

**SAN MATEO COUNTY TRANSIT DISTRICT  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
JANUARY 12, 2011**

Members Present: O. Ahmad, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Simon

Chair Rose Guilbault called the meeting to order at 3:05 p.m.

District Secretary Martha Martinez administered the oath to Director Adrienne Tissier.

**CONSENT CALENDAR**

The Board unanimously approved the consent calendar (Lloyd/Harris):

- a. Approval of Minutes of Board of Directors Meeting of December 8, 2010
- b. Acceptance of Statement of Revenues and Expenses for November 2010

**PUBLIC COMMENT**

Jerry Grace, San Lorenzo, wished the Board a Happy New Year and said it is going to be a tough year.

**REPORT OF CHAIR**

Chair Guilbault congratulated Directors Tissier and Zoe Kersteen-Tucker on their reappointments. She said Supervisor Carole Groom will be joining the Board next month.

**REPORT OF THE GENERAL MANAGER/CEO**

Deputy CEO Chuck Harvey reported:

- There was a fatal bus accident on December 30 on Route 281. The incident is under investigation. Fatal accidents are very rare and the last one was in 2007.
- The “Art Takes a Bus Ride” bus was on display at the San Mateo County Office of Education.
- A bus was sent to transport fire victims in Belmont on January 11, 2011.
- Ten bus operators laid off last December were recently recalled back to work and another 10 operators will be recalled in April.
- A revised runbook was implemented on December 19 and includes some changes to Routes 260 and 250.
- Staff is working on bus stop changes near the Menlo-Atherton High School to address overcrowding and concerns from the community.
- Fixed-route averaged nearly 27,000 between road calls in December. The impact of the new Gillig buses is starting to be reflected with these numbers. Redi-Wheels averaged over 22,000 miles between service calls.
- Clipper was activated on December 22 and staff is working to resolve issues.

- There are two organizations that will be holding summit meetings to address Caltrain's current financial situation. The Silicon Valley Leadership Group (SVLG) will hold a "Save Caltrain Summit" on January 21 at Stanford University and Friends of Caltrain, a grassroots group formed by former Palo Alto Mayor Yoriko Kishimoto will be holding a summit on January 29 at the SamTrans/Caltrain offices in San Carlos . Staff is participating in and providing support to both efforts. Caltrain is projected to have a \$30 million deficit for Fiscal Year 2012, In recent years, SamTrans has had to cut service and lay off employees. Rather than continue to sacrifice the core business, staff has proposed to cut the contribution to Caltrain. The accompanying decline in partner shares results in a \$30 million deficit if no service changes are made.
- Staff is working with our partners to educate the public and the SVLG about the issues and to explore solutions to preserve as much service as possible.
- There will be a call for a public hearing at the February Peninsula Corridor Joint Powers Board (JPB) meeting to consider reductions in Caltrain service.
- Director of Peninsula Rail Program Bob Doty is leaving the agency to work at HNTB to lead their national high speed rail service.

Director Karyl Matsumoto asked about the possible cuts in Caltrain service. Mr. Harvey said a call for a public hearing will take place at next month's JPB meeting for the Board to consider a reduction of services. Staff is creating bookend scenarios with a maximum and a minimum level of service operations with the contributions received from the partners.

#### Public Comment

Jerry Grace, San Lorenzo, asked about operators coming back. Mr. Harvey said 40 bus operators were laid off in December 2009 and there is a need to recall 10 of them two weeks ago and 10 in April.

### **COMMUNITY RELATIONS COMMITTEE**

#### **SUBJECTS DISCUSSED**

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Performance Report – Fixed-route Bus Service
- e. Multimodal Ridership Report – November 2010

### **FINANCE COMMITTEE**

#### **ORDINANCE**

- a. Approval of Salary Ordinance No. 93

The motion (Lloyd/Ahmad) to approve the ordinance was approved unanimously by roll call.

#### **RESOLUTIONS**

- b. Authorize Submittal of Grant Applications to the California Department of Transportation (Caltrans) to Receive Federal Transit Administration Section 5311 Non Urbanized Formula Program Funds and Execute the Standard Agreements with Caltrans to Receive the Funds

- c. Authorize Award of Contract to Wipro, Inc. for PeopleSoft System Integration Services for a Base Cost of \$5,629,370
- d. Authorize Rejection of Sole Bid from SimplexGrinnell LP to Provide Inspection, Repair and Maintenance Services of Fire Suppression Equipment and System and to Research the Marketplace for the Purpose of Negotiating an Acceptable Contract

The motion (Lloyd/Harris) to approve the resolutions was approved unanimously by roll call.

## **LEGISLATIVE COMMITTEE**

### **MOTION**

- a. Adoption of 2011 State and Federal Legislative Program

The motion (Kersteen-Tucker/Lloyd) to adopt the 2011 legislative program was approved unanimously.

### **SUBJECTS DISCUSSED**

- b. State and Federal Legislative Update

## **PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE**

### **SUBJECTS DISCUSSED**

- a. Update on SamTrans' Greenhouse Gas Emissions Inventory

## **WRITTEN COMMUNICATIONS**

In reading file

## **BOARD MEMBER COMMENTS**

Director Matsumoto said at the January San Mateo County Transportation Authority (TA) Board meeting there was discussion and a vote regarding funding for the Regional Bicycle Sharing Demonstration Program. She had some reservations about voting for this item, but because she is the SamTrans representative on the TA she supported the project.

Director Omar Ahmad said last night the San Carlos City Council meeting was closed in memory of the victims of the Tucson tragedy and would request this meeting be closed in their memory too.

**DATE AND TIME OF NEXT MEETING** – February 9, 2011 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

## **GENERAL COUNSEL PROPOSAL**

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

Legal Counsel David Miller said there will be a closed session today for an update on pending labor negotiations.

The meeting adjourned to closed session at 3:23 p.m.

Meeting reconvened to open session at 3:30 p.m.

Mr. Miller said the Board met in closed session to hear a report on pending labor negotiations with the units listed on the agenda. These discussions continue and staff will keep the Board apprised of developments as they take place. Mr. Miller said there is no action required today.

Adjourned at 3:31 p.m. in memory of the victims in the Tucson tragedy and their families.