

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JULY 14, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 2:58 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Tissier/Lloyd):

- a. Approval of Minutes of Board of Directors Meeting of June 9, 2010
- b. Acceptance of Statement of Revenues and Expenses for May 2010

PUBLIC COMMENT

None.

**CALL FOR A PUBLIC HEARING ON SEPTEMBER 8, 2010 TO CONSIDER
PARATRANSIT AGENCY GROUP FARE INCREASES AND MINOR CODIFIED
TARIFF LANGUAGE CHANGES**

A motion (Lloyd/Church) to call for a public hearing on September 8, 2010 was approved unanimously.

REPORT OF CHAIR

No report.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Recognized 25-year safe worker Rudy Chavez.
- Congratulated Chair Guilbault on her appointment to the Board of Trustees of the Mineta Transportation Institute at San Jose State University.
- The new officers for the Amalgamated Transit Union Local 1574 are President/Business Agent Ron Smith, Vice President Gene Rimando and Secretary/Treasurer Ernie Solero.
- Staff was acknowledged for their work on the Grand Boulevard Initiative.

Executive Officer, Customer Service and Marketing Rita Haskin showed pictures from the recent Fun Destinations event at Onetta Harris Community Center in Menlo Park on July 7. The next event will be in Half Moon Bay at the Coastside Farmers Market on July 24.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

MOTION

- a. Proclamation in Honor of the 20th Anniversary of the Americans with Disabilities Act

The motion (Harris/Lloyd) to approve the resolutions was approved unanimously by roll call.

SUBJECTS DISCUSSED

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Certificate of Appreciation Presented to Outgoing PCC Chair Kent Mickelson
- e. Citizens Advisory Committee Liaison Report
- f. Performance Report – Mobility Management Fixed-route Bus Service
- g. Multimodal Ridership Report-May 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Approval and Ratification of the Fiscal Year 2011 District Insurance Program
- b. Authorize the Execution of Memorandum of Understanding and File Claims to Pass Through Funds to Lifeline Transportation Project Sponsors in San Mateo County for a Total Amount of \$537,088
- c. Authorize the Disposition of 16 Surplus Service Support Vehicles
- d. Authorize Award of Contracts to The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. to Provide On-call Environmental Planning Consulting Services for up to \$500,000 for a Three-year Base Period
- e. Authorize Award of Contracts to Essence Printing, Fong Brothers Printing, Inc. and Spectrum Lithographics to Provide Printing Services for Newsletters, Timetables and Take Ones for a Total Estimated Amount of \$455,400 for a Three-year Term

The motion (Church/Tissier) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. Multimodal Transportation Corridor Plan/Comprehensive Operational Analysis

WRITTEN COMMUNICATIONS

In reading file.

BOARD MEMBER COMMENTS

Director Karyl Matsumoto said at the July City/County Association of Governments meeting a ballot initiative will be presented requesting \$10 from registered vehicles in San Mateo County. If passed in November, 50 percent of the money will go to local streets and roads and the other 50 percent for countywide transportation.

Director Matsumoto said there was an incident on the bus in South San Francisco and the South San Francisco police asked for the video of the incident, but were advised there was a malfunction with the tape. Mr. Scanlon said this incident was an anomaly because the video works very well on the buses. Staff will look into this.

Director Omar Ahmad said, as one of the newest members he often has a lot of questions, and thanked staff for keeping him informed and being so responsive.

Chair Guilbault said she has had to step down from the Grand Boulevard committee and if any Directors are interested to please let her know.

DATE AND TIME OF NEXT MEETING – September 8, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

Mr. Scanlon said staff feels there is no need to convene in August and recommended cancelling the meeting.

A motion (Lloyd/Kersteen-Tucker) to cancel the August meeting was approved unanimously.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

Board adjourned to closed session at 3:20 p.m.

Board convened to open session at 3:30 p.m.

Legal Counsel David Miller said the Board of Directors convened in closed session to hear a report on pending labor negotiations with the Teamsters Local 856, representing the bus transportation supervisors, dispatchers and radio controllers as well as pending negotiations with the Amalgamated Transit Union, Local 1574 on behalf of the customer service center employees. This item will be calendared for the September 8 Board meeting.

Adjourned at 3:32 p.m.