

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
NOVEMBER 1, 2017**

Board Members Present: J. Gee, C. Groom, R. Guilbault (Chair), Z. Kersteen-Tucker, K. Matsumoto, D. Pine, P. Ratto, C. Stone

Board Member Absent: J. Powell

Staff Present: M. Beveridge, J. Cassman, A. Chan, C. Gumpal, D. Hansel, J. Hartnett, M. Martinez, C. Mau, S. Murphy, D. Olmeda, M. Simon

Chair Rose Guilbault called the meeting to order at 3:09 p.m.

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of October 4, 2017
- b. Acceptance of Statement of Revenues and Expenses for June 2017
- c. Acceptance of Statement of Revenues and Expenses for September 2017
- d. Approve 2018 Board of Directors Meeting Calendar
- e. Receive and File Executed Contracts Up to \$100,000 (Non-C&P) Quarterly Report
- f. Receive and File Executed Contracts Greater than \$100,000 - \$150,000 Quarterly Report

Motion/Second: Stone/Pine

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Powell

PUBLIC COMMENT

None.

REPORT OF CHAIR

Ad Hoc Get Us Moving Committee Update

Director Charles Stone presented an Update on the "Get Us Moving San Mateo County" endeavor. The Ad Hoc Committee had met and discussed the material and language to be used for the educational outreach efforts.

Chair Rose Guilbault said Directors Jeff Gee, Peter Ratto and she had the opportunity to attend the American Public Transportation Association (APTA) Annual Meeting and EXPO in Atlanta. State of the art equipment was demonstrated as well.

REPORT OF THE GENERAL MANAGER/CEO – J. Hartnett

Jim Hartnett, General Manager/CEO, thanked the Directors who attended the APTA Conference; he also thanked the Board Members for the major contribution of their time both professionally and personally at the Board Retreat.

The New Human Resources Recruiting Video was shown to the Board.

COMMUNITY RELATIONS COMMITTEE – Z. Kersteen-Tucker

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council Update
- c. Citizens Advisory Committee Update
- d. Mobility Management Report – Fixed Route Bus Service
- e. Multimodal Ridership Report – September 2017

FINANCE COMMITTEE – C. Groom

MOTION

- a. Authorize the Disposition of 70 Surplus Rolling Stock and Related Components

Motion/Second: Kersteen-Tucker/Gee

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Powell

RESOLUTIONS

- b. Authorize Award of Contract for Security Guard Services to Allied Universal Security Services to San Mateo County Transit District for a not to exceed amount of \$11.5 million for a Five-Year Term - Approved by Resolution No. 2017-77
- c. Amendment to Contracts for Provision of On-Call Environmental Planning and Support Services - Approved by Resolution No. 2017-78
- d. Amendment to Contracts for Provision of On-Call Transportation Planning and Support Services - Approved by Resolution No. 2017-79
- e. Award of Contract to Creative Bus Sales, Inc. for Three New Paratransit Cutaway Vehicles for a Total Cost of \$369,930 - Approved by Resolution No. 2017-80

Motion/Second: Pine/Stone

Ayes: Gee, Groom, Kersteen-Tucker, Matsumoto, Pine, Ratto, Stone, Guilbault

Absent: Powell

LEGISLATIVE COMMITTEE – K. Matsumoto

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

No discussion.

BOARD MEMBER REQUESTS/COMMENTS

Director David Pine asked if the Final Dumbarton Corridor Study will be presented for approval at the next Board Meeting. Mr. Hartnett said the Dumbarton Corridor Study will be presented as a concept/informational item at the next Board meeting and will then be submitted after for approval.

Director Charles Stone thanked everyone involved in organizing the Special Board meeting.

REPORT OF LEGAL COUNSEL

- a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9 (d)(1): Gary Harrison, Susan Harrison, et al. v. Dhanota, County of San Mateo, et. al Case #17CIV00187.

Recessed to Close Session: 3:30 PM

Reconvene to Open Session: 3:50 PM

Joan Cassman, Legal Counsel, said the Board met in closed session and no action was taken.

DATE, TIME AND PLACE OF NEXT REGULAR MEETING – December 6, 2017 at 2 p.m., San Mateo County Transit District, Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 Carlos Ave., San Carlos 94070

Adjourned at 3:54 PM