability to find humor in the funniest things. She will miss him for his ability to challenge the Board, to think outside the box and find unique solutions.

Director Tissier said at the last JPB meeting she and Director Omar agreed to disagree on a particular issue. After the meeting the press came up to ask her a question and Director Ahmad came up and put his arm around her and said, "I love this gal." Director Ahmad always had the right perspective that it was about the issue at hand, not about the people that he loved so much.

Director Zoe Kersteen-Tucker said she recently was at a dinner with Director Ahmad when he was recounting his family story here in America. She had great respect for his public service and the way he brought something unique to every meeting. Director Kersteen-Tucker said he was talking candidly about his experiences flying on airlines and getting continually hassled. She said it was a privilege to know him and work with him.

Director Carole Groom said Director Ahmad had two great goals. One was to make San Carlos the best city it could be and the second was to make sure San Mateo County remain the best it could be. No matter what Director Ahmad said, the actions he took or the committee he served on those were always his end game.

Chair Matsumoto said the pain is doubly hard because we refer to everyone as family. When Director Jim Hartnett termed out Director Ahmad called her and asked her if he should apply through the Cities Selection Committee. Director Ahmad never let us down and always thought out of the box. He will be sorely missed.

Mr. Scanlon said there will be a public memorial service on Friday, May 13 at 3 p.m. at the Hiller Aviation Museum in San Carlos. His family had the following remarks: "We could not be more proud of the brilliant, kind and humble person that Omar was. They say when someone dies he leaves only his actions for the world to see. If this is true, Omar leaves a blazing trail of memories behind him. Omar's contagious laugh, zest for life and his commitment to serving his country touched so many around him. While our hearts are heavy we take comfort in the outpouring of prayers and thoughts for Omar." Mr. Scanlon said he needs to scold everyone for the somber mood of today's meeting because Director Ahmad would not approve.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Mr. Cook passed away after a short, but courageous battle with cancer.

Presentation from Councilmember Irene O’Connell of the City of San Bruno Regarding the San Bruno Fire

Councilmember O’Connell appreciated the kind words by the Board for Director Ahmad. She appreciates all the hard work the Board and staff do.

Councilmember O’Connell thanked the Board and staff for the opportunity to address the Board and provide a quick update on the Glenview fire. The city of San Bruno has been incredibly fortunate to have received such overwhelming support and interest throughout the county. The coordinated response and support for the fire throughout the county was a testimony to the effectiveness of the county’s mutual aid system. The additional support provided to the Emergency Operations Center (EOC) was critical to manage the incident. The assistance by SamTrans included community buses for transportation of evacuated residents and experts to staff the Public Information Office (PIO) desk at the EOC. Councilmember O’Connell said she is delighted to report the first groundbreaking was held on May 10 for the first home to be rebuilt. She said the investigation of the pipeline will continue to be a priority and San Bruno wants to assure that this does not happen to another city.

Councilmember O’Connell presented Chair Matsumoto a proclamation of appreciation.

COMMUNITY RELATIONS COMMITTEE

MOTION

- a. Designation of May as “Older Americans Month”

The motion (Lloyd/Tissier) to designate May as “Older Americans Month” was approved unanimously.

SUBJECTS DISCUSSED

- b. Student “Art Takes a Bus Ride” Contest
- c. Accessibility Update
- d. Paratransit Coordinating Council (PCC) Update
- e. Citizens Advisory Committee Liaison Report
- f. Performance Report – Fixed-route Bus Service
- g. Multimodal Ridership Report – March 2011

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize Consenting to Assignment of Investment Management Services Agreement by CSI Capital Management, Inc. to SunTrust Bank
- b. Authorize Third Amendment to Agreement with Wells Fargo Insurance Services to Extend the Contract Through June 30, 2012 up to an Additional \$71,480 from \$408,620 to \$480,100
- c. Authorize Exchanging up to \$3,700,000 of San Mateo County Transit District Proposition 1B State Local Partnership Program Funds for an Equivalent Amount of Local Caltrain Operating Funds in Fiscal Year 2012
- d. Authorize Negotiation Principles to Explore Certain Funding Options to Finance Caltrain Operations with the Peninsula Corridor Joint Powers Board Member Agencies and the Metropolitan Transportation Commission in Fiscal Year 2013 and Beyond

- e. Authorize Award of Contract to OfficeMax, Inc. and Staples, Inc. for the Purchase and Delivery of General Office Supplies and Related Items for an Aggregate Total Estimated Cost of up to \$150,000 for a Two-year Term
- f. Authorize Award of Contract to Standard Insurance Company for Life and Accidental Death and Dismemberment Insurance for an Estimated Cost of \$356,400 for a Three-year Term
- g. Authorize Award of Contract to Carl Warren and Company for Public Liability Claims Administration, Investigation and Adjustment Services for an Estimated Cost of \$567,000 for a Five-year Term and Rejection of Protest from John Glenn Adjustors

A motion (Tissier/Lloyd) to approve the resolutions was approved unanimously by roll call.

INFORMAITONAL

- h. Preliminary Fiscal Year 2012 Operating Budget
- i. Preliminary Fiscal Year 2012 Capital Budget

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER COMMENTS

Director Tissier said this Saturday, May 14 there will be a foreclosure workshop at Westmoor High School from 10 a.m. – 1:00 p.m. June 11 is Disaster Preparedness Day at the San Mateo County Fair and the first hour attendees get free admission into the fair.

Director Groom said the Millbrae BART station now has a fully operational Peninsula Library System book-dispensing machine.

Chair Matsumoto said she heard there were a lot of people out of control and inebriated on the train to the Giants game last night. Mr. Scanlon said the conductors use discretion and avoid getting into confrontation and they will summon the Transit Police.

DATE AND TIME OF NEXT MEETING – June 8, 2011 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a), Maria DeMartini v San Mateo County Transit District
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- c. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

- d. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Bus Operators, Mechanics, Utility Workers and Storeskeeper Employees)

Mr. Miller said the advertising policy that was brought forward last month was all because of Director Ahmad's work. He saw it was a real issue in the community and it was gratifying working with him to get the policy adopted.

Adjourned to close session at 4:59 p.m.

Reconvened to open session at 5:12 .m.

Mr. Miller said the Board met in closed session as permitted by the Brown Act to hear a presentation from legal counsel on the DeMartini case. The Board has approved a settlement of the case and details will be announced upon execution of the settlement agreement. Secondly, a report was given on pending labor negotiations with the Amalgamated Transit Union and Teamsters Union. This item will remain on the calendar for the June meeting.

Adjourned at 5:12 p.m.