

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JUNE 9, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 3:32 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Lloyd/Tissier):

- a. Approval of Minutes of Board of Directors Meeting of May 12, 2010
- b. Acceptance of Statement of Revenues and Expenses for April 2010

PUBLIC COMMENT

Bishop Wellington, Redwood City, asked if a sign could be created that would be used by wheelchair customers to flag down a bus on any corner instead of at a designated bus stop.

Mr. Scanlon said he will have staff work with Mr. Wellington.

Jerry Grace, San Lorenzo, said today is the 20-year anniversary for Americans with Disabilities Act (ADA). He will be in Sacramento this weekend to speak about the buses and trains.

REPORT OF CHAIR

Chair Guilbault congratulated Director Mark Church on his election win.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Congratulated Director Church on his election win.
- Thanked the Board for their time for the very lengthy meeting last month.
- The American Planning Association of Northern California presented its 2010 Distinguished Leadership Award to the Grand Boulevard Initiative on May 14.
- The Grand Boulevard Initiative had an awards ceremony on May 13 at Mountain View City Hall and seven projects were recognized for exemplifying the goals and guiding principles of the initiative.
- The leadership academy for administrative employees is at its midpoint.
- Staff continues to participate in Older Driver Safety Seminars in Pacifica and Millbrae.
- All the new buses are in-house and disposal of old buses will commence soon.
- Staff is working on extending the shuttle contracts.
- Route 17 ridership is up 15.4 percent in March and 11.1 percent in April.

- Staff is working on a possible reconfiguration of Routes 294 and 17 to improve the connection between Half Moon Bay and Pacifica on weekends and holidays.
- The Peninsula Avenue bridge, over Highway 101, is scheduled to reopen next month and will enable Route 250 to go back on its normal route.
- Sustainability efforts continue with a green house gas emissions inventory and sustainable return on investment analysis. Staff is developing a policy to give some weight to green products under certain conditions.
- Fixed route service is over 27,000 miles between service calls in May; Redi-wheels is over 40,000.
- Paratransit fares are scheduled to increase from \$3 to \$3.50 on July 1. Staff is working with a number of agencies on this increase.

Deputy CEO Chuck Harvey said agency service is a premium service versus regular ADA service. Staff has come up with a flat rate proposal to set all fares at \$4.25 per ride. This is a reduction for some and a very small increase for a few. All agencies support this proposal and staff will move forward for adoption in October.

- Summer Youth Pass is now on sale and there is a SamTrans Youth page on Facebook.
- Staff is partnering with the San Mateo County Fair to promote transit services as a way to get to the fair. Staff will be at the fair on June 17 promoting SamTrans and kicking off the Fun Destinations Campaign.
- The Metropolitan Transportation Commission will be having an event on June 16 to officially launch Clipper.
- The Joint Powers Board (JPB) will hopefully adopt a budget on July 1 utilizing one-time funds, including swapping out capital money, fare increases, and service reductions.
- The JPB received a waiver from the Federal Railroad Administration to operate compliant and non-compliant equipment along the corridor between San Jose and San Francisco.

Public Comment

Ed DeLanoy, San Carlos, said if half of the local trains were shortened, Caltrain would save money. He congratulated Director Church on his election win.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Performance Report – Shuttles
- d. Multimodal Ridership Report – April 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Adoption of Fiscal Year 2011 Operating Budget in the Amount of \$131,810,465
- b. Adoption of Fiscal Year 2011 Capital Budget in the Amount of \$8,624,325
- c. Authorize Approval of Bid Documents and Execution of Documents for Fuel Hedging Program

- d. Authorize the Execution of the Memorandum of Understanding with the Metropolitan Transportation Commission for the Operations and Maintenance of the ClipperSM Fare Collection System
- e. Authorize Revisions to the Settlement Authority Policy for General Liability Claims
- f. Authorize Revisions to the Settlement Authority Policy for Employment Claims
- g. Authorize Rejection of Low Monetary Bid from Granite Construction Company as Non-Responsive and Award of Contract to Interstate Grading and Paving, Inc. for Pico Boulevard Paving Improvements for a Total Amount of \$86,910
- h. Authorize Award of Contract to The Cities Group for Provision of Workers Compensation Program Administration Services for a Fixed Price of \$878,000 for a Five Year Term

The motion (Church/Tissier) to approve the resolutions was approved unanimously by roll call.

MOTION

- i. Authorize Rejection of all Bids for Providing Electrical Maintenance Services and On-call Emergency Repairs and Authorization to Resolicit Bids

The motion (Church/Tissier) was approved unanimously.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. SamTrans Customer Survey Key Findings

WRITTEN COMMUNICATIONS

In reading file.

BOARD MEMBER COMMENTS

Director Karyl Matsumoto reported on the June 3 San Mateo County Transportation Authority Board meeting.

DATE AND TIME OF NEXT MEETING – July 14, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

Board adjourned to closed session at 3:56 p.m.

Board convened to open session at 4:04 p.m.

Legal Counsel David Miller said the Board of Directors convened in closed session to receive a report and discuss pending negotiations with the Amalgamated Transit Union, which represents the Customer Service Center employees; and negotiations with the Teamsters, which represents Bus Supervisors and Dispatchers and Radio Controllers. No action to be taken at this time.

Adjourned at 4:06 p.m.