

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
NOVEMBER 10, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Members Absent: R. Guilbault (Chair)

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Vice Chair Karyl Matsumoto called the meeting to order at 3:13 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Lloyd/Kersteen-Tucker):

- a. Approval of Minutes of Board of Directors Meeting of October 13, 2010
- b. Acceptance of Statement of Revenues and Expenses for June 2010 (unaudited)
- c. Acceptance of Statement of Revenues and Expenses for September 2010
- d. Acceptance of the Quarterly Investment report and Fixed Income Market Review and Outlook for the Quarter Ended September 30, 2010
- e. Approval of 2011 Board of Directors Meeting Calendar

PUBLIC COMMENT

Mervyn Williams, Daly City, said Route 121 from South Hill in Daly City to Daly City BART only has two buses in the morning and two in the afternoon. He said there is no weekend or holiday service. Mr. Williams said the nearest public transit is over one mile away. He is asking the Board to put extra service on this route.

Jerry Grace, San Lorenzo, asked how many people were on the bus for the parade in San Francisco.

REPORT OF CHAIR

Vice Chair Matsumoto distributed copies of the handouts (Transit Sustainability Project and Metropolitan Transportation Commission (MTC) 2009 Annual Report) from a recent transit forum she attended sponsored by MTC.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Eugene Cabugao was presented with a Twenty Year Safe Worker Award.
- Victor Lee, Ann Von Essen, Donna Marcus, Kim Osborn and Marie-Louise Schwartz-Honor were recognized for their one year service as senior mobility ambassadors.

- David Duque, Lisa Jones, Nancy Radovsky, Cal Shiverdecker, Marv Solomon, Jackie Watkins and Dave Wilcox were introduced as the newest senior mobility ambassadors.
- SamTrans was recognized as the number two fundraising company in San Mateo County for the annual American Heart Association Heartwalk. SamTrans raised \$58,250; Senior Budget Analyst Leslie Fong was the number two fundraiser in the county, Director of Bus Maintenance David Olmeda was the number three fundraiser in the county, and the SamTrans shirt was awarded best design. SamTrans has been involved in the Heartwalk campaign for 10 years and raised \$350,000. Ms. Fong was also recognized for her leadership role with the District.
- North Base maintenance worked 43,000 hours without a lost work day; all three of the MV Transportation divisions drove 470,000 miles without a preventable accident in October.
- Staff participated in the Grand Boulevard Housing Leadership Day.
- Deputy CEO Chuck Harvey is currently conducting base inspections.
- The American Public Transportation Association Safety Audit was just completed.
- The old Gillig buses are being sold at auction. Fourteen buses have already been sold to the University of California at Santa Cruz and one will be used for a paratransit training module.
- Sustainability efforts are gaining momentum and staff will be giving a presentation at a future meeting.
- Fixed-route maintenance was almost 23,000 miles and 28,000 miles for Redi-Wheels between road failures during October.
- Caltrain's annual Holiday Train has been canceled, but toys are being collected at Central and at the bases.
- Extra holiday service starts on November 20 for Route 120.

COMMUNITY RELATIONS COMMITTEE

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Performance Report – Caltrain
- e. Multimodal Ridership Report – September 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Adoption of Conflict of Interest Code

The motion (Church/Harris) to approve the resolution was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER COMMENTS

None

DATE AND TIME OF NEXT MEETING – December 8, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- c. Closed Session: Conference with Legal Counsel – Existing Litigation – Pursuant to Government Section Code 54956.9(a) Workers' Compensation Claim of Lowell Love
- d. Closed Session: Public Employee Performance Evaluation Associated Negotiations – Pursuant to Government Code Sections 54957 and 54957.6: General Manager/CEO

Legal Counsel David Miller said there are four items that need to be discussed in closed session.

Board adjourned to closed session at 3:47 p.m.

Board reconvened to open session at 4:15 p.m.

Mr. Miller reported staff presented an update on existing litigation on a workers' compensation claim and the Board gave direction to staff. He said there have been ongoing negotiations with the Teamsters Union, Local 856 and the Amalgamated Transit Union, Local 1574 and these items will be continued to the December meeting.

Mr. Miller said the subcommittee of Directors Jerry Deal, Shirley Harris, Zoe Kersteen-Tucker and Karyl Matsumoto met with Mr. Scanlon to discuss his annual performance evaluation. The Board agreed to accept the sub-committee's recommendation that Mr. Scanlon performed at an outstanding level and met his goals.

The motion (Lloyd/Harris) to accept the performance evaluation of Mr. Scanlon was approved unanimously.

Adjourned at 4:17 p.m.