

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
APRIL 14, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 3:05 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Lloyd/Ahmad);

- a. Approval of Minutes of Board of Directors Meeting of March 9, 2010
- b. Acceptance of Statement of Revenues and Expenses for February 2010

PUBLIC COMMENT

Jerry Grace, San Lorenzo, said he is concerned about having to use a TransLink card starting in January.

General Manager/CEO Michael Scanlon said SamTrans will soft-launch TransLink this summer and it is already in use on Caltrain. The transition on SamTrans will occur over the next year.

Ed DeLanoy, San Carlos, shared an article that appeared in the *New York Times* on "Optics."

REPORT OF CHAIR

None

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Staff will recommend the Board adopt a Resolution of Appreciation for Kent Mickelson at a future meeting for all the work he has done for the Paratransit Coordinating Council.
- Congratulated and welcomed the new and reappointed members of the Citizens Advisory Committee (CAC).
- Staff is working diligently to prepare the Fiscal Year (FY) 2011 budget. It has been a longstanding issue that Caltrain does not have its own source of funding and the Joint Powers Board (JPB) has had a structural deficit for many years. Every year Caltrain manages with one-time money, but this is no longer true. With no dedicated source of funding Caltrain relies on its partner agencies for nearly 40 percent of its operating revenue. First review of the SamTrans budget shows a deficit of about \$40 million. Staff is scheduled to review the budget with the Financial Capacity Ad Hoc Committee of this Board and staff will present a preliminary budget to the May Board meeting. Relevant to Caltrain, SamTrans must reduce its annual contribution by \$12 million. This reduction in the contribution needs to be implemented by FY2012, and depending on the situation may take place as early as this fall or the beginning of 2011. All three JPB partners are in

- terrible shape and if other sources of revenues are not identified it could mean draconian cuts that would likely include the elimination of weekend, mid-day and weeknight service after a designated hour.
- Thanked Chair Guilbault and Directors Karyl Matsumoto, Shirley Harris and Art Lloyd for going to Sacramento with staff to meet with legislators.
- At the Federal level, Congresswomen Anna Eshoo and Jackie Speier extended significant time meeting with staff during the recent American Public Transportation Association (APTA) Legislative Conference. They understand and genuinely care about the programs here.
- The reduced ridership is deeply troubling. These are not just numbers, but real people who have critical needs and the consequences of service reductions and fare increases can be devastating to individuals and families.
- The Supervisor Academy was conducted the week of March 28.
- A new shipment of 115 buses are on property and 62 are in service.
- Staff ran a special bus for Congresswoman Speier to tour some of the American Recovery and Reinvestment Act (ARRA) projects that have been submitted for funding.
- In March, the fixed-route buses averaged more than 27,700 miles between service calls and Redi-Wheels over 43,800. These are well above the standard of 19,000 miles.
- Earth Day is April 22 and each department within SamTrans is being asked to pledge to change at least one daily task to reduce the use of energy, water and/or waste.
- Staff is partnering with the Peninsula Congestion Relief Alliance and will be at four key transit centers on Earth Day to thank riders for helping to save the environment.
- A testimonial ad campaign will be launched at the end of the month. This will be a month-long campaign that will feature real passengers who ride SamTrans. Ads will run in both English and Spanish.
- The national Transit Benefits Program is being promoted to our customers and employers throughout the area. This is a program that allows for tax-free commute benefits of up to \$230 per month.
- Streets Alive was this past Sunday and was a great collaboration among the county and cities.
- The reading file contains the latest copies of Riders Digest, Spring Transit Fun Guide and SamTrans for People with Disabilities brochure.

Chair Guilbault asked if there have been any discussions with the Metropolitan Transportation Commission (MTC) regarding Caltrain. Director Tissier said MTC staff is arranging a conference call with Mr. Scanlon to discuss this issue.

Public Comment

Jerry Grace, San Lorenzo, said he missed last month's meeting because he didn't know it had been changed.

Ed DeLanoy, San Carlos, said he continues to advocate for shorter trains to save fuel.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

MOTION

- a. Appointment of Citizen Advisory Committee Members
 - i) Judy McKie Representing Bus Riders
 - ii) Lisa Chow Representing Community Rider
 - iii) Andy Chow Representing Multimodal Riders
 - iv) Tom Collette Representing Multimodal riders
 - v) Kim Nobles Representing Multimodal Riders

The motion (Harris/Ahmad) to approve the appointments was unanimous.

SUBJECTS DISCUSSED

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Citizens Advisory Committee Liaison Report
- e. Performance Report – ADA Paratransit Service
- f. Multimodal Ridership Report – February 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize Award of Contract to Orrick, Herrington and Sutcliffe, LLP to Serve as Special Counsel in Connection with the Fiscal Year (FY) 2011 Fuel Hedging Program
- b. Authorize Amending the FY2010 Operating Budget by \$210,245 from \$134,273,623 to \$134,063,378
- c. Authorize Amending the FY2010 Capital Budget by \$1,428,000 from \$18,731,316 to \$20,159,316 to Include Funding for San Bruno Grade Separation Real Estate Acquisition Activities and ClipperSM (Formerly TransLink[®]) Site Preparation Costs
- d. Authorize Entering into a Memorandum of Understanding with the San Mateo City/County Association of Governments (C/CAG) for Performance of Phase 1 of the Economic and Housing Opportunity Assessment for the Grand Boulevard Initiative
- e. Authorize Entering into a Funding Agreement with C/CAG for Performance of the Countywide Transportation Plan for Low-Income Populations and the South San Francisco/San Bruno Community Based Transportation Plan
- f. Authorize Execution of a Cooperative Agreement with C/CAG in the Amount of \$536,000 for Fiscal Year 2011 Transportation Fund for Clean Air Funds for the SamTrans Shuttle Bus Program
- g. Authorize Award of Contracts to Fehr & Peers and HNTB Corporation to Provide On-call Transportation Planning and Program Support for up to \$4,000,000 for a Three-year Base Term

The motion (Church/Tissier) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE
SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

WRITTEN COMMUNICATIONS
In reading file.

BOARD MEMBER COMMENTS

Director Karyl Matsumoto said South San Francisco is having a fundraiser for three community programs on May 21 and Legal Counsel David Miller's Trio will be performing.

Director Omar Ahmad asked to meet with staff on the quarterly information technology open purchase order report in the reading file.

DATE AND TIME OF NEXT MEETING – May 12, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- c. Closed Session: Real Estate Negotiations – Pursuant to Government Code 54956.8:
Agency Negotiators: David J. Miller and Brian Fitzpatrick
Under Negotiation: Price and Terms of Purchase
Property and Negotiating Parties:

Owner	Address/Location	APN
Usman and Fatima Shaikh	111 San Bruno Avenue	020-121-360
Lester and Rhoda Kaplan	222 San Bruno Avenue	020-193-360
Paul and Rita Kaplan		
Artichoke Joes	659 Huntington Avenue	020-131-570
Artichoke Joes	205 Angus Avenue	020-131-410
City and County of San Francisco	Angus and Huntington Avenue	SBE 845-41-5
	San Mateo and Huntington Avenues	SBE 846-41-5

Board adjourned to closed session at 3:40 p.m.

Board adjourned to open session at 4:15 p.m.

Mr. Miller said the Board met in closed session to hear a report from the labor negotiator and the bargaining team on pending labor negotiations with Teamsters Union Local 856 representing the bus transportation supervisors, dispatchers and radio controllers and the Amalgamated Transit Union Local 1574 who represent the Customer Service Center Employees. These items will

continue to be carried on the Board agenda as negotiations proceed. There is no action to be taken at this time. Similarly, there is no action to be taken on the real estate negotiations on the San Bruno real estate acquisitions that this agency has undertaken on behalf of the Peninsula Corridor Joint Powers Board.

Adjourned at 4:18 p.m.