

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
AUGUST 7, 2013**

Board Members Present: J. Deal, J. Gee, C. Groom (Chair), R. Guillbault, S. Harris, A. Lloyd, K. Matsumoto, A. Tissier

Board Members Absent: Z. Kersteen-Tucker

Staff Present: J. Cassman, A. Chan, C. Harvey, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Carole Groom called the meeting to order at 3:28 p.m.

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of June 5, 2013
- b. Acceptance of Statement of Revenues and Expenses for May 2013
- c. Acceptance of Quarterly Investment Report and Fixed income Market Review and Outlook for the Quarter Ended June 30, 2013

The Board approved the consent calendar (Harris/Tissier).

PUBLIC COMMENT

Marcy Seidscher, San Mateo, said she is president of the 58 El Camino Condo Association. There are 58 families who live at the complex at El Camino Real and Saint Matthews Avenue. She sent a letter to the Board on July 23 outlining concerns with the rerouting of Route 250, which historically has turned the corner at El Camino Real and Baldwin. In January 2012, Route 250 was temporarily rerouted one block north to Saint Matthews Avenue. This has created congestion, traffic issues and substantial noise and pollution on a previously very quiet street, she said. Ms. Seidscher said she was told the buses will be relocated in January 2014 and urged the Board to instruct staff to not let rerouting go beyond January 2014.

Laurie Livingston, St. Matthews Place Homeowners Association, said she supports the previous speaker. She said it is impossible to turn into St. Matthews Place if you are coming up San Mateo Drive and a bus is there.

Chuck Harvey, Deputy CEO, said this issue has taken much longer than staff hoped. For some time buses operated on Baldwin, but that created some other operational and safety issues related to blocking traffic. The city of San Mateo gave staff permission to use Saint Matthews Avenue, but at the same time staff was asking for a new terminal point. A letter was issued on July 22 to all residents located in the 5th Avenue area showing a new terminal location by the 24 Hour Fitness facility. In order for the bus stop

to be moved it requires a notification period to the residents. Residents have until August 16 to reply back with any concerns. Mr. Harvey said to-date no comments have been received. If staff is not successful in moving to the new location, staff will reassess the routing of the bus to not use Saint Matthews Avenue or Baldwin.

Jerry Grace, San Lorenzo, asked if any help can be provided if there is a Bay Area Rapid Transit strike to get people where they want to go.

REPORT OF CHAIR

No report

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- The Amalgamated Transit Union has new officers. Siddiqu Shaikh is president/business agent and Clementine Llenado is vice president. Ernie Solero was reelected Secretary/Treasurer.
- On July 6, MV Transportation sent a bus to the north terminal check point to transport people injured in the Asiana Airlines accident to Stanford Hospital. On July 7, there was a fire at 531 Woodside Road in Redwood City and MV Transportation provided a bus and transported 27 people to a temporary shelter.
- Paul Lee, Manager, Bus Contracts, retired on June 14 and was replaced by Ashish John.
- Bill Welch, Manager, Accessibility Services, will be retiring after 21 years on August 19. He delivered effective service and worked closely with the disabled customers and the Paratransit Coordinating Council (PCC). He has been a terrific advocate for persons with disabilities.

Mr. Welch said it has been a wonderful 21 years working at the San Mateo County Transit District (District), with the Board and the PCC.

Director Adrienne Tissier said Mr. Welch was very instrumental in the older driver safety seminars and bringing a bus to the events.

Chair Groom said one of Mr. Welch's biggest successes is the eligibility process for paratransit ridership.

- Jimmy Famolore, scheduler, will be leaving the District to go work at the Big Blue Bus in Santa Monica.

Director Tissier left at 3:44 p.m.

- On August 12 at 10:30 a.m. there will be a kick-off event for the weekday Route ECR at the Redwood City Transit Center.
- The Reading File contains "It's All About People" ads, *Riders Digest*, *Transit Fun Guide*, Take One for the upcoming public meetings for the Codified Tariff changes, and a one sheet summarizing the outreach that was done for the SamTrans Service Plan.

- Requested the meeting be adjourned in memory of Michael Winters, a long-time advocate for the disabled and accessible transportation services. Mr. Winters was an employee of the U.S. Department of Transportation (DOT). Since 2011 Mr. Winters has been responsible for the full range of civil rights responsibilities at the DOT, including ADA, Disadvantaged Enterprise Programs, and Title VI.

Director Art Lloyd left at 3:47 p.m.

COMMUNITY RELATIONS COMMITTEE – R. Guilbault

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. PCC Update
- c. Citizens Advisory Committee (CAC) Liaison Report
- d. Mobility Management Report – Fixed-route Bus Service
- e. Multimodal Ridership Report –May and June 2013

FINANCE COMMITTEE – S. Harris

RESOLUTIONS

- a. Authorize Increasing the Fiscal Year 2014 Capital Budget by \$263,000 from \$11,515,276 to \$11,778,276
- b. Authorize Approval and Ratification of the Fiscal Year 2014 District Insurance Program at a Total Premium Cost of \$1,639,066
- c. Authorize Award of Contract to Motorola Solutions, Inc. for the Purchase and Delivery of Radios and Purchase and Install Consoles and Related Items for a Total Cost of \$2,786,605

A motion (Harris/Gee) to approve the resolutions was approved unanimously by roll call.

SUBJECTS DISCUSSED

- d. Information on the Statement of Revenues and Expenses for June 2013
- e. Update on the Execution of the Fiscal Year 2014 Fuel Hedge Program

LEGISLATIVE COMMITTEE – J. Deal

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

Director Lloyd returned at 3:51 p.m.

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE – J. Gee

SUBJECTS DISCUSSED

- a. Update on SamTrans Service Plan Implementation Progress
- b. Update on El Camino Real Rapid Transit Phasing Study
- c. Update on the Making of the Last Mile Connection Pilot Program

WRITTEN COMMUNICATIONS

No discussion.

BOARD MEMBER REQUESTS/COMMENTS

Director Karyl Matsumoto said former CAC member, John Baker, was appointed to the San Mateo County Transportation Authority CAC.

DATE AND TIME OF NEXT MEETING –September 4, 2013 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Instructors unit and Bus Transportation Supervisors, Dispatchers and Radio Controllers unit)
- b. Closed Session: Public Employee Performance Evaluation and Associated Negotiations – Pursuant to Government Code Section 54957 and 54957.6: General Manager/CEO

David Miller, Legal Counsel, said as permitted by the Brown Act, the Board will meet in closed session to discuss union member ratifications on agreements previously approved and a follow-up report from Mr. Scanlon from his evaluation last fall.

Meeting adjourned to closed session at 3:52 p.m.

Meeting reconvened at 4:05 p.m.

Mr. Miller said the Board met in closed session as permitted by the Brown Act. He said agreements have been reached with Teamsters Union, Local 856. This union represents bus instructors, bus transportation supervisors, dispatchers and radio controllers. At the June 5 Board meeting the Board authorized the General Manager/CEO to enter into new collective bargaining agreements once the represented employees ratified the contracts. Mr. Miller said all the employees involved ratified the agreements. All agreements will run through September 30, 2014. There was a wage increase of 3.25 percent, this coincides with the increase already in the ATU contract.

Mr. Miller said the second item was a discussion with Mr. Scanlon on a follow-up item to his performance evaluation last fall. The Board has been briefed and there will be further reports as part of his evaluation this fall and into the spring. There is no action to be taken.

Meeting adjourned at 4:06 p.m. in memory of Mr. Winters.