

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JANUARY 3, 2018**

Board Members Present: J. Gee, R. Guilbault, Z. Kersteen-Tucker, K. Matsumoto, D. Pine, P. Ratto, C. Stone

Board Member Absent: C. Groom, J. Powell

Staff Present: J. Cassman, A. Chan, C. Gumpal, J. Hartnett, R. Lobo, M. Martinez, C. Mau, S. Murphy, D. Olmeda

Chair Rose Guilbault called the meeting to order at 2:23 p.m.

REPORT OF THE NOMINATING COMMITTEE (Matsumoto, Powell, Ratto)

Election of Officers for 2018

Director Charles Stone was elected Chair and Director Carole Groom was elected Vice Chair.

Motion/Second: Guilbault/Pine

Ayes: Gee, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Groom, Powell

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of December 6, 2018
- b. Acceptance of Statement of Revenues and Expenses for November 2017

Motion/Second: Gee/Guilbault

Ayes: Gee, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Groom, Powell

PUBLIC COMMENT

None.

REPORT OF CHAIR

None.

REPORT OF THE GENERAL MANAGER/CEO – J. Hartnett

The written report is included in the agenda packet.

The District will be partnering with Facebook on the Dumbarton Rail Corridor to see what is required to implement rail service across the bridge. The project principals are: Be a public benefit and public good; No risk to the District; and To maximize the value of the asset. This item will be placed on the February board agenda.

GET US MOVING SAN MATEO COUNTY UPDATE

Seamus Murphy, Chief Communications Officer, reported that this effort was launched in November with the public communications to help learn more about the priorities that San Mateo County residents have when it comes to investment in traffic congestion reduction and transportation improvements. There are a number of inputs that would go into the development of a draft expenditure plan that could come before this board in the June timeframe. Staff is very happy with the amount of engagement that has been received due to the television and digital ads that have been up since right after the Thanksgiving holiday in addition to the direct mail survey. A little over \$10,000 completed direct mail surveys have been received from San Mateo County residents telling us what their top 5 priorities are in terms of Transportation improvements. The TV and digital advertisement and promotion is working as well, There have been 2,300 unique website visitors and 75 percent of those visitors are typing that URL directly into their browser. There have been speaking engagements and Town Halls that should be completed by the end of February.

Staff will monitor their progress throughout the rest of this month and into February. About a hundred applications have been received from cities and agencies around the county who are interested in benefiting from the investment of future transportation and an evaluation panel has been created to evaluate those proposals and we will learn the outcome of the evaluation process in March. Staff will also have the final tallies for the online and the direct mail server to review in March, with the progress that has been made in terms of getting feedback in the direction that the public and our stakeholders would like to go in terms of development of an expenditure plan that reflects their priorities. In April we will share what we've heard with the public and have a communications effort to educate the public about what we've heard from them what the needs are in San Mateo County. In the May timeframe, staff would come back to the board with a draft Expenditure Plan as an informational item to receive input from the Board to help refine those priorities, and in June come back for adoption of an Expenditure Plan for the County ballot. The San Mateo County Board of Supervisors would need to concur with the adoption of the Expenditure Plan in order for the District to have a ballot measure ready to go for the November 2018 election.

COMMUNITY RELATIONS COMMITTEE – Z. Kersteen-Tucker

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council Update
- c. Multimodal Ridership Report – November 2017

FINANCE COMMITTEE – P. Ratto

MOTION

- a. Authorize Acceptance of the San Mateo County Transit District's Fiscal Year 2017 Comprehensive Annual Financial Report

Motion/Second: Guilbault/Gee

Ayes: Gee, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Groom, Powell

RESOLUTION

- b. Authorize Amendment to the Fiscal Year (FY) 2018 Capital Budget by \$860,000 from \$16,373,081 to \$17,233,081 and Increase the General Manager's Contract Change Order Authority by \$450,000 for the Contract with Interstate Grading & Paving for the San Carlos Transit Center Project by Resolution No. 2018-1

Motion/Second: Gee/Stone

Ayes: Gee, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Groom, Powell

LEGISLATIVE COMMITTEE – K. Matsumoto

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

MOTION

- b. Adoption of 2018 Legislative Program

Motion/Second: Guilbault/Kersteen-Tucker

Ayes: Gee, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Groom, Powell

REPORT OF LEGAL COUNSEL

None.

BOARD MEMBER REQUESTS/COMMENTS

Director Matsumoto would like to host in February a community meeting in North County to receive feedback and share information. She would like to work with staff for a meeting to be held in February or March.

DATE, TIME AND PLACE OF NEXT REGULAR MEETING – February 7, 2018 at 2 p.m, San Mateo County Transit District, Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 Carlos Ave., San Carlos 94070

Adjourned at 2:55 pm in memory of Pete Li and Eric Reed.