



BOARD OF DIRECTORS 2010

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A G E N D A

COMMUNITY RELATIONS COMMITTEE COMMITTEE OF THE WHOLE (Accessibility, Senior Services, and Community Issues)

**San Mateo County Transit District Administrative Building
Bacciocco Auditorium - Second Floor
1250 San Carlos Ave., San Carlos, CA**

WEDNESDAY, JULY 14, 2010 – 2:00 p.m.

ACTION

1. Pledge of Allegiance
2. Approval of Minutes of Community Relations Committee Meeting of June 9, 2010
3. Proclamation in Honor of the 20th Anniversary of the Americans with Disabilities Act

INFORMATIONAL

4. Accessibility Update – Bill Welch
5. Paratransit Coordinating Council (PCC) Update – Nancy Keegan
6. Citizens Advisory Committee Liaison Report – John Baker
7. Performance Report – Fixed-route Bus Service
8. Multimodal Ridership Report – May 2010

Committee Members: Shirley Harris, Omar Ahmad, Jerry Deal

NOTE:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING
COMMITTEE OF THE WHOLE
JUNE 9, 2010**

Committee Members Present: S. Harris (Committee Chair), O. Ahmad, J. Deal

Other Board Members Present: M. Church, R. Guilbault (Chair), Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, M. Espinosa, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, C. Patton, M. Scanlon, M. Simon, B. Welch

Committee Chair Shirley Harris called the meeting to order at 2:05 p.m.

Approval of Minutes of Community Relations Committee (CRC) Meeting of May 12, 2010
The committee approved the minutes (Ahmad/Deal).

Accessibility Update

Accessible Transit Services Manager Bill Welch said Redi-Wheels performance for May was outstanding due to the new demand-response system. He said the change in late cancellations policy has improved efficiencies. Mr. Welch said staff met with San Francisco International Airport staff to discuss the Redi-Wheels pick-up at the United Airlines terminal. He said there is a possibility of getting an additional stop at the southern end of the airport near the Air Trans terminal.

Paratransit Coordinating Council (PCC) Update

PCC Chair Nancy Keegan reported:

- She was appointed Chair and Dale Edwards Vice Chair.
- Pat Dixon was appointed to the PCC. She has been actively involved in the PCC and transportation and disability-related activity.
- A customer thanked the PCC at yesterday's meeting for the work they are doing on getting an additional stop at the airport.

CAC Liaison Report

No report.

Performance Report – Shuttles

Director of Bus Transportation Chester Patton provided the following information:

- There are 31 shuttles serving 19 Caltrain stations in three counties.
- There are eight shuttles serving six BART stations.
- Some of the business partners include Genentech, Stanford University, Oracle and Google.

- Public shuttle partners are Bay Area Air Quality Management District (BAAQMD), City/County Association of Governments of San Mateo County (C/CAG), Peninsula Traffic Congestion Relief Alliance, and the San Mateo County Transportation Authority (TA).
- Total FY2010 shuttle budget is \$6 million.
- Average weekday ridership on the BART shuttle is 1,800 per day, down from 2,000 last year.
- Caltrain average weekday ridership is 5,500 per day, down from 6,000 last year.
- FY2011 shuttle issues include:
 1. Caltrain shuttle operator contract ends on September 30, 2010.
 2. The second half of FY2011 funding is at risk; a one-year \$1 million BAAQMD grant was executed in January 2010.
 3. The C/CAG grant fluctuates based on license plate fees, which are down from \$631,000 in FY2009 to \$540,000 in FY2011.

Manager of Planning and Research Marisa Espinosa made the following points:

- SamTrans is the project sponsor for the Measure A Local Shuttle Program.
- There is an estimated \$2.25 million available funding for FY2011 and FY2012.
- The existing shuttles funded by the TA are estimated at \$2.9 million for FY2011-2012. There are also a number of shuttles that would be new to the TA program estimated at \$1.6 million.
- Project evaluation criteria include project need, policy consistency, readiness, effectiveness and sustainability.
- SamTrans project sponsorship role is to provide staff letters of support for the project applicants; serve in an advisory role to the TA in the project selection; and highlight areas of concern for future monitoring.
- Future call for projects coordination will focus on SamTrans Comprehensive Operational Analysis.

Director Omar Ahmad asked about the effectiveness of the existing shuttles. Ms. Espinosa said they were funded by old Measure A funds and would be grandfathered to the new Measure A.

Executive Officer Planning and Development Marian Lee said the application submittal process is closed and staff is not accepting anymore applications for this round of funding. She said with the transition, previously funded shuttles would be grandfathered, but in the next call for projects it will be a level playing field.

Multimodal Ridership Report – April 2010

Deputy CEO Chuck Harvey said average weekday ridership for the month of April 2010 compared to April 2009 was as follows:

- Ridership for all modes was 91,435, a decrease of 6.3 percent.
- Bus ridership was 44,950, a decrease of 8.6 percent.
- Paratransit ridership was 1,109, a decrease of 1.6 percent.
- Caltrain ridership was 38,060, a decrease of 2.7 percent.
- Caltrain shuttle ridership was 5,516, a decrease of 8.8 percent.
- BART shuttle ridership was 1,800, a decrease of 11.9 percent.

Public Comment

Jerry Grace, San Lorenzo, said today is the 20th anniversary of the Americans with Disabilities Act.

Adjourned: 2:30 p.m.

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Community Relations Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: C.H. (Chuck) Harvey
Deputy CEO

**SUBJECT: RECOGNITION OF THE 20TH ANNIVERSARY OF THE AMERICANS
WITH DISABILITIES ACT**

ACTION

Staff proposes that the Committee recommend the Board adopt a proclamation celebrating the 20th anniversary of the passage of the Americans with Disabilities Act.

SIGNIFICANCE

Recognition of the passage of the Americans with Disabilities Act is a reaffirmation of the SamTrans commitment to provide quality transit service in San Mateo County to citizens with disabilities. It also is an opportunity to focus special attention on the daily challenges faced by persons with disabilities throughout the SamTrans service area; to reflect on measures being taken to increase accessibility; and to increase public awareness of SamTrans services that meet the needs of the disabled.

BUDGET IMPACT

There is no impact on the budget.

BACKGROUND

Over the past 20 years, the District:

- Already a pioneer in disabled services, expanded the features of Redi-Wheels to comply with the ADA
- Continued to improve the accessibility features of regular buses to make them a first choice of transportation for persons with disabilities as intended by the ADA.
- Inaugurated RediCoast service on the Coastside in 2006 to ensure coordinated paratransit service throughout the county.
- Created accessibility features for paratransit vehicles that have made them a standard of excellence in the industry.
- Engaged the disability community in the planning and oversight of accessible services through the San Mateo County Paratransit Coordinating Council and the SamTrans Accessibility Advisory Committee.
- Provided the highest quality of training for bus operators to ensure they are sensitive to both the needs and the capabilities of customers with disabilities.

Prepared by: Tina Dubost, Accessibility Coordinator 650-508-6247
Project Manager: Bill Welch, Manager, Accessible Transit Services 650-508-6475

Proclamation

* * *

IN HONOR OF THE 20TH ANNIVERSARY OF THE AMERICANS WITH DISABILITIES ACT

WHEREAS, on July 26, 1990, President George H. W. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities; and

WHEREAS, this legislation established a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities; and

WHEREAS, the ADA has expanded opportunities for Americans with disabilities by reducing barriers, changing perceptions and increasing full participation in community life; and

WHEREAS, the full promise of the ADA will be reached only if public entities remain committed in their efforts to fully implement the ADA.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors and staff of the San Mateo County Transit District celebrate and recognize the progress that has been made under the ADA by reaffirming the principles of equality and inclusion and recommitting our efforts to achieve the highest level of accessible service for our customers.

Regularly passed and adopted this 14th day of July 2010.



Chair, San Mateo County Transit District

**CRC ITEM # 4
JULY 14, 2010**

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Community Relations Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: C. H. (Chuck) Harvey
Deputy CEO

SUBJECT: ACCESSIBILITY REPORT

ACTION

This report is for information only. No policy action is required.

SIGNIFICANCE

Several groups advise SamTrans on accessible service issues. The Paratransit Coordinating Council (PCC) provides a forum for consumer input on paratransit issues. The Advocacy and Legislative Committee (AL-Com) is the advocacy arm of the PCC. The SamTrans Accessibility Advisory Committee (formerly the Americans with Disabilities Act Technical Advisory Committee or ATAC) is a SamTrans committee that advises on accessibility issues, particularly related to fixed-route service. Each group has requested that the Board be informed of the issues discussed at meetings.

The PCC meets monthly (except for August). The SamTrans Accessibility Advisory Committee (SAAC) meets every two months. The PCC Advocacy meetings are now being held on a quarterly basis.

The minutes from the May 11 PCC meeting are attached. The minutes from the most recent SAAC meeting are not yet available.

Prepared by: Tina Dubost, Accessibility Coordinator 650-508-6247
Project Manager: Bill Welch, Manager, Accessible Transit Services 650-508-6475

**SAN MATEO COUNTY
PARATRANSIT COORDINATING COUNCIL
May 11, 2010
MEETING MINUTES**

ATTENDANCE

Members Present: Nancy Keegan, Chair; Dale Edwards, AL-Com Chair; Barbara Kalt, Rosener House; Maureen Dunn, Senior Focus; Aki Eejima, Consumer; Diane Griffith, Consumer; Stephanie Hill, Consumer; Mike Levinson, Consumer; Benjamin McMullan, CID; Dan Mensing, Consumer; May Nichols, COA; Sammi Riley, Consumer; Michal Settles, Coastside; Bill Welch, SamTrans.

Absentees: Myria Barnes-Jackson, DOR; Craig McCulloh, Aging & Adult Services; Judy Garcia, Consumer; Joe Monsor, Caregiver.

Guests: Elly Colwell, SamTrans; Pat Dixon, COD, CAD; Tina Dubost, SamTrans; Marshall Loring, MTC; John Murphy, MV Transportation; Linda Rhine, PCC Consultant, Nelson\Nygaard; Susan McCaman, San Bruno Senior Center; Marie Violet, Sequoia Health & Wellness Center; Rose Berta, PCC Staff; JoAnn Scordino, Guest Speaker, OES; Bill O'Callahan, OES Supervisor; Vivian, Consumer; Kent Mickelson, Special Guest.

(Total Attendance: 27) Quorum--Yes

WELCOME/INTRODUCTION

Nancy Keegan, Chair, welcomed all to the May PCC meeting, especially our special guests, JoAnn Scordino and Bill Callahan from the Office of Emergency Services.

APPROVAL OF APRIL PCC MINUTES

Nancy asked for a vote of approval for the April minutes. Dale moved the minutes be approved and May seconded the motion. The minutes were approved by all with Barbara and Michal, abstaining because of their absence from the April meeting.

OFFICE OF EMERGENCY SERVICES PRESENTATION

JoAnn Scordino and Bill Callahan from the Office of Emergency Services gave a presentation on their services and training programs for emergency readiness and disaster preparedness.

Handouts were distributed and explained by JoAnn and Bill included:

- Website—www.smcready.org (three areas—home, work, and community)
- Certified 20-hour training program on how to take care of yourself and others in case of an emergency. Program includes “Train the Trainers” program with focus on people with disabilities.
- 30-minute CD video—“Get Ready San Mateo County”
- San Mateo County (SMC) Alert Brochure describing programs throughout the County

Nancy thanked JoAnn and Bill for a valuable presentation and welcomed them for a future presentation to the PCC or AL-Com. JoAnn and Bill thanked the PCC for the opportunity to make their presentation. They also thanked May and Craig for working on this project.

COMMITTEE REPORTS

A. AL-COM REPORT

Dale Edwards, Chair, announced that the Advocacy/Legislative Committee will meet on July 6, 2010 with the new Chair presiding. The details of the April meeting can be found in the minutes included in the packet. Dale thanked everyone for the support given to him during his term as AL-Com Chair.

B. GRANT/BUDGET REVIEW

Barbara shared the news from Caltrans regarding the 5310 grant program being suspended. We will hear more after the 13th of May and will report on the complete details next month. SamTrans scored 91 and should be receiving funds for the two vehicles requested.

EDUCATION COMMITTEE

Nancy announced that the next meeting will be on June 8th from 3:45-4:45 pm, following the PCC meeting. Nancy shared a very nice email from a rider who really appreciated the PCC newsletter and how much she enjoys and appreciates Redi-Wheels service. The rider will write an article for the newsletter sharing how Redi-Wheels saved her life. This reflects how much our newsletter is read and appreciated. Thank you to Dale and May who wrote articles for the newsletter.

Volunteers are being sought for the Senior Day at the San Mateo County Fair being held on Tuesday, June 15th.

NOMINATIONS COMMITTEE

Barbara announced that the slate of officers nominated for the Fiscal Year 2010-2011 are Nancy for Chair, and Dale for Vice Chair. If anyone would like to submit names or nominate other members, contact Barbara or May for their nominations. The voting on the slate of officers will take place at our June meeting.

D. EXECUTIVE COMMITTEE

Nancy reported on the brief conference call the committee engaged in last week. The Consumer Corps evaluation form will remain the same. The next meeting will be held in July with potential new members.

SAM TRANS/REDI-WHEELS REPORT

A. Operational Report

Bill described the wonderful experience at the CalACT conference in San Francisco. It provided an opportunity for people all over the state to see our eligibility assessment facility in Foster City.

Bill described the Fleet Inventory Management System program, an online service to identify all vehicles in the county that can be used for serving disabled people in the event of an emergency. Outreach of Santa Clara County developed this service along with lots of volunteers from Silicon Valley. Bill suggests investigating the service to determine if this should be pursued in San Mateo County as well.

Nancy said she is pleased to report that Tina will be presenting a report at next month's meeting on the quarterly report on Redi-Wheels that was presented to the SamTrans Board last month. Bill commented that the report is very informative and will provide lots of background on the service and recent performance trends.

B. Performance Summary

Tina gave two reminders—Lifeline Fare Assistance riders will be receiving forms to renew their eligibility for lifeline fare assistance. All Redi-Wheels riders in the database will also be receiving a notice about the new fares that are effective July 1, 2010. The new fares will be \$3.50 and \$1.75 for Fare Assistance

Tina reported that March 2010 trips have increased a little bit; no shows are down, number of late cancels have increased due to the change in the definition of a late cancel. On time performance is 93.5%, which is excellent. Telephone hold time exceeded the standard, which is very good. Complaints are very good. John Murphy's efforts and superb performance were applauded by all. John mentioned that next month is even better in productivity and on-time performance. MV's goal is to help SamTrans in terms of productivity, which translates into cost savings for SamTrans.

Diane will be working with John's staff on training for handling visually impaired passengers with service animals.

C. Customer Comments

Elly reported that the overall total comments have decreased from February to March. Consumer reports have stayed the same, but comment cards have dropped. Comments by category in all categories have dropped. Average response time has gone up but still remains under the 7-day turn around limit. The comments by type have decreased except for late vehicles and customer errors, but not enough for concern.

D. Safety Report

John shared that there were three accidents in April. Two were chargeable and one was non-chargeable with little damage. RediCoast had no accidents.

LIAISON REPORTS

A. MTC REPORT

Marshall reported on the Policy Council's first meeting in April. AB 2516 is intended to increase the stock of accessible housing near transit. The bill passed the Assembly and has been rewritten to help pass the Appropriations Committee.

B. AGENCY

Barbara reiterated that SamTrans is proceeding with the agency fares as they were established by the Board and will continue to work on efficiency measures.

C. COASTSIDE TRANSPORTATION COMMITTEE (CTC)

Michal gave an overview of their second quarterly meeting in April. Staff from Redi-Wheels attended and received accolades. John and his staff's versatility and willingness to work with

individual problems were the main themes. Michal also commended Bill and SamTrans staff with a smooth transition of the late cancel policy. The next meeting is July 14th, 9:30-11:00 am at 535 Kelly Street. All are welcome to attend. Zoe and Michal will meet on May 29th. Michal mentioned everything is going well, and thank you Redi-Wheels and SamTrans for the services you provide; thank you Dale for your continued support.

D. EFFICIENCY REVIEW COMMITTEE (ERC)

Mike Levinson reported that the ERC discussed the Interactive Voice Response (IVR) update and that the item is going to the SamTrans Board for approval at the May meeting. It will take 4 to 6 months to prepare the software and adapt to our needs. The cancellation policy statistics have improved, and there will be a continued monitoring of the trend. There was a discussion about the 3-day reservation period and will continue with plans to implement after the IVR system is in place. There will also be a discussion on same day service at the next ERC meeting.

Bill commented that things are moving ahead on the SFO issues. They have scheduled a meeting with SFO officials on May 13th to talk about bus stop locations, communicating customer needs with airport personnel, signing, etc.

E. COMMISSION ON AGING (COA) REPORT

May announced that the month of May is Older American's month. Five new members have been sworn in for the Commission on Aging (COA), including representatives from Half Moon Bay. The program to assist seniors in refurbishing their houses was announced. Year round membership solicitation is necessary to ensure enough members. Recruitment issues are shared by all commissions in San Mateo County.

Dale asked if May knew the percentage of seniors belonging to senior centers, and how many may live in retirement homes versus their own homes. May will research the answers and report her findings at the next meeting.

COMMISSION ON DISABILITY (COD) REPORT

Pat Dixon shared that there were two meetings last month. Topics included how developers design housing and address the American with Disabilities Act (ADA). The members reviewed Jerry Hill's bill AB 2516. Pat had brochures for registering to vote by May 26th in the next election. Barbara said they can register to vote online at the Secretary of State website. Dale asked Pat to check on the percentage of disabled people in the county. Kent replied that out of 750,000 people, there are about 118,000 or 21%. This percent is used nationally and represents a good estimate.

OTHER BUSINESS

Nancy thanked PCC members, Dale, Sammi, Dan, and Diane with Joey, who volunteered at the Serramonte Fair on April 17th.

Nancy thanked Kent for his 14 years of excellent service and for his valuable contributions to the PCC. Nancy presented Kent with a certificate of appreciation. Bill also thanked Kent for his incredible understanding of transit and paratransit, and for his remarkable sense of humor. Many other PCC members expressed their gratitude to Kent for his numerous contributions to the PCC

and for his commitment and knowledge of the County. Kent stated that he is happy we have the leadership to continue the good work of the PCC.

The Senior Showcase will be held on May 15th at the Burlingame Recreation Center, 850 Burlingame Avenue, from 9:00 am to 2:00 pm.

Diane asked about “potential volunteers as companions to first-time riders who may be reluctant to pursue the ADA eligibility process” program. Maureen commented that this is a tie-in to the Ambassador Program. Nancy suggests that this discussion be continued at the next AL-Com meeting to further explore this possibility.

Nancy thanked everyone for a good meeting.

MEETING ADJOURNED: 3:30 pm

**CRC ITEM # 7
JULY 14, 2010**

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Community Relations Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: C. H. (Chuck) Harvey
Deputy CEO

SUBJECT: SAMTRANS PERFORMANCE REPORT – FIXED-ROUTE BUS SERVICE

ACTION

This report is for information only. No policy action is required.

SIGNIFICANCE

This presentation is the first of this fiscal year's series of detailed performance reports presented to the Board. Each of the District's four transportation modes – SamTrans motor bus, ADA Paratransit, Caltrain and Shuttles – are featured individually each month. This month features a report on the SamTrans fixed-route bus service.

BUDGET IMPACT

There is no impact on the budget.

BACKGROUND

Staff will report on ridership, on-time performance, token usage, and other developments.

This month's presentation will be presented via PowerPoint. A handout will be provided at the meeting.

Prepared by: Donald G. Esse, Senior Operations Financial Analyst

650-508-6329

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Community Relations Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: C.H. (Chuck) Harvey
Deputy CEO

SUBJECT: MULTIMODAL RIDERSHIP REPORT - MAY 2010

ACTION

This report is for information only. No action is required.

SIGNIFICANCE

Table “A” summarizes the average weekday ridership (AWR) statistics for all modes of transportation for which SamTrans is responsible. Chart “A” compares AWR for Fiscal Year (FY) 2008, FY2009, FY2010 and year-to-date comparisons of FY2009 vs. FY2010.

Table “A” also provides the average weekday ridership of the BART SFO Extension as a separate line.

MONTHLY RIDERSHIP HIGHLIGHTS—MAY 2010 COMPARED TOMAY 2009

All Modes – AWR of 95,094, a decrease of 2.7 percent.

Bus – AWR of 46,830, a decrease of 3.5 percent.

Paratransit - AWR of 1,117, a decrease of 5.7 percent.

Caltrain - AWR of 40,020, a decrease of 1.3 percent.

Caltrain Shuttles - AWR of 5,323, a decrease of 3.6 percent. Stanford Marguerite shuttles continue its management transition. All other shuttles rolled up into this category are down approximately 7 percent.

BART Shuttles - AWR of 1,804, a decrease of 5.7 percent.

SamTrans Activities and Promotions:

The SamTrans Marketing Department continues to implement a number of programs and activities to attract customers. The activities for the month included:

- **Testimonial Campaign** – Nothing speaks to the quality of a product or service better than a satisfied customer. The spring testimonial campaign kicked off in May and featured four SamTrans bus riders who stated that SamTrans plays a key role in meeting their transportation needs. A series of ads featuring quotes from the customers ran in local papers. In addition, their images and quotes also appeared on bussides and shelters. The campaign also was featured on the SamTrans website with a link to the SamTrans *How to Ride Guide*.
- **Summer Youth Pass** – The value of the SamTrans Summer Youth Pass is undeniable as it offers three months of travel for much less than a tank of gas. Parents appreciate the low price and youths age 17 and younger enjoy the freedom the pass provides. The 2010 SYP was promoted with print ads, posters and 16,000 bilingual flyers to grammar schools and recreation centers. Facebook, the online social networking website, is being used to invite youth to talk about their use of SamTrans.
- **Vendor Expansion** – SamTrans added a vendor to the pass sales network of businesses within the SamTrans service area. Sales packets were mailed to 55 businesses that were determined to be good prospects and a follow-up call was made to gauge interest in joining the team of more than 70 SamTrans pass sales outlets. The packets were sent to areas considered to be underserved by the current network of vendors and included a SamTrans System Map, Facts and Figure brochure, Information Guide and information about how to join the SamTrans sales network. A new vendor, California Check Cashing, joined the network in San Mateo.
- **Art Takes a Bus Ride** – The sixth annual event that invites San Mateo County elementary school students to showcase their artistic talent culminated in May with the unveiling of the *Art Takes a Bus Ride* wrapped bus at the SamTrans board meeting. Kindergarten through fifth graders from 18 San Mateo County schools submitted more than 180 pieces of art to describe in pictures this year's theme; "*Places to Go on SamTrans!*" The six winners' art will be displayed on the SamTrans bus exterior and inside District buses for one year. The grand prize winner's artwork also will be featured on a SamTrans Monthly Pass.
- **Serramonte Shopping Center Green Living Fair** - SamTrans participated as a "green friend" at the Serramonte Shopping Center Green Living Fair in May. Three-hundred and twenty-seven shoppers visited the SamTrans booth and picked up information and schedules. Two Customer Service representatives staffed the booth and handed out "Thank You for Being Green" wallets. The SamTrans Summer Youth Pass was heavily promoted at this event as well. The purpose of the fair was to provide customers with information about how to live "green" and included demonstrations and information about recycling, composting and creating a sustainable lifestyle.

Prepared by: James De Hart, Senior Planner
Patrick Boland, Manager, Marketing

650-508-6227
650-508-6245

Table A
Average Weekday Ridership

<u>Mode</u>	May 2010			<u>FY2009/FY2010</u>	
	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010^</u>	<u>%Change</u>	
Bus +	50,860	48,530	46,830	-3.5%	
Paratransit	1,225	1,185	1,117	-5.7%	
Caltrain # +	41,890	40,560	40,020	-1.3%	
Caltrain Shuttle #	5,915	5,522	5,323	-3.6%	
BART Shuttle	2,043	1,914	1,804	-5.7%	
Total	101,933	97,711	95,094	-2.7%	
BART (Extension Only)*	37,178	36,686	35,670	-2.8%	
Grand Total	139,111	134,397	130,764	-2.7%	

<u>Mode</u>	Year to Date			<u>FY2009/FY2010</u>	
	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010^</u>	<u>%Change</u>	
Bus +	48,380	50,410	46,780	-7.2%	
Paratransit	1,121	1,149	1,107	-3.7%	
Caltrain # +	37,280	40,130	37,550	-6.4%	
Caltrain Shuttle #	5,359	6,144	5,560	-9.5%	
BART Shuttle	2,014	2,044	1,874	-8.3%	
Total	94,154	99,877	92,871	-7.0%	
BART (Extension Only)*	33,969	37,477	35,701	-4.7%	
Grand Total	128,123	137,354	128,572	-6.4%	

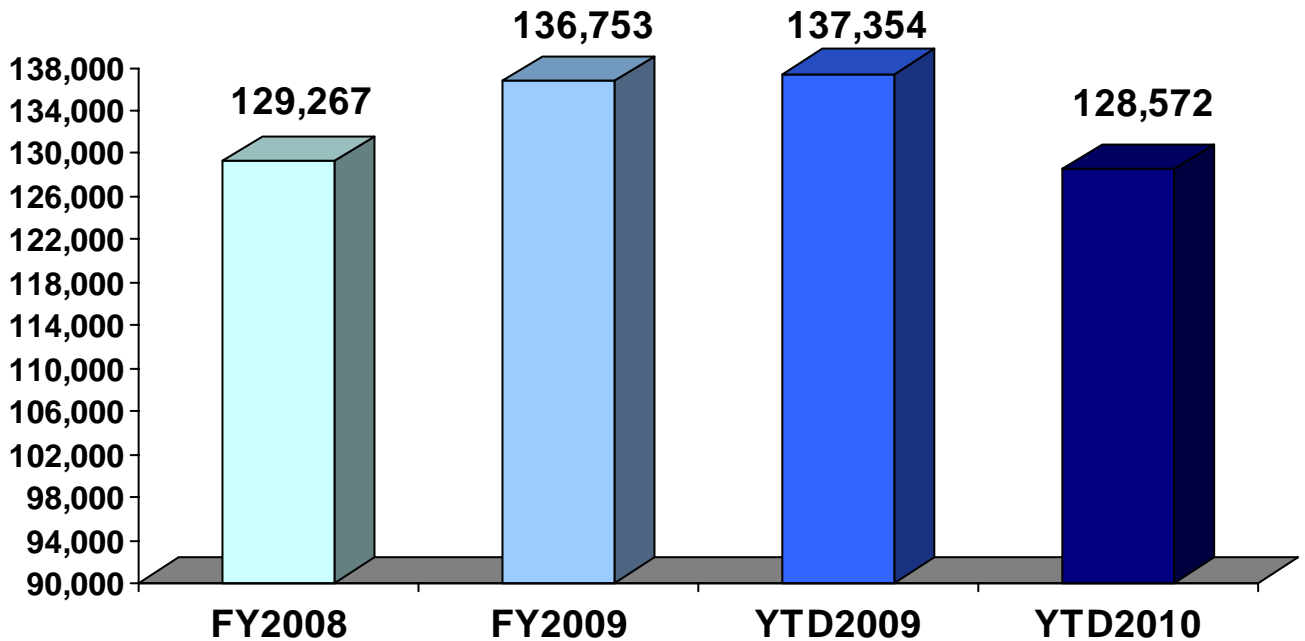
System

* Extension Only (No Daly City)

+ Rounded to nearest tens

^ Service cuts/reduced (12/09)

Chart A
Average Weekday Ridership





BOARD OF DIRECTORS 2010

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COMMITTEE OF THE WHOLE

San Mateo County Transit District Administrative Building
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1250 San Carlos Ave., San Carlos, CA

WEDNESDAY, JULY 14, 2010 – 2:20 p.m.
or immediately following previous Committee meeting

ACTION

1. Approval of Minutes of Finance Committee Meeting of June 9, 2010
2. Approval of Revenues and Expenses for May 2010
3. Approval and Ratification of the Fiscal Year 2011 District Insurance Program
4. Authorize the Execution of Memorandum of Understanding and File Claims to Pass Through Funds to Lifeline Transportation Project Sponsors in San Mateo County for a Total Amount of \$537,088
5. Authorize the Disposition of 16 Surplus Service Support Vehicles

CONTRACTS

6. Authorize Award of Contracts to The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. to Provide On-call Environmental Planning Consulting Services for up to \$500,000 for a Three-Year Base Period
7. Authorize Award of Contracts to Essence Printing, Fong Brothers Printing, Inc. and Spectrum Lithographics to Provide Printing Services for Newsletters, Timetables and Take Ones for a Total Estimated Amount of \$455,400 for a Three-Year Term

Committee Members: Mark Church, Shirley Harris, Art Lloyd

NOTE:

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- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF FINANCE COMMITTEE MEETING
COMMITTEE OF THE WHOLE
JUNE 9, 2010**

Committee Members Present: M. Church (Committee Chair), S. Harris, A. Lloyd

Other Board Members Present, Constituting Committee of the Whole: O. Ahmad, J. Deal, R. Guilbault, Z. Kersteen-Tucker, K. Matsumoto, A. Tissier

Staff Present: L. Bhuller, J. Cassman, A. Chan, E. Goode, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Committee Chair Mark Church called the meeting to order at 2:30 p.m.

Approval of Minutes of Finance Committee Meeting of May 12, 2010

The Committee approved the minutes (Ahmad/Lloyd).

Approval of Revenues and Expenses for April 2010

Deputy CEO Gigi Harrington said revenues and expenses are under budget. Staff continues to watch the sales tax revenue, which is still slightly under budget. Year-to-date fuel is \$2.17 per gallon and last week it was \$2.14 per gallon. The fuel hedge was tripped again in May and a payment was received from the bank.

The Committee (Harris/Guilbault) unanimously recommended Board acceptance of the report.

Adoption of Fiscal Year 2011 Operating Budget in the Amount of \$131,810,465

Ms. Harrington made the following points:

- Proposed revenues for FY2011 are \$136.9 million, an increase of \$9 million.
- Proposed operating expenses for FY2011 are \$131.8 million.
- District-operated bus expenses increased \$1.2 million; contracted services decreased by \$300,000; Americans with Disabilities Act Program expenses increased \$100,000; and multimodal program expenses decreased \$2.3 million.
- Staff is proposing the use of \$20 million in reserves.
- The FY2011 is an aggressive budget that includes one-time funds.
- Staff will reconvene the Financial Stability Committee to continue the work on long-term financial issues.
- Previous cost saving measures included service adjustments, fare increases, reduction in staff, hiring freeze and mandatory furlough days.

Director Omar Ahmad asked about the increase for wages in the FY2011 budget when there is a wage freeze in place. Ms. Harrington said there is a contract in place for represented employees that has a wage increase for FY2011 and there are some benefit adjustments that are built into the contract.

Director Ahmad asked how much is remaining in reserves. Ms. Harrington said there are funds remaining for a few more years.

General Manager/CEO Michael Scanlon said there is a special Strategic Plan/Financial Capacity Committee of this Board. Staff is in the process of making assumptions for future years. The budget presented today is a reflection of the extraordinary times and the tightest budget that has been before this Board in at least 10 years. He said staff took the steps to reduce its contribution to Caltrain's operating budget because it is unsustainable for SamTrans.

The Committee (Lloyd/Tissier) unanimously recommended Board acceptance of the motion.

Committee Chair Church thanked staff for their time and effort in preparing the budget.

Adoption of Fiscal Year 2011 Capital Budget in the Amount of \$8,624,325

Manager of Budgets Eva Goode noted the changes from the preliminary budget presented at the May meeting:

- Particulate matter traps need to be purchased for paratransit vehicles to comply with the California Air Resources Board regulations.
- An additional \$1 million is being added to the PeopleSoft Upgrade Project.
- A line item was created addressing appropriation authority for third party projects.
- An additional \$3.35 million was requested and will be funded by grants.

The Committee (Tissier/Lloyd) unanimously recommended Board acceptance of the motion.

Authorize Approval of Bid Documents and Execution of Documents for Fuel Hedging Program

Ms. Harrington said staff is requesting the Committee recommend Board approval of the final form of documents and authorize the completion of the fuel hedging transaction. Based on where the market is today staff is hoping to complete the transaction at \$2.25 per gallon.

Director Zoe Kersteen-Tucker asked why the price cap does not include taxes on the fuel price. Ms. Harrington said the price cap is a market indicator, but the price she reports to the Board each month includes taxes.

The Committee (Tissier/Harris) unanimously recommended Board acceptance of the motion.

Authorize the Execution of the Memorandum of Understanding (MOU) with the Metropolitan Transportation Commission (MTC) for the Operations and Maintenance of the ClipperSM Fare Collection System

Director of Budgets and Grants April Chan said staff is asking that the Committee recommend Board approval to authorize the General Manager/CEO or his designee to execute a MOU with the MTC concerning the operation and maintenance of Clipper, formerly known as TransLink, in a form that is acceptable to the seven participating Bay Area transit agencies: SamTrans, Caltrain, San Francisco Municipal Transportation Authority, Santa Clara Valley Transportation Authority, BART, Golden Gate Transit and AC Transit. The MOU will take effect once it is

executed by all seven transit agencies and MTC, which should happen in August. Once executed the MOU will replace the inter-agency participation agreement in place to govern the program.

Director Karyl Matsumoto asked how the money is calculated for distribution among the different transit agencies. Ms. Chan said there is a program that reads where fare is being collected and those revenues go back to the transit agency.

The Committee (Harris/Deal) unanimously recommended Board acceptance of the motion.

The Committee (Lloyd/Ahmad) unanimously recommended Board acceptance of the following:

- **Authorize Revisions to the Settlement Authority Policy for General Liability Claims**
- **Authorize Revisions to the Settlement Policy for Employment Claims**
- **Authorize Rejection of Low Monetary Bid from Granite Construction Company as Non-responsive and Award of Contract to Interstate Grading and Paving, Inc. for Pico Boulevard Paving Improvements for a Total Amount of \$86,910**
- **Authorize Award of Contract to The Cities Group for Provision of Workers Compensation Program Administration Services for a Fixed Price of \$878,000 for a Five-Year Term**
- **Authorize Rejection of all Bids for Providing Electrical Maintenance Services and On-call Emergency Repairs and Authorization to Resolicit**

Adjourned: 3:00 p.m.

SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT

TO: Finance Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Gigi Harrington
Deputy CEO

SUBJECT: **STATEMENT OF REVENUES AND EXPENSES FOR THE PERIOD
ENDING MAY 31, 2010 AND SUPPLEMENTAL INFORMATION**

ACTION

Staff proposes the Committee recommend that the Board accept and enter into the record the Statement of Revenues and Expenses for the month of May 2010 and supplemental information.

SIGNIFICANCE

Revenues: *Total Revenues* (page 1, line 12) are \$2,542,226 or 2.1 percent **worse** than revised budget. *Passenger Fares* (page 1, line 1) are **worse** than budget by \$224,491 or 1.4 percent, *Operating Grants* (page 1, line 4) are **worse** than budget by 1,482,567 or 25.5 percent but are expected to be more in line with budget in June, *District ½ cent Sales Tax* (page 1, line 8) is worse than budget by \$314,704 or 0.6 percent and *Investment Interest* (page 1, line 9) is **worse** than budget by \$570,891 or 10.6 percent.

Expenses: *Total Expenses* (page 4, line 75) are \$3,151,256 or 2.7 percent **better** than budget. Within *Total Expenses*, *Total Motor Bus* (page 3, line 48) is **better** than budget by \$2,457,193 or 2.8 percent, *Total ADA Programs* (page 4, line 57) are **better** than budget by \$528,319 or 4.3 percent and *Total Multimodal* (page 4, line 73) is **better** than budget by \$165,744 or 0.9 percent.

Budget Amendments: There are no budget amendments this month.

Prepared by: Rima Lobo, Manager, Financial Services
Jeannie Chen, Senior Accountant

650-508-6274
650-508-6259

**SAN MATEO COUNTY TRANSIT DISTRICT
SUMMARY OF REVENUES AND EXPENSES
FISCAL YEAR 2010
MAY 2010**

% OF YEAR ELAPSED: **91.7%**

	MONTH	YEAR-TO-DATE				ANNUAL		
	CURRENT ACTUAL	PRIOR ACTUAL	CURRENT ACTUAL	REVISED BUDGET	% REV BUDGET	APPROVED BUDGET	REVISED BUDGET	% REV BUDGET
SOURCES OF FUNDS								
Operating Revenues								
1 Passenger Fares	1,510,495	15,863,495	15,702,592	15,927,083	98.6	18,975,000	17,375,000	90.4
2 TDA and STA Funds	2,324,368	31,509,430	24,280,500	24,280,500	100.0	29,975,899	26,443,922	91.8
3 Pass through to Other Agencies	8,111	160,732	164,223	164,223	100.0	97,334	1,939,661	8.5
4 Operating Grants	151,434	4,168,266	4,337,283	5,819,850	74.5	4,429,071	6,667,263	65.1
5 Measure A Contribution and AB434 Funds	718,422	4,587,920	7,978,744	8,021,816	99.5	9,497,724	8,901,768	89.6
6 Subtotal - Operating Revenues	4,712,830	56,289,843	52,463,342	54,213,472	96.8	62,975,028	61,327,614	85.5
Other Revenue Sources								
7 District 1/2 Cent Sales Tax	5,060,857	56,797,467	53,531,043	53,845,747	99.4	62,216,300	60,000,000	89.2
9 Investment Interest	170,898	5,390,052	4,796,476	5,367,367	89.4	5,917,820	5,917,820	81.1
10 Other Interest, Rent & Other Income	507,942	5,294,452	5,498,936	5,405,437	101.7	5,105,649	5,832,029	94.3
11 Subtotal - Other Revenues	5,739,697	67,481,971	63,826,455	64,618,551	98.8	73,239,769	71,749,849	89.0
12 Total Revenues	10,452,527	123,771,814	116,289,797	118,832,023	97.9	136,214,797	133,077,463	87.4
13 Capital Assistance	3,773,743	2,898,112	53,205,611	53,205,611	100.0	14,545,513	70,834,975 A	75.1
14 Reserves Programmed for Capital	662,041	5,074,518	5,620,140	5,620,140	100.0	0	19,116,050 A	29.4
15 Total Revenues - All Sources	14,888,311	131,744,444	175,115,548	177,657,774	98.6	150,760,310	223,028,488	78.5
USES OF FUNDS								
Operations								
19 District Motor Bus	7,513,242	87,460,336	84,240,836	86,698,029	97.2	102,143,459	97,220,595	86.6
20 A. D. A. Programs	1,037,051	12,335,359	11,825,567	12,353,886	95.7	14,081,912	13,675,342	86.5
21 Caltrain	1,239,703	15,281,587	15,281,587	15,281,587	100.0	16,521,290	16,521,290	92.5
22 Other Multimodal Programs	520,609	3,602,623	4,003,039	4,168,783	96.0	3,681,080	4,564,205	87.7
23 Subtotal - Operating Costs	10,310,605	118,679,905	115,351,029	118,502,285	97.3	136,427,741	131,981,432	87.4
Other Uses of Funds								
25 Pass through to Other Agencies	8,111	160,732	164,223	164,223	100.0	97,334	1,939,661	8.5
26 Transfer Out to Debt Service	2,037,529	21,500,275	22,412,819	22,412,819	100.0	24,450,342	24,450,342	91.7
27 Fiscal Agent Fees	3,150	45,522	17,188	23,125	74.3	27,500	27,500	62.5
28 Land Transfer Interest Expense	0	0	16,600	94,860	17.5	0	142,285	11.7
29 Subtotal - Other Uses	2,048,790	21,706,529	22,610,830	22,695,027	99.6	24,575,176	26,559,788	85.1
30 Capital Programs	4,569,047	9,935,701	60,248,856	60,248,856	100.0	18,731,316	93,536,828 A	64.4
31 Total Uses of Funds	16,928,441	150,322,135	198,210,714	201,446,168	98.4	179,734,233	252,078,048	78.6
32								
33 SURPLUS/(DEFICIT) FOR PERIOD	(2,040,131)	(18,577,691)	(23,095,167)	(23,788,394)	97.1	(28,973,923)	(29,049,560)	79.5

% OF YEAR ELAPSED" provides a general measure for evaluating overall progress against the annual budget. When comparing it to the amounts shown in the "% REV BUDGET" column, please note that individual line items reflect variations due to seasonal activities during the year.

Note A - The Revised Budget includes the year end rollover of existing capital projects.

**SAN MATEO COUNTY TRANSIT DISTRICT
STATEMENT OF REVENUES
FISCAL YEAR 2010
MAY 2010**

% OF YEAR ELAPSED: 91.7%

	MONTH		YEAR-TO-DATE			ANNUAL		
	CURRENT ACTUAL	PRIOR ACTUAL	CURRENT ACTUAL	REVISED BUDGET	% REV BUDGET	APPROVED BUDGET	REVISED BUDGET	% REV BUDGET
OPERATING REVENUES - MOTOR BUS								
1 TOTAL MOTOR BUS FARES	1,457,070	15,299,442	15,080,216	15,268,000	98.8	18,256,000	16,656,000	90.5
TRANSPORTATION DEVELOPMENT ACT FUND:								
2 TDA Gen. Oper. Asst.	2,055,255	27,565,186	22,607,790	22,607,790	100.0	28,477,104	24,663,042	91.7
STATE TRANSIT ASSISTANCE:								
4 STA - Gen. Oper. Asst.	90,503	2,174,170	271,510	271,510	100.0	0	271,510	100.0
OPERATING GRANTS								
7 Planning Assistance Grant	39,955	3,275,688	2,625,523	4,580,926	57.3	3,376,430	5,356,077	49.0
DISTRICT 1/2 CENT SALES TAX:								
9 General Operating Asst.	4,602,262	33,507,722	35,396,379	34,807,515	101.7	41,585,037	39,198,626	90.3
10 Accessibility Fixed Route	99,651	871,392	923,319	898,076	102.8	985,992	979,092	94.3
11 Use of Reserves	(1,095,401)	0	3,556,992	4,643,225	76.6	5,556,178	6,089,530	58.4
12 TOTAL 1/2 CENT SALES TAX	3,606,512	34,379,114	39,876,690	40,348,816	98.8	48,127,207	46,267,248	86.2
INVESTMENT INTEREST INCOME:								
14 Investment Interest Income	4,816	950,968	90,924	71,648	126.9	140,670	140,670	64.6
OTHER REVENUE SOURCES:								
16 Overnight Deposits Interest Income	158	194,072	2,117	4,180	50.6	4,560	4,560	46.4
17 Rental Income	86,453	922,079	947,229	955,075	99.2	1,041,900	1,041,900	90.9
18 Advertising Income	116,667	1,260,642	1,391,433	1,337,455	104.0	1,350,000	1,450,000	96.0
19 Other Income	82,549	1,438,975	1,347,404	1,252,629	107.6	1,369,588	1,369,588	98.4
20 TOTAL OTHER REVENUES	285,827	3,815,768	3,688,183	3,549,339	103.9	3,766,048	3,866,048	95.4
21								
22 TOTAL MOTOR BUS	7,539,938	87,460,336	84,240,836	86,698,029	97.2	102,143,459	97,220,595	86.6
AMERICAN DISABILITIES ACT:								
25 Passenger Fares Redi-Wheels	53,425	564,053	622,376	659,083	94.4	719,000	719,000	86.6
26 Local TDA 4.5 Redi-Wheels	108,175	1,513,691	1,189,885	1,189,885	100.0	1,498,795	1,298,055	91.7
27 Local STA - Paratransit	70,435	256,383	211,315	211,315	100.0	0	211,315	0.0
28 Operating Grants	1,563,052	787,827	1,563,052	1,052,641	148.5	1,052,641	1,052,641	148.5
29 Sales Tax - District ADA Programs	(629,249)	7,122,793	4,681,961	5,432,712	86.2	6,476,254	6,190,631	75.6
30 Sales Tax - Paratransit Suppl. Coastside	85,248	1,034,292	1,033,936	1,167,446	88.6	1,215,320	1,272,450	81.3
31 Interest Income - Paratransit Fund	35,542	114,051	374,015	486,979	76.8	531,250	531,250	70.4
32 Measure A Contribution - R/W	194,649	942,269	2,149,027	2,153,825	99.8	2,588,652	2,400,000	89.5
33								
34 TOTAL ADA PROGRAMS	1,481,277	12,335,359	11,825,567	12,353,886	95.7	14,081,912	13,675,342	86.5
MULTIMODAL TRANSIT PROGRAMS:								
36 Sales Tax - Caltrain	850,405	13,174,922	10,983,534	10,973,926	100.1	11,343,986	11,721,290	93.7
37 Transfer from TA for Caltrain	389,298	2,106,665	4,298,053	4,307,661	99.8	5,177,304	4,800,000	89.5
38 TA Funded SM/Caltrain Shuttles	86,975	955,986	1,009,164	1,037,830	97.2	1,131,768	1,131,768	89.2
39 Employer Share SM/Caltrain Shuttles	137,585	399,874	478,354	541,677	88.3	325,237	586,217	81.6
40 AB434 Funds - SamTrans Shuttles	47,500	583,000	522,500	522,500	100.0	600,000	570,000	91.7
41 Employer Share SamTrans Shuttles	84,530	1,078,810	1,332,399	1,314,421	101.4	1,014,364	1,379,764	96.6
42 Sales Tax - SamTrans Shuttle Program	24,959	210,422	262,388	271,708	96.6	288,541	316,861	82.8
43 Operating Grants	111,479	104,751	148,708	186,283	79.8	0	258,545	0.0
44 Sales Tax - Gen. Operating Asst.	27,581	269,780	249,526	294,364	84.8	321,170	321,050	77.7
45								
46 TOTAL MULTIMODAL	1,760,312	18,884,210	19,284,626	19,450,370	99.1	20,202,370	21,085,495	91.5
47								
48 TOTAL REVENUES	10,781,527	118,679,905	115,351,029	118,502,285	97.3	136,427,741	131,981,432	87.4

"% OF YEAR ELAPSED" provides a general measure for evaluating overall progress against the annual budget. When comparing it to the amounts shown in the "% REV BUDGET" column, please note that individual line items reflect variations due to seasonal activities during the year.

**SAN MATEO COUNTY TRANSIT DISTRICT
OPERATING EXPENSES
FISCAL YEAR 2010
MAY 2010**

% OF YEAR ELAPSED: **91.7%**

EXPENSES	MONTH	YEAR-TO-DATE				ANNUAL		
	CURRENT ACTUAL	PRIOR ACTUAL	CURRENT ACTUAL	REVISED BUDGET	% REV BUDGET	APPROVED BUDGET	REVISED BUDGET	% REV BUDGET
DISTRICT OPERATED BUSES								
1 Wages & Benefits	4,127,941	49,979,565	48,017,303	48,084,734	99.9	56,034,282	53,652,740	89.5
2								
3 Services:								
4 Board of Directors	3,617	45,555	49,338	49,682	99.3	53,090	53,090	92.9
5 Contracted Vehicle Maintenance	38,072	507,135	518,569	560,113	92.6	512,910	662,910	78.2
6 Property Maintenance	109,878	952,093	945,315	1,313,750	72.0	1,434,000	1,434,000	65.9
7 Professional Services	264,645	2,533,668	2,030,317	2,774,856	73.2	2,980,663	3,188,536	63.7
8 Technical Services	376,943	2,791,805	3,329,015	3,348,295	99.4	3,676,639	3,789,065	87.9
9 Other Services	22,940	351,692	301,711	370,765	81.4	450,246	450,246	67.0
10								
11 Materials & Supply:								
12 Fuel & Lubricants	307,931	4,362,714	3,741,519	3,822,197	97.9	7,246,336	4,976,266	75.2
13 Bus Parts & Materials	131,335	1,898,952	1,669,640	1,789,679	93.3	2,054,913	1,995,008	83.7
14 Uniforms & Driver Expense	15,444	364,957	275,415	352,491	78.1	444,848	392,998	70.1
15 Timetables & Tickets	19,655	158,819	180,387	199,375	90.5	217,500	217,500	82.9
16 Office Supplies / Printing	20,039	259,022	204,895	271,921	75.4	333,055	340,055	60.3
17 Other Materials & Supply	16,683	155,726	137,750	156,184	88.2	183,750	185,100	74.4
18								
19 Utilities:								
20 Telephone	28,460	408,233	341,761	363,000	94.1	396,000	396,000	86.3
21 Other Utilities	72,944	863,749	863,750	913,000	94.6	996,000	996,000	86.7
22 Insurance Costs	176,618	2,325,192	2,082,751	2,100,967	99.1	2,292,000	2,292,000	90.9
23 Workers' Compensation	254,571	2,788,510	2,875,055	2,907,713	98.9	3,172,050	3,172,050	90.6
24 Taxes & License Fees	30,386	366,572	363,523	415,770	87.4	659,770	451,600	80.5
25 Fixed Route Accessibility	99,651	871,392	923,319	898,076	102.8	985,992	979,092	94.3
26 Leases & Rental	9,303	96,098	95,975	103,898	92.4	115,588	115,588	83.0
27 Promotional & Legal Advertising	21,095	201,805	178,756	302,083	59.2	340,000	335,000	53.4
28 Seminar & Training	12,874	161,775	95,748	147,004	65.1	150,460	159,110	60.2
29 Business Travel & Meeting	4,711	31,416	22,790	27,678	82.3	31,615	31,615	72.1
30 Dues & Membership	3,379	77,523	38,084	46,837	81.3	91,085	91,085	41.8
31 Postage & Other	5,073	51,116	53,832	89,931	59.9	85,680	100,724	53.4
32								
33 Total District Operated Buses	6,174,188	72,605,084	69,336,518	71,409,999	97.1	84,938,472	80,457,378	86.2
34								
35 CONTRACTED BUS SERVICES								
36								
37 Contracted Urban Bus Service	1,178,459	13,068,602	13,077,669	13,321,600	98.2	15,073,092	14,605,502	89.5
38 Other Related Costs	20,980	270,939	308,010	292,368	105.4	334,465	323,285	95.3
39 Insurance Costs	53,632	603,325	598,834	600,391	99.7	655,000	655,000	91.4
40 Coastside Services	53,472	548,097	557,873	580,791	96.1	633,590	633,590	88.0
41 Redi Coast Non-ADA	17,242	181,830	179,272	240,148	74.7	261,980	261,980	68.4
42 Other Related Costs	1,637	17,838	15,758	56,529	27.9	64,250	61,410	25.7
43 La Honda - Pescadero	1,712	46,988	45,150	48,125	93.8	52,500	62,500	72.2
44 SamCoast - Pescadero	11,430	113,311	116,844	135,433	86.3	116,170	146,170	79.9
45 Other Related Cost - SamCoast	490	4,322	4,908	12,645	38.8	13,940	13,780	35.6
46 Total Contracted Bus Service	1,339,054	14,855,252	14,904,318	15,288,030	97.5	17,204,987	16,763,217	88.9
47								
48 TOTAL MOTOR BUS	7,513,242	87,460,336	84,240,836	86,698,029	97.2	102,143,459	97,220,595	86.6

"% OF YEAR ELAPSED" provides a general measure for evaluating overall progress against the annual budget. When comparing it to the amounts shown in the "% REV BUDGET" column, please note that individual line items reflect variations due to seasonal activities during the year

**SAN MATEO COUNTY TRANSIT DISTRICT
OPERATING EXPENSES
FISCAL YEAR 2010
MAY 2010**

% OF YEAR ELAPSED: 91.7%

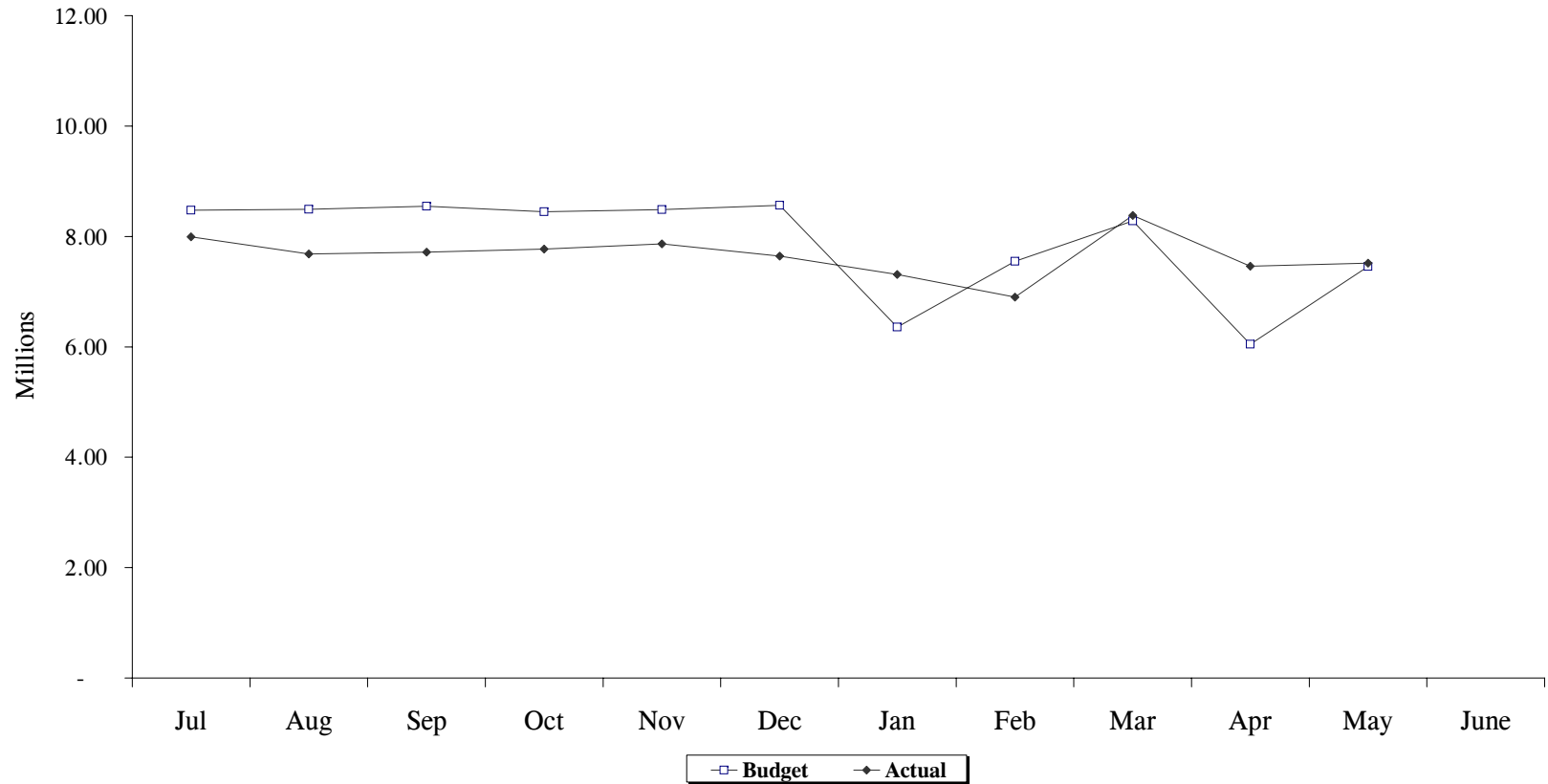
EXPENSES	MONTH	YEAR-TO-DATE				ANNUAL		
	CURRENT ACTUAL	PRIOR ACTUAL	CURRENT ACTUAL	REVISED BUDGET	% REV BUDGET	APPROVED BUDGET	REVISED BUDGET	% REV BUDGET
AMERICAN DISABILITY ACT PROGRAMS								
Elderly & Disabled/Redi-Wheels	459,035	5,514,148	5,197,128	5,195,557	100.0	6,638,319	5,771,819	90.0
Other Related Costs	147,621	2,145,523	1,943,222	2,237,066	86.9	2,586,793	2,398,133	81.0
ADA Sedan Service	239,203	2,374,527	2,477,110	2,567,848	96.5	2,338,640	2,938,140	84.3
ADA Accessibility Support	63,665	854,182	703,513	713,893	98.5	787,840	779,800	90.2
Coastside ADA Support	85,248	1,034,292	1,033,936	1,167,446	88.6	1,215,320	1,272,450	81.3
Insurance Costs	42,279	412,687	470,658	472,076	99.7	515,000	515,000	91.4
TOTAL ADA PROGRAMS	1,037,051	12,335,359	11,825,567	12,353,886	95.7	14,081,912	13,675,342	86.5
MULTIMODAL TRANSIT PROGRAMS								
CALTRAIN SERVICE								
Peninsula Rail Service	1,239,703	15,281,587	15,281,587	15,281,587	100.0	16,521,290	16,521,290	92.5
Total Caltrain Service	1,239,703	15,281,587	15,281,587	15,281,587	100.0	16,521,290	16,521,290	92.5
OTHER SUPPORT								
Dumbarton Express Service	10,727	142,119	115,273	115,522	99.8	126,070	125,950	91.5
SamTrans Shuttle Service	156,989	1,872,232	2,117,287	2,108,629	100.4	1,902,905	2,266,625	93.4
SM/Caltrain Shuttles	336,038	1,460,612	1,636,226	1,765,790	92.7	1,457,005	1,976,530	82.8
Maintenance Multimodal Facilities	16,855	127,660	134,253	178,842	75.1	195,100	195,100	68.8
Total Other Support	520,609	3,602,623	4,003,039	4,168,783	96.0	3,681,080	4,564,205	87.7
TOTAL MULTI-MODAL PROGRAM	1,760,312	18,884,210	19,284,626	19,450,370	99.1	20,202,370	21,085,495	91.5
TOTAL EXPENSES	10,310,605	118,679,905	115,351,029	118,502,285	97.3	136,427,741	131,981,432	87.4

% OF YEAR ELAPSED" provides a general measure for evaluating overall progress against the annual budget. When comparing it to the amounts shown in the "% REV BUDGET" column, please note that individual line items reflect variations due to seasonal activities during the year

SAN MATEO COUNTY TRANSIT DISTRICT

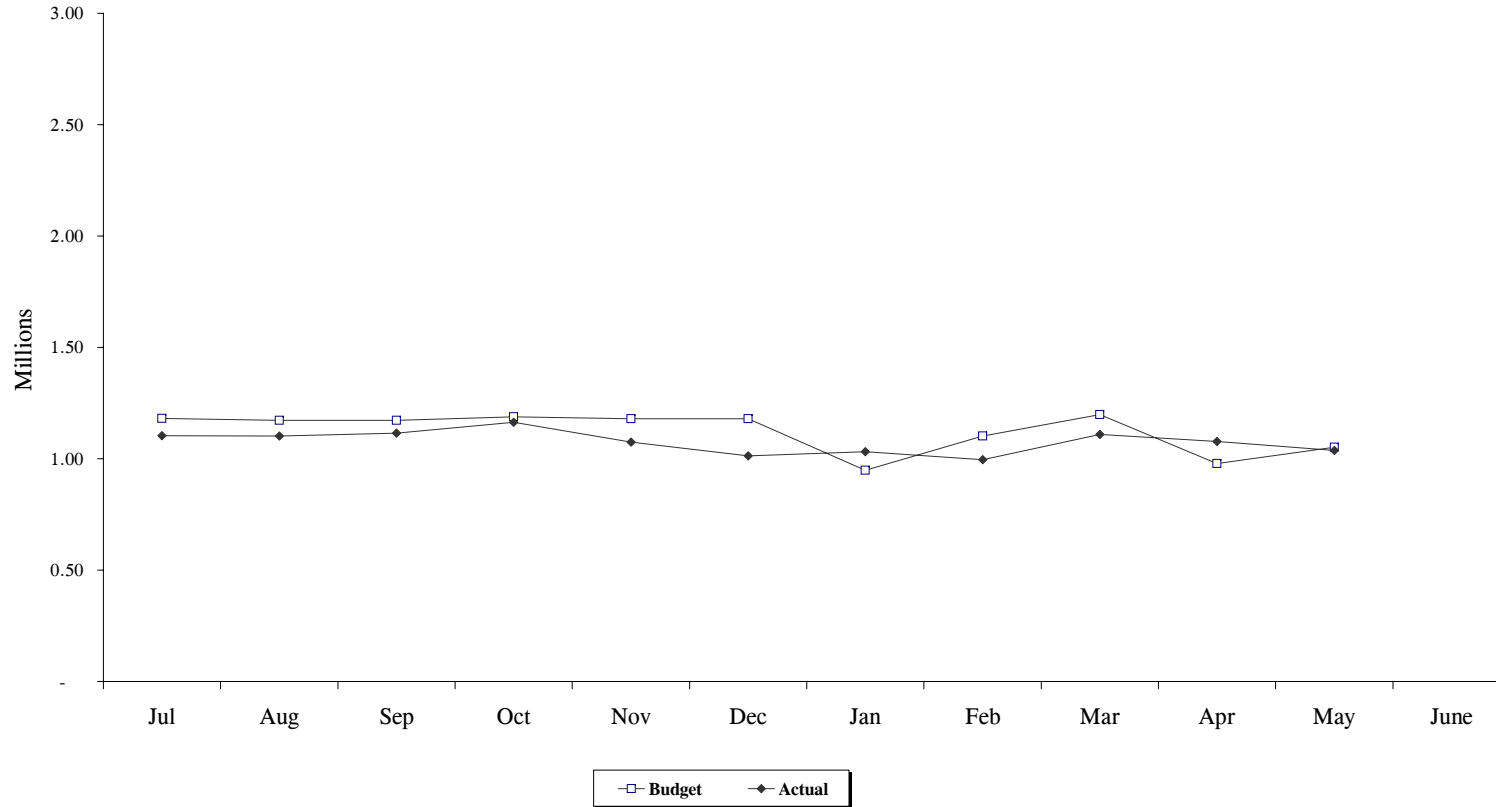
MOTOR BUS MONTHLY EXPENSES - BUDGET VS ACTUAL

FISCAL YEAR 2010



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
MONTHLY EXPENSES													
Budget	8,473,981	8,493,157	8,547,372	8,448,278	8,483,268	8,564,955	6,359,492	7,546,657	8,278,129	6,047,526	7,455,214		
Actual	7,995,340	7,681,837	7,717,629	7,771,470	7,862,993	7,643,740	7,313,072	6,901,766	8,379,621	7,460,126	7,513,242		
CUMULATIVE EXPENSES													
Budget	8,473,981	16,967,138	25,514,510	33,962,788	42,446,056	51,011,011	57,370,503	64,917,160	73,195,289	79,242,815	86,698,029		
Actual	7,995,340	15,677,177	23,394,806	31,166,276	39,029,269	46,673,009	53,986,081	60,887,847	69,267,468	76,727,594	84,240,836		
Variance - F(U)	478,641	1,289,961	2,119,704	2,796,512	3,416,787	4,338,002	3,384,422	4,029,313	3,927,821	2,515,221	2,457,193		
Variance %	5.65%	7.60%	8.31%	8.23%	8.05%	8.50%	5.90%	6.21%	5.37%	3.17%	2.83%		

SAN MATEO COUNTY TRANSIT DISTRICT
ADA PROGRAM MONTHLY EXPENSES - BUDGET VS ACTUAL
FISCAL YEAR 2010

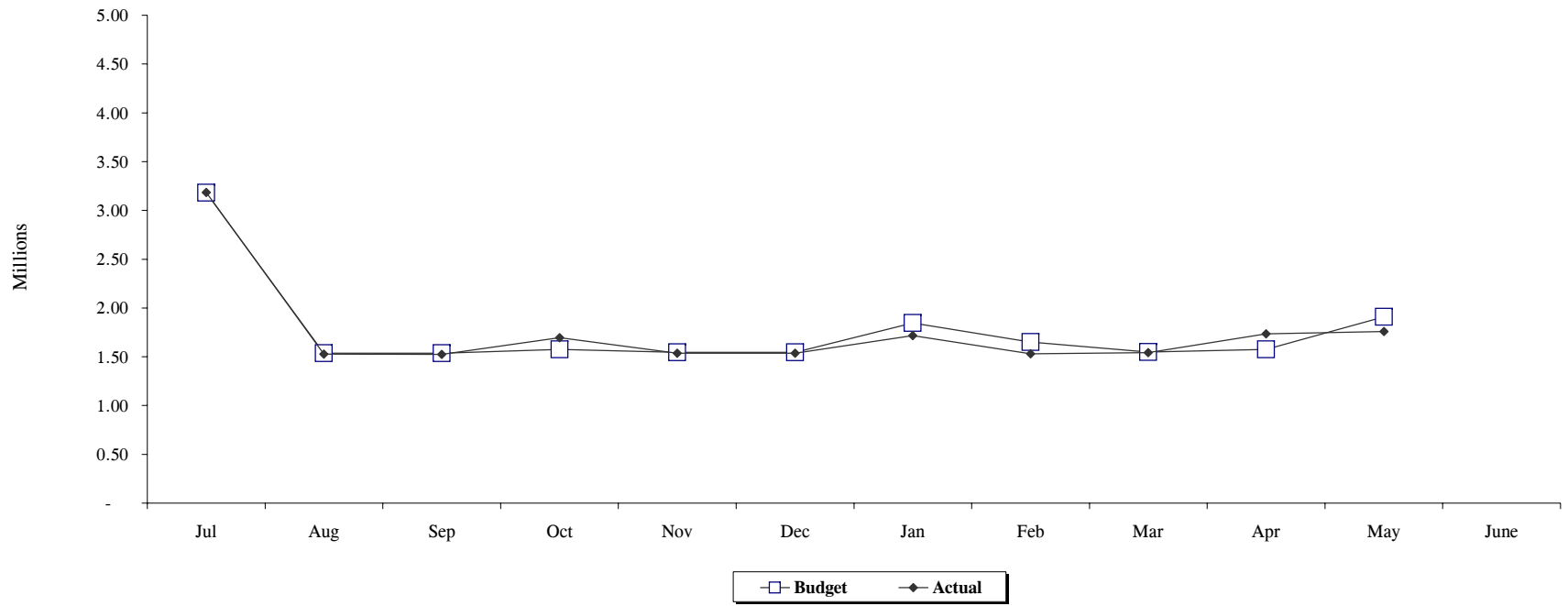


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
MONTHLY EXPENSES												
Budget	1,181,355	1,172,595	1,172,596	1,188,757	1,180,069	1,179,272	948,817	1,101,611	1,198,506	977,919	1,052,389	
Actual	1,103,689	1,102,328	1,114,317	1,163,566	1,075,359	1,013,505	1,032,171	995,567	1,109,792	1,078,222	1,037,051	
CUMULATIVE EXPENSES												
Budget	1,181,355	2,353,950	3,526,546	4,715,303	5,895,372	7,074,644	8,023,461	9,125,072	10,323,578	11,301,497	12,353,886	
Actual	1,103,689	2,206,017	3,320,334	4,483,900	5,559,259	6,572,764	7,604,935	8,600,502	9,710,294	10,788,516	11,825,567	
Variance - F(U)	77,666	147,933	206,212	231,403	336,113	501,880	418,526	524,570	613,284	512,981	528,319	
Variance %	6.57%	6.28%	5.85%	4.91%	5.70%	7.09%	5.22%	5.75%	5.94%	4.54%	4.28%	

SAN MATEO COUNTY TRANSIT DISTRICT

MULTIMODAL MONTHLY EXPENSES - BUDGET VS ACTUAL

FISCAL YEAR 2010



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
MONTHLY EXPENSES												
Budget	3,181,130	1,536,627	1,536,275	1,576,276	1,546,277	1,546,276	1,845,483	1,650,334	1,547,223	1,575,936	1,908,533	
Actual	3,183,019	1,526,868	1,524,459	1,695,052	1,536,284	1,537,516	1,715,713	1,529,884	1,541,393	1,734,126	1,760,312	
CUMULATIVE EXPENSES												
Budget	3,181,130	4,717,757	6,254,032	7,830,308	9,376,585	10,922,861	12,768,344	14,418,678	15,965,901	17,541,837	19,450,370	
Actual	3,183,019	4,709,887	6,234,346	7,929,398	9,465,682	11,003,198	12,718,911	14,248,795	15,790,188	17,524,314	19,284,626	
Variance - F(U)	(1,889)	7,870	19,686	(99,090)	(89,097)	(80,337)	49,433	169,883	175,713	17,523	165,744	
Variance %	-0.06%	0.17%	0.31%	-1.27%	-0.95%	-0.74%	0.39%	1.18%	1.10%	0.10%	0.85%	

**SAN MATEO COUNTY TRANSIT DISTRICT
SUMMARY OF BUDGET ACTIVITY FOR MAY 2010**

BUDGET AMENDMENT

Amount	Line Item	Description
--------	-----------	-------------

No Budget Amendment in May 2010.

May-10

<u>\$ -</u>	Total	<u>\$ -</u>
-------------	-------	-------------

BUDGET REVISIONS

Amount	Line Item	Description
--------	-----------	-------------

No Budget Revision in May 2010.

May-10

<u>\$ -</u>	Total	<u>\$ -</u>
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SAN MATEO COUNTY TRANSIT DISTRICT
1/2 CENT SALES TAX RECEIPTS AND PROJECTIONS
FY2009 & FY2010
MAY 2010

6/29/10 8:50 PM

Approved Budget		Receipts		Over/(Under)	Current
Date	Amount	Date	Amount	Budget/Projection	Projection
FY2009:					
1st Quarter	16,383,000	1st Quarter	17,259,319	876,319	17,259,319
2nd Quarter	17,387,000	2nd Quarter	15,980,382	(1,406,618)	15,980,382
3rd Quarter	15,217,000	3rd Quarter	12,936,160	(2,280,840)	12,936,160
4th Quarter	16,383,000	4th Quarter	13,839,594	(2,543,406)	13,839,594
FY2009 Total	65,370,000	FY2009 Total	60,015,455	(5,354,545)	60,015,455
FY2010					
Jul. 09	4,260,000	Sep. 09	4,205,800	(54,200)	4,205,800
Aug. 09	4,260,000	Oct. 09	4,342,900	82,900	4,342,900
Sep. 09	5,721,000	Nov. 09	4,673,100	(1,047,900)	4,673,100
1st Qtr. Adjustment	1,314,000	Dec. 09	1,332,895	18,895	1,332,895
3 Months Total	15,555,000		14,554,695	(1,000,305)	14,554,695
Oct. 09	4,560,000	Dec. 09	4,193,700	(366,300)	4,193,700
Nov. 09	4,560,000	Jan. 10	4,353,500	(206,500)	4,353,500
Dec. 09	5,967,000	Feb. 10	5,591,600	(375,400)	5,591,600
2nd Qtr. Adjustment	1,405,000	Mar. 10	1,101,985	(303,015)	1,101,985
6 Months Total	32,047,000		29,795,480	(2,251,520)	29,795,480
Jan. 10	3,970,000	Mar. 10	3,353,000	(617,000)	3,353,000
Feb. 10	3,970,000	Apr. 10	3,533,900	(436,100)	3,533,900
Mar. 10	3,041,440	May 10	4,900,000	1,858,560	4,900,000
3rd Qtr. Adjustment	1,325,000	Jun. 10		501,950	1,826,950 (1)
9 Months Total	44,353,440		41,582,380	(944,110)	43,409,330
Apr. 10	4,224,600	Jun. 10		0	4,224,600 (1)
May 10	4,224,600	Jul. 10		0	4,224,600 (1)
Jun. 10	5,632,700	Aug. 10		0	5,632,700
4th Qtr. Adjustment	1,564,660	Sep. 10		944,110	2,508,770 (1) Apr & May
FY2010 Total	60,000,000	FY2010 Total	41,582,380	(0)	60,000,000 Portion
	14,554,695	1st Quarter			
	15,240,785	2nd Quarter			
	13,613,850	3rd Quarter			
	10,121,713	4th Quarter			
	<u>53,531,043</u>	YTD Actual Per Statement of Revenues & Expenses			

(1) Accrued

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Finance Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Gigi Harrington
Deputy CEO

SUBJECT: **APPROVAL AND RATIFICATION OF THE FISCAL YEAR 2011
DISTRICT INSURANCE PROGRAM**

ACTION

Staff proposes that the Committee recommend that the Board approve and ratify the San Mateo County Transit District (District) Insurance Program for Fiscal Year (FY) 2011 at a total premium cost of \$1,276,103, inclusive of the following:

- Continue the current \$1 million self-insured retention on the liability program.
- Purchase \$99 million of coverage for Commercial General Liability.
- Renew the District's Employment Practices Liability and Non-liability insurance program.
- Renew the District's Environmental Liability insurance.

SIGNIFICANCE

The District's FY2011 total insurance premium decreased 10 percent over last year's while maintaining the same preferred coverage and limits. Property insurance has been enhanced with the addition of Green Sustainability coverage that allows for higher limits following a loss so as to accommodate upgrades using green material rather than traditional materials. Public Official's liability limits have increased from \$25 million to \$50 million at no additional cost. Below is an overview of the District's FY2010 and FY2011 premiums:

<u>Principal Program</u>	<u>Conditions</u>	<u>FY2010 Premium</u>	<u>FY2011 Premium</u>
Liability, including: -Excess Liability -Public Officials Liability	\$100 million excess liability \$1 million self-insured retention	\$ 670,163	\$ 656,861
Employment Practices	\$5 million limit \$75,000 retention	\$ 56,700	\$ 55,125
Non-Liability		\$ 675,292	\$ 564,117
TOTALS		\$1,399,155	\$1,276,103

BUDGET IMPACT

Funds to underwrite the recommended program are included in the proposed FY2011 Operating Budget.

BACKGROUND

Liability Program

The District's \$100 million limit of liability contains a \$1 million self-insured retention and excess limits of \$99 million. Coverage for the Terrorism Recovery Insurance Extension Act is elected at the full \$100 million limits. Public official's liability is included in the District's liability program and, for no additional cost, the limits have increased from \$25 million to \$50 million for FY2011.

The liability insurance program covers all of the District's services, including the Contracted Urban Bus service, Redi-Wheels, and the taxi and lift-van programs. The San Mateo County Transportation Authority is a named insured and afforded coverage under the District's insurance program.

Employment Practices

Employment practices liability coverage has a \$5 million limit with the same \$75,000 self-insured retention and premium as last year. General Counsel reports that the claims service provided by the District's incumbent insurer has been excellent. Combined with a competitive bid and excellent service, the recommendation is to renew with the same insurer.

Non-Liability Program

The non-liability program includes coverage for bus physical damage, property, boiler and machinery, public employees blanket bond and excess bond, business auto, crime, Dumbarton Rail Bridge, environmental, and fiduciary liability.

Bus Physical Damage

The bus physical damage policy is written on a full replacement cost basis for active buses and other District vehicles. Coverage also includes a step-deductible feature so that deductibles are proportional to the value of the vehicle. The program is designed with tiered rates so that inactive and retired buses are insured at lower insurance premiums than active vehicles. Terrorism is coverage is included for all vehicles. A competitive market and the District's excellent loss history have enabled SamTrans to secure physical damage coverage at an 8 percent reduction for FY2011 as compared to FY2010.

Property

The District's property premium decreased by 12 percent while at the same time adding new Green Sustainability coverage to the program. Last year the Federal government reclassified San Carlos as being in a 100-year flood zone. The District's South Base maintenance and operations facility was particularly impacted by the Flood Program's reclassification. In FY2010 the District was successful in adding flood coverage to its property policy and this coverage continues to be included for FY2011.

Business Auto Insurance

The District insures 14 vehicles that are issued to employees on a 24-hour basis.

Crime Insurance

Crime coverage applies to the District, the San Mateo County Transportation Authority and the Peninsula Corridor Joint Powers Board.

Dumbarton Rail Bridge

The Dumbarton Rail Bridge continues to be insured on an actual cash value basis (not replacement cost) with a \$5 million limit, including coverage for debris removal and collisions with ships, for a slightly decreased premium relative to FY 2010.

Environmental

The District's environmental liability coverage is in the second year of a three-year prepaid program with a \$5 million limit and a \$50,000 deductible. This policy protects the District against infrequent catastrophic losses.

Fiduciary Liability

Fiduciary liability coverage in the amount of \$2 million for liabilities that the District could incur as a result of the administration and management of employee benefit plans is being renewed for FY2011 at the same premium as in FY 2010.

Summary

The District's overall insurance premium has decreased by nearly 10 percent for FY2011. The total program premium remains under budget and substantial coverage improvements have been added. The District enjoys below-market pricing even though public transit is a challenging risk with a limited number of insurers. All coverage is written by insurers that meet the District's financial stability requirement of a Best's Rating of A X or better.

Prepared by: David Triolo,
Chief of Protective Services/Director, Risk Management

650-508-7742

RESOLUTION NO. 2010-

**BOARD OF DIRECTORS, SAN MATEO COUNTY TRANSIT DISTRICT
STATE OF CALIFORNIA**

* * *

**APPROVAL AND RATIFICATION OF INSURANCE PROGRAM FOR
FISCAL YEAR 2011**

WHEREAS, the General Manager/CEO of the San Mateo County Transit District has approved an insurance program for Fiscal Year 2011 (FY2011), with premiums totaling \$1,276,103, the costs for which are included in the proposed FY2011 budget; and

WHEREAS, in conjunction with the expiration of the District's existing insurance program on June 30, 2010, District staff renewed its insurance program for FY2011 based on the plan approved by the General Manager/CEO, with the following significant elements:

1. Maintain self-insured retention for the District in the amount of \$1 million;
2. Purchase Excess Liability and a Public Official's Liability Policy with a total limit of \$100 million and an annual premium of \$656,861;
3. Purchase an Employment Practices Legal Liability policy with a total limit of \$5 million and an annual premium of \$55,125; and
4. Purchase non-liability policies covering Bus Physical Damage, Property, Boiler and Machinery, Public Employees Blanket Bond and Excess Bond, Business Auto, Crime, Dumbarton Rail Bridge, Environmental, and Fiduciary Liability with an annual premium of \$564,117.

WHEREAS, staff requests that the Board of Directors approve and ratify the renewal of the District's insurance program for Fiscal Year 2011, as delineated above.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the San Mateo County Transit District hereby approves and ratifies the renewal of the District's insurance program for FY2011, including the types of coverage, limits and premiums recited above.

Regularly passed and adopted this 14th day of July, 2010 by the following vote:

AYES:

NOES:

ABSENT:

Chair, San Mateo County Transit District

ATTEST:

District Secretary

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Finance Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Gigi Harrington
Deputy CEO

SUBJECT: **AUTHORIZATION TO EXECUTE MEMORANDA OF
UNDERSTANDING AND FILE CLAIMS TO PASS THROUGH FUNDS TO
LIFELINE TRANSPORTATION PROJECT SPONSORS IN
SAN MATEO COUNTY**

ACTION

Staff proposes the Committee recommend the Board authorize the General Manager/CEO, or his designee, to enter into Memoranda of Understanding (MOUs) with the city of Daly City and the San Mateo County Human Services Agency (HSA), and file claims to receive and pass-through a total of \$536,917 of State Transit Assistance (STA) for Lifeline Transportation Projects in-lieu of a total of \$568,128 previously authorized by the Board.

SIGNIFICANCE

Staff at the City/County Association of Governments of San Mateo County (C/CAG) has recently notified San Mateo County Transit District (District) staff of changes in the Lifeline Transportation Program (LTP) due to the discontinuation of one project and a change in programmed funding sources from another project. The Family Service Agency of San Mateo County (FSA) is discontinuing its LTP project and as a result, C/CAG is increasing the amount of STA funds programmed to the HSA's LTP project from \$109,520 to \$200,000. In addition, C/CAG is also decreasing the amount of STA funds programmed to the city of Daly City's LTP project by \$12,171 from \$349,088 to \$336,917 as an equivalent amount of Federal Transit Administration (FTA) Job Access and Reverse Commute (JARC) funds are being passed through by the Metropolitan Transportation Commission (MTC) in-lieu of the STA funds. A summary of prior authorized amounts to these sponsors is compared with the current requests, which include the District's administrative fees, in the following table:

Project Sponsor	Project	Prior Board Action	Amended Amounts
Daly City	Bayshore Shuttle Service	\$349,088	\$336,917
San Mateo County Human Services Agency	Bus Tickets and Passes for People with Low Incomes	\$109,520	\$200,000
Family Services Agency of San Mateo County	Transportation for Low Income Seniors	\$109,520	\$0
	Total	\$568,128	\$536,917

BUDGET IMPACT

The Fiscal Year 2011 Operating Budget, as adopted by the Board, reflects the revenue and expenses associated with the LTP projects.

BACKGROUND

At the request of C/CAG staff, the Board previously authorized the District, as the only eligible recipient of LTP funds in San Mateo County, to enter into MOUs and to file claims for the pass-through of STA funds for three LTP projects. On December 9, 2009, the Board approved Resolution #2009-61, which authorized the pass-through of \$349,088 in STA funds, including \$5,000 in District administrative costs, for the city of Daly City’s Bayshore Shuttle LTP project. On March 10, 2010, the Board approved Resolution #2010-25, which authorized the pass-through of \$109,520 in STA funds, including \$6,000 in District administrative costs, for each of the LTP projects awarded to the HSA and the FSA.

The LTP was established by the MTC to fund both operating and capital projects that result in improved mobility for low-income residents in the San Francisco Bay Area. The program is administered by the congestion management agencies (CMAs) in each county. In San Mateo County, the program is administered by C/CAG.

Prepared by: Rebecca Arthur, Senior Grants Analyst

650-508-6368

RESOLUTION NO. 2010 –

**BOARD OF DIRECTORS, SAN MATEO COUNTY TRANSIT DISTRICT
STATE OF CALIFORNIA**

**AUTHORIZING EXECUTION OF MEMORANDA OF UNDERSTANDING AND
FILING CLAIMS TO PASS THROUGH FUNDS TO LIFELINE TRANSPORTATION
PROJECT SPONSORS IN SAN MATEO COUNTY**

WHEREAS, the Lifeline Transportation Program (LTP) was established by the Metropolitan Transportation Commission (MTC) to fund operating and capital projects that result in improved mobility for low income residents in the San Francisco Bay Area; and

WHEREAS, the City/County Association of Governments (C/CAG) is responsible for the administration of the LTP in San Mateo County; and

WHEREAS, the San Mateo County Transit District (District) Board previously approved Resolution No. 2009-61 on December 9, 2009 and Resolution No. 2010-25 on March 10, 2010, which authorized the pass-through of \$349,088 in State Transit Assistance (STA) funds, including \$5,000 in District administrative costs, for the City of Daly City's Bayshore Shuttle LTP project and the pass-through of \$109,520 in STA funds, including \$6,000 in District administrative costs, for each of the LTP projects awarded to the San Mateo County Human Services Agency (HSA) and the Family Services Agency of San Mateo County (FSA); and

WHEREAS, the C/CAG has requested that the District modify LTP funding by eliminating FSA's project, increasing the amount of STA pass-through funds for HSA's project to \$200,000, including District administrative costs, and reducing the amount of STA pass-through funds for the City of Daly City's Bayshore Shuttle project by \$12,171; and

WHEREAS, staff recommends that the Board authorize the execution of memoranda of understanding (MOUs) with the LTP project sponsors to establish the terms and conditions for the pass through of funds to support the LTP projects.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the San Mateo County Transit District hereby authorizes the General Manager/CEO or his designee as follows:

1. To file claims to receive STA funds and disburse such funds to the implementing agencies as follows:

<u>Project Sponsor</u>	<u>Project</u>	<u>STA Funds</u>
City of Daly City	Bayshore Shuttle Service	\$331,917
San Mateo County Human Services Agency	Bus Tickets and Passes for People with Low Incomes	\$194,000
Family Services Agency of San Mateo County	Transportation for Low Income Seniors	\$0
District	Administrative Fee	\$11,000
Total		\$536,917

2. To execute MOUs on behalf of the District with the City of Daly City and the San Mateo County Human Services Agency to establish the terms and conditions for the pass through of funds for the implementation of the aforementioned LTP projects.

3. To take such actions as may be necessary to give effect to this Resolution.

Regularly passed and adopted this 14th day of July 2010, by the following vote:

AYES:

NOES:

ABSENT:

Chair, San Mateo County Transit District

ATTEST:

District Secretary

RESOLUTION NO. 2010-

**BOARD OF DIRECTORS, SAN MATEO COUNTY TRANSIT DISTRICT
STATE OF CALIFORNIA**

* * *

**AUTHORIZING DISPOSITION OF 16
SURPLUS SERVICE SUPPORT VEHICLES**

WHEREAS, the San Mateo County Transit District (District) has a policy to routinely dispose of used, surplus vehicles; and

WHEREAS, District staff has identified the following service support vehicles as surplus and eligible for disposal:

- One 1998 Dodge Stratus
- Nine 1999 Dodge Stratuses
- Two 1998 Jeep Cherokees
- Four 2000 Jeep Cherokees; and

WHEREAS, the General Manager/CEO recommends, and the Committee concurs, that the District's Board of Directors (Board) authorize the disposition of the vehicles identified above by any means permitted by the District's Procurement Manual, including through sealed bid procedure, auction, sale or transfer to another public agency, negotiation, or by discarding them as scrap; and

WHEREAS, the net proceeds from the disposition of these vehicles will be deposited in the District's General Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Mateo County Transit District hereby authorizes the disposition of the vehicles identified above in accordance with the District's procurement policy; and

BE IT FURTHER RESOLVED that the Board authorizes the General Manager/CEO or his designee to determine the appropriate method of and terms for disposition of these surplus vehicles.

Regularly passed and adopted this 14th day of July, 2010, by the following vote:

AYES:

NOES:

ABSENT:

Chair, San Mateo County Transit District

ATTEST:

District Secretary

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Finance Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Gigi Harrington
Deputy CEO

Marian Lee
Executive Officer
Planning and Development

SUBJECT: **AWARD OF CONTRACTS TO PROVIDE ON-CALL ENVIRONMENTAL
PLANNING CONSULTING SERVICES**

ACTION

Staff proposes that the Committee recommends that the Board:

1. Award contracts to The Louis Berger Group, Inc., and to Jones & Stokes Associates, Inc., a wholly-owned subsidiary of ICF Consulting Group, Inc., to provide on-call environmental planning consulting services for up to \$500,000 over a three-year base period to be shared in the aggregate by the above two firms.
2. Authorize the General Manager/CEO or his designee to execute contracts with The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. in full conformity with the terms and conditions of the solicitation documents and negotiated agreements.
3. Authorize the General Manager/CEO or his designee to exercise up to two additional one-year option terms with the above firms for up to \$250,000 in total for both option terms, to be shared in the aggregate by the firms, if deemed in the best interest of the San Mateo County Transit District (District).

SIGNIFICANCE

Approval of the above actions will provide on-call environmental planning consulting services for the District.

BUDGET IMPACT

Work Directives issued under this contract will be funded by a mix of Federal, State, regional, and/or local revenues and grants on a project basis. Funds for Work Directives will come from approved District planning and capital project budgets.

BACKGROUND

A Request for Proposals (RFP) to provide on-call environmental planning consulting services was issued as a joint procurement detailing the scope of services for the District, the Peninsula Corridor Joint Powers Board, and the San Mateo County Transportation Authority. This is the

second solicitation for these services. The first solicitation included two categories of services: (1) Transportation Planning and Program Support, and (2) Environmental Planning. The Board approved the rejection of all proposals for Environmental Planning at its December 2009 meeting.

The second solicitation, covering environmental planning services only, was advertised in a newspaper of general circulation and on the District’s procurement website. Solicitation notices also were sent to interested firms, small business enterprises, and disadvantaged business enterprises (DBEs).

Five proposals were received, listed below in alphabetical order.

	<i>Firm</i>
1	Jones & Stokes Associates, Inc.
2	Parsons Brinckerhoff (PB) of San Francisco, CA
3	Technology, Engineering & Constructions, Inc.(TEC Accutite and TEC Environmental) of South San Francisco, CA
4	The Louis Berger Group, Inc. of Sacramento, CA
5	URS Corporation of San Francisco, CA

An Evaluation Committee (Committee), composed of qualified District staff and a consultant, reviewed and scored the proposals in accordance with the following weighted criteria:

- Team Organization and Staffing Approach 0-25 points
- Lead Firm Qualifications and Past Performance 0-25 points
- Project Manager and Key Staff Qualifications and Experience 0-20 points
- Project Management Approach and Quality Control Assurance 0-15 points
- Understanding of Scope of Services 0-15 points

After review, evaluation, and initial scoring of proposals, the Committee invited three firms in the competitive range for interviews. Following interviews, the Committee completed the final evaluation and consensus ranking.

The Committee determined that The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc., the first and second highest-ranked firms, respectively, are qualified to be selected for contract awards. The firms possess the requisite depth of experience, have the required qualifications to successfully perform the scope of services defined in the solicitation documents, and are fully capable of providing the specified services at a fair and reasonable price. The Louis Berger Group, Inc. included nine subconsultants, including five DBE firms, in its consulting team. Similarly, Jones & Stokes Associates, Inc. included eight subconsultants, including four DBE firms, in its consulting team.

The contracts will be for on-call environmental planning consulting services and as such, work will be authorized on a Work Directive basis. There is no guarantee of any specific amount of on-call work to be authorized under the contracts and the total cost will be shared in the

aggregate between the two firms. Before issuance of any Work Directive for which \$250,000 or more collectively in State or Federal funds will be used, the firms may be required to undergo an audit performed by Caltrans or a designated external auditor.

Currently, environmental planning consulting services are being provided under General Engineering Consulting Agreements.

Contract Officer: Evelyn Marcal

650-508-7958

Project Manager: Hilda Lafebre, Manager, Capital Projects & Environmental Planning 650-622-7842

RESOLUTION NO. 2010 -

**BOARD OF DIRECTORS, SAN MATEO COUNTY TRANSIT DISTRICT
STATE OF CALIFORNIA**

* * *

**AUTHORIZING AWARD OF CONTRACTS
TO THE LOUIS BERGER GROUP, INC. AND JONES & STOKES ASSOCIATES, INC.
FOR ON-CALL ENVIRONMENTAL PLANNING CONSULTING SERVICES
FOR UP TO \$500,000 IN THE AGGREGATE FOR A THREE-YEAR TERM**

WHEREAS, the San Mateo County Transit District (District), along with the Peninsula Corridor Joint Powers Board and San Mateo County Transportation Authority, issued a Request for Proposals (RFP) to provide on-call environmental planning consulting services; and

WHEREAS, in response to the RFP, proposals were received from five firms; and

WHEREAS, an Evaluation Committee has reviewed and scored proposals, conducted interviews with three firms in the competitive range, and ranked the proposals according to the evaluation criteria set forth in the RFP, and determined that The Louis Berger Group, Inc. of Sacramento, CA and Jones & Stokes Associates, Inc., a wholly-owned subsidiary of ICF Consulting Group, Inc., of San Francisco, CA received the first and second highest consensus rankings, respectively; and

WHEREAS, staff and Legal Counsel have reviewed the The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. proposals and determined that both proposals complied with the requirements of the solicitation documents; and

WHEREAS, the General Manager/CEO recommends and the Finance Committee concurs that contracts for on-call environmental planning consulting services be awarded to The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. for a three-year base term for up to \$500,000, which amount will be shared in the aggregate between the two firms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors (Board) of the District hereby awards two contracts for on-call environmental planning consulting services to The Louis Berger Group, Inc. of Sacramento, CA and Jones & Stokes Associates, Inc., a wholly-owned subsidiary of ICF Consulting Group, Inc., of San Francisco, CA, for a three-year base term for up to \$500,000, which is to be shared in the aggregate between the two firms; and

BE IT FURTHER RESOLVED that the General Manager/CEO, or his designee, is authorized to execute contracts on behalf of the District with The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. in full conformity with the terms and conditions of the solicited documents and negotiated agreements; and

BE IT FURTHER RESOLVED that the Board authorizes the General Manager/CEO, or his designee, to exercise up to two additional, one-year option terms to the contracts with The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. in an amount of up to \$250,000 in total for both option terms, which will be shared in the aggregate between the two firms, if in the best interest of the District.

Regularly passed and adopted this 14th day of July 2010 by the following vote:

AYES:

NOES:

ABSENT:

Chair, San Mateo County Transit District

ATTEST:

District Secretary

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Finance Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Gigi Harrington
Deputy CEO

Rita P. Haskin
Executive Officer, Customer Service
and Marketing

SUBJECT: **AWARD OF CONTRACTS TO PROVIDE PRINTING SERVICES FOR
NEWSLETTERS, ROUTE SCHEDULES AND SYSTEM MAPS**

ACTION

Staff proposes that the Committee recommend that the Board:

1. Award three on-call, no guarantee contracts for printing services, each for a three-year term, in an estimated total aggregate amount of \$455,400, to the following firms:
Essence Printing
Fong Brothers Printing, Inc.
Spectrum Lithographic
2. Authorize the General Manager/CEO or his designee to execute the contracts with the above firms in full conformity with the terms and conditions set forth in the solicitation documents.
3. Authorize the General Manager/CEO or his designee to exercise up to two additional, one-year option terms with the above firms in an estimated total aggregate amount of \$151,800 for each year, provided it is in the best interest of the District.

SIGNIFICANCE

These recommended contract awards will provide the District with the necessary printing services required to print a variety of materials such as newsletters, route schedules and system maps. The award of three contracts will provide the District with contractors with broad printing expertise allowing for greater availability to provide services during periods of high demand.

BUDGET IMPACT

Funds for these services are included in the Fiscal Year 2011 and projected operating budgets.

BACKGROUND

Staff advertised the Request for Proposals (RFP) on the District's website and solicitation notices were sent to small businesses and DBE firms in the printing industry. The District received five proposals, two of which were from minority-owned firms. An Evaluation Committee

(Committee) composed of qualified staff, including a staff member from another local transit agency, reviewed and scored the proposals in accordance with the following weighted criteria:

- Responsiveness of Proposal 20%
- Approach to Scope of Services 20%
- Qualifications and Experience 25%
- Cost Proposal 35%

The three firms listed below achieved scoring within the competitive range and were invited for interviews. Upon completion of interviews, checking of references, and final scoring of proposals, it was determined that the firms listed below in order of their consensus ranking have the requisite depth of experience and qualifications to successfully perform the services required under these contracts.

- Fong Brothers Printing, Inc., Brisbane
- Spectrum Lithographic, Fremont
- Essence Printing, South San Francisco

Both Fong Brothers Printing, Inc. and Essence Printing are minority-owned firms while the latter firm is a former DBE firm.

The Committee reviewed the rates submitted in the proposals and found that they compared favorably to those in the District's existing printing services contracts. Staff therefore recommends award of a contract to each of the above firms.

Contract Officer: Roxanna Atkins 650-508-6256
Project Manager: Mary Knuckles, Marketing Specialist 650-508-6356

RESOLUTION NO. 2010-

**BOARD OF DIRECTORS, SAN MATEO COUNTY TRANSIT DISTRICT
STATE OF CALIFORNIA**

* * *

**AUTHORIZING AWARD OF CONTRACTS TO PROVIDE PRINTING
SERVICES FOR A THREE YEAR TERM FOR AN
ESTIMATED TOTAL AGGREGATE AMOUNT OF \$455,400**

WHEREAS, the San Mateo County Transit District (District) has solicited competitive proposals for providing on-call printing services for items such as newsletters, route schedules and system maps; and

WHEREAS, in response to the District's Request for Proposals (RFP) five firms submitted proposals; and

WHEREAS, an Evaluation Committee comprised of the District staff and a staff member from another local transit agency evaluated and ranked the proposals in accordance with the criteria set forth in the RFP; and

WHEREAS, upon completion of the evaluation and selection process, Essence Printing, South San Francisco, California; Fong Brothers Printing, Inc., Brisbane, California; and Spectrum Lithographic, Fremont, California received the highest consensus ranking; and

WHEREAS, staff has determined that the proposal of each of the three firms complies with all the requirements of the solicitation documents and that it would be in the best interest of the District to award contracts to all three firms; and

WHEREAS, the General Manager/CEO recommends and the Finance Committee concurs to award on-call, no guarantee contracts for printing services to Essence Printing, Fong Brothers Printing, Inc., and Spectrum Lithographic, for a three-year term for an estimated total aggregate amount of \$455,400.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors (Board) of the San Mateo County Transit District hereby awards on-call, no guarantee contracts for printing services to Essence Printing, Fong Brothers Printing, Inc., and Spectrum Lithographic, for a three-year term for an estimated total aggregate amount of \$455,400 inclusive of all taxes and other costs and expenses based upon the requirements of the District during this term and the unit prices submitted; and

BE IT FURTHER RESOLVED that the General Manager/CEO, or his designee, is authorized to execute the contracts on behalf of the District with Essence Printing, Fong Brothers Printing, Inc., and Spectrum Lithographic in full conformity with all the terms and conditions of the solicitation documents in a form approved by Legal Counsel; and

BE IT FURTHER RESOLVED that the General Manager/CEO, or his designee, is authorized to exercise up to two one-year option terms in the estimated total aggregate amount of \$151,800 for each year if it is in the best interest of the District.

Regularly passed and adopted this 14th day of July, 2010, by the following vote:

AYES:

NOES:

ABSENT:

Chair, San Mateo County Transit District

ATTEST:

District Secretary



BOARD OF DIRECTORS 2010

ROSE GUILBAULT, CHAIR
KARYL MATSUMOTO, VICE CHAIR
OMAR AHMAD
MARK CHURCH
JERRY DEAL
SHIRLEY HARRIS
ZOE KERSTEEN-TUCKER
ARTHUR L. LLOYD
ADRIENNE TISSIER

MICHAEL J. SCANLON
GENERAL MANAGER/GEO

A G E N D A
LEGISLATIVE COMMITTEE
COMMITTEE OF THE WHOLE

San Mateo County Transit District Administrative Building
Bacciocco Auditorium - Second Floor
1250 San Carlos Ave., San Carlos, CA

WEDNESDAY, JULY 14, 2010 – 2:40 p.m.
or immediately following previous Committee meeting

ACTION

1. Approval of Minutes of Legislative Committee Meeting of June 9, 2010

INFORMATIONAL

2. State and Federal Legislative Update

Committee Members: Zoe Kersteen-Tucker, Omar Ahmad, Adrienne Tissier

NOTE:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

Draft

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF LEGISLATIVE COMMITTEE MEETING
COMMITTEE OF THE WHOLE
JUNE 9, 2010**

Committee Members Present: Z. Kersteen-Tucker (Committee Chair), O. Ahmad, A. Tissier

Other Board Members Present, Constituting Committee of the Whole: M. Church, J. Deal, R. Guilbault, S. Harris, A. Lloyd, K. Matsumoto

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, S. Murphy, M. Scanlon, M. Simon

Committee Chair Zoe Kersteen-Tucker called the meeting to order at 3:00 p.m.

Approval of Minutes of Legislative Committee Meeting of May 12, 2010

The committee approved the minutes (Ahmad/Lloyd).

Update on the State Legislative Program

Government Affairs Manager Seamus Murphy said a bill at the Federal level meets many of the goals specified by the American Public Transportation Association (APTA) and identifies principles they would like to see accomplished through some type of emergency operating assistance program. The Public Transportation Preservation Act would authorize \$2 billion in emergency operating assistance for transit agencies to help restore and prevent service cuts or fare increases. Mr. Murphy said, if passed, the Bay Area would receive approximately \$85.5 million. The Metropolitan Transportation Commission would be responsible for allocating the funds at the regional level to various agencies. This bill is in the Senate now and staff has asked Senators Barbara Boxer and Dianne Feinstein to support the bill.

Committee Chair Kersteen-Tucker asked about the timeline for the bill. Mr. Murphy said APTA is being very aggressive about moving this bill along, but due to the large volume of issues on the agenda at the Federal level, he doesn't think it will happen before the next fiscal year budget cycle.

Gus Khouri from Shaw/Yoder/Antwih made the following points:

- Thanked the Board for going to Sacramento and meeting with the delegation to advocate for public transportation funding. They were successful in securing \$400 million statewide. SamTrans and Caltrain will receive \$5 million for operations funding in Fiscal Years 2010 and 2011. On May 14, the governor released his May Revision to the 2011 State budget. In January the governor identified a \$19.9 billion problem; it is at \$19.1 billion now. The biggest proposal the governor is considering is the elimination of the California Working Opportunity and Responsibility to Kids Program and making

severe cuts to mental health services. The Senate and Assembly Democratic caucuses came out with their respective proposals and responses to the May Revision. The Senate Democrats are proposing to increase the vehicle license fee from 1.15 percent to 1.5 percent. This would take a two-thirds vote and it is highly unlikely that Republican members in either house will approve.

- The California Transit Association, California Alliance for Jobs and California League of Cities have submitted signatures to the Secretary of State for certification for the Local Taxpayer, Public Safety and Transportation Protection Act ballot measure. Mr. Khouri expects this measure to qualify and be on the November ballot.
- Two bills of interest are AB987 (Ma), which staff supports and AB2620 (Eng), which staff opposes.

Mr. Murphy said these bills are in the annual legislative grid and staff has already sent letters to the lawmakers stating SamTrans position on both these bills.

Adjourned: 3:10 p.m.

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: San Mateo County Transit District

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Mark Simon
Executive Officer, Public Affairs

SUBJECT: STATE AND FEDERAL LEGISLATIVE UPDATE

ACTION

This report is for information only. No Board action is required.

SIGNIFICANCE

Staff will provide regular updates to the Board consistent with the approved Legislative Program.

STATE ISSUES

Local Taxpayer, Public Safety and Transportation Protection Act of 2010 – Prop 22

On June 22, the California Secretary of State's office qualification for the November 2010 ballot of an initiative sponsored by the California Transit Association, the League of California Cities and the California Alliance for Jobs.

The initiative campaign submitted more than 1 million signatures to the Secretary of State for verification, much more than the required 694,354 valid signatures to qualify a constitutional amendment for the statewide ballot.

The measure, which will appear on the November ballot as Proposition 22, requires a simple majority for passage.

- Prohibit the State from borrowing or taking gasoline taxes dedicated to transportation and transit improvements and services;
- Prohibit the State from taking, borrowing or redirecting existing funding for public transit, including existing taxes on diesel fuel dedicated to the Public Transportation Account.
- Prohibit the State from borrowing local government property tax funds vital for public safety and other local services;
- Prohibit the State from taking locally levied taxes, including parcel taxes, sales taxes, and other locally imposed taxes currently dedicated to cities, counties, transit agencies, and other special districts;

- Add additional constitutional protections to prevent the State from raiding redevelopment funds or shifting redevelopment funds to other state purposes.

The Board endorsed this initiative when it was still in the signature-gathering phase.

California High Speed Rail Authority Legislation

California State Senator Alan Lowenthal announced that he would introduce legislation to prevent potential conflicts of interest related to the members of the California High Speed Rail Authority (CHSRA), which governs the State's proposed \$44 billion high-speed rail program and various transit properties by preventing officials from serving concurrently on two governing bodies.

Two current members of the Authority would appear to be affected by the legislation.

AB 2620 Potential Amendments

This bill would dedicate 15 percent of future toll revenue to the State Highway Operation and Protection Program (SHOPP). Staff has indicated an oppose position consistent with established principle that toll revenue should be invested in the corridor where it is collected.

Professional Engineers in California Government (PECG) is proposing to gut and amend this bill with language that prevents Caltrans from adding "indirect overhead costs" to the amount that it charges local agencies as a part of its reimbursed work program. PECG asserts that the language is intended to make Caltrans services more competitive with private contractors.

If amended, staff will withdraw the current oppose position and determine whether a new position is warranted.

Russell J. Peterson et al vs. Peninsula Corridor Joint Powers Board, et al.

On June 22, Sacramento Superior Court Judge Kevin Culhane ruled in favor of Caltrain's motion to dismiss the case, which sought to halt study of future high speed rail service on the Caltrain corridor between San Francisco and San Jose.

FEDERAL ISSUES

Climate Change Legislation

This legislation includes an economy-wide cap and trade system that would establish the cost of carbon emissions across all industries, but the effort to move this bill forward is languishing and key Democratic Senators are considering an approach that would limit carbon fees to emissions generated by utilities, as a means of diminishing opposition to the proposal.

Staff worked to oppose earlier legislation because it failed to dedicate to transportation 100 percent of revenues associated with a fee on the production of gasoline. A utility-only approach would generate far less revenue than the more comprehensive approach.

Staff will monitor this issue and take action if necessary.

Rail Safety Legislation

Senator Christopher Dodd recently introduced the Public Transportation Safety Act of 2010, which, among other goals, seeks to establish a national public transportation safety plan and assist States in enforcing safety programs and prioritizing asset investment to ensure a state of good repair. Staff is looking closely at the bill to determine its potential impacts and a full analysis is expected soon from the American Public Transportation Association (APTA).

Prepared By: Seamus Murphy, Manager, Government Affairs

650.508.6388

San Mateo County Transit District State Legislative Matrix as of 6/21/2010

Bill ID/Topic	Location	Summary	Position
AB 153 Ma D High-Speed Rail Authority.	SENATE T. & H. 7/2/2009 - In committee: Set, first hearing. Hearing canceled at the request of author.	<p>Existing law creates the High-Speed Rail Authority with specified powers and duties relating to the development and implementation of an intercity high-speed rail system. Existing law authorizes the authority to prepare a plan for the construction and operation of that system and to enter into contracts, acquire rights-of-way through purchase or eminent domain, and take other actions, subject to specified contingencies. Under existing law, a public entity may not commence an eminent domain proceeding until its governing body has adopted a resolution of necessity that meets certain requirements. Existing law generally prohibits a state agency from employing legal counsel other than the Attorney General unless there is a specific statute authorizing that employment.</p> <p>This bill would eliminate those contingencies to the exercise of the authority's authority and would specify that the authority constitutes a "governing body" for the purpose of adopting a resolution of necessity. The bill would authorize the authority to employ its own legal staff or contract with other state agencies for legal services, or both. This bill contains other related provisions and other existing laws.</p>	
AB 231 Huffman D California Global Warming Solutions Act of 2006: Climate Protection Trust Fund.	SENATE E.Q. 6/18/2009 - From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on EQ.	<p>Requires that revenues collected pursuant to the California Global Warming Solutions Act of 2006 be deposited into a Climate Protection Trust Fund, and establishes parameters by which those funds can be distributed for the reduction of GHG and mitigation of climate change impacts.</p> <p>Last Amended on 6/26/2009</p>	
AB 266 Carter D Transportation needs assessment.	SENATE RLS. 6/11/2009 - Referred to Com. on RLS.	<p>Requires the California Transportation Commission (CTC) to, on an every-5-year basis, to develop an assessment of the unfunded costs of programmed state projects and federally earmarked projects in the state, , as well as an assessment of available funding for transportation purposes and unmet transportation needs on a statewide basis.</p> <p>Last Amended on 4/20/2009</p>	
AB 289 Galgiani D High-speed rail.	SENATE T. & H. 6/17/2010 - In committee: Set, first hearing. Hearing canceled at the request of author. 6/29/2010 1:30 p.m. - John L. Burton Hearing Room (4203) SENATE TRANSPORTATION AND HOUSING, ALAN LOWENTHAL, Chairman	<p>Existing law, the California High-Speed Rail Act, creates the High-Speed Rail Authority to develop and implement a high-speed rail system in the state, with specified powers and duties. Existing law, pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, approved by the voters as Proposition 1A at the November 4, 2008, general election, provides for the issuance of \$9.95 billion in general obligation bonds for high-speed rail and related purposes. The federal American Recovery and Re investment Act of 2009 (ARRA) provides funding for allocation nationally to high-speed rail projects.</p> <p>This bill would state the intent of the Legislature to appropriate \$230,500,000 to the authority from the bond act in the Budget Act of 2010-11, to be used to provide a dollar-for-dollar match for federal ARRA funds received by the state for high-speed rail purposes. The bill would identify the corridors eligible for ARRA funds, upon appropriation by the Legislature, and require the authority to work with the Federal Railroad Administration to create a plan for expenditure of the federal funds. The bill would set forth the dates for obligation and expenditure of the federal funds and dates for completion of various tasks in that regard. These provisions would not apply to the portion of ARRA funds awarded to the Transbay Terminal project in San Francisco. This bill contains other related provisions and other existing laws. Last Amended on 5/28/2010</p>	

San Mateo County Transit District State Legislative Matrix as of 6/21/2010

Bill ID/Topic	Location	Summary	Position
<p>AB 497 Block D</p> <p>Vehicles: high-occupancy vehicle lanes: used by physicians.</p>	<p>SENATE T. & H. 6/23/2009 - From T. & H.: Failed passage Reconsideration granted.</p>	<p>Existing law authorizes a physician when traveling in response to an emergency call to be exempt from certain speed limit requirements, as specified, if the vehicle being used by the physician displays an insignie approved by the Department of the California Highway Patrol indicating that the vehicle is owned by a licensed physician.</p> <p>This bill would authorize the Department of Transportation and local authorities to also permit exclusive or preferential use of high-occupancy vehicle lanes by a vehicle driven by a physician if the vehicle is driven by a physician in response to an emergency call and the vehicle displays the insignia approved by the Department of the California Highway Patrol. The exemption from certain speed limit requirements would not apply to the use of an HOV lane by a physician under this provision. This bill contains other related provisions and other existing laws.</p> <p>Last Amended on 5/14/2009</p>	
<p>AB 569 Emmerson R</p> <p>Meal periods: exemptions.</p>	<p>SENATE L. & I.R. 6/16/2010 - From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on L. & I.R.</p> <p>6/23/2010 9:30 a.m. - Rose Ann Vuich Hearing Room (2040) SENATE LABOR AND INDUSTRIAL RELATIONS, DESAULNIER, Chair</p>	<p>Existing law prohibits, subject to certain exceptions, an employer from requiring an employee to work more than 5 hours per day without providing a meal period and, notwithstanding that provision, authorizes the Industrial Welfare Commission to adopt a working condition order permitting a meal period to commence after 6 hours of work if the order is consistent with the health and welfare of affected employees.</p> <p>This bill would exempt from these provisions employees in a construction occupation, commercial drivers in the transportation industry, employees in the security services industry employed as security officers, and employees of electrical and gas corporations or local publicly owned electric utilities, as defined, if those employees are covered by a valid collective bargaining agreement containing specified terms, including meal period provisions. It would specify that its provisions do not affect the requirements for meal periods for certain other employees or employers. Last Amended on 6/16/2010</p>	
<p>AB 619 Blumenfeld D</p> <p>Transportation projects: high-speed rail.</p>	<p>SENATE T. & H. 6/17/2010 - From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on T. & H.</p>	<p>Existing law, the California High-Speed Rail Act, creates the High-Speed Rail Authority to develop and implement a high-speed train system in the state, with specified powers and duties. Existing law gives the authority the power to, among other things; enter into contracts with private or public entities for the design, construction, and operation of high-speed trains. Existing law, the Safe, Reliable, High-Speed Passenger Train Bond Act for the 21st Century, approved by the voters as Proposition 1A at the November 4, 2008, general election, provides for the issuance of \$9.95 billion in general obligation bonds for high-speed rail and related purposes.</p> <p>This bill would establish procedures to be followed by entities that intend to bid or submit a proposal to contract with the authority for goods or services related to the high-speed train network, as specified. Among other provisions, the bill would require any entity applying for a contract with the authority to affirmatively certify whether it had any direct involvement in the deportation of any individuals to extermination camps, work camps, concentration camps, prisoner of war camps, or any similar camps between specified dates during World War II. The bill would also authorize the authority to disqualify an entity from bidding on a contract based on its disclosures and would authorize civil penalties to be imposed on an entity that submits a false certification under those provisions, as provided. Last Amended on 6/17/2010</p>	

San Mateo County Transit District State Legislative Matrix as of 6/21/2010

Bill ID/Topic	Location	Summary	Position
AB 726 Nielsen R Transportation capital improvement projects.	SENATE T. & H. 6/16/2009 - In committee: Set, first hearing. Hearing canceled at the request of author.	Existing law generally provides for allocation of transportation capital improvement funds pursuant to the State Transportation Improvement Program process. Existing law provides for 75 percent of funds available for transportation capital improvement projects to be made available for regional projects, and 25% for interregional projects. Existing law describes the types of projects that may be funded with the regional share of funds, and includes local road projects as a category of eligible projects. This bill would state that local road rehabilitation projects are eligible for these funds.	
AB 744 Torrico D Transportation: toll lanes: Express Lane Network.	SENATE APPR. SUSPENSE FILE 12/10/2009 - (Corrected December 10.) In committee: Held under submission.	Authorize development of a comprehensive network of high-occupancy toll — or HOT — lanes on Bay Area freeways, and allows solo drivers to pay a toll to use these lanes. Last Amended on 7/15/2009	
AB 987 Ma D Transit village development districts.	SENATE THIRD READING 6/17/2010 - Read second time. To third reading. 6/24/2010 #95 SENATE ASSEMBLY BILLS-THIRD READING FILE	Existing law, the Transit Village Development Planning Act of 1994, authorizes a city or county to create a transit village plan for a transit village development district. A transit village development district is required to include all land within not less than 1/4 mile of the exterior boundary of the parcel on which is located a transit station, as defined. This bill would recast the area included in a transit village development district to include all land within not more than 1/2 mile of the main entrance of a transit station and make additional legislative findings. The bill also would make technical, nonsubstantive changes. Last Amended on 5/20/2010	Support
AB 1104 Monning D Transportation: bond-funded projects: letter of no prejudice.	SENATE T. & H. 5/26/2010 - From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on T. & H.	Existing law, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, authorizes the issuance of \$19.925 billion of general obligation bonds for various transportation purposes. Existing law designates the state agency responsible for programming bond funds under the act as the administrative agency for those purposes. Existing law authorizes a regional or local agency that is a lead agency for a project for which bond funding has been programmed, approved, or otherwise targeted to be available, as specified, to apply to an administrative agency for a letter of no prejudice that would make the regional or local agency eligible for reimbursement from bond funds for expenditures of funds for the project or project component, as specified. Existing law excepts specified projects regarding grade separation and railroad crossing safety improvements from the authorization to apply for a letter of no prejudice. This bill would permit a regional or local agency to apply for a letter of no prejudice for specified projects regarding grade separation and railroad crossing safety improvements, which are currently prohibited from making that application, as described above. This bill contains other related provisions. Last Amended on 5/26/2010	

San Mateo County Transit District State Legislative Matrix as of 6/21/2010

Bill ID/Topic	Location	Summary	Position
<p>AB 1375 Galgiani D</p> <p>High-speed rail.</p>	<p>SENATE T. & H. 6/17/2010 - In committee: Set, first hearing. Hearing canceled at the request of author.</p> <p>6/29/2010 1:30 p.m. - John L. Burton Hearing Room (4203) SENATE TRANSPORTATION AND HOUSING, ALAN LOWENTHAL, Chairman</p>	<p>Existing law, the California High-Speed Train Act, creates the High-Speed Rail Authority to develop and implement a high-speed train system in the state, with specified powers and duties. Existing law, the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, approved by the voters as Proposition 1A at the November 4, 2008, general election, provides for the issuance of \$9.95 billion in general obligation bonds for high-speed rail and related purposes.</p> <p>This bill would revise and recast these provisions by repealing and reenacting the California High-Speed Train Act. The bill would continue the High-Speed Rail Authority in existence to establish compensation of certain employees of the department, advise the Secretary of Business, Transportation and Housing and the Director of the Department of Railroads concerning high-speed rail matters, and annually adopt a 6-year high-speed train program for submission to the Governor and the Legislature. The bill would create the Department of Railroads within the Business, Transportation and Housing Agency, which would succeed to most of the existing powers and responsibilities of the authority and would be responsible for implementing the high-speed train project. The director of the department would be appointed by the Governor, who would serve at the pleasure of the Governor, and the Governor would be authorized to appoint up to 10 executive employees of the department who would be exempt from civil service and serve at the pleasure of the director. The bill would provide for acquisition and disposition by the department of rights-of-way for the high-speed rail project. The bill would limit the department's authority to use eminent domain to the powers previously granted to the authority in that regard, as specified. The bill would transfer the existing employees of the authority, other than the executive director, to the department. The bill would enact other related provisions. Last Amended on 5/24/2010</p>	
<p>AB 1409 John A. Perez D</p> <p>Public contracts: county highways: work authorizations.</p>	<p>SENATE T. & H. 2/2/2010 - Joint Rule 62(a), file notice suspended. (Page 1756.) In committee: Hearing postponed by committee. (Refers to 7/16/2009 hearing)</p>	<p>Existing law sets forth procedures pursuant to which work being done by contract on county highways may be done. Existing law specifies that in any county that has appointed a road commissioner, or in any county that has abolished the office of road commissioner, as prescribed, the board of supervisors of the county may authorize the road commissioner, or a registered civil engineer under the direction of the county director of transportation, to have any work upon county highways done under his or her supervision and direction. In this connection, existing law provides that the work on those contracts may be done by: (1) letting a contract covering both work and material, as provided; (2) purchasing the material and letting a contract for the performance of the work, as provided; or (3) purchasing the material and having the work done by day labor, in which case advertising for bids is not required.</p> <p>This bill would revise that provision authorizing the work on those county highway contracts to be done by (1) purchasing the material and having the work done by day labor, as defined, only after advertising and requesting bids, as provided, and the board passing a resolution making a specified finding; or (2) purchasing the material and having the work done by specified employees, as defined. Last Amended on 6/2/2009</p>	
<p>AB 1500 Lieu D</p> <p>High-occupancy lanes: single occupancy vehicles: sunset date.</p>	<p>ASSEMBLY CONCURRENCE 6/17/2010 - In Assembly. Concurrence in Senate amendments pending. May be considered on or after June 19 pursuant to Assembly Rule 77.</p> <p>6/21/2010 #27 ASSEMBLY UNFINISHED BUSINESS CONCURRENCE IN SENATE AMENDMENTS</p>	<p>Existing law authorizes the Department of Transportation to designate certain lanes for the exclusive use of high-occupancy vehicles (HOV), which lanes may also be used, until January 1, 2011, by certain low-emission and hybrid vehicles not carrying the requisite number of passengers otherwise required for the use of an HOV lane if the vehicle displays a valid identifier issued by the Department of Motor Vehicles. Existing law, until January 1, 2011, makes it a misdemeanor to illegally use a decal, label, or other identifiers issued by the department.</p> <p>This bill would extend the date, to January 1, 2015, that specified low-emission vehicles can use high-occupancy lanes, the department can issue low-emission decals or other identifiers, and illegal use of a department-issued decal on a low-emission vehicle is considered a misdemeanor, creating a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 5/26/2010</p>	

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Bill ID/Topic	Location	Summary	Position
AB 1747 Galgiani D High-Speed Rail Authority.	SENATE RLS. 6/3/2010 - Referred to Com. on RLS.	Existing law creates the High-Speed Rail Authority with specified powers and duties relating to the development and implementation of an intercity high-speed rail system. Existing law, pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, authorizes \$9.95 billion in general obligation bonds for high-speed rail development and other related purposes. This bill would authorize the authority to consider, to the extent permitted by federal and state law, the creation of jobs in California when awarding major contracts including purchasing high-speed trains, as specified. Last Amended on 4/14/2010	
AB 1955 De La Torre D Public officers: incompatible offices.	SENATE L. GOV. 6/15/2010 - In committee: Set, first hearing. Hearing canceled at the request of author. 6/30/2010 9:30 a.m. - Room 112 SENATE LOCAL GOVERNMENT, COX, Chair	Existing law prohibits a public officer, including, but not limited to, an appointed or elected member of a governmental board, commission, committee, or other body, from simultaneously holding two incompatible public offices, as specified. This bill would provide additional circumstances when two public offices are incompatible. This bill contains other related provisions and other existing laws. Last Amended on 4/12/2010	
AB 2121 Harkey R High-speed rail.	SENATE RLS. 6/10/2010 - Referred to Com. on RLS.	Existing law, the California High-Speed Rail Act, creates the High-Speed Rail Authority to develop and implement a high-speed rail system in the state, with specified powers and duties. Existing law, pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, approved by the voters as Proposition 1A at the November 4, 2008, general election, provides for the issuance of \$9.95 billion in general obligation bonds for high-speed rail and related purposes. This bill would require the authority to annually adopt a 6-year high-speed train program, as specified, for submission to the chairs of the appropriate policy and budget committees of the Legislature. The bill would also require the authority to annually prepare and submit to the chairs of those committees of the Legislature a report including, among other things, a description of the progress made on the program and a detailed financial plan to pay for construction of the high-speed train network. Last Amended on 5/28/2010	
AB 2147 V. Manuel Perez D Safe Routes to School construction program.	SENATE T. & H. 5/20/2010 - Referred to Com. on T. & H. 6/22/2010 1:30 p.m. - John L. Burton Hearing Room (4203) SENATE TRANSPORTATION AND HOUSING, ALAN LOWENTHAL, Chairman	Existing law requires the Department of Transportation, in consultation with the Department of the California Highway Patrol, to establish and administer a "Safe Routes to School" construction program pursuant to authority granted under specified federal law and to use federal transportation funds for construction of bicycle and pedestrian safety and traffic calming projects. Existing law requires the department to make grants available to local agencies under the program through a competitive grant process that considers various factors in rating the proposals. This bill would additionally require, in rating a proposal, the consideration of the proposal's benefit to a disadvantaged community, as defined, and the use of a public participation process, including a public meeting, as specified. Last Amended on 5/3/2010	
AB 2324 John A. Perez D Transit: public transit facilities.	SENATE PUB. S. 6/10/2010 - From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on PUB. S. 6/22/2010 9 a.m. - Room 3191 SENATE PUBLIC SAFETY, LENO, Chair	Existing law prohibits a person from knowingly possessing specified weapons and other items within any sterile area, as defined, of an airport or passenger vessel terminal, except as specified. This bill would make it a misdemeanor, punishable as specified, for any person to knowingly possess at a public transit vehicle facility, as defined, specified weapons, if a notice is posted at the facility, as specified. By creating a new crime, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 6/10/2010	

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Bill ID/Topic	Location	Summary	Position
AB 2509 Havashi D Transit village plan.	SENATE THIRD READING 6/17/2010 - Read second time. To third reading. 6/24/2010 #99 SENATE ASSEMBLY BILLS- THIRD READING FILE	Existing law authorizes a city or county to create a transit village plan for a transit village development district. Existing law authorizes a city or county to prepare a transit village plan for a transit village development district that addresses specified characteristics. This bill would revise the list of specified characteristics that a transit village plan may address to add, among other things, other land uses, including educational facilities that provide direct linkages for people traveling to and from primary and secondary education schools, community colleges, and universities. Last Amended on 4/8/2010	
AB 2620 Eng D Transportation: toll facilities.	SENATE T. & H. 6/10/2010 - Referred to Com. on T. & H. 6/29/2010 1:30 p.m. - John L. Burton Hearing Room (4203) SENATE TRANSPORTATION AND HOUSING, ALAN LOWENTHAL, Chairman	Existing law provides that the Department of Transportation shall have full possession and control of the state highway system and associated property. Existing law provides for the development of high-occupancy toll lanes on the state highway system by regional transportation agencies under specified circumstances and specifies the use of toll revenues generated from these facilities. This bill would require up to 15 percent of net toll revenues , as specified, generated by certain toll facilities on the state highway system to be dedicated to funding projects in the state highway operation and protection program (SHOPP) . The bill would make legislative findings and declarations in that regard. The bill would require those revenues to be used for SHOPP projects in the transportation corridor in which the revenues are generated, but would also authorize the department to apply jointly with the public agency implementing the toll facility to the California Transportation Commission to direct those revenues to other projects on the state highway system within the county in which the toll facility is located and the revenue is generated, including non-SHOPP projects. This bill would not apply to toll facilities authorized in statute on or before January 1, 2010. Last Amended on 5/28/2010	Oppose
ACR 14 Niello R California Global Warming Solutions Act of 2006.	ASSEMBLY NAT. RES. 4/27/2009 - In committee: Refused adoption.	This measure would call upon the State Air Resources Board, prior to any regulatory action being taken consistent with the scoping plan for the implementation of the California Global Warming Solutions Act of 2006, to perform an economic analysis that will give the State of California a more complete and accurate picture of the costs and benefits of the act's implementation. The measure would also call upon the Governor to use the authority granted by the act to adjust any applicable deadlines for regulations. Last Amended on 3/27/2009	
SB 82 Hancock D Community colleges: parking and transportation fees.	ASSEMBLY HIGHER ED. 6/14/2010 - From committee with author's amendments. Read second time. Amended. Re-referred to Com. on HIGHER ED. 6/22/2010 1:30 p.m. - State Capitol, Room 437 ASSEMBLY HIGHER EDUCATION, BLOCK, Chair	Existing law establishes the California Community Colleges, administered by the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in the state. Existing law establishes community college districts under the administration of community college governing boards, and authorizes these districts to provide instruction at community college campuses throughout the state. This bill would increase the limits on the parking services fee to \$50 per semester and \$25 per intersession, and \$35 per semester and \$15 per intersession for students who rideshare or carpool. The bill would authorize the governing board of a community college district to increase these fees based on a specified calculation. This bill contains other related provisions and other existing laws. Last Amended on 6/14/2010	

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Bill ID/Topic	Location	Summary	Position
<p>SB 165 Lowenthal D</p> <p>Vehicles: parking violation.</p>	<p>ASSEMBLY TRANS. 6/29/2009 - Set, first hearing. Hearing canceled at the request of author.</p> <p>6/28/2010 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY TRANSPORTATION, LOWENTHAL, Chair</p>	<p>Existing law makes it a violation for a person to park or leave standing a vehicle in a stall or space designated for disabled persons and disabled veterans unless the vehicle displays a special identification license plate or a distinguishing placard.</p> <p>This bill would establish a schedule of penalties, which are collected as civil penalties, for the violation of the above provision. Last Amended on 6/23/2009</p>	
<p>SB 409 Ducheny D</p> <p>Passenger rail programs: strategic planning.</p>	<p>ASSEMBLY TRANS. 6/15/2010 - Hearing postponed by committee. (Refers to 6/14/2010 hearing)</p> <p>6/28/2010 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY TRANSPORTATION, LOWENTHAL, Chair</p>	<p>Existing law creates the Department of Transportation in the Business, Transportation and Housing Agency, with various powers and duties relative to the intercity passenger rail program, among other transportation programs. Existing law creates in state government the High-Speed Rail Authority, with various powers and duties relative to development and implementation of a high-speed passenger train system. The authority has 9 members, 5 appointed by the Governor and 4 appointed by the Legislature. Existing law also creates in state government the California Transportation Commission, with various powers and duties relative to programming of transportation capital projects and assisting the Secretary of Business, Transportation and Housing in formulating state transportation policies.</p> <p>This bill would place the High-Speed Rail Authority within the Business, Transportation and Housing Agency. The bill would require the 5 members of the authority appointed by the Governor to be appointed with the advice and consent of the Senate. The bill would require the authority to annually submit a funding plan to the California Transportation Commission for approval, identifying the need for investments during the fiscal year and the amount of bond sales necessary to accommodate those investments. This bill contains other related provisions. Last Amended on 1/26/2010</p>	
<p>SB 454 Lowenthal D</p> <p>Land use: zoning regulations.</p>	<p>6/30/2010 9 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY DEVELOPMENT, TORRES, Chair</p>	<p>The Planning and Zoning Law authorizes the legislative body of a city or county to adopt zoning ordinances regulating, among other things, the use of buildings, structures, and land as between industry, business, residences, open space, and other uses.</p> <p>This bill would delete the repeal of these provisions, thereby extending their operation indefinitely, and modify the information required to be included in the initial notice of a bona fide opportunity to submit an offer to purchase. This bill contains other existing laws. Last Amended on 5/27/2010</p>	
<p>SB 455 Lowenthal D</p> <p>High-speed rail.</p>	<p>ASSEMBLY INACTIVE FILE 7/24/2009 - Placed on inactive file on request of Assembly Member Torrico.</p>	<p>Existing law creates the High-Speed Rail Authority with specified powers and duties relative to development and implementation of a high-speed train system. The authority is composed of 9 members, including 5 members appointed by the Governor.</p> <p>This bill would provide that the members of the authority appointed by the Governor are subject to appointment with the advice and consent of the Senate. The bill would require the members of the authority, at a scheduled board meeting, to cause to be prepared an overall project schedule with project delivery milestones on a quarterly basis, and to approve a quarterly contract status report, beginning at the first board meeting after March 1, 2010. The bill would also require the members of the authority to approve all contract amendments at a scheduled board meeting. This bill contains other related provisions and other existing laws. Last Amended on 4/16/2009</p>	

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Bill ID/Topic	Location	Summary	Position
<p>SB 535 Yee D</p> <p>Vehicles: high-occupancy vehicle lanes.</p>	<p>ASSEMBLY THIRD READING 6/1/2010 - From inactive file to third reading file.</p> <p>6/21/2010 #50 ASSEMBLY SENATE THIRD READING FILE</p>	<p>Existing law authorizes the Department of Transportation to designate certain lanes for the exclusive use of high-occupancy vehicles (HOVs), which lanes may also be used, until January 1, 2011, or until the Secretary of State receives a specified notice, by certain low-emission, hybrid, or alternative fuel vehicles not carrying the requisite number of passengers otherwise required for the use of an HOV lane, if the vehicle displays a valid identifier. A violation of provisions relating to HOV lane use by vehicles with those identifiers is a crime.</p> <p>This bill would revise that provision to provide that it shall remain in effect only until the Secretary of State receives that specified notice, with respect to a vehicle that meets California's super ultra-low exhaust emission standard and the federal inherently low-emission evaporative emission (ILEV) standard and a vehicle produced during the 2004 model-year or earlier that meets the California ultra-low emission vehicle standard and the ILEV standard. With respect to all other vehicles described above, this provision shall be operative only until January 1, 2011, or only until the Secretary of State receives that specified notice, whichever occurs first. This bill contains other related provisions and other existing laws. Last Amended on 9/4/2009</p>	
<p>SB 686 DeSaulnier D</p> <p>Environment: CEQA exemption: addition and deletion.</p>	<p>ASSEMBLY NAT. RES. 5/11/2009 - To Com. on NAT. RES.</p>	<p>The California Environmental Quality Act requires the Office of Planning and Research to adopt guidelines that include criteria for public agencies to follow in determining whether or not a proposed project may have a significant effect on the environment and a list of classes of projects that are exempted from the act's requirements. The act establishes procedures for the certification and adoption of the guidelines. The act authorizes a public agency to request, in writing, the addition or deletion of a class of projects to the list. The office is required to review each request and, as soon as possible, submit its recommendation to the Secretary of Natural Resources Agency. This bill would make technical, nonsubstantive changes to the provision regarding the addition or deletion of a class of projects.</p>	
<p>SB 1006 Pavley D</p> <p>Natural resources: climate change: Strategic Growth Council.</p>	<p>ASSEMBLY L. GOV. 6/17/2010 - Hearing postponed by committee. (Refers to 6/14/2010 hearing)</p> <p>6/28/2010 10 a.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, SMYTH, Chair</p>	<p>Existing law requires the Strategic Growth Council to take certain actions with regard to coordinating programs of member state agencies to improve air and water quality, improve natural resource protection, increase the availability of affordable housing, improve transportation, meet the goals of the California Global Warming Solutions Act of 2006, encourage sustainable land use planning, and revitalize urban and community centers in a sustainable manner. Existing law defines certain terms for the purposes of the Strategic Growth Council.</p> <p>This bill would also require the council to take certain actions with regard to coordinating programs to address climate change impacts. The bill would require the council additionally to provide, fund, and distribute information to local governments and regional agencies regarding climate change adaptation strategies, projects, or activities, as described. The bill would also define "financial assistance" for purposes of the council. This bill contains other related provisions and other existing laws. Last Amended on 6/1/2010</p>	
<p>SB 1245 Simitian D</p> <p>High-occupancy vehicle lanes.</p>	<p>ASSEMBLY TRANS. 6/10/2010 - To Com. on TRANS.</p> <p>6/21/2010 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY TRANSPORTATION, LOWENTHAL, Chair</p>	<p>Existing law provides for the Department of Transportation and local authorities, with respect to highways under their respective jurisdictions, to authorize or permit exclusive or preferential use of highway lanes for high-occupancy vehicles (HOVs). Existing law authorizes the development and implementation of high-occupancy toll (HOT) lanes under limited circumstances, pursuant to which vehicles that do not meet the vehicle occupancy requirements for use of an HOV lane may use the lane upon payment of a toll.</p> <p>This bill would provide that a vehicle that meets the applicable occupancy level for a high-occupancy vehicle for use of an HOV lane, including a HOT lane, shall not be charged a toll. The bill would also provide that an increase in the vehicle occupancy level for an HOV lane may only be implemented if the department determines that the change will maximize person throughput with respect to the affected highway. The bill would require the department to obtain the approval of the applicable transportation planning agency and report to the Legislature before implementing the change. Last Amended on 4/22/2010</p>	

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Bill ID/Topic	Location	Summary	Position
<p>SB 1268 Simitian D</p> <p>Toll bridges, lanes, and highways: electronic toll collection mechanisms: disclosure of personal information.</p>	<p>ASSEMBLY TRANS. 6/10/2010 - To Coms. on TRANS. and JUD.</p> <p>6/21/2010 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY TRANSPORTATION, LOWENTHAL, Chair</p>	<p>Existing law authorizes development and implementation of various electronic bridge and highway toll collection mechanisms.</p> <p>This bill would prohibit a transportation agency, as defined, from selling or providing personally identifiable information of a person obtained pursuant to the person's participation in an electronic toll collection system or use of a toll facility, subject to specified exceptions. The bill would require a transportation agency to establish a privacy policy regarding personally identifiable information in that regard and to provide the policy to subscribers and post the policy on its Internet Web site. The bill would allow a transportation agency to store certain personally identifiable information of a person and would, on and after July 1, 2011, require it to discard other information within a designated time period. The bill would authorize a person whose personally identifiable information has been sold or provided in violation of the bill to bring specified actions for recovery of damages, costs, and attorney's fees. The bill would authorize a transportation agency to impose an administrative fee to implement these provisions, as specified. By imposing new duties on local transportation agencies, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 5/28/2010</p>	
<p>SB 1320 Hancock D</p> <p>Transit fare evasion and passenger misconduct: administrative adjudication.</p>	<p>ASSEMBLY TRANS. 6/17/2010 - From committee: Do pass as amended. (Ayes 8. Noes 4.) (Heard in Committee on June 14.)</p> <p>6/21/2010 #21 ASSEMBLY SENATE SECOND READING FILE</p>	<p>Existing law provides that it is an infraction, punishable by a fine not to exceed \$250 and by specified community service, to evade the payment of any fare of, or to engage in passenger misconduct on or in a facility or vehicle of , a public transportation system. Existing law authorizes the City and County of San Francisco and the Los Angeles County Metropolitan Transportation Authority to adopt and enforce an ordinance to impose and enforce civil administrative penalties for fare evasion or passenger misconduct, other than by minors, on or in a transit facility or vehicle in lieu of the criminal penalties, with specified administrative adjudication procedures for the imposition and enforcement of the administrative penalties, including an initial review and opportunity for a subsequent administrative hearing. Fare evasion and passenger misconduct violation penalties are deposited in the general fund of the City and County of San Francisco or the County of Los Angeles, as applicable.</p> <p>This bill would authorize the Santa Clara Valley Transportation Authority, the Sacramento Regional Transit District, Foothill Transit, and the Alameda-Contra Costa Transit District to adopt and enforce a similar administrative adjudication ordinance. Fare evasion and passenger misconduct violation penalties would be deposited in the general fund of the county in which the citation is administered. This bill contains other related provisions. Last Amended on 6/10/2010</p>	

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Bill ID/Topic	Location	Summary	Position
<p>SB 1371 Lowenthal D</p> <p>Federal transportation economic stimulus funds: 2nd round.</p>	<p>ASSEMBLY APPR. 6/16/2010 - Read second time. Amended. Re-referred to Com. on APPR.</p>	<p>Existing law generally provides for programming and allocation of state and federal transportation capital improvement program funds pursuant to the state transportation improvement program process administered by the California Transportation Commission. Under these provisions, 25 percent of available funds are available for interregional improvement projects nominated by the Department of Transportation, subject to a requirement that 60% of these funds be available for projects in nonurbanized areas on the interregional road system and for intercity rail projects. The remaining 75 percent of available funds are available for regional improvement projects nominated by regional agencies. All funds programmed through the state transportation improvement program process are subject to the north-south split, and the regional improvement funds are further subject to the county shares formula.</p> <p>This bill would require the Department of Transportation to work with local transportation agencies to develop a list of potential projects that may be awarded within a 90-day period of the award to the state of 2nd round federal transportation economic stimulus funds. The bill would require the department to submit to the Legislative Analyst's Office and specified committees, or to post on its Internet Web site, a monthly status report with respect to expenditure of these funds. The bill would make related legislative findings and declarations. This bill contains other related provisions and other existing laws. Last Amended on 6/16/2010</p>	
<p>SB 1418 Wiggins D</p> <p>Transportation: motorist aid services.</p>	<p>ASSEMBLY TRANS. 6/10/2010 - To Com. on TRANS.</p> <p>6/28/2010 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY TRANSPORTATION, LOWENTHAL, Chair</p>	<p>Existing law authorizes the establishment of a service authority for freeway emergencies in any county if the board of supervisors of the county and the city councils of a majority of the cities within the county adopt resolutions providing for the establishment of the service authority. Existing law authorizes the Metropolitan Transportation Commission to function as the service authority for freeway emergencies in the San Francisco Bay area counties upon adoption of a resolution, as specified. Existing law authorizes a service authority to impose a fee of \$1 per year on vehicles registered in the counties served by the service authority. Existing law requires moneys received by a service authority to be used for the implementation, maintenance, and operation of a motorist aid system of call boxes and authorizes moneys received by a service authority in excess of what is needed for that system to be used for additional motorist aid services, including, among other things, changeable message signs and lighting for call boxes. Existing law requires any plan or amendment to a plan for a motorist aid system of call boxes for any state highway route to be approved by the Department of Transportation and the Department of the California Highway Patrol.</p> <p>This bill would authorize those service authorities to be established for freeway and expressway services, instead of only freeway emergencies , and would revise the provisions authorizing excess moneys to be used for additional motorist aid services to authorize those moneys to be used for the implementation, maintenance, and operation of systems, projects, and programs to aid and assist motorists, including, among other things, freeway service patrol, mobile roadside assistance systems, intelligent transportation systems, and traveler information systems. The bill would authorize the Metropolitan Transportation Commission to place call boxes to assist motorists in specified parking or roadway areas in mutually agreed upon state and federal parks. The bill would authorize a service authority to impose a fee of up to \$2 per year on vehicles registered in the counties served by the service authority. The bill would provide that any amendment to an existing plan for a motorist aid network of call boxes adopted by a service authority shall be deemed to be approved by the Department of Transportation and the Department of the California Highway Patrol unless rejected within 120 days of receipt of the amendment. Last Amended on 4/26/2010</p>	

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Bill ID/Topic	Location	Summary	Position
<p>SCA 3 Wyland R</p> <p>Transportation Investment Fund.</p>	<p>SENATE REV. & TAX 4/23/2009 - Set, first hearing. Hearing canceled at the request of author.</p>	<p>Article XIX B of the California Constitution requires, commencing with the 2003-04 fiscal year, that sales taxes on motor vehicle fuel that are deposited into the General Fund be transferred to the Transportation Investment Fund (TIF) for allocation to various transportation purposes. Article XIX B authorizes this transfer to be suspended in whole or in part for a fiscal year during a fiscal emergency pursuant to a proclamation by the Governor and the enactment of a statute by a 2/3 vote in each house of the Legislature, subject to various restrictions.</p> <p>This measure would delete the provisions authorizing the transfer of revenues to the TIF to be suspended during a fiscal emergency. The measure would also prohibit a loan of TIF revenues under any circumstances, and would prohibit any statute that would reduce the extent to which these tax revenues are deposited into the General Fund for transfer to the TIF for transportation purposes.</p>	
<p>SCA 5 Hancock D</p> <p>State budget.</p>	<p>SENATE THIRD READING 9/1/2009 - Read second time. To third reading.</p> <p>6/24/2010 #18 SENATE SENATE BILLS-THIRD READING FILE</p>	<p>The California Constitution requires the Governor to submit to the Legislature by January 10 of each year a budget for the ensuing fiscal year, accompanied by a Budget Bill itemizing recommended expenditures. The Constitution requires specified bills, including a bill making a change in state taxes for the purpose of raising revenue, a bill containing an urgency clause, and a bill, including the Budget Bill, that makes certain appropriations from the General Fund, to be passed in each house of the Legislature by a 2/3 vote.</p> <p>This measure would exempt General Fund appropriations in the Budget Bill from the 2/3 vote requirement. This bill contains other related provisions and other existing laws.</p>	
<p>SCA 9 Ducheny D</p> <p>Finance: state budget: taxes.</p>	<p>SENATE B. & F.R. 4/22/2010 - Hearing postponed by committee. (Refers to 4/22/2010 hearing)</p>	<p>Existing constitutional provisions require each house of the Legislature to pass a bill appropriating money from the General Fund, except appropriations for the public schools, by a 2/3 vote.</p> <p>This measure would also exempt from this 2/3-vote requirement appropriations made in a Budget Bill, and appropriations made in a bill identified in the Budget Bill as containing only changes in law necessary to implement the Budget Bill. Instead, this measure would require that a Budget Bill and any bill identified in the Budget Bill as containing only changes in law necessary to implement the Budget Bill, be passed by a 55 percent vote in each house. This bill contains other related provisions and other existing laws.</p>	
<p>SCA 10 Ducheny D</p> <p>Statewide initiative measures: legislative amendment.</p>	<p>SENATE THIRD READING 1/12/2010 - Read second time. To third reading.</p> <p>6/24/2010 #20 SENATE SENATE BILLS-THIRD READING FILE</p>	<p>Existing provisions of the California Constitution provide that the initiative is the power of the electors to propose statutes and amendments to the Constitution and to adopt or reject those proposals. Those provisions require the Secretary of State to submit the measure at the next general election held at least 131 days after it qualifies or at any special statewide election held prior to that general election. The Governor may also call a special statewide election on the measure.</p> <p>This measure would require the Secretary of State to transmit a copy of an initiative measure certified for the ballot to each house of the Legislature no later than 176 days prior to the election at which the measure is to be voted upon. Within 30 days, the Legislature may propose an amended form of the initiative measure by adopting a concurrent resolution. If the Legislature proposes an amended form of the initiative measure, the measure would provide that if the proponent, or a majority of the proponents if there is more than one proponent, of the initiative measure accepts the proposed amendments, the Legislature's proposal would appear on the ballot in place of the certified initiative measure. The measure would require that, if the amended form proposed by the Legislature is not accepted, information regarding the proposed amended form be included in the ballot materials relating to the initiative measure, as prescribed by statute. This bill contains other existing laws.</p> <p>Last Amended on 8/17/2009</p>	

San Mateo County Transit District State Legislative Matrix as of 6/21/2010

Bill ID/Topic	Location	Summary	Position
<p>SCA 14 Ducheny D</p> <p>Initiative measures: funding source.</p>	<p>SENATE THIRD READING 1/12/2010 - Read second time. To third reading.</p> <p>6/24/2010 #21 SENATE SENATE BILLS-THIRD READING FILE</p>	<p>The California Constitution provides that the electors may propose statutes or amendments to the state constitution through the initiative process by presenting to the Secretary of State a petition that sets forth the text of the proposed statute or amendment to the Constitution and is certified to have been signed by a certain number of electors.</p> <p>This measure would prohibit an initiative measure that would result in a net increase in state or local government costs other than costs attributable to the issuance, sale, or repayment of bonds, from being submitted to the electors or having any effect unless and until the Legislative Analyst and the Director of Finance jointly determine that the initiative measure provides for additional revenues in an amount that meets or exceeds the net increase in costs. Last Amended on 8/17/2009</p>	
<p>SCA 15 Calderon D</p> <p>State budget.</p>	<p>SENATE B. & F.R. 4/28/2010 - Hearing postponed by committee. (Refers to 4/22/2010 hearing)</p>	<p>The California Constitution requires the Governor to submit to the Legislature by January 10 of each year a budget for the ensuing fiscal year, accompanied by a Budget Bill itemizing recommended expenditures. The Constitution requires specified bills, including a bill making a change in state taxes for the purpose of raising revenue, a bill containing an urgency clause, and a bill, including the Budget Bill, that makes certain appropriations from the General Fund, to be passed in each house of the Legislature by a 2/3 vote.</p> <p>This measure would exempt General Fund appropriations in the Budget Bill for the ensuing fiscal year from the 2/3 -vote requirement if the total amount of General Fund revenues estimated by the Legislative Analyst, on or after May 15, for the current fiscal year is at least 5 percent below the estimate of General Fund revenues set forth in the Budget Bill enacted for the current fiscal year. This bill contains other related provisions and other existing laws. Last Amended on 4/13/2009</p>	
<p>SCA 16 DeSaulnier D</p> <p>Initiatives: indirect initiatives.</p>	<p>SENATE THIRD READING 9/1/2009 - Read second time. To third reading.</p> <p>6/24/2010 #19 SENATE SENATE BILLS-THIRD READING FILE</p>	<p>The measure would alternatively authorize the electors to propose, and to adopt or reject, statutes and amendments to the Constitution pursuant to a process of initial review by the Legislature. The measure would require that the petition presented to the Secretary of State be certified as signed by electors equal in number to 3 percent in the case of a statute, or 6 percent in the case of an amendment to the Constitution, of the votes for all candidates for Governor at the last gubernatorial election. The measure would require the Secretary of State to transmit that petition to the Legislature within 10 days. This bill contains other existing laws.</p>	



BOARD OF DIRECTORS 2010

ROSE GUILBAULT, CHAIR
KARYL MATSUMOTO, VICE CHAIR
OMAR AHMAD
MARK CHURCH
JERRY DEAL
SHIRLEY HARRIS
ZOE KERSTEEN-TUCKER
ARTHUR L. LLOYD
ADRIENNE TISSIER

MICHAEL J. SCANLON
GENERAL MANAGER/CEO

A G E N D A

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE COMMITTEE OF THE WHOLE

**San Mateo County Transit District Administrative Building
Bacciocco Auditorium - Second Floor
1250 San Carlos Ave., San Carlos, CA**

WEDNESDAY, JULY 14, 2010– 2:50 p.m.
or immediately following previous Committee meeting

ACTION

1. Approval of Minutes of Planning, Development and Sustainability Committee Meeting of June 9, 2010

INFORMATIONAL

2. Grand Boulevard Initiative Multimodal Transportation Corridor Plan

Committee Members: Adrienne Tissier, Jerry Deal, Art Lloyd

NOTE:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

Draft

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF PLANNING, DEVELOPMENT AND SUSTAINABILITY
COMMITTEE MEETING
COMMITTEE OF THE WHOLE
JUNE 9, 2010**

Committee Members Present: A. Tissier (Committee Chair), J. Deal, A. Lloyd

Other Board Members Present, Constituting Committee of the Whole: O. Ahmad, M. Church, R. Guilbault, S. Harris, Z. Kersteen-Tucker, K. Matsumoto

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Committee Chair Adrienne Tissier called the meeting to order at 3:10 p.m.

Approval of Minutes of Planning, Development and Sustainability Committee Meeting of May 12, 2010

The Committee approved the minutes (Lloyd/Ahmad).

SamTrans Customer Survey Key Findings

Executive Officer, Customer Service and Marketing Rita Haskin made the following points:

- The objective of the survey is to determine who our customers are and measure whether we are meeting their needs.
- The survey was conducted in October 2009; covering 53 weekday routes, 28 weekend routes and peak and off-peak, and was conducted in English and Spanish.
- Seventy-one percent of passengers ride five-plus days and 68 percent make a round trip.
- Fifty-one percent of riders have been riding for more than three years.
- Sixty-four percent of riders have no access to a car.
- Most customers commute to work or school.
- Almost half of riders pay with cash.
- More than half of customers only need one bus for their trip.
- More than half of the customers complete their trip in less than 30 minutes.
- Customers said the top system attributes were availability of information on buses, personal security, bus cleanliness and courtesy of bus operators.
- Bottom attributes were frequency, value for the money, communication of bus changes, and on-time performance
- The average of riders is 36 years old; one-third are employed full-time; 41 percent of household incomes are less than \$25,000; 71 percent live in San Mateo County; 81 percent speak English at home; and more than one-third are Hispanic/Latino.
- Survey results will be used in future planning to maintain quality service and retain and attract customers

- “Telling our Story” testimonial campaign ran in May as part of the American Public Transportation Association’s national campaign.
- A new “Fun Destinations” campaign will kick off June 17 at the San Mateo County Fair and run through the end of August.

Board Chair Rose Guilbault asked what staff hoped to get out of the “Telling our Story” campaign. Ms. Haskin said the campaign was to bring awareness to the bus system and spread the word about riding the bus.

Director Zoe Kersteen-Tucker complimented staff for a great ad in the *Half Moon Bay Review*.

Public Comment

Jerry Grace, San Lorenzo, complimented staff on a great report.

Director Kersteen-Tucker said a study is being undertaken by the Metropolitan Transportation Commission and the Bay Area Open Space Council to connect disadvantaged youths with open space around the Bay Area. A survey was recently conducted at local high schools asking students about their public transit ridership. A tremendous amount of information came out of this study and it might be worth having this presentation made at a future Board meeting.

Adjourned: 3:32 p.m.

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Planning & Development Committee

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: Marian Lee
Executive Officer, Planning & Development

**SUBJECT: GRAND BOULEVARD INITIATIVE MULTIMODAL
TRANSPORTATION CORRIDOR PLAN**

ACTION

This report is for information only. No policy action is required.

SIGNIFICANCE

As part of the Grand Boulevard Initiative (GBI), the San Mateo County Transit District (District), the City/County Association of Governments of San Mateo County (C/CAG) and the Santa Clara Valley Transportation Authority (VTA) have prepared a draft Multimodal Transportation Corridor Plan.

The plan has been informed by GBI members comprised of representatives from 19 cities, the counties of San Mateo and Santa Clara, local and regional agencies, private business, and labor and environmental organizations. The plan provides land use, transportation, urban design and governance strategies that support the GBI vision of transforming El Camino Real into a livable corridor. At the Board meeting, staff will provide a presentation of the draft plan for Board information and input.

As part of the presentation, staff also will present to the Board the work scope for the SamTrans Comprehensive Operations Analysis (COA). The COA is outlined as a key planning effort in the District Strategic Plan and is the next step in advancing the transit component of the Multimodal Transportation Corridor Plan.

The COA will focus on defining service plan changes that address our customers' needs today and tomorrow, framed by financial challenges and opportunities that must be realized to sustain SamTrans services.

BACKGROUND

The vision of the GBI is *“El Camino Real will achieve its full potential as a place for residents to work, live, shop and play, creating links between communities that promote walking and*

transit and an improved and meaningful quality of life.”

The Grand Boulevard Initiative encompasses 43 miles of El Camino Real, from its northern end beginning in Daly City, where it is known as “Mission Street,” and ending in San Jose near the Diridon station, where it is known as “The Alameda.” The study area boundaries also include approximately one-quarter mile on both sides of the roadway, forming the “El Camino Real Corridor.”

Funding for the Multimodal Transportation Corridor Plan is being provided through an FTA Section 5304 Caltrans Statewide Transit Planning grant and contributed services by VTA, C/CAG and the District.

Prepared By:	Corinne Goodrich, Manager, Strategic Development	650-508-6369
	Marisa Espinosa, Manager, Planning & Research	650-508-6226



ROSE GUILBAULT, CHAIR
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GENERAL MANAGER/CEO

A G E N D A

BOARD OF DIRECTORS

San Mateo County Transit District Administrative Building
Bacciocco Auditorium - Second Floor
1250 San Carlos Ave., San Carlos, CA

WEDNESDAY, JULY 14 2010 – 3:00 p.m.
or immediately following Committee meetings

1. **CALL TO ORDER/ROLL CALL**
 2. **CONSENT CALENDAR**
MOTION
 - a. Approval of Minutes of Board of Directors Meeting of June 9, 2010
 - b. Acceptance of Statement of Revenues and Expenses for May 2010
 3. **PUBLIC COMMENT**
Public comment by each individual speaker shall be limited to one minute
 4. **CALL FOR A PUBLIC HEARING ON SEPTEMBER 8, 2010 TO CONSIDER PARATRANSIT AGENCY GROUP FARE INCREASES, AND MINOR CODIFIED TARIFF LANGUAGE CHANGES**
 5. **REPORT OF THE CHAIR**
 6. **REPORT OF THE GENERAL MANAGER/CEO**
 - a. Twenty-five Year Safe Worker – Rodolfo Chavez
 7. **COMMUNITY RELATIONS COMMITTEE**
(*Accessibility, Senior Services, and Community Issues*)
MOTION
 - a. Proclamation in Honor of the 20th Anniversary of the Americans with Disabilities Act
- SUBJECTS DISCUSSED
- b. Accessibility Update
 - c. Paratransit Coordinating Council (PCC) Update
 - d. Citizens Advisory Committee Liaison Report
 - e. Performance Report – Fixed-route Service
 - f. Multimodal Ridership Report – May 2010

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

8. FINANCE COMMITTEE

RESOLUTIONS

- a. Approval and Ratification of the Fiscal Year 2011 District Insurance Program
- b. Authorize the Execution of Memorandum of Understanding and File Claims to Pass Through Funds to Lifeline Transportation Project Sponsors in San Mateo County for a Total Amount of \$537,088
- c. Authorize the Disposition of 16 Surplus Service Support Vehicles
- d. Authorize Award of Contracts to The Louis Berger Group, Inc. and Jones & Stokes Associates, Inc. to Provide On-call Environmental Planning Consulting Services for up to \$500,000 for a Three-Year Base Period
- e. Authorize Award of Contracts to Essence Printing, Fong Brothers Printing, Inc. and Spectrum Lithographics to Provide Printing Services for Newsletters, Timetables and Take Ones for a Total Estimated Amount of \$455,400 for a Three-Year Term

9. LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

10. PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. Multimodal Transportation Corridor Plan/Comprehensive Operational Analysis

10. WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

11. BOARD MEMBER REQUESTS/COMMENTS

12. DATE, TIME AND PLACE OF NEXT MEETING – August 11, 2010 at 2 p.m., San Mateo County Transit District, Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 Carlos Ave., San Carlos 94070

13. GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

14. ADJOURNMENT

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the District Secretary at 650-508-6242. Agendas are available on the SamTrans Website at www.samtrans.com.

The San Mateo County Transit District Board and Citizens Advisory Committee (CAC) meeting schedules are available on the Web site.

Date and Time of Board and Advisory Committee Meetings

San Mateo County Transit District Committees and Board: Second Wednesday of the month, 2 p.m.; SamTrans Citizens Advisory Committee: First Wednesday of the month, 6:30 p.m. Date, time and location of meetings may be change as necessary.

Location of Meeting

The San Mateo County Transit District Administrative Building is located at 1250 San Carlos Avenue, San Carlos, one block west of the San Carlos Caltrain Station on El Camino Real and accessible by SamTrans bus Routes 260, 295, 390, 391, KX. [Map link](#) Additional transit information can be obtained by calling 1-800-660-4287 or 511.

Public Comment

- If you wish to address the Board, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Board and included for the official record, please hand it to the District Secretary, who will distribute the information to the Board members and staff.
- Members of the public may address the Board on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to one minute and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the Transit District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to the District Secretary at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or emailed to board@samtrans.com; or by phone at 650-508-6242, or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JUNE 9, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 3:32 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Lloyd/Tissier):

- a. Approval of Minutes of Board of Directors Meeting of May 12, 2010
- b. Acceptance of Statement of Revenues and Expenses for April 2010

PUBLIC COMMENT

Bishop Wellington, Redwood City, asked if a sign could be created that would be used by wheelchair customers to flag down a bus on any corner instead of at a designated bus stop.

Mr. Scanlon said he will have staff work with Mr. Wellington.

Jerry Grace, San Lorenzo, said today is the 20-year anniversary for Americans with Disabilities Act (ADA). He will be in Sacramento this weekend to speak about the buses and trains.

REPORT OF CHAIR

Chair Guilbault congratulated Director Mark Church on his election win.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Congratulated Director Church on his election win.
- Thanked the Board for their time for the very lengthy meeting last month.
- The American Planning Association of Northern California presented its 2010 Distinguished Leadership Award to the Grand Boulevard Initiative on May 14.
- The Grand Boulevard Initiative had an awards ceremony on May 13 at Mountain View City Hall and seven projects were recognized for exemplifying the goals and guiding principles of the initiative.
- The leadership academy for administrative employees is at its midpoint.
- Staff continues to participate in Older Driver Safety Seminars in Pacifica and Millbrae.
- All the new buses are in-house and disposal of old buses will commence soon.
- Staff is working on extending the shuttle contracts.
- Route 17 ridership is up 15.4 percent in March and 11.1 percent in April.

- Staff is working on a possible reconfiguration of Routes 294 and 17 to improve the connection between Half Moon Bay and Pacifica on weekends and holidays.
- The Peninsula Avenue bridge, over Highway 101, is scheduled to reopen next month and will enable Route 250 to go back on its normal route.
- Sustainability efforts continue with a green house gas emissions inventory and sustainable return on investment analysis. Staff is developing a policy to give some weight to green products under certain conditions.
- Fixed route service is over 27,000 miles between service calls in May; Redi-wheels is over 40,000.
- Paratransit fares are scheduled to increase from \$3 to \$3.50 on July 1. Staff is working with a number of agencies on this increase.

Deputy CEO Chuck Harvey said agency service is a premium service versus regular ADA service. Staff has come up with a flat rate proposal to set all fares at \$4.25 per ride. This is a reduction for some and a very small increase for a few. All agencies support this proposal and staff will move forward for adoption in October.

- Summer Youth Pass is now on sale and there is a SamTrans Youth page on Facebook.
- Staff is partnering with the San Mateo County Fair to promote transit services as a way to get to the fair. Staff will be at the fair on June 17 promoting SamTrans and kicking off the Fun Destinations Campaign.
- The Metropolitan Transportation Commission will be having an event on June 16 to officially launch Clipper.
- The Joint Powers Board (JPB) will hopefully adopt a budget on July 1 utilizing one-time funds, including swapping out capital money, fare increases, and service reductions.
- The JPB received a waiver from the Federal Railroad Administration to operate compliant and non-compliant equipment along the corridor between San Jose and San Francisco.

Public Comment

Ed DeLanoy, San Carlos, said if half of the local trains were shortened, Caltrain would save money. He congratulated Director Church on his election win.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Performance Report – Shuttles
- d. Multimodal Ridership Report – April 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Adoption of Fiscal Year 2011 Operating Budget in the Amount of \$131,810,465
- b. Adoption of Fiscal Year 2011 Capital Budget in the Amount of \$8,624,325
- c. Authorize Approval of Bid Documents and Execution of Documents for Fuel Hedging Program

- d. Authorize the Execution of the Memorandum of Understanding with the Metropolitan Transportation Commission for the Operations and Maintenance of the ClipperSM Fare Collection System
- e. Authorize Revisions to the Settlement Authority Policy for General Liability Claims
- f. Authorize Revisions to the Settlement Authority Policy for Employment Claims
- g. Authorize Rejection of Low Monetary Bid from Granite Construction Company as Non-Responsive and Award of Contract to Interstate Grading and Paving, Inc. for Pico Boulevard Paving Improvements for a Total Amount of \$86,910
- h. Authorize Award of Contract to The Cities Group for Provision of Workers Compensation Program Administration Services for a Fixed Price of \$878,000 for a Five Year Term

The motion (Church/Tissier) to approve the resolutions was approved unanimously by roll call.

MOTION

- i. Authorize Rejection of all Bids for Providing Electrical Maintenance Services and On-call Emergency Repairs and Authorization to Resolicit Bids

The motion (Church/Tissier) was approved unanimously.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. SamTrans Customer Survey Key Findings

WRITTEN COMMUNICATIONS

In reading file.

BOARD MEMBER COMMENTS

Director Karyl Matsumoto reported on the June 3 San Mateo County Transportation Authority Board meeting.

DATE AND TIME OF NEXT MEETING – July 14, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

Board adjourned to closed session at 3:56 p.m.

Board convened to open session at 4:04 p.m.

Legal Counsel David Miller said the Board of Directors convened in closed session to receive a report and discuss pending negotiations with the Amalgamated Transit Union, which represents the Customer Service Center employees; and negotiations with the Teamsters, which represents Bus Supervisors and Dispatchers and Radio Controllers. No action to be taken at this time.

Adjourned at 4:06 p.m.

**SAN MATEO COUNTY TRANSIT DISTRICT
STAFF REPORT**

TO: Board of Directors

THROUGH: Michael J. Scanlon
General Manager/CEO

FROM: C. H. (Chuck) Harvey
Deputy CEO

SUBJECT: **CALL FOR A PUBLIC HEARING FOR PARATRANSIT AGENCY
GROUP FARE INCREASES AND MINOR CODIFIED TARIFF
LANGUAGE CHANGES**

ACTION

Staff recommends the Board schedule a public hearing on September 8, 2010 to consider fare increases for Paratransit agency-sponsored group trips and minor language changes to the Codified Tariff.

SIGNIFICANCE

Agency Group Fare Increases – SamTrans provides customized transportation service to seven adult day care agencies and one senior center, each with a different fare rate. The Board approved Resolution No. 2009-51, on September 9, 2009, which increased the Paratransit fares effective July 1, 2010 and July 1, 2011, with the understanding that staff would “...work with the agencies to try to establish a flat fare rate.”

While most fares and total payments by the agencies would decline under the proposal, two of the fares would modestly increase, thus requiring a Public Hearing prior to Board action and implementation.

Codified Tariff Language Changes – Under the current tariff, Redi-Wheels and RediCoast ADA customers ride free on all regular fixed-routes in Zone A and trips beginning or ending in San Francisco on Routes 292, 391 and 397. With the elimination of the express routes on December 20, 2009, the KX is now the only regular fixed route on which Redi-Wheels and RediCoast ADA customers pay a fare. Under the proposal, eligible riders would no longer pay for trips on the KX.

BUDGET IMPACT

There is no impact on the budget.

BACKGROUND

Agency Group Fare Increases – Customized, agency-sponsored group service provided by SamTrans provides critical transportation to some of the District’s most vulnerable riders at a moderate premium above regular paratransit service fares. SamTrans assumed the customized agency-sponsored group service in the 1980s and hired a consultant to calculate and establish the fares based on criteria that were applicable at that time. Subsequent fare increases have been calculated based on percentage increases in Paratransit service fares.

The customized service includes: limiting agency-sponsored routes to agency customers; providing a full-time designated Redi-Wheels staff person to schedule the rides; providing alighting and boarding supervision at the three largest agencies; more specific pick-up and drop-off windows, and shorter ride times. While all the agency passengers are Paratransit certified, the customized service is beyond the ADA requirements and the fares are not limited by ADA regulations.

The Senior Coastsiders service is a rural, non-exclusive, shared-ride recreational service for seniors, assumed by SamTrans in July 2008 when the former provider could no longer meet expenses. Participants are not required to be Paratransit certified, and the service is more appropriately classified as 5311 Coastside On-demand Non-ADA Paratransit service in the Codified Tariff.

Codified Tariff Language Changes – Staff would like to expand the ability of Redi-Wheels and RediCoast ADA customers to ride free on Route KX. These customers are afforded that privilege on all other regular fixed-route buses.

Prepared by: Donald G. Esse, Senior Operations Financial Analyst

650-508-6329