

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
FEBRUARY 5, 2014**

Board Members Present: J. Deal, C. Groom, S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Board Members Absent: J. Gee, R. Guilbault

Staff Present: J. Averill, J. Cassman, G. Harrington, C. Harvey, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Vice Chair Shirley Harris called the meeting to order at 3:22 p.m.

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of January 8, 2014
- b. Acceptance of Statement of Revenues and Expenses for December 2013
- c. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended December 31, 2013

A motion (Tissier/Lloyd) to approve the Consent Calendar was approved unanimously.

PUBLIC COMMENT

None

REPORT OF CHAIR

Resolution of Appreciation to Outgoing Board Chair, Carole Groom

Vice Chair Harris presented Director Carole Groom a Resolution of Appreciation for serving as chair in 2013.

A motion (Deal/Lloyd) to approve the Resolution of Appreciation to Director Groom was approved unanimously.

Director Groom said it was an honor to be chair of this Board. She thanked Martha Martinez, District Secretary, for all of her assistance.

REPORT OF THE GENERAL MANAGER/CEO

Michael Scanlon, General Manager/CEO, reported:

- Thanked Director Groom for her strong leadership as chair last year.
- Congratulated Peter Ratto and Margaret Pye on their elections as Chair and Vice Chair, respectively, of the Citizens Advisory Committee (CAC).
- Siddiqu Shaikh, President, Amalgamated Transit Union Local 1574, was recognized.

- Commended Gigi Harrington, Deputy CEO, and her staff on the Comprehensive Financial Annual Report (CAFR). The CAFRs are award-winning documents and are widely recognized for their format and content.
- On January 31, Caltrain had a fatality at Redwood City and a bus bridge was implemented. Staff was commended for their response to the situation.
- Corinne Goodrich, Manager, Strategic Development, has announced her retirement. She worked on the Grand Boulevard Initiative (GBI) and Senior Mobility.
- GBI is the winner of the 2014 Sustainable San Mateo County Award.
- The SamTrans Open House is on Saturday, February 22. The public can begin their day at Central offices where they will be told about employment opportunities at the San Mateo County Transit District, receive transit planning assistance, meet the Transit Police and K-9 unit, and then board new hybrid buses to South Base where they will receive a tour.
- The Reading File contains the new system map, a Take One for the CAC recruitment, and the quarterly listing of ads on the bus sides.

Director Adrienne Tissier asked that Ms. Goodrich come to a future meeting to be recognized for her work on the GBI and Senior Mobility.

COMMUNITY RELATIONS COMMITTEE – J. Deal

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. PCC Update
- c. CAC Liaison Report
- d. Mobility Management Report – Fixed-route Bus Service
- e. Multimodal Ridership Report – December 2013

FINANCE COMMITTEE – Z. Kersteen-Tucker

RESOLUTION

- a. Authorize Award of Contract to Vintage Elevator Services, Inc. for Elevator Maintenance Services for an Estimated Amount of \$266,298 for a Five-year Term

A motion (Kersteen-Tucker/Tissier) to approve the resolution was approved unanimously by roll call.

INFORMATIONAL

- b. Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2013

LEGISLATIVE COMMITTEE – S. Harris

MOTION

- a. Approval of 2014 Legislative Program

A motion (Harris/Groom) to approve the 2014 Legislative Program was approved unanimously.

SUBJECT DISCUSSED

- b. State and Federal Legislative Update

PLANNING, DEVELOPMENT AND SUSTAINABILITY – C. Groom

SUBJECT DISCUSSED

- a. Development of Next Generation of Clipper Fare Payment System

WRITTEN COMMUNICATIONS

No discussion.

BOARD MEMBER REQUESTS/COMMENTS

Director Tissier asked if some of the service issues the Board heard today can be addressed and reported on at the March meeting.

Director Kersteen-Tucker thanked staff for the memo sent on the SamTrans Service Plan changes after the January Board meeting.

Director Karyl Matsumoto thanked Marian Lee, Executive Officer, Caltrain Modernization (CalMod) Program, for her work on the CalMod Local Policy Makers Group.

GENERAL COUNSEL PROPOSAL

David Miller, Legal Counsel, said that last week, regarding two major cases challenging the California High-speed Rail Authority (CHSRA), the CHSRA filed a petition to the California Supreme Court to urge the Appellate Court to hear the decisions on appeal. The cases are stifling the progress on the High-speed Rail (HSR) Program. One involves a bond validation proceeding and the other involves significant interpretation of whether CHSRA's Finance Plan is legal under Proposition 1A. By unanimous vote, the California Supreme Court has referred this matter to the Court of Appeal and asked for a preliminary briefing last week. Mr. Miller said staff has put together a short amicus letter to be submitted by the Peninsula Corridor Joint Powers Board (JPB) as the sponsor of CalMod, and the regional partners in CalMod are being asked to join in this letter. He said the letter has been drafted and the thrust is to urge the court to hear the matter, take the case under its jurisdiction, and render a decision as quickly as possible because uncertainty is very harmful. Mr. Miller said an expeditious ruling would be a benefit to everyone, regardless of the outcome.

DATE AND TIME OF NEXT MEETING – March 5, 2014 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

Meeting adjourned at 3:44 p.m.