



BOARD OF DIRECTORS 2025

JEFF GEE, CHAIR
MARIE CHUANG, VICE CHAIR
DAVID J. CANEPA
BROOKS ESSER
MARINA FRASER
RICO E. MEDINA
JOSH POWELL
PETER RATTO
JACKIE SPEIER

APRIL CHAN
GENERAL MANAGER/CEO

AGENDA

San Mateo County Transit District

Board of Directors Meeting

February 5, 2025, 2:00 pm

Bacciocco Auditorium, 2nd Floor

1250 San Carlos Avenue, San Carlos, CA 94070

Members of the public may attend in-person or participate remotely via Zoom at: <https://us02web.zoom.us/j/81001317517?pwd=6LuOhomk1KpISW9X2CbpthZRGrealA.1> or by entering Webinar ID: **810 0131 7517**, Passcode: **792571** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:

- Cough
- Shortness of Breath
- Fever
- Chills
- Muscle Pain
- Sore Throat
- Loss of Taste or Smell

2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to two minutes or less. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

Wednesday, February 5, 2025

2:00 pm

1. Call to Order / Pledge of Allegiance

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

2. Oath of Office: Jackie Speier for a term ending December 31, 2028 (representing San Mateo County Board of Supervisors)

3. Roll Call

4. Report from Closed Session at January 8, 2025 Board Meeting

4.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Bautista, et al. v. San Mateo County Transit District, et al., Superior Court of California, County of Sacramento, Case No. 34-2019-0024

4.b. Closed Session: Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(4): Initiation of Litigation: Two Cases

4.c. Closed Session: Public Employee Performance Evaluation under Government Code Section 54957(b). Title: General Manager/CEO

5. Consent Calendar

5.a. Approval of Minutes of the Board of Directors Meeting of January 8, 2025 Motion

5.b. Accept Statement of Revenues and Expenses for the Period Ending December 31, 2024 Motion

5.c. Accept Quarterly Investment Report and Fixed Income Market Review and Outlook Motion

- 5.d. Accept Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2025 Motion
- 5.e. Authorize General Manager/CEO to Execute a Primary Grant Agreement with the San Mateo County Transportation Authority for Future Measures A and W Funding Resolution
- 6. Public Comment for Items Not on the Agenda
Comments by each individual speaker shall be limited to two (2) minutes. Items raised that require a response will be deferred for staff reply.
- 7. Report of the Chair
 - 7.a. Proclamation Declaring February as National Black History Month Motion
 - 7.b. Resolution of Appreciation for Ray Mueller Resolution
 - 7.c. Resolution of Appreciation for Marina Fraser Resolution
- 8. Report of the General Manager/CEO
 - 8.a. Report of the General Manager/CEO | January 29, 2025 Informational
 - 8.b. Monthly New Headquarters Construction Status Update Informational
- 9. Board Member Requests/Comments
- 10. Recess to Committee Meetings
 - 10.a. Community Relations Committee / Committee of the Whole
D. Canepa (Chair), J. Speier, M. Fraser
 - 10.a.1. Call to Order
 - 10.a.2. Approval of Minutes of the Community Relations Committee Meeting of January 8, 2025 Motion
 - 10.a.3. Accessible Services Update Informational
 - 10.a.4. Citizens Advisory Committee Update Informational
 - 10.a.5. Paratransit Advisory Council Update Informational
 - 10.a.6. Monthly State of Service Report | December 2024 Informational

- 10.a.7. Adjourn

- 10.b. Finance Committee / Committee of the Whole
B. Esser (Chair), R. Medina, D. Canepa
 - 10.b.1. Call to Order
 - 10.b.2. Approval of Minutes of the Finance Committee Meeting of January 8, 2025 Motion
 - 10.b.3. Approving 2025 Debt Refinancing and Authorizing Issuance of San Mateo County Transit District Limited Tax Bonds: Approving Forms, Authorizing Execution and Delivery Thereof; Amending and Restating Debt Policy and the Continuing Disclosure Policy, and Completing Associated Disclosure Training Motion
 - 10.b.4. Adjourn

- 10.c. Strategic Planning, Development, and Sustainability Committee / Committee of the Whole
R. Medina (Chair), M. Chuang, P. Ratto
 - 10.c.1. Call to Order
 - 10.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of December 4, 2024 Motion
 - 10.c.3. Informational Presentation of the Proposed Transit Oriented Development (TOD) and Property Disposition Policy Informational
 - 10.c.4. Adjourn

- 10.d. Legislative Committee / Committee of the Whole
J. Powell (Chair), J. Speier, P. Ratto
 - 10.d.1. Call to Order
 - 10.d.2. Approval of Minutes of the Legislative Committee Meeting of January 8, 2025 Motion
 - 10.d.3. Legislative Update Informational

10.d.4. Adjourn

11. Reconvene Board of Directors Meeting

12. Matters for Board Consideration: Community Relations Committee

12.a. Accessible Services Update Informational

12.b. Citizens Advisory Committee Update Informational

12.c. Paratransit Advisory Council Update Informational

12.d. Monthly State of the Service Report | December 2024 Informational

13. Matters for Board Consideration: Finance Committee

13.a. Approving 2025 Debt Refinancing and Authorizing Issuance of San Mateo County Transit District Limited Tax Bonds: Approving Forms, Authorizing Execution and Delivery Thereof; Amending and Restating Debt Policy and the Continuing Disclosure Policy, and Completing Associated Disclosure Training Resolution

14. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee

14.a. Informational Presentation of the Proposed Transit Oriented Development (TOD) and Property Disposition Policy Informational

15. Matters for Board Consideration: Legislative Committee

15.a. Legislative Update Informational

16. Communications to the Board of Directors

17. Date/Time of Next Regular Meeting - Wednesday, March 5, 2025, at 2:00 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

18. General Counsel Report

18.a. Closed Session: Public Employee Performance Evaluation under Government Code Section 54957(b) and Conference with Labor Negotiator under Government Code Section 54957.6.

Title/Unrepresented Employee: General Manager/CEO

Agency-designated Representative: Immediate Past Chair Marina Fraser

19. Adjourn

Information for the Public

If you have questions on the agenda, please contact the District Secretary at 650-551-6108. Agendas are available on the SamTrans website at: <https://www.samtrans.com/meetings>. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Board and Committees: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the District Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

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Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Board of Directors Meeting
DRAFT Minutes of January 8, 2025**

**Members Present:
(In Person)** D. Canepa, R. Medina, R. Mueller (arrived at 2:16pm), J. Powell, P. Ratto, J. Gee (Vice Chair), M. Fraser (Chair)

**Members Present:
(Via Teleconference)** M. Chuang, B. Esser

Members Absent: None

Staff Present: E. Beach, J. Cassman, A. Chan, J. Escobar and A. Gharaibeh (Eide Bailly, LLC), K. Jordan Steiner, L. Lumina-Hsu, D. Olmeda, A. Rivas, D. Santoro, A. To, M. Tseng, S. van Hoften

1. Call to Order/Pledge of Allegiance

Chair Marina Fraser called the meeting to order at 2:15 pm and led the Pledge of Allegiance.

Chair Fraser noted Director Brooks Esser invoked AB2449 and attending remotely.

Motion/Second: Medina/Powell

Ayes: Canepa, Chuang, Esser, Medina, Powell, Ratto, Gee, Fraser

Noes: None

Absent: Mueller

There was a moment of silence for Former President Jimmy Carter.

2. Report of the Nominating Committee for Public Members and Appointment of Two Public Members

Chair Fraser announced the Committee's nomination to reappoint Director Josh Powell and Director Brooks Esser as Public Representatives.

Motion/Second: Medina/Canepa

Ayes: Canepa, Chuang, Medina, Ratto, Gee, Fraser

Noes: None

Absent: Mueller

Abstain: Esser, Powell

3. Oath of Office

3.a. Representatives of San Mateo County Board of Supervisors for terms ending 12-31-2028

3.b. Jeff Gee for a term ending 12-31-2028 (Representing Southern Judicial Cities)

3.c. Public Members for terms ending 12-31-2028

Acting District Secretary Margaret Tseng administered the Oath of Office to Jeff Gee, representing Southern Judicial Cities, Brooks Esser, public member, and Josh Powell, public member.

Director Mueller joined the meeting at 2:16pm.

4. Roll Call

Ms. Tseng called the roll and confirmed a Board quorum was present.

5. Report from Closed Sessions at December 4 Board Meeting

5.a. Closed Session: Threat to Public Services or Facilities Pursuant to Government Code Section 54957(a)

5.b. Closed Session: Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8

Property: Junipero Serra Blvd & Colma Park N Ride (APNs 008-131-050 and 008 131 060)

Agency Negotiators: April Chan, District General Manager/CEO and Joan Cassman

Negotiating Parties: Federal Highway Administration and California Department of Transportation

Under Negotiation: Price and Terms of Transfer

5.c. Closed Session: Public Employee Performance Evaluation under Government Code Section 54957(b). Title: General Manager/CEO

Joan Cassman, Legal Counsel, stated the Board had no reportable action.

6. Consent Calendar

6.a. Approval of Minutes of the Board of Directors Meeting of December 4, 2024

6.b. Acceptance of Statement of Revenues and Expenses for the Period Ending November 30, 2024

**6.c. Awarding Contracts to AppleOne, Inc., COGENT Infotech Corporation, Domain Experts Corporation, and InterSources, Inc. for On-call Full-cycle and Sourcing Recruitment Services for an Aggregate Total Not-to-exceed Amount of \$900,000 for a Five-year Base Term, with up to Two Additional One-year Option Terms –
*Approved by Resolution 25-01***

**6.d. Approving the Title VI Equity Analysis for 2024 Route EPX Service Changes –
*Approved by Resolution 25-02***

Motion/Second: Powell/Gee

Ayes: Canepa, Esser, Medina, Mueller, Powell, Ratto, Chuang, Gee, Fraser

Noes: None

Absent: None

7. Public Comment for Items Not on the Agenda

Aleta Dupree, Teams Folds, commented on Clipper and hydrogen and battery powered busses.

8. Report of the Chair

8.a. Report of the Chair and Vice Chair Nominating Committee

Director Powell announced the Committee's nomination of Director Jeff Gee for Chair and Director Marie Chuang for Vice Chair.

8.b. Election of 2025 Officers

Motion/Second: Powell/Canepa

Ayes: Canepa, Chuang, Esser, Medina, Mueller, Powell, Ratto, Gee, Fraser

Noes: None

Absent: None

8.c. Appointment of Representative to San Mateo County Transportation Authority Board of Directors

Ms. Cassman explained the appointment process for the representative to San Mateo County Transportation Authority.

Director Medina stated and confirmed he is interested in continuing to serve as the appointed representative.

Motion/Second: Fraser/Canepa

Ayes: Canepa, Esser, Fraser, Medina, Mueller, Powell, Ratto, Chuang, Gee

Noes: None

Absent: None

8.d Proclamation Recognizing January as National Slavery and Human Trafficking Prevention Month

Tasha Bartholomew, Manager, Communications, provided the staff presentation and read several statements from the proclamation.

Motion/Second: Gee/Medina

Ayes: Canepa, Esser, Fraser, Medina, Mueller, Powell, Ratto, Chuang, Gee

Noes: None

Absent: None

9. Report of the General Manager/CEO

9.a. General Manager's Report – January 2, 2025

April Chan, General Manager/CEO, stated the report was in the packet and provided the presentation, which included the following:

- Showed appreciation towards staff involvement and work at the Hometown Holiday Event and the Caltrain Holiday Train events in December 2024

- Metropolitan Transportation Commission's (MTC) upcoming polling of the public for potential local measures that provides transit funding
- MTC regional mapping and wayfinding project update: prototypes of wayfinding signage and maps are currently available at the El Cerrito BART Station and at the Santa Rosa SMART station.
- Unveiling of new RidePlus application (app) on January 13, 2025
- Upcoming bond refunding and board bond disclosure training

The Board Members had a robust discussion and staff provided further clarification in response to the Board comments and questions, which included the following:

- SamTrans coordination on polling
- Measure A renewal by San Mateo County Transportation Authority
- Government ran pools are public record and staff will have access to other public agency records

9.b. Authorizing the General Manager/CEO to Sign the Equity in Infrastructure Project Pledge – Approved by Resolution No. 2025-03

Wendy Lau, Deputy Director of Office of Civil Rights, provided the presentation, which included the following:

- Spread opportunities for underserved businesses and addressed generational wealth
- SamTrans has provided funding to over 21 small business enterprises, totaling \$3.74 million this past year
- Desire to increase outreach to other businesses and address other barriers being faced by these businesses.

Public Comment

Adina Levin, Seamless Bay Area, commented on wayfinding signage and regional transit funding measure.

Aleta Dupree, Team Folds, commented on American Public Transportation Association (APTA) award, regional transit funding measure, congestion pricing and wayfinding signage.

Motion/Second: Chuang/Esser

Ayes: Canepa, Esser, Fraser, Medina, Mueller, Powell, Ratto, Chuang, Gee

Noes: None

Absent: None

10. Board Member Requests/Comments

Director Fraser commented on the San Mateo County Board of Supervisors reorganization and stated Director David J. Canepa is President of the Board of Supervisors and Jackie Speier and Lisa Gauthier joined the Board of Supervisors.

11. Recess to Committee Meetings

The Board meeting recessed to Committee meetings at 2:50 pm.

12. Reconvene Board of Directors Meeting

Director Fraser reconvened the Board meeting at 3:31 pm.

13. Matters for Board Consideration: Community Relations Committee

Director Fraser led the Board in voting on the following item:

13.a. Appoint Member Representing Bus Riders to the Citizens Advisory Committee

Director Fraser reported on the following items:

13.b. Accessible Services Update

13.c. Paratransit Advisory Council Update

13.d. Monthly State of the Service Report | November 2024

14. Matters for Board Consideration: Finance Committee

Director Fraser led the Board in voting on the following item:

14.a. Amending to Increase the Fiscal Year 2025 Operating Budget from \$308,530,252 to \$315,930,252 – Approved by Resolution No. 2025-04

Director Fraser stated Items 13 and 14 taken together for Board vote.

Motion/Second: Canepa/Ratto

Ayes: Canepa, Esser, Fraser, Medina, Mueller, Powell, Ratto, Chuang, Gee

Noes: None

Absent: None

15. Matters for Board Consideration: Legislative Committee

Director Fraser led the Board in voting on the following items:

15.a. Adoption of 2025 Legislative Program

Motion/Second: Esser/Medina

Ayes: Canepa, Esser, Fraser, Medina, Mueller, Powell, Ratto, Chuang, Gee

Noes: None

Absent: None

Director Fraser reported on the following item:

15.b. Legislative Update

16. Communications to the Board of Directors – Available online.

17. Date/Time of Next Regular Meeting - Wednesday, February 5, 2025, at 2:00 pm

18. General Counsel Report

- 18.a. **Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Bautista, et al. v. San Mateo County Transit District, et al., Superior Court of California, County of Sacramento, Case No. 34-2019-00247742**
- 18.b. **Closed Session: Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(4): Initiation of Litigation: Two Cases**
- 18.c. **Closed Session: Public Employee Performance Evaluation under Government Code Section 54957(b). Title: General Manager/CEO**

Ms. Cassman announced the closed session items and stated any action taken will be reported at the next regular meeting.

The Board adjourned to closed session at 3:35 pm.

19. Adjourn

The meeting adjourned at 5:00 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to board@samtrans.com.

**San Mateo County Transit District
Staff Report**

To: Board of Directors
Through: April Chan, General Manager/CEO
From: Kate Jordan Steiner, Chief Financial Officer
Subject: **Accept Statement of Revenues and Expenses for the Period Ending
December 31, 2024**

Action

Staff proposes that the Board accepts and enters into the record the Statement of Revenues and Expenses for the period ending December 31, 2024 including the supplemental information.

This staff report provides a brief discussion of significant items and trends in the attached Statement of Revenues and Expenses through December 31, 2024. The columns have been designed to provide an easy comparison of current year-to-date actuals to year-to-date budget, including dollar and percentage variances.

Revenues:

As of December 31, 2024, revenues were \$177.3 million compared to \$182.4 million of the adopted budget, resulting in an unfavorable variance of \$5.1 million (2.8 percent).

This unfavorable variance was primarily driven by the following:

- Due from Peninsula Corridor Joint Powers Board (PCJPB), San Mateo County Transportation Authority (SMCTA) and San Mateo County Transit District (District) Capital Wages & Benefit (W&B) was \$22.7 million as compared to the adopted budget of \$32.7 million, resulting in an unfavorable variance of \$10.1 million (30.8 percent). This variance is attributed to variability associated with vacancy savings across agencies in both operating and capital, which is offset by corresponding expenses below.
- Operating Grants was \$0.6 million as compared to the adopted budget of \$2.1 million, resulting in an unfavorable variance of \$1.6 million (72.9 percent). The variance of Operating Grants is due to later than anticipated receipt of Federal Transit Administration (FTA) funds for paratransit program which is anticipated to be received in quarter 3 (Q3). The City/County Association of Government of San Mateo County (C/CAG) grant is also anticipated to be received in Q3.
- District Sales Tax was \$59.7 million as compared to the adopted budget of \$61.1 million, resulting in an unfavorable variance of \$1.4 million (2.3 percent).

- Measure W Sales Tax was \$29.9 million as compared to the adopted budget of \$30.5 million, resulting in an unfavorable variance of \$0.6 million (1.9 percent).

Sales tax receipts continue to show unfavorable trends, and our vendor has adjusted the year-end forecast downward. Preliminary data indicates a projected annual shortfall of 2.8 percent compared to our budget, representing an estimated \$3.3 million variance by year-end. However, this revised forecast reflects only a 0.9 percent decrease from Fiscal Year 2024 (FY24) actuals. Staff will update the upcoming forecast to incorporate this information and continue to monitor trends closely.

The unfavorable variances were partially offset by the favorable variances in the following:

- Investment Income was \$13.5 million as compared to the adopted budget of \$5.6 million, resulting in a favorable variance of \$7.9 million (139.2 percent). This is driven by a one-time receipt of \$2.7 million in November associated with the maturity of an asset in addition to observed favorability in interest rates.
- Other Interest, Rent & Other Income was \$5.3 million compared to the adopted budget of \$4.7 million, resulting in a favorable variance of \$0.6 million (13.1 percent). This was primarily driven by a one-time \$0.4 million referral fee payment from CBRE.

Expenses:

As of December 31, 2024, expenses were \$181.6 million as compared to \$188.9 million of the adopted budget, resulting in a favorable variance of \$7.3 million (3.9 percent).

This favorable variance was primarily driven by the following:

- PCJPB, SMCTA, and District Capital W&B was \$22.7 million as compared to the adopted budget of \$32.7 million, resulting in a favorable variance of \$10.1 million (30.8 percent). This variance is attributed to variability associated with vacancy savings across agencies in both operating and capital, which is offset by the corresponding revenues above.
- Motor Bus was \$102.2 million as compared to \$102.9 million of the adopted budget, resulting in a favorable variance of \$0.7 million (0.7 percent). These savings are mainly due to timing and are expected to be resolved by the end of the fiscal year. The main driver of these interim savings is the Contracted Urban Bus (CUB).

The savings were partially offset by an unfavorable variance in allocation to reserves.

- The reserve allocation for Measure W Capital Allocation was \$11.9 million, exceeding the \$8.3 million budget by \$3.6 million (44.1 percent). This variance is due to timing, as Measure W receipts have outpaced expenses year-to-date. The higher reserve allocation ensures funds are retained for future eligible expenses and is expected to align with the budget as the year progresses and additional expenses are incurred.

Other Information: The Agency accounts for revenues and expenses on a modified accrual basis (only material revenues and expenses are accrued) on the monthly financial statement. As

such, the variance between the current year's actual and the budget may show noticeable variances due to the timing of expenses.

Budget Impact

Acceptance of the December 2024 Statement of Revenues and Expenses has no budget impact.

Prepared By:	Kyle Huie	Accountant III	650-551-6180
	Annie To	Director, Accounting	650-622-7890

	YEAR-TO-DATE DECEMBER				ANNUAL
	BUDGET	ACTUAL	\$	%	BUDGET
			VARIANCE	VARIANCE	
OPERATING REVENUES					
Operating Revenues					
Passenger Fares	\$ 6,661	\$ 6,732	\$ 71	1.1%	\$ 13,251
Local TDA and STA Funds	36,461	36,461	-	0.0%	76,287
Operating Grants	2,131	577	(1,555)	(72.9%)	5,016
SMCTA Measure A	2,443	2,443	-	0.0%	4,720
Subtotal - Operating Revenues	47,696	46,213	(1,484)	(3.1%)	99,275
Other Revenue Sources					
District Sales Tax	61,078	59,697	(1,381)	(2.3%)	117,823
Measure W Sales Tax	30,520	29,943	(577)	(1.9%)	58,912
Investment Income	5,641	13,493	7,852	139.2%	14,335
Other Interest, Rent & Other Income	4,690	5,305	616	13.1%	9,274
Due from PCJPB, SMCTA & SAMTR Capital W&B	32,740	22,663	(10,077)	(30.8%)	65,481
Subtotal - Other Revenues	134,669	131,102	(3,567)	(2.6%)	265,825
TOTAL REVENUES	\$ 182,366	\$ 177,314	\$ (5,051)	(2.8%)	\$ 365,099
OPERATING EXPENSES					
PCJPB, SMCTA & SAMTR Capital W&B	32,740	22,663	10,077	30.8%	65,481
Motor Bus	102,917	102,217	700	0.7%	209,603
American Disabilities Act Programs	11,576	11,286	290	2.5%	24,751
Other Multi-Modal Programs	3,845	3,941	(96)	(2.5%)	8,696
Total Operating Expenses	151,079	140,108	10,971	7.3%	308,530
Sales Tax Allocation - Capital Program					
District Sales Tax Capital	12,953	12,953	-	0.0%	25,907
Measure W Sales Tax Capital	13,226	13,226	-	0.0%	26,452
Reserves for Future Measure W Capital Allocation	8,290	11,943	(3,653)	(44.1%)	16,580
Reserves for Future Capital Allocation	-	-	-	0.0%	-
Total Sales Tax Allocation - Capital Program	34,469	38,122	(3,653)	(10.6%)	68,939
Total Debt Service	3,374	3,400	(26)	(0.8%)	19,138
Operating Reserve	-	-	-	-	516
Sales Tax Stabilization Fund	-	-	-	-	134
Total Reserves	-	-	-	-	650
TOTAL EXPENSES	\$ 188,922	\$ 181,630	\$ 7,293	3.9%	\$ 397,256
SURPLUS/(DEFICIT)	(6,557)	(4,315)	2,241	34.2%	(32,157)
Draw from Prior Years' Surplus	-	-	-	-	32,157
ADJUSTED SURPLUS/(DEFICIT)	\$ (6,557)	\$ (4,315)	\$ 2,241	34.2%	-

REVENUES	YEAR-TO-DATE DECEMBER				ANNUAL
	BUDGET	ACTUAL	\$	%	BUDGET
			VARIANCE	VARIANCE	
OPERATING REVENUES - MOTOR BUS					
Passenger Fares	\$ 6,359	\$ 6,397	\$ 38	00.6%	\$ 12,653
Local Transportation Development Act (TDA) Transit Fund	27,963	27,963	-	0.0%	57,722
State Transit Assistance (STA)	6,415	6,415	-	0.0%	14,160
Operating Grants	522	138	(384)	(73.5%)	1,280
Sales Tax Revenue	49,418	43,782	(5,636)	(11.4%)	96,313
Measure W Sales Tax	5,336	2,041	(3,295)	(61.8%)	10,786
Investment Interest Income	5,208	12,974	7,766	149.1%	13,401
TOTAL OPERATING REVENUES	101,221	99,710	(1,511)	(1.5%)	206,315
OTHER REVENUE SOURCES:					
Rental Income	944	1,412	468	49.5%	1,888
Advertising Income	505	383	(122)	(24.2%)	770
Other Income	248	713	465	187.6%	630
TOTAL OTHER REVENUES	1,697	2,507	811	47.8%	3,288
TOTAL REVENUES - MOTOR BUS	\$ 102,917	\$ 102,217	\$ (700)	(0.7%)	\$ 209,603
AMERICAN DISABILITIES ACT:					
Passenger Fares Redi-Wheels	302	335	33	10.9%	598
Local Transportation Development Act (TDA) 4.5 Redi-Wheels	1,478	1,478	-	0.0%	3,064
Local State Transit Assistance (STA) - Paratransit	605	605	-	0.0%	1,341
Operating Grants	1,609	438	(1,171)	(72.8%)	3,737
Sales Tax Revenue - American Disabilities Act	2,052	2,734	681	33.2%	4,578
Measure W Sales Tax - American Disabilities Act	2,052	2,734	681	33.2%	4,578
Interest Income - Paratransit Fund	434	519	86	19.7%	934
SMCTA Measure A Redi-Wheels	2,443	2,443	-	0.0%	4,720
Measure M Paratransit	600	-	(600)	(100.0%)	1,200
TOTAL ADA PROGRAMS	\$ 11,576	\$ 11,286	\$ (290)	(2.5%)	\$ 24,751
MULTI-MODAL TRANSIT PROGRAMS:					
Employer SamTrans Shuttle Funds	2,302	2,293	(09)	(0.4%)	4,604
Dumbarton Rental Income	91	142	51	56.0%	182
Sales Tax Revenue - General Operating Assistance	1,452	1,506	53	3.7%	3,910
TOTAL MULTI-MODAL PROGRAMS	\$ 3,845	\$ 3,941	\$ 96	2.5%	\$ 8,696
Unapplied Dumbarton Rental Income for Future Dumbarton Maintenance of Way	-	362	362	100.0%	-
Unapplied District Sales Tax	8,155	11,676	3,520	43.2%	13,022
Unapplied Measure W Sales Tax	23,132	25,169	2,037	8.8%	43,547
Due from PCJPB, SMCTA & SAMTR Capital W&B	32,740	22,663	(10,077)	(30.8%)	65,481
TOTAL REVENUES	\$ 182,366	\$ 177,314	\$ (5,051)	(2.8%)	\$ 365,099



**SAN MATEO COUNTY TRANSIT DISTRICT
OPERATING EXPENSES
FISCAL YEAR 2025
AS OF DECEMBER 31, 2024**

(In thousands)

EXPENSES	YEAR-TO-DATE				ANNUAL
	DECEMBER				
	BUDGET	ACTUAL	\$ VARIANCE	% VARIANCE	BUDGET
DISTRICT OPERATED BUSES					
Services:					
Motor Bus Wages & Benefits	\$ 55,918	\$ 58,592	\$ (2,674)	(4.8%)	\$ 106,814
Board of Directors	71	81	(10)	(14.3%)	142
Contracted Vehicle Maintenance	576	302	274	47.5%	1,352
Property Maintenance	1,481	968	513	34.7%	3,038
Professional Services	3,197	2,312	886	27.7%	7,868
Technical Services	6,023	4,742	1,281	21.3%	14,873
Other Services	2,524	2,001	523	20.7%	5,401
Materials & Supplies:					
Fuel and Electricity*	2,573	2,837	(264)	(10.3%)	5,557
Bus Parts and Materials	1,794	2,109	(315)	(17.6%)	3,649
Uniforms and Driver Expense	338	188	150	44.4%	851
Timetables and Tickets	88	45	43	48.7%	176
Office Supplies / Printing	397	328	69	17.4%	763
Other Materials and Supplies	94	111	(17)	(17.7%)	188
Utilities:					
Telephone	384	430	(47)	(12.1%)	767
Other Utilities	974	1,097	(122)	(12.6%)	1,983
Insurance	1,880	1,975	(94)	(5.0%)	3,906
Claims Reserves and Payments	1,100	2,365	(1,265)	(115.0%)	3,600
Workers Compensation	1,918	1,584	333	17.4%	3,835
Taxes and License Fees	252	374	(122)	(48.4%)	581
Leases and Rentals	122	74	48	39.5%	242
Promotional and Legal Advertising	516	177	339	65.6%	1,098
Training and Business Travel	598	323	275	46.0%	1,359
Dues and Membership	147	107	39	26.9%	304
Postage and Other	113	35	78	68.8%	225
TOTAL DISTRICT OPERATED BUSES	\$ 83,077	\$ 83,157	\$ (79)	(0.1%)	\$ 168,575
CONTRACTED BUS SERVICES					
Contracted Urban Bus Service	15,332	13,973	1,359	8.9%	31,226
Coastside Services	1,233	1,169	64	5.2%	2,888
Redi Coast Non-American Disabilities Act	157	343	(186)	(118.9%)	420
La Honda - Pescadero	26	18	8	30.1%	53
Microtransit	1,660	1,557	102	6.2%	3,436
Contracted Urban Bus (CUB) Related Wages & Benefits	395	384	11	2.8%	854
Contracted Urban Bus (CUB) Related Other Support	119	128	(9)	(7.7%)	293
Contracted Urban Bus (CUB) Insurance	918	914	4	0.4%	1,860
Contracted Urban Bus (CUB) Claims Reserves & Payments	-	574	(574)	0.0%	-
TOTAL CONTRACTED BUS SERVICE	\$ 19,840	\$ 19,061	\$ 779	3.9%	\$ 41,028
TOTAL EXPENSES - MOTOR BUS	\$ 102,917	\$ 102,217	\$ 700	0.7%	\$ 209,603

*Fuel and Electricity costs were increased by a realized loss of \$159,000 from the fuel hedge program.

EXPENSES	YEAR-TO-DATE DECEMBER				ANNUAL
	BUDGET	ACTUAL	\$	%	BUDGET
			VARIANCE	VARIANCE	
AMERICAN DISABILITY ACT PROGRAMS					
Elderly & Disabled/Redi-Wheels	\$ 4,888	\$ 5,206	\$ (318)	(6.5%)	\$ 10,506
American Disabilities Act Sedans / Taxi Service	1,396	1,409	(13)	(0.9%)	3,000
American Disabilities Act Coastside	1,404	1,334	69	4.9%	3,256
American Disabilities Act Related Wages & Benefits	1,699	1,542	157	9.3%	3,410
American Disabilities Act Related Other Support	1,429	1,105	324	22.7%	2,968
American Disabilities Act Insurance	761	690	71	9.3%	1,610
TOTAL AMERICAN DISABILITIES ACT PROGRAMS	\$ 11,576	\$ 11,286	\$ 290	2.5%	\$ 24,751
MULTI-MODAL TRANSIT PROGRAMS					
SamTrans Shuttle Service	3,370	3,539	(169)	(5.0%)	7,505
Shuttle Related Wages & Benefits	139	120	20	14.0%	268
Dumbarton Maintenance of Way	91	142	(51)	(56.0%)	182
Maintenance Multimodal Facilities	245	140	104	42.7%	741
TOTAL MULTI-MODAL PROGRAMS	\$ 3,845	\$ 3,941	\$ (96)	(2.5%)	\$ 8,696
PCJPB, SMCTA & SAMTR Capital W&B	32,740	22,663	10,077	30.8%	65,481
TOTAL OPERATING EXPENSES	\$ 151,079	\$ 140,108	\$ 10,971	7.3%	\$ 308,530
Sales Tax Allocation - Capital Program					
District Sales Tax Capital	12,953	12,953	-	0.0%	25,907
Measure W Sales Tax Capital	13,226	13,226	-	0.0%	26,452
Reserves for Future Measure W Capital Allocation	8,290	11,943	(3,653)	(44.1%)	16,580
Total Sales Tax Allocation - Capital Program	\$ 34,469	\$ 38,122	\$ (3,653)	(10.6%)	\$ 68,939
Total Debt Service	3,374	3,400	(26)	(0.8%)	19,138
Operating Reserve	-	-	-	-	516
Sales Tax Stabilization Fund	-	-	-	-	134
Total Reserves	-	-	-	-	650
TOTAL EXPENSES	\$ 188,922	\$ 181,630	\$ 7,293	3.9%	\$ 397,256

**San Mateo County Transit District
Staff Report**

To: Board of Directors
Through: April Chan, General Manager/CEO
From: Kate Jordan Steiner, Chief Financial Officer
Subject: **Accept Quarterly Investment Report and Fixed Income Market Review and Outlook**

Action

Staff proposes that the Board accept and enter into the record the Quarterly Investment Report and Fixed Income Market Review and Outlook for the quarter ending December 31, 2024 (Fiscal Year 2025 Quarter 2 (FY25Q2)).

Significance

The San Mateo County Transit District (District) Investment Policy contains a requirement for a quarterly report to be transmitted to the Board within 45 days of the end of the quarter.

Budget Impact

There is no impact on the budget.

Background

The District is required by California State law to submit quarterly investment reports to the Board of Directors within 45 days of the end of each quarter. The report provides transparency and accountability in managing public funds by detailing the investment portfolio's composition, performance, and compliance with legal and policy requirements. For December 31, 2024 (FY25Q2), the report includes:

- Types, issuers, maturity dates, and amounts of investments.
- Descriptions of funds managed by contracted parties.
- Current market values for all securities as of December 31, 2024.
- Compliance with the Investment Policy and California Government Code.
- Certification of the District's ability to meet its six-month expenditure requirements.

Portfolio Balances and Performance Highlights:

The District's total investment portfolio, valued at \$556.3 million, is divided into two segments:

1. Investment Portfolio managed by PFM Asset Management LLC (\$222.2 million).
2. Liquidity Portfolio, managed by the District staff (\$334.1 million), composed of short-term investments such as LAIF, money market funds, and other liquid assets

During the quarter, the portfolio earned \$8.0 million in interest income, with \$1.7 million generated from managed holdings.

Market Conditions:

In 2024, the Federal Reserve reduced the federal funds rate by one percentage point over three meetings, ending the year at a range of 4.25 percent – 4.5 percent. Despite these cuts, long-term Treasury yields rose due to expectations of future economic growth and inflation. The U.S. economy showed resilience, with strong GDP growth, robust labor market conditions, and record consumer spending during the holiday season. Projections for 2025 suggest moderate growth but acknowledge risks from inflation, labor market shifts, and geopolitical tensions.

Key Points:

Federal Reserve Actions:

- Three rate cuts in 2024 reduced the federal funds rate to 4.25 percent – 4.5 percent.
- Gradual rate reductions are expected in 2025.
- GDP growth for 2025 is projected at 2.1 percent, with stable unemployment and a 2 percent inflation target.

Market and Economic Indicators:

- Long-term Treasury yields rose, with the 10-year yield reaching 4.58 percent by year-end.
- Real GDP grew 3.1 percent in Q3 2024, driven by consumer spending and investments.

Labor Market and Consumer Spending:

- December 2024 added 256,000 jobs; unemployment fell to 4.1 percent.
- Record \$282 billion spent online during the holiday season, a 4 percent annual increase.

Portfolio Compliance

The District’s investment portfolio complies with the Investment Policy and relevant California Government Code provisions. Managed holdings' valuations were sourced from ICE Data Services, while liquidity holdings are valued at book value, consistent with their short-term nature. The District also certifies its ability to meet expenditure requirements for the next six months.

Prepared By:	Kevin Beltz	Manager, Debt and Investments	650-508-640
	Adela Alicic	Senior Financial Analyst	650-508-7981

INVESTMENT GLOSSARY

Asset Backed Securities - An asset-backed security (ABS) is a financial security backed by a loan, lease or receivables against assets other than real estate and mortgage-backed securities. For investors, asset-backed securities are an alternative to investing in corporate debt.

Certificate of Deposit - A certificate of deposit (CD) is a savings certificate with a fixed maturity date, specified fixed interest rate and can be issued in any denomination aside from minimum investment requirements. A CD restricts access to the funds until the maturity date of the investment. CDs are generally issued by commercial banks and are insured by the FDIC up to \$250,000 per individual.

Collateralized Mortgage Obligation - Collateralized mortgage obligation (CMO) refers to a type of mortgage-backed security that contains a pool of mortgages bundled together and sold as an investment. Organized by maturity and level of risk, CMOs receive cash flows as borrowers repay the mortgages that act as collateral on these securities. In turn, CMOs distribute principal and interest payments to their investors based on predetermined rules and agreements.

Commercial Paper - Commercial paper is an unsecured, short-term debt instrument issued by a corporation, typically for the financing of accounts receivable, inventories and meeting short-term liabilities. Maturities on commercial paper rarely range any longer than 270 days. Commercial paper is usually issued at a discount from face value and reflects prevailing market interest rates.

Credit Spreads - The spread between Treasury securities and non-Treasury securities that are identical in all respects except for quality rating.

Duration - The term duration has a special meaning in the context of bonds. It is a measurement of how long, in years, it takes for the price of a bond to be repaid by its internal cash flows. It is an important measure for investors to consider, as bonds with higher durations carry more risk and have higher price volatility than bonds with lower durations.

Net Asset Value - Net asset value (NAV) is value per share of a mutual fund or an exchange-traded fund (ETF) on a specific date or time. With both security types, the per-share dollar amount of the fund is based on the total value of all the securities in its portfolio, any liabilities the fund has and the number of fund shares outstanding.

Roll-down - A roll-down return is a form of return that arises when the value of a bond converges to par as maturity is approached. The size of the roll-down return varies greatly between long and short-dated bonds. Roll-down is smaller for long-dated bonds that are trading away from par compared to bonds that are short-dated. Roll-down return works two ways in respect to bonds. The direction depends on if the bond is trading at a premium or at a discount. If the bond is trading at a discount the roll-down effect

will be positive. This means the roll-down will pull the price up towards par. If the bond is trading at a premium the opposite will occur. The roll-down return will be negative and pull the price of the bond down back to par.

Volatility - Volatility is a statistical measure of the dispersion of returns for a given security or market index. Volatility can either be measured by using the standard deviation or variance between returns from that same security or market index. Commonly, the higher the volatility, the riskier the security.

Yield Curve - A yield curve is a line that plots the interest rates, at a set point in time, of bonds having equal credit quality but differing maturity dates. The most frequently reported yield curve compares the three-month, two-year, five-year and 30-year U.S. Treasury debt. This yield curve is used as a benchmark for other debt in the market, such as mortgage rates or bank lending rates, and it is also used to predict changes in economic output and growth.

Yield to Maturity - Yield to maturity (YTM) is the total return anticipated on a bond if the bond is held until the end of its lifetime. Yield to maturity is considered a long-term bond yield but is expressed as an annual rate. In other words, it is the internal rate of return of an investment in a bond if the investor holds the bond until maturity and if all payments are made as scheduled.

**EXHIBIT 1
SAN MATEO TRANSIT DISTRICT
REPORT OF INVESTMENTS
FOR QUARTER ENDING DECEMBER 31, 2024**

CUSIP	ABS	Current Units	Maturity Date	Original Cost	Market Value	Market Value + Accrued
02007NAC2	ALLYA 2024-2 A3	570,000	07/16/2029	569,941	566,021	567,070
02007NAC2	ALLYA 2024-2 A3	90,000	07/16/2029	89,991	89,372	89,537
02582JJZ4	AMXCA 2023-1 A	680,000	05/15/2026	679,940	683,604	685,076
02582JJZ4	AMXCA 2023-1 A	105,000	05/15/2026	104,991	105,557	105,784
02582JKH2	AMXCA 2024-1 A	1,610,000	04/16/2029	1,609,670	1,634,617	1,638,359
02582JKH2	AMXCA 2024-1 A	245,000	04/16/2029	244,950	248,746	249,316
05522RDG0	BACCT 2023-1 A	610,000	05/15/2026	609,862	612,690	613,989
05522RDG0	BACCT 2023-1 A	95,000	05/15/2026	94,978	95,419	95,621
05522RDH8	BACCT 2023-2 A	640,000	11/16/2026	639,914	646,208	647,625
05522RDH8	BACCT 2023-2 A	100,000	11/16/2026	99,987	100,970	101,191
05522RDJ4	BACCT 2024-1 A	1,565,000	05/15/2029	1,564,912	1,580,118	1,583,547
05522RDJ4	BACCT 2024-1 A	230,000	05/15/2029	229,987	232,222	232,726
14041NGE5	COMET 2024-1 A	1,675,000	09/17/2029	1,674,673	1,646,307	1,649,225
14041NGE5	COMET 2024-1 A	265,000	09/17/2029	264,948	260,461	260,922
14044CAC6	COPAR 2021-1 A3	97,488	09/15/2026	97,486	96,512	96,545
14044CAC6	COPAR 2021-1 A3	16,954	09/15/2026	16,954	16,785	16,791
14318MAD1	CARMX 2022-3 A3	749,568	04/15/2027	749,551	747,297	748,620
14318MAD1	CARMX 2022-3 A3	118,834	04/15/2027	118,831	118,474	118,684
161571HT4	CHAIT 2023-1 A	1,450,000	09/15/2028	1,449,598	1,467,067	1,470,392
161571HT4	CHAIT 2023-1 A	220,000	09/15/2028	219,939	222,589	223,094
161571HV9	CHAIT 241 A	1,565,000	01/16/2029	1,564,762	1,569,053	1,572,253
161571HV9	CHAIT 241 A	240,000	01/16/2029	239,963	240,622	241,112
254683CZ6	DCENT 2023-2 A	1,255,000	06/15/2028	1,254,830	1,263,245	1,265,995
254683CZ6	DCENT 2023-2 A	190,000	06/15/2028	189,974	191,248	191,665
31680EAD3	FITAT 2023-1 A3	1,265,000	08/15/2028	1,264,922	1,278,890	1,281,999
31680EAD3	FITAT 2023-1 A3	195,000	08/15/2028	194,988	197,141	197,620
344928AD8	FORDO 2023-A A3	470,000	02/15/2028	469,951	470,588	471,559
344928AD8	FORDO 2023-A A3	70,000	02/15/2028	69,993	70,088	70,232
362554AC1	GMCAR 2021-4 A3	80,789	09/16/2026	80,787	80,036	80,059
362554AC1	GMCAR 2021-4 A3	13,640	09/16/2026	13,639	13,513	13,517
380140AC7	GMCAR 2021-3 A3	49,595	06/16/2026	49,592	49,390	49,400
380140AC7	GMCAR 2021-3 A3	8,537	06/16/2026	8,536	8,502	8,503
437918AC9	HAROT 2024-1 A3	1,065,000	08/15/2028	1,064,954	1,076,044	1,078,510
437918AC9	HAROT 2024-1 A3	165,000	08/15/2028	164,993	166,711	167,093
438123AC5	HAROT 2023-4 A3	310,000	06/21/2028	309,945	314,929	315,417
438123AC5	HAROT 2023-4 A3	45,000	06/21/2028	44,992	45,716	45,786
43813YAC6	HAROT 2024-3 A3	1,155,000	03/21/2029	1,154,819	1,155,982	1,157,448
43813YAC6	HAROT 2024-3 A3	185,000	03/21/2029	184,971	185,157	185,392
43815GAC3	HAROT 2021-4 A3	72,161	01/21/2026	72,146	71,600	71,618
43815GAC3	HAROT 2021-4 A3	13,334	01/21/2026	13,331	13,230	13,234
44935FAD6	HART 2021-C A3	37,095	05/15/2026	37,087	36,947	36,959

44935FAD6	HART 2021-C A3	6,270	05/15/2026	6,268	6,244	6,247
65479UAD0	NART-24A-A3	1,470,000	12/15/2028	1,469,863	1,490,066	1,493,515
65479UAD0	NART-24A-A3	215,000	12/15/2028	214,980	217,935	218,439
89237QAD2	TAOT 2024-C A3	755,000	03/15/2029	755,000	760,247	761,885
89237QAD2	TAOT 2024-C A3	120,000	03/15/2029	120,000	120,834	121,094
92868KAC7	VALET 2021-1 A3	84,255	06/22/2026	84,251	83,809	83,835
92868KAC7	VALET 2021-1 A3	14,145	06/22/2026	14,144	14,070	14,075
92970QAA3	WFCIT 2024-1 A	1,800,000	02/15/2029	1,799,511	1,817,136	1,821,088
92970QAA3	WFCIT 2024-1 A	275,000	02/15/2029	274,925	277,618	278,222
92970QAE5	WFCIT 2024-2 A	890,000	10/15/2029	889,868	883,966	885,663
92970QAE5	WFCIT 2024-2 A	140,000	10/15/2029	139,979	139,051	139,318
98163KAC6	WOART 2021-D A3	102,442	10/15/2026	102,428	101,667	101,704
98163KAC6	WOART 2021-D A3	17,379	10/15/2026	17,376	17,247	17,253

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CUSIP	AGCY BOND	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
3130AJHU6	FEDERAL HOME LOAN BANKS	1,000,000	04/14/2025	995,040	989,190	990,259
3130AJHU6	FEDERAL HOME LOAN BANKS	275,000	04/14/2025	273,636	272,027	272,321
3130AK5E2	FEDERAL HOME LOAN BANKS	550,000	09/04/2025	548,350	535,634	536,304
3130AK5E2	FEDERAL HOME LOAN BANKS	115,000	09/04/2025	114,655	111,996	112,136
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,000	04/22/2025	997,940	989,070	990,268
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION	275,000	04/22/2025	274,434	271,994	272,324
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,000,000	06/17/2025	997,930	983,190	983,384
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION	275,000	06/17/2025	274,431	270,377	270,431
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,300,000	08/25/2025	1,293,916	1,267,448	1,269,154
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION	275,000	08/25/2025	273,713	268,114	268,475
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION	1,200,000	11/07/2025	1,195,704	1,162,524	1,163,424
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION	275,000	11/07/2025	274,016	266,412	266,618
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP	1,600,000	07/21/2025	1,592,032	1,565,440	1,568,107
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP	350,000	07/21/2025	348,257	342,440	343,023
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP	1,300,000	09/23/2025	1,296,087	1,264,263	1,265,590
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP	550,000	09/23/2025	548,345	534,881	535,442

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CUSIP	CASH	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
CCYUSD	Receivable	32,696	12/31/2024	32,696	32,696	32,696
CCYUSD	Receivable	9,945	12/31/2024	9,945	9,945	9,945
CCYUSD	Receivable	3,526	12/31/2024	3,526	3,526	3,526
CCYUSD	Bank of America	127,729,016	12/31/2024	127,729,016	127,729,016	127,729,016
CCYUSD	Receivable	127,775,182	12/31/2024	127,775,182	127,775,182	127,775,182

CUSIP	CD	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
65558UYF3	Nordea ABP - New York Branch	400,000	11/03/2025	400,000	404,516	408,141
89115B6K1	Toronto-Dominion Bank - New York Branch	2,500,000	10/27/2025	2,500,000	2,529,175	2,555,619
89115B6K1	Toronto-Dominion Bank - New York Branch	400,000	10/27/2025	400,000	404,668	408,899
---	---	3,300,000	10/28/2025	3,300,000	3,338,359	3,372,660
CUSIP	CORP	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
009158BH8	AIR PRODUCTS AND CHEMICALS INC	1,225,000	02/08/2029	1,223,371	1,219,218	1,241,601
009158BH8	AIR PRODUCTS AND CHEMICALS INC	180,000	02/08/2029	179,761	179,150	182,439
023135CE4	AMAZON.COM INC	880,000	04/13/2025	878,601	876,427	882,147
023135CE4	AMAZON.COM INC	130,000	04/13/2025	129,793	129,472	130,317
02665WFQ9	AMERICAN HONDA FINANCE CORP	1,400,000	09/05/2029	1,398,320	1,361,262	1,381,111
02665WFQ9	AMERICAN HONDA FINANCE CORP	225,000	09/05/2029	224,730	218,774	221,964
037833DT4	APPLE INC	1,000,000	05/11/2025	1,026,120	988,070	989,633
037833DT4	APPLE INC	700,000	05/11/2025	718,249	691,649	692,743
037833DT4	APPLE INC	1,000,000	05/11/2025	1,002,010	988,070	989,633
037833DT4	APPLE INC	275,000	05/11/2025	275,553	271,719	272,149
04636NAF0	ASTRAZENECA FINANCE LLC	1,300,000	03/03/2028	1,297,374	1,307,644	1,328,417
04636NAF0	ASTRAZENECA FINANCE LLC	200,000	03/03/2028	199,596	201,176	204,372
05565EBW4	BMW US CAPITAL LLC	850,000	08/12/2026	849,745	805,877	809,979
05565EBW4	BMW US CAPITAL LLC	150,000	08/12/2026	149,955	142,214	142,937
06051GFS3	BANK OF AMERICA CORP	800,000	08/01/2025	907,952	796,352	809,269
06051GJD2	BANK OF AMERICA CORP	1,100,000	06/19/2026	1,105,049	1,082,037	1,082,521
06051GJD2	BANK OF AMERICA CORP	200,000	06/19/2026	200,918	196,734	196,822
06406RBA4	BANK OF NEW YORK MELLON CORP	2,700,000	01/26/2027	2,694,006	2,571,318	2,595,149
06406RBA4	BANK OF NEW YORK MELLON CORP	425,000	01/26/2027	424,057	404,745	408,496
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP	2,700,000	03/15/2027	2,649,348	2,586,249	2,604,534
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP	400,000	03/15/2027	392,496	383,148	385,857
09290DAA9	BLACKROCK INC	175,000	03/14/2029	174,683	175,130	177,574
09290DAA9	BLACKROCK INC	1,675,000	03/14/2029	1,675,821	1,676,240	1,699,638
09290DAA9	BLACKROCK INC	25,000	03/14/2029	24,955	25,019	25,368
09290DAA9	BLACKROCK INC	250,000	03/14/2029	250,123	250,185	253,677
14913R2U0	CATERPILLAR FINANCIAL SERVICES CORP	1,350,000	01/08/2027	1,343,183	1,277,856	1,288,885
14913R2U0	CATERPILLAR FINANCIAL SERVICES CORP	200,000	01/08/2027	198,990	189,312	190,946
166764BW9	CHEVRON CORP	900,000	05/11/2025	934,353	890,217	892,160
17252MAP5	CINTAS NO 2 CORP	390,000	05/01/2025	389,914	388,163	390,406
17252MAP5	CINTAS NO 2 CORP	60,000	05/01/2025	59,987	59,717	60,062
17275RBR2	CISCO SYSTEMS INC	1,485,000	02/26/2029	1,484,480	1,493,732	1,518,740
17275RBR2	CISCO SYSTEMS INC	215,000	02/26/2029	214,925	216,264	219,885
17325FBB3	CITIBANK NA	2,600,000	09/29/2028	2,587,104	2,681,172	2,719,730
17325FBB3	CITIBANK NA	400,000	09/29/2028	398,016	412,488	418,420
24422EXB0	JOHN DEERE CAPITAL CORP	1,300,000	07/14/2028	1,309,932	1,312,519	1,342,370
24422EXB0	JOHN DEERE CAPITAL CORP	200,000	07/14/2028	201,528	201,926	206,519
437076CM2	HOME DEPOT INC	140,000	04/15/2025	139,755	139,292	140,090
437076CM2	HOME DEPOT INC	20,000	04/15/2025	19,965	19,899	20,013
459200KS9	INTERNATIONAL BUSINESS MACHINES CORP	1,300,000	07/27/2025	1,300,000	1,294,722	1,316,966

459200KS9	INTERNATIONAL BUSINESS MACHINES CORP	200,000	07/27/2025	200,000	199,188	202,610
46625HMN7	JPMORGAN CHASE & CO	450,000	07/15/2025	509,648	448,394	456,486
46647PCV6	JPMORGAN CHASE & CO	750,000	02/24/2026	750,000	747,428	754,293
46647PCV6	JPMORGAN CHASE & CO	100,000	02/24/2026	100,000	99,657	100,572
539830BZ1	LOCKHEED MARTIN CORP	205,000	05/15/2028	204,631	203,452	204,618
539830BZ1	LOCKHEED MARTIN CORP	30,000	05/15/2028	29,946	29,774	29,944
58933YBH7	MERCK & CO INC	515,000	05/17/2028	514,583	507,435	509,984
58933YBH7	MERCK & CO INC	80,000	05/17/2028	79,935	78,825	79,221
61747YET8	MORGAN STANLEY	1,300,000	07/17/2026	1,300,000	1,298,609	1,326,319
61747YET8	MORGAN STANLEY	200,000	07/17/2026	200,000	199,786	204,049
63743HFC1	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	390,000	02/07/2025	389,988	388,826	391,751
63743HFC1	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	60,000	02/07/2025	59,998	59,819	60,269
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	220,000	06/15/2025	219,941	218,742	219,079
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	35,000	06/15/2025	34,991	34,800	34,853
63743HFS6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	540,000	06/15/2029	560,920	546,394	547,630
63743HFS6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	860,000	06/15/2029	893,764	870,182	872,151
63743HFS6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	80,000	06/15/2029	83,099	80,947	81,130
63743HFS6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	120,000	06/15/2029	124,711	121,421	121,695
771196BT8	ROCHE HOLDINGS INC	2,330,000	03/10/2025	2,330,000	2,319,119	2,334,436
771196BT8	ROCHE HOLDINGS INC	365,000	03/10/2025	365,000	363,295	365,695
857477BR3	STATE STREET CORP	400,000	02/06/2026	400,000	398,696	401,509
857477BR3	STATE STREET CORP	60,000	02/06/2026	60,000	59,804	60,226
87612EBM7	TARGET CORP	240,000	01/15/2027	239,592	228,338	230,496
87612EBM7	TARGET CORP	35,000	01/15/2027	34,941	33,299	33,614
89236TLL7	TOYOTA MOTOR CREDIT CORP	575,000	01/05/2029	574,241	571,211	584,282
89236TLL7	TOYOTA MOTOR CREDIT CORP	775,000	01/05/2029	773,938	769,893	787,511
89236TLL7	TOYOTA MOTOR CREDIT CORP	115,000	01/05/2029	114,842	114,242	116,856
89236TLL7	TOYOTA MOTOR CREDIT CORP	85,000	01/05/2029	84,888	84,440	86,372
90327QD89	USAA CAPITAL CORP	1,255,000	05/01/2025	1,250,896	1,250,306	1,257,366
90327QD89	USAA CAPITAL CORP	200,000	05/01/2025	199,346	199,252	200,377
91324PEC2	UNITEDHEALTH GROUP INC	1,150,000	05/15/2026	1,147,999	1,098,986	1,100,676
91324PEC2	UNITEDHEALTH GROUP INC	200,000	05/15/2026	199,652	191,128	191,422
931142FB4	WALMART INC	930,000	04/15/2028	928,289	913,065	920,722
931142FB4	WALMART INC	140,000	04/15/2028	139,742	137,451	138,603

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CUSIP	CP	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
62479LP41	MUFG Bank, Ltd. - New York Branch	5,500,000	02/04/2025	5,391,014	5,477,890	5,477,890
62479LP41	MUFG Bank, Ltd. - New York Branch	850,000	02/04/2025	833,157	846,583	846,583

62479LP41	MUFG Bank, Ltd. - New York Branch	6,350,000	02/04/2025	6,224,171	6,324,473	6,324,473
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CUSIP	FHLMC	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
3132CWMM3	FH SB0364	693,654	06/01/2035	747,413	659,208	661,231

3132CWMM3	FH SB0364	128,753	06/01/2035	138,731	122,359	122,734
3133L7LB1	FH RC1222	785,804	12/01/2034	844,739	748,266	750,558
3133L7LB1	FH RC1222	141,445	12/01/2034	152,053	134,688	135,100
3133L9AJ2	FH RC2709	852,930	09/01/2037	837,470	835,180	838,379
3133L9AJ2	FH RC2709	138,299	09/01/2037	135,793	135,421	135,940
3137H8B42	FHMS K-J40 A1	802,777	06/25/2028	802,767	780,235	782,509
3137H8B42	FHMS K-J40 A1	133,796	06/25/2028	133,795	130,039	130,418
3137H8H79	FHMS K-J41 A1	1,612,330	01/25/2029	1,612,310	1,546,563	1,550,778
3137H8H79	FHMS K-J41 A1	268,722	01/25/2029	268,718	257,760	258,463
3137H92N8	FHMS K-J42 A1	977,701	07/25/2029	977,664	954,735	957,914
3137H92N8	FHMS K-J42 A1	163,688	07/25/2029	163,681	159,842	160,375
3137H9MM8	FHMS K-J43 A1	1,479,410	12/25/2028	1,479,385	1,465,474	1,466,553
3137H9MM8	FHMS K-J43 A1	226,021	12/25/2028	226,017	223,892	224,057
3137H9QT9	FHMS K-J44 A1	1,667,940	01/25/2029	1,667,889	1,653,963	1,660,298
3137H9QT9	FHMS K-J44 A1	254,824	01/25/2029	254,816	252,689	253,657
3137HA4K9	FHMS K-J45 A1	1,618,880	11/25/2028	1,618,876	1,608,519	1,614,529
3137HA4K9	FHMS K-J45 A1	247,329	11/25/2028	247,328	245,746	246,664
3137HACX2	FHMS K-505 A2	1,800,000	06/25/2028	1,817,978	1,804,320	1,811,549
3137HACX2	FHMS K-505 A2	275,000	06/25/2028	277,747	275,660	276,764
3137HAD45	FHMS K-J46 A1	1,435,052	06/25/2028	1,435,016	1,431,048	1,436,760
3137HAD45	FHMS K-J46 A1	222,680	06/25/2028	222,675	222,059	222,946
3137HAGY6	FHMS K-752 A1	820,691	01/25/2029	796,448	812,295	815,225
3137HAGY6	FHMS K-752 A1	127,012	01/25/2029	123,260	125,712	126,166
3137HAMH6	FHMS K-506 A2	1,800,000	08/25/2028	1,773,373	1,796,328	1,803,303
3137HAMH6	FHMS K-506 A2	275,000	08/25/2028	270,932	274,439	275,505
3137HAMS2	FHMS K-507 A2	1,800,000	09/25/2028	1,778,485	1,803,726	1,810,926
3137HAMS2	FHMS K-507 A2	275,000	09/25/2028	271,713	275,569	276,669
3137HAQ74	FHMS K-508 A2	1,800,000	08/25/2028	1,760,515	1,799,712	1,806,822
3137HAQ74	FHMS K-508 A2	275,000	08/25/2028	268,968	274,956	276,042
3137HAST4	FHMS K-509 A2	1,350,000	09/25/2028	1,306,958	1,355,441	1,360,897
3137HAST4	FHMS K-509 A2	205,000	09/25/2028	198,464	205,826	206,655
3137HB3D4	FHMS K-510 A2	655,000	10/25/2028	653,106	662,192	664,959
3137HB3D4	FHMS K-510 A2	100,000	10/25/2028	99,711	101,098	101,520
3137HDV56	FHMS K-524 A2	1,520,000	05/25/2029	1,529,980	1,517,082	1,523,060
3137HDV56	FHMS K-524 A2	240,000	05/25/2029	241,576	239,539	240,483
3137HDXL9	FHMS K-526 A2	1,705,000	07/25/2029	1,720,949	1,688,444	1,694,899
3137HDXL9	FHMS K-526 A2	270,000	07/25/2029	272,526	267,378	268,400

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CUSIP	FHLMC CMO	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
3133Q5GZ3	FHS 370 A3	646,728	09/25/2033	655,873	613,299	613,838
3137F7DH5	FHR 5048 B	445,238	05/25/2033	450,873	406,752	407,123
3137F7DH5	FHR 5048 B	94,185	05/25/2033	95,377	86,044	86,122
3137HB3G7	FHMS K-511 A2	1,000,000	10/25/2028	997,127	1,003,360	1,007,410
3137HB3G7	FHMS K-511 A2	150,000	10/25/2028	149,569	150,504	151,112
3137HDJJ0	FHMS K-522 A2	1,900,000	05/25/2029	1,899,994	1,901,235	1,908,840

3137HDJJ0	FHMS K-522 A2	280,000	05/25/2029	279,999	280,182	281,303
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CUSIP	FNMA	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
3140K7XA6	FN BP0672	758,729	03/01/2035	813,026	712,963	714,859
3140K7XA6	FN BP0672	133,893	03/01/2035	143,475	125,817	126,152
3140Q9FM0	FN CA1971	893,680	06/01/2033	942,972	862,437	865,043
3140Q9FM0	FN CA1971	134,052	06/01/2033	141,446	129,365	129,756
3140QGKN6	FN CA8400	770,686	12/01/2035	843,178	739,041	741,289
3140QGKN6	FN CA8400	150,846	12/01/2035	165,035	144,652	145,092
3140X92C8	FN FM6170	547,845	07/01/2035	593,727	528,090	529,916
3140X92C8	FN FM6170	102,721	07/01/2035	111,324	99,017	99,359
3140X9K46	FN FM5714	488,228	11/01/2035	531,863	470,627	472,255
3140X9K46	FN FM5714	87,184	11/01/2035	94,976	84,041	84,331
3140XALC4	FN FM6622	966,885	02/01/2036	1,016,740	885,425	887,439
3140XALC4	FN FM6622	181,291	02/01/2036	190,639	166,017	166,395
3140XC4K1	FN FM8925	930,225	08/01/2034	1,008,713	900,132	903,233
3140XC4K1	FN FM8925	174,417	08/01/2034	189,134	168,775	169,356
3140XHQQ3	FN FS2262	1,292,655	06/01/2037	1,309,015	1,244,103	1,248,412
3140XJHF3	FN FS2929	1,278,460	09/01/2037	1,240,306	1,229,124	1,233,386
3140XJHF3	FN FS2929	213,077	09/01/2037	206,718	204,854	205,564
3140XJJ87	FN FS2986	1,052,094	10/01/2032	1,020,860	1,029,001	1,032,508
3140XJJ87	FN FS2986	148,960	10/01/2032	144,538	145,690	146,187
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CUSIP	FNMA CMO	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
31394CP22	FNR 2005-33 QE	1,317,558	04/25/2035	1,342,932	1,321,603	1,327,093
31394CP22	FNR 2005-33 QE	199,987	04/25/2035	203,838	200,600	201,434
31394CP22	FNR 2005-33 QE	1,517,545	04/25/2035	1,546,769	1,522,204	1,528,527
CUSIP	MMFUND	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
31846V534	FIRST AMER:US TRS MM Y	9,342,078	12/31/2024	9,342,078	9,342,078	9,342,078
31846V534	FIRST AMER:US TRS MM Y	3,787,046	12/31/2024	3,787,046	3,787,046	3,787,046
31846V534	FIRST AMER:US TRS MM Y	1,276,529	12/31/2024	1,276,529	1,276,529	1,276,529
SM - LAIF	Local Agency Investment Fund	5,777,452	12/31/2024	5,777,452	5,777,452	5,777,452
SM-CAMP	California Asset Management Program	192,269,436	12/31/2024	192,269,436	192,269,436	192,269,436
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CUSIP	MUNI	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
13077DQD7	CALIFORNIA ST UNIV REV	430,000	11/01/2025	430,000	417,921	418,539

13077DQD7	CALIFORNIA ST UNIV REV	75,000	11/01/2025	75,000	72,893	73,001
341271AD6	FLORIDA ST BRD ADMIN FIN CORP REV	350,000	07/01/2025	352,321	344,162	346,364
341271AD6	FLORIDA ST BRD ADMIN FIN CORP REV	250,000	07/01/2025	251,768	245,830	247,403
341271AD6	FLORIDA ST BRD ADMIN FIN CORP REV	650,000	07/01/2025	650,000	639,158	643,247
341271AD6	FLORIDA ST BRD ADMIN FIN CORP REV	75,000	07/01/2025	75,497	73,749	74,221
341271AD6	FLORIDA ST BRD ADMIN FIN CORP REV	55,000	07/01/2025	55,389	54,083	54,429
341271AD6	FLORIDA ST BRD ADMIN FIN CORP REV	130,000	07/01/2025	130,000	127,832	128,649
60412AK85	MINNESOTA ST	405,000	08/01/2025	405,000	396,677	397,740
60412AK85	MINNESOTA ST	85,000	08/01/2025	85,000	83,253	83,476
646140DP5	NEW JERSEY ST TPK AUTH TPK REV	330,000	01/01/2026	330,000	319,532	321,260
646140DP5	NEW JERSEY ST TPK AUTH TPK REV	55,000	01/01/2026	55,000	53,255	53,543
650036DT0	NEW YORK ST URBAN DEV CORP REV	1,600,000	03/15/2025	1,600,000	1,588,192	1,592,291
650036DT0	NEW YORK ST URBAN DEV CORP REV	275,000	03/15/2025	275,000	272,971	273,675

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CUSIP	SUPRANATIONAL	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
459058KJ1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	1,800,000	06/15/2027	1,799,064	1,748,394	1,750,894
459058KJ1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	275,000	06/15/2027	274,857	267,116	267,498

459058KJ1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	2,075,000	06/15/2027	2,073,921	2,015,510	2,018,392
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CUSIP	US GOV	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
912828U24	UNITED STATES TREASURY	500,000	11/15/2026	460,820	479,880	481,178
912828U24	UNITED STATES TREASURY	2,000,000	11/15/2026	1,861,016	1,919,520	1,924,713
912828U24	UNITED STATES TREASURY	1,550,000	11/15/2026	1,442,045	1,487,628	1,491,653
912828U24	UNITED STATES TREASURY	150,000	11/15/2026	138,246	143,964	144,354
912828U24	UNITED STATES TREASURY	100,000	11/15/2026	93,035	95,976	96,236
912828ZW3	UNITED STATES TREASURY	2,400,000	06/30/2025	2,391,187	2,354,088	2,354,105
91282CBC4	UNITED STATES TREASURY	350,000	12/31/2025	344,859	337,026	337,029
91282CBC4	UNITED STATES TREASURY	7,200,000	12/31/2025	6,983,438	6,933,096	6,933,171
91282CBC4	UNITED STATES TREASURY	1,200,000	12/31/2025	1,167,234	1,155,516	1,155,528
91282CBC4	UNITED STATES TREASURY	50,000	12/31/2025	49,102	48,147	48,147
91282CBC4	UNITED STATES TREASURY	525,000	12/31/2025	510,665	505,538	505,544
91282CBW0	UNITED STATES TREASURY	350,000	04/30/2026	341,469	334,303	334,752
91282CCH2	UNITED STATES TREASURY	2,150,000	06/30/2028	1,901,826	1,937,193	1,937,267
91282CCH2	UNITED STATES TREASURY	1,650,000	06/30/2028	1,456,705	1,486,683	1,486,740
91282CCH2	UNITED STATES TREASURY	2,200,000	06/30/2028	1,986,703	1,982,244	1,982,320
91282CCH2	UNITED STATES TREASURY	1,150,000	06/30/2028	1,054,721	1,036,173	1,036,213
91282CCH2	UNITED STATES TREASURY	350,000	06/30/2028	309,600	315,357	315,369
91282CCH2	UNITED STATES TREASURY	525,000	06/30/2028	463,497	473,036	473,054
91282CCH2	UNITED STATES TREASURY	350,000	06/30/2028	316,066	315,357	315,369
91282CCH2	UNITED STATES TREASURY	100,000	06/30/2028	91,715	90,102	90,105
91282CCP4	UNITED STATES TREASURY	450,000	07/31/2026	411,943	425,273	426,449
91282CCP4	UNITED STATES TREASURY	150,000	07/31/2026	136,594	141,758	142,150
91282CED9	UNITED STATES TREASURY	8,300,000	03/15/2025	8,101,902	8,258,168	8,301,502
91282CEN7	UNITED STATES TREASURY	4,400,000	04/30/2027	4,236,547	4,253,788	4,274,512

91282CEN7	UNITED STATES TREASURY	650,000	04/30/2027	625,854	628,401	631,462
91282CFB2	UNITED STATES TREASURY	4,950,000	07/31/2027	4,782,744	4,767,197	4,824,162
91282CFB2	UNITED STATES TREASURY	1,900,000	07/31/2027	1,811,977	1,829,833	1,851,698
91282CFB2	UNITED STATES TREASURY	1,525,000	07/31/2027	1,437,670	1,468,682	1,486,232
91282CFB2	UNITED STATES TREASURY	1,600,000	07/31/2027	1,498,750	1,540,912	1,559,325
91282CFB2	UNITED STATES TREASURY	875,000	07/31/2027	845,435	842,686	852,756
91282CFB2	UNITED STATES TREASURY	300,000	07/31/2027	286,102	288,921	292,373
91282CFB2	UNITED STATES TREASURY	225,000	07/31/2027	212,115	216,691	219,280
91282CFB2	UNITED STATES TREASURY	250,000	07/31/2027	234,180	240,768	243,645
91282CFZ9	UNITED STATES TREASURY	3,100,000	11/30/2027	3,058,949	3,065,001	3,075,561
91282CFZ9	UNITED STATES TREASURY	3,100,000	11/30/2027	3,088,133	3,065,001	3,075,561
91282CFZ9	UNITED STATES TREASURY	325,000	11/30/2027	320,696	321,331	322,438
91282CFZ9	UNITED STATES TREASURY	450,000	11/30/2027	448,277	444,920	446,452
91282CGP0	UNITED STATES TREASURY	1,500,000	02/29/2028	1,506,270	1,486,365	1,506,752
91282CGP0	UNITED STATES TREASURY	2,100,000	02/29/2028	2,066,613	2,080,911	2,109,452
91282CGP0	UNITED STATES TREASURY	2,700,000	02/29/2028	2,626,594	2,675,457	2,712,153
91282CGP0	UNITED STATES TREASURY	225,000	02/29/2028	225,940	222,955	226,013
91282CGP0	UNITED STATES TREASURY	175,000	02/29/2028	172,218	173,409	175,788
91282CGP0	UNITED STATES TREASURY	425,000	02/29/2028	413,445	421,137	426,913
91282CJR3	UNITED STATES TREASURY	2,550,000	12/31/2028	2,511,949	2,492,753	2,493,017
91282CJR3	UNITED STATES TREASURY	4,700,000	12/31/2028	4,638,129	4,594,485	4,594,972
91282CJR3	UNITED STATES TREASURY	325,000	12/31/2028	320,150	317,704	317,737
91282CJR3	UNITED STATES TREASURY	800,000	12/31/2028	789,469	782,040	782,123

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CUSIP	YANKEE	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
63254ABD9	NATIONAL AUSTRALIA BANK LTD (NEW YORK BRANCH)	1,395,000	06/09/2025	1,395,000	1,388,834	1,391,818
63254ABD9	NATIONAL AUSTRALIA BANK LTD (NEW YORK BRANCH)	250,000	06/09/2025	250,000	248,895	249,430
63254ABE7	NATIONAL AUSTRALIA BANK LTD (NEW YORK BRANCH)	1,250,000	06/09/2027	1,238,825	1,230,763	1,233,745

---	NATIONAL AUSTRALIA BANK LTD (NEW YORK BRANCH)	2,895,000	04/18/2026	2,883,825	2,868,492	2,874,993
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CUSIP	Summary	PAR	Maturity Date	Original Cost	Market Value	Market Value + Accrued
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**San Mateo County Transit District
Staff Report**

To: Board of Directors
Through: April Chan, General Manager/CEO
From: David Olmeda, Chief Operating Officer, Bus
Subject: **Accept Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2025**

Action

The [Capital Projects Quarterly Status Report](#) is submitted to the Board for information only.

Significance

The Capital Projects Quarterly Status Report is submitted to keep the board advised as to the scope, budget and progress of current ongoing capital projects.

Budget Impact

There is no impact to the budget.

Background

Staff prepares the Capital Projects Quarterly Status Report for the Board on a quarterly basis. The report is a summary of the scope, budget and progress of capital projects. It is being presented to the Board for informational purposes and is intended to better inform the Board of the capital project status.

Prepared By: Nasser Haghtalab Project Controls Manager 650-622-7828



San Mateo County Transit District

Capital Program

Quarterly Status Report and DBE Status Report



2nd Quarter Fiscal Year 2025 (October to December 2024)

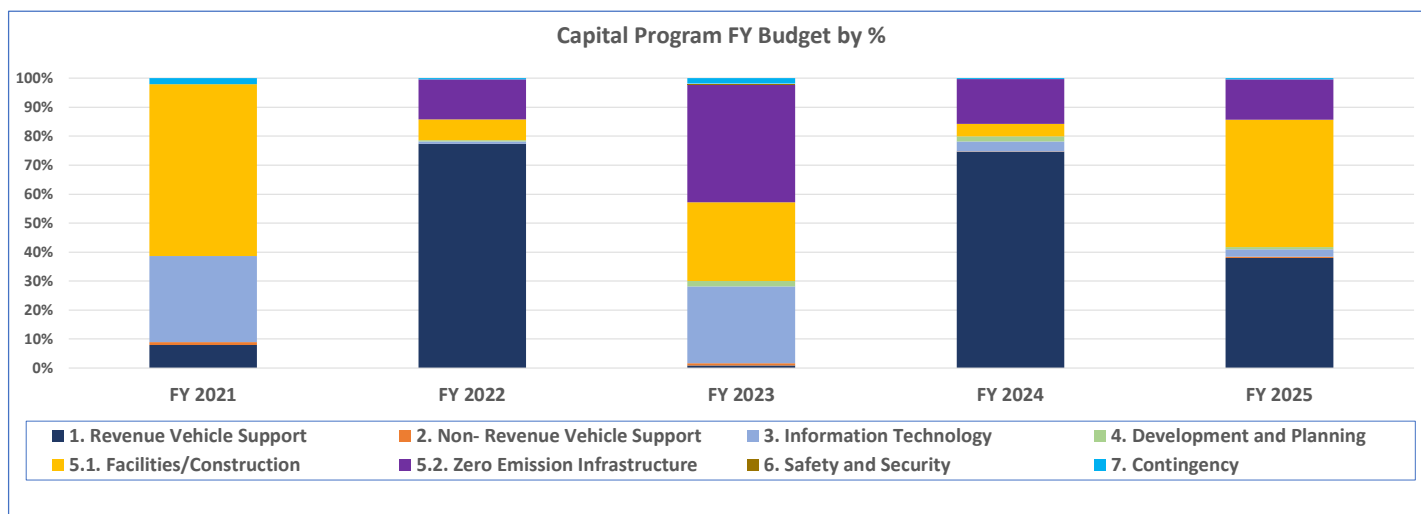
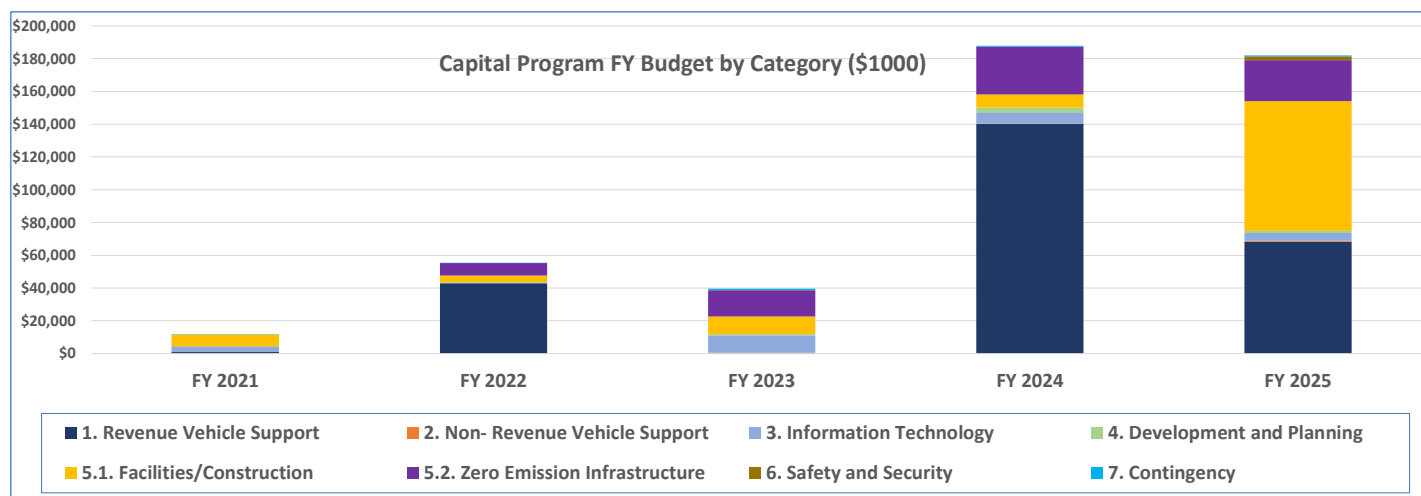
Prepared for the February 05, 2025 SamTrans Board Meeting

Capital Program Budget Status Summary (\$1000)

Programs	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
1. Revenue Vehicle Support	\$952	\$42,955	\$359	\$140,237	\$68,415
2. Non- Revenue Vehicle Support	\$117	\$0	\$285	\$245	\$588
3. Information Technology	\$3,529	\$431	\$10,488	\$6,388	\$4,663
4. Development and Planning	\$0	\$250	\$741	\$3,370	\$1,430
5.1. Facilities/Construction	\$7,052	\$4,007	\$10,782	\$7,959	\$78,939
5.2. Zero Emission Infrastructure	\$0	\$7,626	\$16,070	\$28,977	\$25,050
6. Safety and Security	\$0	\$0	\$114	\$0	\$2,241
7. Contingency	\$250	\$250	\$750	\$750	\$750
Total Board Approved Budget by FY*	\$11,899	\$55,520	\$39,588	\$187,926	\$182,076

Note

* The "Total Board Approved Budget by FY" reflects the annual budget approved by the SamTrans Board of Directors for each fiscal year. This authorizes the amount that can be spent on projects. Unspent budget in a fiscal year may be carried forward to subsequent budget years.



Project Performance Status Light Criteria

Sections	On Target (Green)	Moderate Risk (Yellow)	High Risk (Red)
1. Budget*	<p>(a) Estimate at Completion forecast is within plus /minus 3% of the Current Approved Budget,</p> <p>(b) Incurred expenditures during the report This Period is consistent with the cost baseline (+/- 3%)</p>	<p>(a) Estimate at Completion forecast exceeds Current Approved Budget between 3% to 10%</p> <p>(b) Incurred expenditures during the report This Period is higher than the cost baseline by 3% to 10%</p>	<p>(a) Estimate at Completion forecast exceeds Current Approved Budget by more than 10%</p> <p>(b) Incurred expenditures during the report This Period is higher than the cost baseline by more than 10%</p>
2.Schedule**	<p>(a) Project started not later than one year after funded</p> <p>(b) Project milestones/critical path are within plus/minus 5% of the duration of the approved baseline schedule, or less than 15 days late.</p> <p>(c) Physical progress during the report This Period is consistent with the baseline schedule .</p> <p>(d) Schedule is baselined.</p>	<p>a) Project milestones / critical path show slippage. Critical milestones are late between 5% to 10% of the approved baseline but not more than 30 days late.</p> <p>(b) Physical progress during the report This Period is not consistent with the baseline schedule .</p> <p>(c) Schedule has not been baselined.</p>	<p>(a) Project started later than one year after funded</p> <p>(b) Project milestones / critical path show slippage. The delay is more than 10% of the baselined schedule or 30 days</p>
3.Funding*	<p>(a) Expenditure is consistent with Available Funding.</p> <p>(b) All funding has been secured or available for scheduled work.</p>	<p>(a) Expenditure reaches 80% of Available Funding, where remaining funding is NOT yet available.</p> <p>(b) NOT all funding is secured or available for scheduled work.</p>	<p>(a) Expenditure reaches 90% of Available Funding, where remaining funding is NOT yet available.</p> <p>(b) No funding is secured or available for scheduled work.</p>

Notes:

* If more than one event is triggered, the worst performing light will be shown.

** Light color is based on the worst performing pending milestone (completed milestones are not considered).

SamTrans Capital Projects Summary Report - FY25 Q2

Project ID	Project Name	Project Manager	Schedule		Budget		Funding		Page
			Sep-24	Dec-24	Sep-24	Dec-24	Sep-24	Dec-24	
Revenue Vehicle Support Projects									
021502	Major Bus Components	Daniel Stewart	●	●	●	●	●	●	8
100353	FY19 Maintenance Support Equipment	David Harbour	●	●	●	●	●	●	10
100585	Purchase 17 Battery Electric Bus	David Harbour	●	●	●	●	●	●	12
100633	Purchase (21) Paratransit Cutaway	David Parsons	●	●	●	●	●	●	14
100634	Replace (10) 2017 RW Minivans	David Harbour	●	●	●	●	●	●	16
100635	Replace (135) 2009 Gillig Buses	David Harbour	●	●	●	●	●	●	18
Non-Revenue Vehicle Support									
100462	Replacement Non-Rev Toyota Priuses	Steve Prieto	●	●	●	●	●	●	20
100549	Replacement Non-Rev Vehicles	Steve Prieto	●	●	●	●	●	●	22
Information Technology Projects									
021505	Technology Refresh Project	Michael Salazar	●	●	●	●	●	●	24
100016	Mobile View (Wi-Fi) Enhancement	Karambir Cheema	●	●	●	●	●	●	26
100248	FY18 EPM Replacement	Mike Torres	●	●	●	●	●	●	28
100463	SPEAR System Improvement	David Harbour	●	●	●	●	●	●	30
100534	Onboard Wi-Fi	Karambir Cheema	●	●	●	●	●	●	32
100546	Automating Daily Dispatch	Jonathan Stekete	●	●	●	●	●	●	34
100628	APC Validation	Jonathan Stekete	●	●	●	●	●	●	36
100706	Intelligent Transportation System (ITS)	Karambir Cheema	●	●	●	●	●	●	38
100707	Cybersecurity Program	Michael Salazar	●	●	●	●	●	●	40
100708	Paratransit Scheduling Software	Tina Dubost	●	●	●	●	●	●	42
100715	Multi Platform Upgrades	Michael Salazar	●	●	●	●	●	●	44
Facilities/Construction Projects									
021507	Facilities Smaller Projects	Ron Robertson	●	●	●	●	●	●	47
100466	Remodel North and South Base Employee Areas	Jeffrey Thomas	●	●	●	●	●	●	49
100468	NB SB Bus Vacuum Replacement	Jeffrey Thomas	●	●	●	●	●	●	51
100472	samTrans HQ Tenant Improvements	kris McGee	●	●	●	●	●	●	53
100473	Central Building Various Site Improvements	Jeffrey Thomas	●	●	●	●	●	●	56
100474	SB Bus Washer Walls	Jeffrey Thomas	●	●	●	●	●	●	58
100475	ADA Study & Phase 1 Retrofits	Jeffrey Thomas	●	●	●	●	●	●	61
100476	North and South Base Exterior Painting	Jeffrey Thomas	●	●	●	●	●	●	63
100538	NB / SB Front Entrance Modifications	Jeffrey Thomas	●	●	●	●	●	●	65
100548	North Base 200 Transportation Bldg.	Yoko Watanabe	●	●	●	●	●	●	67
100629	EV Chargers Non-Rev Vehicles	Jeffrey Thomas	●	●	●	●	●	●	70
100710	South Base Water Utility Lines Replacement	Jeffrey Thomas	●	●	●	●	●	●	72
100711	Bus Shelter Upgrades and Replacements	Jeffrey Thomas	●	●	●	●	●	●	74
100763	Interim Workspace Enhancement	Ron Robertson	●	●	●	●	●	●	76
100768	North Base and South Base Condition & Needs Assessment	Lisha Mai	●	●	●	●	●	●	78
100769	Bus Stop Improvement Plan	George Gamoney	●	●	●	●	●	●	80
100770	Bus Operator Restroom Access Improvements	George Gamoney	●	●	●	●	●	●	82
Zero Emission Infrastructure Projects									
100547	SB Switchgear Replacement and Charger Installation	Jeffrey Shu	●	●	●	●	●	●	84
100631	SB 37 BEB Charger Infrastructure	Anthony Tejada	●	●	●	●	●	●	88
100712	North Base Sea Level Rise and Erosion Mitigation	Lisha Mai	●	●	●	●	●	●	91
100723-02	North Base H2 Fueling Station for 10 FCEBs (Interim Solution)	Zhiming Fan	●	●	●	●	●	●	93
100723-03	North Base Permanent Hydrogen Station for FCEBs	Zhiming Fan	●	●	●	●	●	●	96
98									
100773	El Camino Real Transit Capital Improvement Fund	Cassie Halls	●	●	●	●	●	●	98
100775	SamTrans Operating Facilities Need Assessment	Mille Tolesson	NA	●	NA	●	NA	●	100

SamTrans Capital Projects Master Schedule

Legend:		Planning	Final Design	Procurement	Implementation																																										
		Preliminary Design	Right of Way	Construction	Close out																																										
Prj. ID	Project Name	2024					2025					2026					2027																														
		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O
North Base Projects																																															
021502	Major Bus Components (Maintenance)																																														
100353	FY19 Maintenance Support Equipment (Maintenance)																																														
100548	North Base 200 Transportation Building													Leased Trailers and Building 800 Construction																																	
100712	North Base Sea Level Rise and Erosion Mitigation																																														
100723-02	North Base Hydrogen Fueling Station for 10 FCEBs																																														
100723-03	North Base Permanent Hydrogen Station for FCEBs																																														
South Base Projects																																															
100474	SB Bus Washer Walls																																														
100547	South Base Switchgear Replacement and Charger Installation	Equipment Delay																																													
100631	SB 37 BEB Charger Infrastructure	Pre-Construction												Order Long Lead					Award Construction Contract																												
100710	South Base Water Utility Lines Replacement																																														
North Base and South Base Projects																																															
021507	Facilities Smaller Projects																																														
100466	Remodel North and South Base Employee Areas																																														
100468	NB & SB Bus Vacuum Replacement	On-hold, pending hiring a new project manager due to work loads																																													
100476	North and South Base Exterior Painting																																														
100538	NB / SB Front Entrance Modifications																																														
100546	Automating Daily Dispatch																																														
100763	Interim Workspace Enhancement																																														
100768	North Base and South Base Condition Assessment																																														
100770	Bus Operator Restroom Access Improvements																																														
Central Building Projects																																															
100472	samTrans HQ Non -Tenant Improvements																																														
100473	Central Building Various Site Improvements																																														
100629	EV Chargers Non-Rev Vehicles at Central Garage																																														
System Wide Information Technology Projects																																															
021505	Technology Refresh Project																																														
100248	FY18 Enterprise Performance Management Replacement																																														
100707	Cybersecurity Program																																														
100708	Paratransit Scheduling Software																																														
100715	Multi Platform Upgrades																																														
System Wide Development and Study																																															
100628	APC Validation																																														
Vehicle Procurement Projects																																															
100462	Replace Non-Rev Toyota Priuses																																														
100549	Replacement Non-Rev Vehicles													Delivery of Vehicles																																	
100585	Purchase 17 Battery Electric Bus	17 BEBs delivered												10 ABB Chargers Commissioning																																	
100633	Purchase (21) Paratransit Cutaway																																														
100634	Replace (10) 2017 RW Minivans													Completed																																	
100635	Replace (135) 2009 Gillig Buses	20 BEBs Pilot Serial Testing												108 ZEBs Pilot Serial																																	
Vehicle Support Projects																																															
100016	Mobile View (Wi-Fi) Enhancement																																														
100463	SPEAR System Improvement																																														
100534	Onboard Wi-Fi																																														
100706	Intelligent Transportation System (ITS)																																														
Location Projects within Cities of San Mateo County																																															
100475	ADA Study & Phase 1 Retrofits																																														
100769	Bus Stop Improvement Plan																																														
100711	Bus Shelter Upgrades and Replacements																																														

Projects Completed Within FY21 - FY25

Prj. ID	Project Name	Budget
020112	North & South Base IW Line to Brake Pit Replacement	\$ 21,432
100511	South Base Natural Gas Line Replacement	\$ 466,832
100354	Purchase a New Bus Simulator	\$ 515,216
100461	Replace 13 Paratransit Cutaway	\$ 1,991,203
100176	SamTrans Visioning	\$ 988,000
100350	Central Office Sanitary Sewer Pump Replacement	\$ 139,388
100247	FY18 Tech Refresh Project	\$ 887,586
021201	Major Bus Components - FY2012	\$ 985,004
021501	Replacement of 55 - 2002 NABI Buses Project	\$ 48,983,433
100113	Procurement of 10 Electric Buses Project	\$ 2,403,353
100348	Upgrade District Website	\$ 950,000
100058	FY16 Facilities Smaller Projects	\$ 2,924,125
100477	Intranet Solution Replacement	\$ 131,000
100630	TAM Maturity and Develop Assess	\$ 67,343
100631-01	North Base Interim Charger Installation	\$ 784,000
100469	NB Washer Replacement	\$ 935,000
100018	LED Lighting Upgrade, Phase-2 at North Base & South Base Facilities	\$ 3,209,701
100723-01	North Base Facility Modifications for FCEBs (Interim Modifications)	\$ 2,180,000
100634	Replacement (10) 2017 RW Minivans	\$ 1,093,876

Major Bus Components

Period: FY25 Q2

Prj. ID: 021502

Project Manager: Joe Almondia

SCOPE Summary

STATUS Summary

Phase: Procurement

The objective of this project is to maintain a state of good repair for bus transit. Well maintained capital bus components are essential to keep our revenue equipment in service, reliable, and safe for bus patrons. This project provides funding for new parts, rebuilt parts, and major bus components, not accounted for in the operating budget, that exceed \$5,000 in accordance and compliance with FTA guidelines. Parts and major bus components include; engines, transmissions, differentials, ECU (electronic control unit), HVAC units (heating, ventilation and air conditioning) radiator, muffler, air compressor, Digital Video Recorders (DVRs), Automatic Mobile Data Terminals (AMDTs), etc.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 8,104,887	106%	91.5%	\$ 8,104,887

Schedule

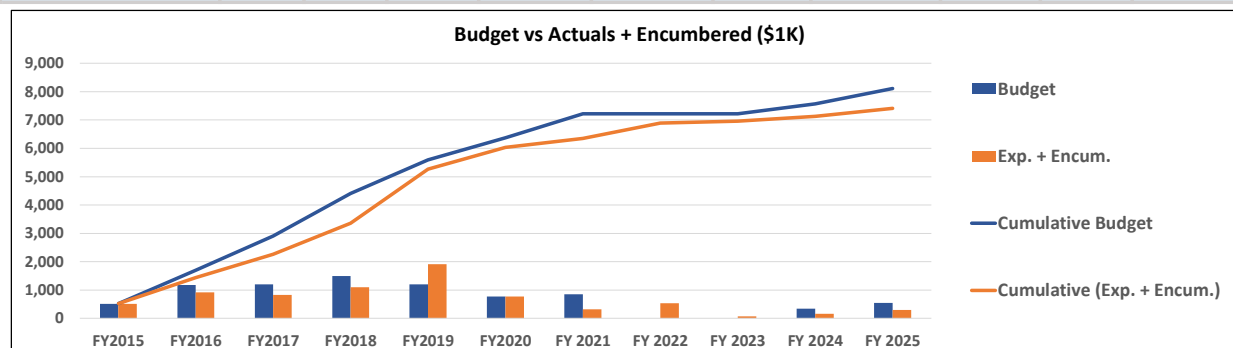
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Project Start	07/01/15	07/01/15			0	0	
Project Finish			06/30/24	06/30/25	0	-365	Duration is expanded to the end of FY24

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
15 - Procurement	8,105		8,105	74	8,105	0	155	7,340	7,413	692
Totals	8,105	0	8,105	74	8,105	0	155	7,340	7,413	692

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
FY2015	517		517					517	517	0
FY2016	1,183		1,183	133				786	919	264
FY2017	1,202		1,202	-103				923	821	646
FY2018	1,497		1,497	87				1,011	1,098	1,044
FY2019	1,198		1,198	494				1,416	1,909	333
FY2020	772		772	-499				1,274	775	331
FY 2021	852		852					314	314	868
FY 2022			0	-107				643	536	332
FY 2023			0	-6				74	68	264
FY 2024	341		341	74				89	163	442
FY 2025	542		542	-1			155	293	292	692
Totals	8,105	0	8,105	74	8,105	0	155	7,340	7,413	692



Major Bus Components

Period: FY25 Q2 Project ID: 021502

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)
		Original	Changes				
		(A)	(B)				
Undefined		-2	0		-2	-2	0
General Capital Fund (01050)	Local	6,877	0		6,877	6,877	0
FY19 STA-State of Good Repair (03122)	State	1,230	0		1,230	1,230	0
Totals		8,105	0	0	8,105	8,105	0

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

KEY ACTIVITIES - Next Reporting Month (top 5)

1. Continue to purchase major bus components and replacement parts, as needed.

Project Notes

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Maintenance Support Equipment

Period: FY25 Q2

Prj. ID: 100353

Project Manager: Steven Prieto

SCOPE Summary

Equipment used to support day-to-day shop activities.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,524,246	91.7%	45.7%	\$ 1,524,246

Schedule

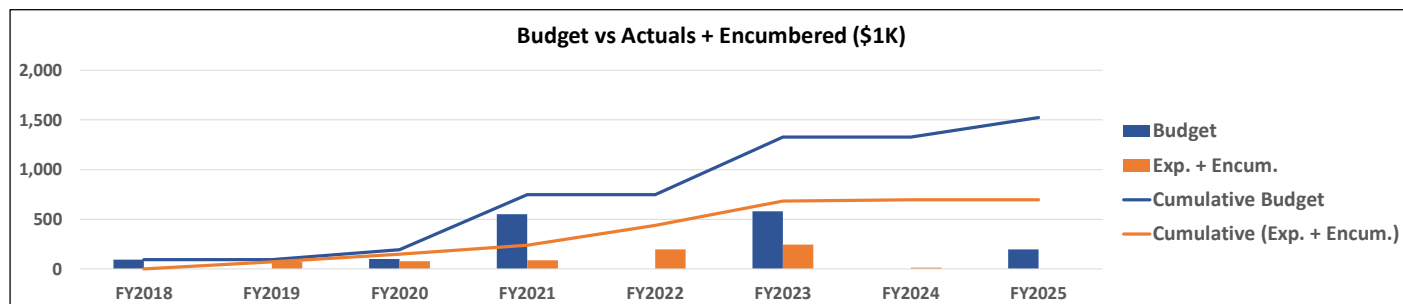
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	07/01/19	07/01/19			0	0	
Finish			06/30/25	06/30/25	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E					
15 - Procurement	1,524		1,524	8	1,524	0		690	697	827
Totals	1,524	0	1,524	8	1,524	0	0	690	697	827

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E					
FY2018	94		94					0	0	94
FY2019			0					72	72	22
FY2020	101		101	2				76	79	44
FY2021	551		551	65				23	88	507
FY2022	0		0	83				116	199	308
FY2023	580		580	-66				312	246	642
FY2024			0	-77				90	13	629
FY2025	198		198						0	827
Totals	1,524	0	1,524	8	1,524	0	0	690	697	827



Maintenance Support Equipment

Period: FY25 Q2

Prj. ID: 100353

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	1,524	0		1,524	1,524	0	
Totals		1,524	0	0	1,524	1,524	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

KEY ACTIVITIES - Next Reporting Month (top 5)

Project Notes

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Express Bus - BEB (Purchase 17 Battery Electr Bus)

Period: FY25 Q2

Prj. ID: 100585

Project Manager: David Harbour

SCOPE Summary

To purchase 7 battery electric heavy-duty, low-floor, 40-foot buses (BEBs) that will be used for the Express Bus Pilot Program and 10 battery electric buses will be replacing the ten 2003 Gillig that were scheduled for replacements with the initial 10 pilot battery electric buses. There will also be 20 ABB depot chargers included in this procurement.

STATUS Summary

Phase:

Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 23,244,374	98%	91.2%	\$ 23,244,374

Project Manager: David Harbour

Schedule

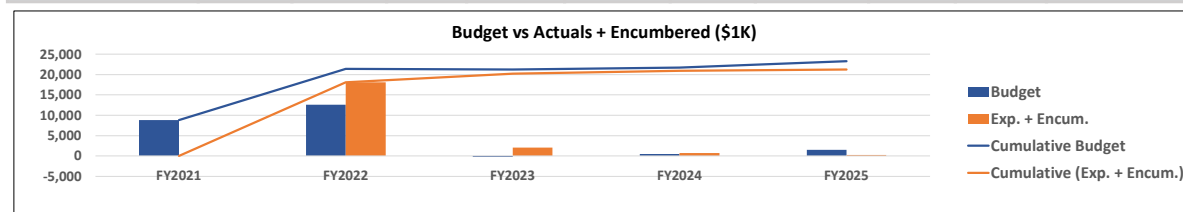
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Research bus type and COOP purchasing	01/01/21	01/01/21	03/05/21	03/05/21	0	0	Initial 7 BEB as Expansion; Add 10 BEB to replace Proterras
Procurement: Staff Report/Reso, BOD, Agreement, Amendment, PO	03/05/21	03/05/21	04/20/22	04/20/22	0	0	Agreement signed 6/30/21; Amendment signed 4/20/22
Pre-Production Meetings, Bus Configurations	06/04/21	06/04/21	06/23/22	06/23/22			
Production, Inspection, Quality Control	07/01/22	07/01/22	04/24/23	04/24/23	0	0	Pilot Bus delayed by 2 month. Supply chain caused delay at New Flyer Plant.
NB 2 ABB Temporary Chargers: Delivery to North Base; Payment; Commissioning	08/08/22	08/08/22	09/15/22	12/12/22	0	-88	2 Temp Chargers delivered 8/8/22; started commissioning 11/29/22 and completed 12/12/22.
1 Pilot Bus: Delivery, Acceptance, Payments, In-Service	09/12/22	11/14/22	10/12/22	01/13/23	-63	-93	Pilot Bus delivered on 11/14/22; conditional acceptance 1/13/23
NB 8 ABB Chargers: Delivery to North Base; Payment; Commissioning	11/28/22	12/23/22	12/28/22	06/30/23	-25	-184	8 NB chargers delivered 12/21/22; ancillary parts received and ready for installation; 2 NB chargers de-energized for installation at permanent location with the other 8 chargers. 9 chargers fully commissioned in May. #6 charger is defective, needs part replacement; pending service.
16 Serial Buses: Delivery, Acceptance, Payments, In-Service	02/10/23	07/21/23	06/09/23	01/30/24	-161	-235	Serial Buses; expecting delay to production schedule with door controller/annunciator shortages; ESS recall retrofit
SB 10 ABB Chargers: Delivery to South Base; Payment; Commissioning	09/15/23	09/15/23	10/15/23	12/01/24	0	-413	Received 10/11/23; Commissioning will be 1 year later Est. 11/1/2024
Post Delivery	10/16/23	12/02/24	05/30/24	05/30/25	-413	-365	Drive Motor Retrofit; requires estimated 1 year for completion
Close-out	06/03/24	06/03/24	06/28/24	06/28/25	0	-365	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
15 -Procurement	23,244		23,244	1,212	23,244		8	19,994	21,207	2,038
Totals	23,244	0	23,244	1,212	23,244	0	8	19,994	21,207	2,038

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
FY2021	8,803		8,803					1	1	8,802
FY2022	12,631		12,631	16,431				1,694	18,125	3,309
FY2023	-200		-200	1,088				979	2,067	1,042
FY2024	474		474	-15,037				15,764	728	788
FY2025	1,536		1,536	-1,270			8	1,557	287	2,038
Totals	23,244	0	23,244	1,212	23,244	0	8	19,994	21,207	2,038



Express Bus - BEB (Purchase 17 Battery Electr Bus)

Period: FY25 Q2

Prj. ID: 100585

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	5,571	0		5,571	5,571	0	
Sec 5307 Grant (02182)	Federal	4,939	0		4,939	4,939	0	
FTA 1671 (02186)	Federal	1,976	0		1,976	1,976	0	
SOGF FY18 (03120)	State	117	0		117	117	0	
Prop 1B PTMISEA (03618)	State		0		0	0	0	
LCTOP - FY16 Electric Buses (03933)	State	950	0		950	950	0	
LCTOP - FY17 Electric Buses (03934)	State	309	0		309	309	0	
LCTOP - FY18 Express Buses (03940)	State	1,133	0		1,133	1,133	0	
LCTOP - FY19 Express Buses Pilot (03942)	State	1,717	0		1,717	1,717	0	
LCTOP Program - FY20 (03944)	State	1,703	0		1,703	1,703	0	
SB1 LLP-Express Bus Project (03947)	State	2,000	0		2,000	2,000	0	
AHSC - Express Bus Project (04429)	Federal	2,250	0		2,250	2,250	0	
BAAQMD - 16HDZ005 Electric Bus (04209)	Federal	474	0		474	474	0	
FY17 AB664 (04116)	Federal	106	0		106	106	0	
Totals		23,244	0	0	23,244	23,244	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Price increases for bus price	Increase budget
Delayed Infrastructure: chargers, etc.	Service delay is expected
Training Delays; Will affect operators/maintenance driving and working on buses, cannot put in service	Delay in service is expected
Post-Delivery support by Manufacturer; Labor shortages: FSRs are not available due to COVID or any other issues	Delay in service is expected

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Price increased by Mfg.	Negotiated price increase with Mfg.; signed Amendment 2
Supply Chain issues: Vapor controller and voice annunciator	Delayed parts for production and delivery of buses: Parts delayed until mid-2023
Delayed production of buses	Received revised schedule from New Flyer regarding remaining 16 BEB on 5/19/23

KEY ACTIVITIES - Current Reporting Month (top 5)

In-Service Buses: All buses in service
PEM22 Retrofit: Amendment 5 fully executed 6/28/24; Estimated time frame for the retrofit to begin taking place is aprox 7 – 8 months ; pending schedule
North Base - 10 chargers ready for use
South Base - 10 ABB chargers delivery in March 2024; purchased extended warranty; Amendment 3 signed 8/24/23; install July 2024, commissioning April 2025
Disposed of ten 2003 Gillig Buses at junkyard
BOD approved Retrofit of Driver Barrier Doors on 17 BEBs & 55 Artics

KEY ACTIVITIES - Next Reporting Month (top 5)

PEM22 Retrofit: Estimated time frame for the retrofit to begin taking place is aprox 7 – 8 months; pending schedule
North Base - 10 chargers ready for use
South Base - 10 ABB chargers delivery in March 2024; purchased extended warranty; Amendment 3 signed 8/24/23; install July 2024, commissioning April 2025
Pending final quote for Door mounts for Retrofit of Driver Barrier Doors on 17 BEBs and 55 Artics

Project Notes

Purchase (21) Paratransit Cutaway

Period: FY25 Q2

Prj. ID: 100633

Project Manager: David Harbour

SCOPE Summary

This project plan is for the replacement of twenty one (21) Revenue Para Transit Vehicles. This procurement will replace twenty (21) 2015 Eldorado Aerotech Cut-Aways, Units 219 to 239. These vehicles went into revenue service in 2014.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 4,806,900	46%	59.5%	\$ 4,806,900

Schedule

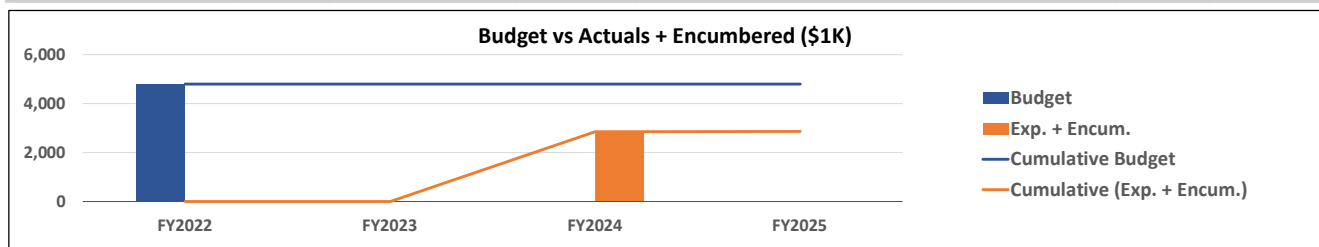
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Research bus type and COOP purchasing	11/01/21	11/01/21	10/31/22	01/30/23	0	-91	El Dorado Aerotechs are no longer available for purchase; Supply chain delays
Procurement: Staff Report/Reso, BOD, Agreement, PO	11/01/22	02/01/23	05/17/23	12/30/23	-92	-227	Supply Chain and increased chassis costs delaying procurement process; start date unknown
Pre-Production Meetings, Bus Configurations	12/07/22	06/07/23	12/07/23	10/08/24	-182	-306	Requested BOM list to verify specifications on vans
Production, Inspection, Quality Control	12/07/23	10/01/24	03/15/24	12/30/24	-299	-290	
Post-Delivery: Acceptance, Payments, In-Service	03/18/24	10/30/24	11/30/24	02/28/25	-226	-90	
Close-out	12/02/24	12/02/24	12/31/24	12/31/25	0	-365	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	4,807		4,807	2,858	4,807	0	1	4	2,862	1,945
Totals	4,807	0	4,807	2,858	4,807	0	1	4	2,862	1,945

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2022	4,807		4,807						0	4,807
FY2023			0						0	4,807
FY2024			0	2,845				2	2,847	1,959
FY2025			0	13			1	1	14	4,793
Totals	4,807	0	4,807	2,858	4,807	0	1	4	2,861	1,945



Purchase (21) Paratransit Cutaway

Period: FY25 Q2

Prj. ID: 100633

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	101	0		101	101	0	
Sec5307 FY 21/22 (03639)	Fed	3,846	0		3,846	3,846	0	
Prob-1B-FY11 PTMISAE SAMTR (03618)	State	178	0		178	178	0	
Prop 1B PTMISEA FY14 (03639)	State	211	0		211	211	0	
FY22 MTC AB664 Brdg Toll SAMTR (04126)	Local	471	0		471	471	0	
Totals		4,807	0	0	4,807	4,807	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Price increases for bus price	Increase budget
Delayed Infrastructure: chargers, etc.	Service delay is expected
Training Delays	Service delay is expected
Post-Delivery support by Manufacturer; Labor shortages: FSRs are not available due to COVID or any other issues	Service delay is expected
Lack of Internal Support; C&P, Legal, IT, Budgets, etc.	Ask for management support

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Price increases being reviewed by CalAct	CalAct amended their contract with price increases
Supply Chain issues affecting ability to order buses	Dealers are slow providing quotes due to price increase and availability

KEY ACTIVITIES - Current Reporting Month (top 5)

Issued Work Directives for Inspection Services and Post-Delivery Buy America Audit
Met with OEM and Dealer regarding the BOM list and schedule

KEY ACTIVITIES - Next Reporting Month (top 5)

Modification Schedule estimated Jan - Feb 2025
Prepare to receive, inspect, accept transit vans

Project Notes

Buy America audits: 1) Required if there is any federal funds and 2) order is 10 quantity or more. Pre-Award must be done before any PO or agreement with Dealer/Mfg.

Replacement (10) 2017 RW Minivans

Period: FY25 Q2

Prj. ID: 100634

Project Manager: David Harbour

SCOPE Summary

Completed

STATUS Summary

Phase:

Procurement

The purpose of this project is to replace (10) 2017 model year El Dorado Amerivan minivans that will be beyond their useful life in calendar-year 2022. The procurement will replace existing RediWheels minivans with fleet numbers 250-259.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,093,876	100.0%	84.4%	\$ 1,093,876

Schedule

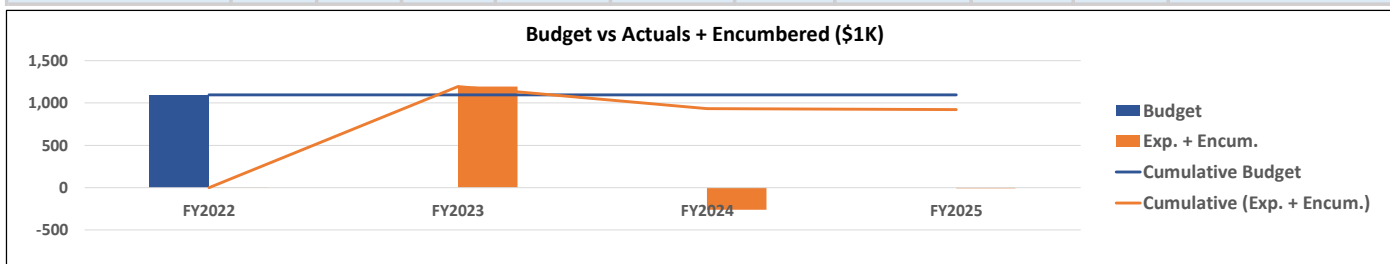
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Research bus type and COOP purchasing	11/01/21	11/01/21	04/01/22	04/01/22	0	0	
Procurement: Staff Report/Reso, BOD, Agreement, PO	04/01/22	04/01/22	09/30/22	09/30/22	0	0	Agreement fully executed 8/31/22; PO issued 7/18/22
Pre-Production Meetings, Bus Configurations	06/01/22	06/01/22	10/14/22	02/12/23	0	-121	
Production, Inspection, Quality Control	10/17/22	02/20/23	12/05/22	05/15/23	-126	-161	Production started 2/20/23
Post-Delivery: Acceptance, Payments, In-Service	12/05/22	05/01/23	01/13/23	09/15/23	-147	-245	Received 10 vans 7/11/23
Close-out	12/01/23	12/01/23	12/29/23	08/30/24	0	-245	Project Completed

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	1,094		1,094	0	1,094	0		923	923	171
Totals	1,094	0	1,094	0	1,094	0	0	923	923	171

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2022	1,094		1,094					1	1	1,093
FY2023			0	276				918	1,194	-100
FY2024				-266				5	-261	161
FY2025				-10			0		-10	171
Totals	1,094	0	1,094	0	0	0	0	923	923	171



Repl (10) 2017 RW Minivans

Period: FY25 Q2

Prj. ID: 100634

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	438	0		438	438	0	
Sec5307 Grant -CA-2021-082 (02904)	Federal	568	0		568	568	0	
FY20 AB664 Bridge Toll Funds (04124)	Local	60	0		60	60	0	
FY21 MTC AB664 Bridge Toll-SAM (04127)	Federal	28	0		28	28	0	
Totals		1,094	0	0	1,094	1,094	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Price increases for bus price	Increase budget
Delayed Infrastructure: chargers, etc.	Service delay is expected
Training Delays	Service delay is expected
Post-Delivery support by Manufacturer; Labor shortages:	Service delay is expected
Lack of Internal Support; C&P, Legal, IT, Budgets, etc.	Ask for management support

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Labor shortages and availability of chassis and components for vans causing delays	Delaying vans being built with ADA components at plant

KEY ACTIVITIES - Current Reporting Month (top 5)

Close-out project after minivans are sold at auction

KEY ACTIVITIES - Next Reporting Month (top 5)

Close-out project after minivans are sold at auction; 9/6/24

Project Notes

Buy America audits: 1) Required if there is any federal funds and 2) order is 10 quantity or more. Pre-Award must be done before any PO or agreement with Dealer/Mfg.

Replace (135) 2009 Gillig Buses

Period: FY25 Q2

Prj. ID: 100635

Project Manager: David Harbour

SCOPE Summary

This project will replace (135) 2009 model-year heavy duty diesel buses that will be beyond their useful, with a combination of Battery Electric buses (BEB) and Hydrogen Fuel Cell buses. There will be multiple phases for this replacement project. Phase 1 will be the purchase of 20 BEB and 10 Hydrogen Fuel Cell buses. Subsequent phases are yet to be determined with the breakdown of type of buses and quantities. Subsequent phases would replace the remaining (105) 2009 diesel buses.

STATUS Summary

Phase:

Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 181,451,500	70.5%	112.8%	\$ 181,451,500

Schedule

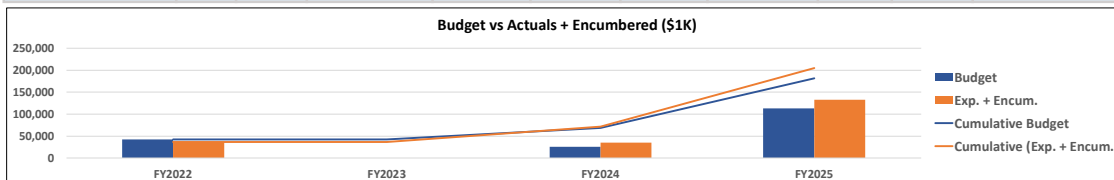
Summary Activities	Baseline Start (A)	Est. or Act. Start (B)	Baseline Completion (C)	Est. or Act. Completion (D)	Start Variance (Days) (E= A-B)	Completion Variance (Days) (F= C-D)	Comments
PHASE 1: 30 ZERO EMISSION BUSES							
Research bus type and COOP purchasing	04/01/22	04/01/22	05/03/22	05/03/22	0	0	
Procurement: Staff Report/Reso, BOD, Agreement, PO	05/02/22	05/02/22	09/30/22	09/30/22	0	0	
Gillig (20 BEB): Pre-Production Meetings, Bus Configurations	10/17/22	10/24/22	07/21/23	07/21/23	-7	0	
Gillig (20 BEB): Production, Inspection, Quality Control	07/24/23	05/10/24	11/10/23	11/24/24	-291	-380	
Gillig (1 Pilot BEB): Delivery, Acceptance, Payments, In-Service	08/01/23	06/27/24	10/02/23	07/15/24	-331	-287	Schedule changed; supply chain delay; 60 day testing of Pilot Bus
Gillig (19 BEB): Delivery, Acceptance, Payments, In-Service	09/01/23	08/26/24	02/05/24	02/26/25	-360	-387	30 day testing of Serial Buses
New Flyer (10 FCEB): Pre-Production Meetings, Bus Configurations	11/01/22	10/12/22	07/31/23	07/31/23	20	0	
New Flyer (10 FCEB): Production, Inspection, Quality Control	04/10/23	04/17/23	09/01/23	01/15/24	-7	-136	
New Flyer (1 Pilot FCEB): Delivery, Acceptance, Payments, In-Service	06/12/23	09/08/23	08/14/23	10/09/23	-88	-56	Pilot delivered 9/08/23; 60 day testing of Pilot Bus; Conditionally accepted 3/28/24; Not in-service
New Flyer (9 FCEB): Delivery, Acceptance, Payments, In-Service	07/14/23	12/29/23	11/03/23	12/31/24	-168	-424	30 day testing of Serial Buses
PHASE 2: 108 ZERO EMISSION BUSES							
Research bus type and COOP purchasing	01/09/23	01/09/23	01/31/23	09/28/23	0	-240	Completed selection analysis 9/28/23
Procurement: Staff Report/Reso, BOD, Agreement, PO	02/01/23	02/01/23	06/30/23	06/30/24	0	-366	Board in December 2023; LOI issued 12/19/23; Agreement signed 6/26/24
Pre-Production Meetings, Bus Configurations	07/01/24	09/04/24	03/01/27	03/01/27	-65	0	
Production, Inspection, Quality Control	09/01/25	03/17/24	04/01/27	04/01/27	533	0	March 24, 2025, Pilot Bus line-entry; ETA Pilot Bus delivery May 23, 2025
1 Pilot-Delivery: Acceptance, Payments, In-Service	10/01/25	05/23/24	12/30/25	12/30/25	496	0	60 day testing of Pilot Bus
107-Serial Buses: Delivery: Acceptance, Payments, In-Service	01/30/26	12/05/25	04/01/27	04/01/27	56	0	30 day testing of Serial Buses
Post delivery	04/02/27	04/02/27	12/30/27	12/30/27	0	0	
Project Close-out	06/01/28	06/01/28	06/01/28	06/01/28	0	0	Project Close-out of 100635 (All Phases)

PROJECT BUDGET vs Actuals & Encumbrance

Activity	Budget				Estimate at Completion (E)	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
	15 - Procurement	181,452		181,452			191,775	181,452		
Totals	181,452	0	181,452	191,775	181,452	0	52	12,914	204,689	-23,237

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion (E)	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
	FY2022	42,584		42,584			36,540			
FY2023			0	-11				116	105	5,938
FY2024	25,998		25,998	24,009				11,202	35,211	-3,215
FY2025	112,870		112,870	131,237			52	1,595	132,832	-23,237
Totals	181,452	0	181,452	191,775	181,452	0	52	12,914	204,689	-23,237



Replace (135) 2009 Gillig Buses

Period: FY25 Q2

Prj. ID: 100635

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	3,261	0		3,261	3,261	0	
Sect 5339 Repl 2009 Gillig Bus (02754)	Federal	811	0		811	811	0	
Sec5307 FY 21/22 (02908)	Federal	25,731			25,731	25,731	0	
Sec5307 FY 22/23 (02909)	Federal	46,502			46,502	46,502	0	
Prop 1B PTMISEA FY14 (03954)	State	9,160			9,160	9,160	0	
AHSC FCEBs and Route 251 (04442)	Federal	3,000			3,000	3,000	0	
FY24 STA SOGR SamTrans (03142)	State	929			929	929	0	
SAMTR - FY21 LCTOP (03955)	State	1,043			1,043	1,043	0	
SAMTR FY22 LCTOP (03955)	State	2,448			2,448	2,448	0	
SAMTR FY23 LCTOP (03964)	State	2,450			2,450	2,450	0	
FY24 LCTOP SAMTR Fuel Cell Bu (03970)	State	2,627			2,627	2,627	0	
FY24 FTA Sec 5307 SamTrans (02911)	Federal	66,976			66,976	66,976	0	
FY23/24 TIRCP SamTrans Bus Rep (03969)	State	15,000			15,000	15,000	0	
State SB1 LPP-F SamTrans (03971)	State	1,515			1,515	1,515	0	
Totals		#####	0	0	179,937	179,937	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk Title	Mitigation
Price increases for bus price	Increase budget
Delayed Infrastructure: chargers, etc.	Service delay is expected
Training Delays	Service delay is expected
Post-Delivery support by Manufacturer; Labor shortages: FSRs are not	Service delay is expected
Lack of Internal Support; C&P, Legal, IT, Budgets, etc.	Ask for management support

ISSUES (Risks that are materialized, in order of priority)

Issue Title	Status
Delayed production of buses	Received revised schedule from New Flyer regarding FCEB on 5/29/23
Delayed production of buses	Received revised schedule from Gillig regarding BEB on 3/3/23

KEY ACTIVITIES - Current Reporting Month (top 5)

- Phase 1 (10 NF FCEB): Gradeability issue identified for New Flyer FCEB; solution found; retrofit 1 pilot completed; swap 9 on production line; Amendment #1
- Phase 1 (10 NF FCEB): Amendment 1 signed 8/24/23; Amendment 2 signed 12/7/23; Amendment 3 signed 8/2/24
- Phase 1 (10 NF FCEB): Delivered 10 Buses-3000 - 3009; Conditionally Accepted 10 Buses; Invoice Paid
- Phase 1 (10 NF FCEB): Refueler fully commissioned; Pending Clipper 2.0 installation and in-service of buses
- Phase 1 (20 Gillig BEB): Delivered pilot bus 6/27/24; pilot bus accepted 9/25/24; production of remaining 19 BEBs to start 9/16/24 through 11/25/24; seats defects delaying delivery
- Phase 1 (20 Gillig BEB): Amendment 1 signed 5/11/23
- Phase 1 (20 Gillig BEB): Parts Shortage, Delayed with delivery 5010 - 5019
- Phase 2 (108 NF FCEB): Agreement for Purchase of up to 108 FCEB to New Flyer FE 6/26/24; PO issued for all 108 buses
- Phase 2 (108 NF FCEB): PreProduction for Anniston, AL - week of 9/23/24; continue bus configurations/specifications
- Phase 2 (108 NF FCEB): Tentative schedule: Pilot Line Entry - March 17, 2025; Pilot Delivery - May 23, 2025; Serial Buses Line Entry - Oct. 6, 2025; Delivery - Dec 5, 2025 through Jan 29, 2027
- Phase 2 (108 NF FCEB): Pending RFP for Inspection Services/Post Delivery Buy America Audit
- Phase 2 (108 NF FCEB): Requesting New Flyer to push out schedule for 88 buses due to infrastructure delay

KEY ACTIVITIES - Next Reporting Month (top 5)

- Phase 1 (10 NF FCEB): Gradeability issue identified for New Flyer FCEB; solution found; retrofit 1 pilot completed; swap 9 on production line; Amendment #1
- Phase 1 (10 NF FCEB): Amendment 1 signed 8/24/23; Amendment 2 signed 12/7/23; Amendment 3 signed 8/2/24
- Phase 1 (10 NF FCEB): Delivered 10 Buses-3000 - 3009; Conditionally Accepted 10 Buses; Invoice Paid
- Phase 1 (10 NF FCEB): Refueler fully commissioned; Pending Clipper 2.0 installation and in-service of buses
- Phase 1 (20 Gillig BEB): Delivered pilot bus 6/27/24; pilot bus accepted 9/25/24; production of remaining 19 BEBs to start 9/16/24 through 11/25/24; seats defects delaying delivery
- Phase 1 (20 Gillig BEB): Amendment 1 signed 5/11/23
- Phase 1 (20 Gillig BEB): Parts Shortage, Delayed with delivery 5010 - 5019
- Phase 2 (108 NF FCEB): Agreement for Purchase of up to 108 FCEB to New Flyer FE 6/26/24; PO issued for all 108 buses
- Phase 2 (108 NF FCEB): continue bus configurations/specifications
- Phase 2 (108 NF FCEB): Tentative schedule: Pilot Line Entry - March 17, 2025; Pilot Delivery - May 23, 2025; Serial Buses Line Entry - Oct. 6, 2025; Delivery - Dec 5, 2025 through Jan 29, 2027
- Phase 2 (108 NF FCEB): Pending RFP for Inspection Services/Post Delivery Buy America Audit; With C&P
- Phase 2 (108 NF FCEB): Requesting New Flyer to push out schedule for 88 buses due to infrastructure delay

Project Notes

Multiple Phases procurement and different zero emission technology buses

Replace Non-Rev Toyota Priuses

Period: FY25 Q2

Prj. ID: 100462

Project Manager: Steve Prieto

SCOPE Summary

FY19 This project Plan is for the procurement will replace nineteen 2009 Toyota Priuses and back fill one Prius operations pool vehicle that was reassigned as a relief-vehicle, two 2010 Ford Escape hybrid, one 2012 Ford Escape Hybrid and three 2010 Ford Focus. All vehicles have exceeded their useful life expectancy.

FY20 This project plan is for the replacement of twenty-three Non-Revenue Service Support Vehicles. This procurement will replace eighteen 2009 Toyota Priuses and back fill one Prius operations pool vehicle that was reassigned as a relief-vehicle, two 2010 Ford Escape Hybrid, one 2012 Ford Escape Hybrid, and two electric carts. All vehicles have exceeded their useful life expectancy.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 744,455	75%	91%	\$ 744,455

Schedule

Summary Activities		Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
		(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Research Available Cooperative Purchasing	FY19 Class 10001	07/01/18	07/01/18	07/01/18	07/01/18	0	0	Availability and Late Delivery
Requisition submission, Issue PO, Place Orders (12 vehicles)	FY19 Class 10001	06/02/20	06/02/20	06/02/20	06/02/20	0	0	
Delivery	FY19 Class 10001	04/09/19	04/09/19	04/09/19	04/09/19	0	0	
Acceptance	FY19 Class 10001	01/02/20	01/02/20	12/10/20	12/10/20	0	0	
Research Available Cooperative Purchasing	FY19 Class 10001	12/11/19	12/11/19	12/11/19	12/11/19	0	0	
Requisition submission, Issue PO, Place Orders (9 vehicles)	FY19 Class 10001	06/02/20	06/02/20	07/14/20	07/14/20	0	0	
Delivery	FY19 Class 10001	12/09/20	12/09/20	12/09/20	12/09/20	0	0	
Acceptance	FY19 Class 10001	12/11/20	12/11/20	12/11/20	12/11/20	0	0	
Close-out	FY19 Class 10001	12/11/20	12/11/20	12/11/20	12/11/20	0	0	
Research Available Cooperative Purchasing	FY20 Class 10020	12/15/21	12/15/21			0	0	
Research Modification/Price Adjustment based on availability	FY20 Class 10020	08/15/22	08/15/22			0	0	
Requisition submission, Issue PO, Place Orders (3 vehicles)	FY20 Class 10020	10/31/22	10/31/22			0	0	
Delivery	FY20 Class 10020	05/01/23	12/31/23			-244	0	
Acceptance	FY20 Class 10020	05/15/23	01/15/24			-245	0	
Close-out	FY20 Class 10020	05/31/23	03/31/25			-670	0	

Replace Non-Rev Toyota Priuses

Period: FY25 Q2

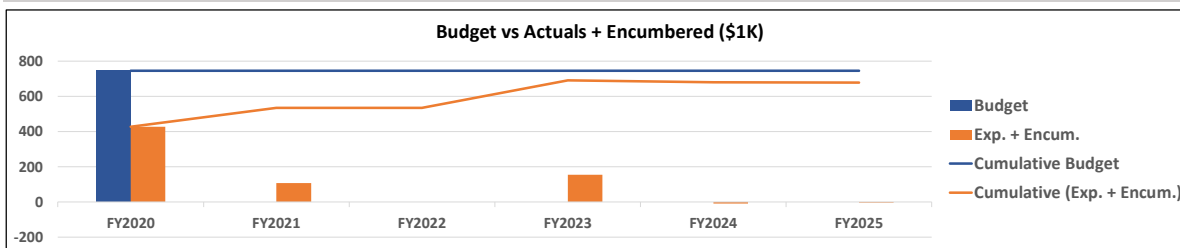
Prj. ID: 100462

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	744		744	1	744	0		677	678	67
Totals	744	0	744	1	744	0	0	677	678	67

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	744		744	428				0	428	316
FY2021	0		0	-426				533	107	210
FY2022	0		0						0	210
FY2023	0		0	76				79	155	55
FY2024	0		0	-74				65	-9	64
FY2025	0		0	-3				0	-3	67
Totals	744	0	744	1	744	0	0	677	678	67



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	744	0		744	744	0	
Totals		744	0	0	744	744	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
No estimated or confirmed delivery dates due to supply chain issues	
Due to Pandemic, Employee/driver home isolation orders leads to LTD miles stops	

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Price increased by Mfg.	
Late deliveries due to supply chain issues	
Order cancellation due to availability	

KEY ACTIVITIES - Current Reporting Month (top 5)

Re-assess vehicle replacement demands
Redistribution of project funds

KEY ACTIVITIES - Next Reporting Month (top 5)

Quote requests
Availability

Project Notes

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Replacement Non-Rev Vehicles

Period: FY25 Q2

Prj. ID: 100549

Project Manager: Steve Prieto

SCOPE Summary

STATUS Summary

Phase: Procurement

FY21 This Project Plan is for the Procurement of four Non-Revenue District Pool Vehicles. This Procurement will replace two 2010 Ford Escape Hybrid, one 2012 Ford E250 Van, and one 2011 Ford Focus. All vehicles have exceeded their useful life expectancy.

FY23 This Project Plan is for the Procurement of eight Non-Revenue District Pool Vehicles. This Procurement will replace two 2009 Toyota Prius, one 2010 Ford F-150, three 2010 Ford Escape Hybrid and two 2016 Ford Fusions. All vehicles have high mileage and six vehicles have exceeded their useful life expectancy.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,289,010	56.7%	32.0%	\$ 1,289,010

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Research Available Cooperative Purchasing - Class 10001	12/15/20	12/15/20	12/31/20	12/31/20	0	0	Availability and Late Delivery
Research Available Cooperative Purchasing - Class 23001	12/15/21	12/15/21	12/31/21	12/31/21	0	0	
Research Modification/Price Adjustment based on availability - Class 10001	08/15/22	08/15/22			0	0	
Research Modification/Price Adjustment based on availability - Class 23001	08/15/22	08/15/22			0	0	
Requisition submission, Issue PO, Place Orders (2 vehicles) - Class 10001	10/31/22	10/31/22			0	0	
Requisition submission, Issue PO, Place Orders (3 vehicles) - Class 23001	10/31/22	10/31/22			0	0	Start of Covid Pandemic
Delivery - Class 10001	05/01/23	06/30/24			-426	0	
Delivery - Class 23001	05/01/23	06/30/24			-426	0	
Acceptance - Class 10001	05/15/23	06/30/24			-412	0	
Acceptance - Class 23001	05/15/23	06/30/24			-412	0	
Close-out - Class 10001	05/31/23	06/30/24			-396	0	
Close-out - Class 23001	05/31/23	06/30/25			-761	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	1,289		1,289		1,289	0		412	412	877
Totals	1,289	0	1,289	0	1,289	0	0	412	412	877

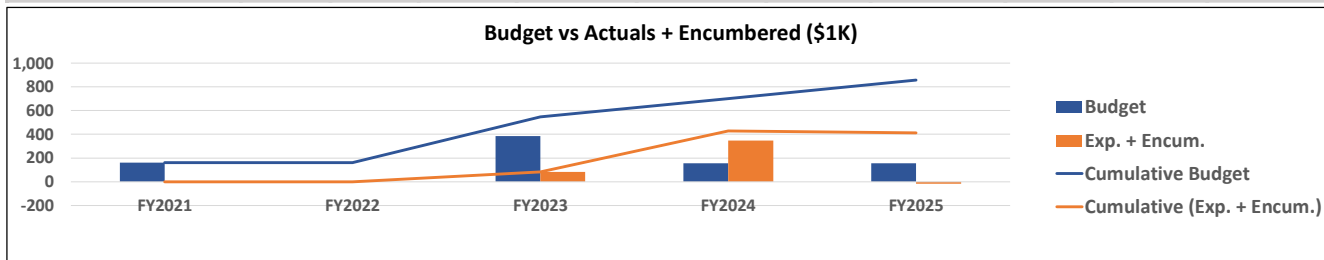
Replacement Non-Rev Vehicles

Period: FY25 Q2

Prj. ID: 100549

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
FY2021	162		162						0	162
FY2023	385		385	42				40	82	465
FY2024	154		154	-25				372	347	272
FY2025	156		588	-16			0		-16	877
Totals	856	0	1,289	0	1,289	0	0	412	412	877



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
General Capital Fund (01050)	Local	856	0		856	856	0	
Totals		856	0	0	856	856	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
No estimated or confirmed delivery dates due to supply chain issues	
Partial telecommuting Policy, lower estimated usage, low LTD miles, slower cycle replacement	

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Price increased by Mfg.	
Late deliveries due to supply chain issues	
Order cancelation due to availability	

KEY ACTIVITIES - Current Reporting Month (top 5)

Verify quotes and availability This Periodically
High mileage and usage life vehicle replacements only
High wear and tear vehicle replacements

KEY ACTIVITIES - Next Reporting Month (top 5)

Quote requests
Availability

Project Notes

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Replace & Upgrade Servers & Out of Warranty Equipment

Period: FY25 Q2

Prj. ID: 021505

Project Manager: Michael Salazar

SCOPE Summary

This project will replace District's servers and data storage, copiers/printers, routers and switches, AC, UPS and other appliances that are at the end of their expected service life and soon to be out of warranty. The project will procure new equipment to replace old and out of warranty equipment in Central's Data Center, North Base, and South Base as well as professional services for setup and configuration.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 7,485,421	100.0%	82.8%	\$ 7,485,421

Schedule

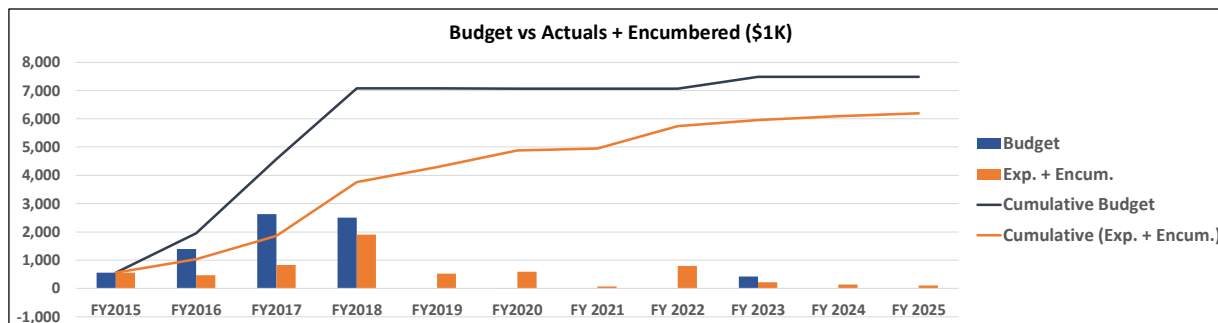
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	07/01/14	07/01/14			0	0	This project will span multiple years. Procurements will occur as needed throughout the project lifecycle.
Finish			12/31/24	12/31/24	0	0	The project will very likely be extended beyond the end of FY24.

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
15 - Procurement	7,485		7,485	246	7,485	0	109	5,953	6,198	1,287
Totals	7,485	0	7,485	246	7,485	0	109	5,953	6,198	1,287

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
FY2015	555		555	0				555	555	0
FY2016	1,397		1,397	232				238	471	926
FY2017	2,627		2,627	-188				1,023	835	2,718
FY2018	2,500		2,500	652				1,251	1,903	3,316
FY2019	0		0	-304				829	525	2,791
FY2020	-9		-9	-160				755	595	2,187
FY2021	0		0	-118				188	69	2,118
FY2022	0		0	253				539	792	1,325
FY2023	416		416	-31				242	212	1,530
FY2024			0	-73				212	139	1,391
FY2025			0	-18			109	121	104	1,287
Totals	7,485	0	7,485	246	7,485	0	109	5,953	6,198	1,287



Replace & Upgrade Servers & Out of Warranty Equipment

Period: FY25 Q2

Prj. ID: 021505

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)	(C)	(D=A+B+C)	(E)	(F=E-D)	
General Capital Fund (01050)	Local	7,485	0		7,485	7,485	0	
Totals		7,485	0	0	7,485	7,485	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

1. Continued replacement of District’s IT equipment on an as needed basis.
2. Work with IT management on prioritizing remaining funds.
3. End date adjusted to end of FY 24 as need will continue in the current fiscal year.

KEY ACTIVITIES - Next Reporting Month (top 5)

1. Continued replacement of District’s IT equipment on an as needed basis.
2. Continue programming replacement priorities.

Project Notes

This project funds a number of equipment purchases throughout the year. Many of these purchases are not planned as they are for equipment that has failed. There were no purchases made during this reporting This Period.

Wi-Fi Bases for Video Review

Period: FY25 Q2

Prj. ID: 100016

Project Manager: Karambir Cheema

SCOPE Summary

The project scope will primarily be as follows:

1. Install and test Wi-Fi equipment at North Base and South Base.
2. Specify software configuration based on stakeholder consensus.
3. Install, configure, and test servers, including:
 - a. Application server, which serves as the back end for client computers allowing users to request video, initiates communication with buses when they enter the yard, and uploads Digital Video Recorders (DVRs) health data as well as any requested video.
 - b. Database server, which runs Microsoft SQL server and houses data for the server application.
4. Install and configure client application on specified computers.
5. Configure all new Wi-Fi equipped DVRs to communicate with the application server.
6. Purchase, install and test Wi-Fi equipment at MV San Francisco CUB and Brewster locations.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 690,499	83%	94.4%	\$ 690,499

Schedule

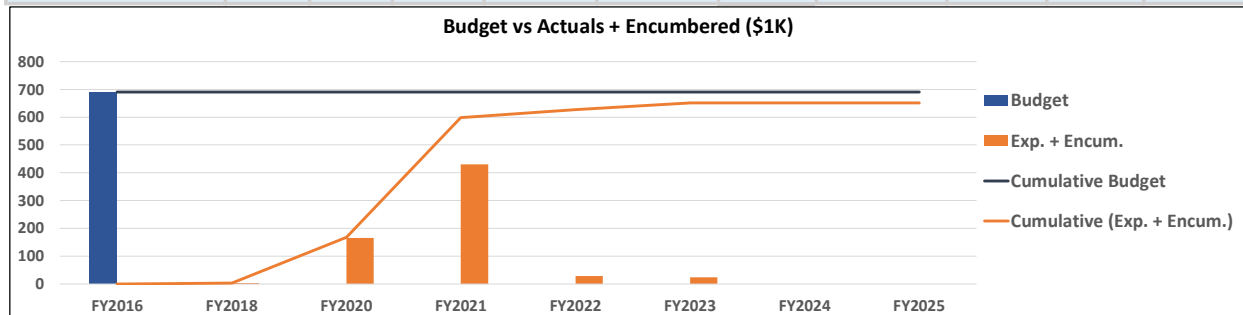
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Funding Released			03/26/17	03/26/18	0	-365	
Procurement of hardware and Base infrastructure installation	03/01/19	03/01/19	12/31/19	12/31/19	0	0	
Integration	08/01/19	08/01/19	12/31/19	12/31/19	0	0	
Testing	01/01/20	01/01/20	12/31/22	12/31/22	0	0	
Finish			12/31/22	12/31/24	0	-731	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning	19		19	0	19	0		0	19	
16 - Construction	671		671	5	671	0		646	652	
Totals	690	0	690	5	690	0	0	646	652	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2016	690		690	0				0	690	
FY2018	0		0	0				3	688	
FY2020	0		0	153				12	522	
FY2021	0		0	-148				579	430	
FY2022	0		0	2				27	63	
FY2023	0		0	-2				26	39	
FY2024			0						39	
FY2025			0					0	39	
Totals	690	0	690	5	690	0	0	646	39	



Wi-Fi Bases for Video Review

Period: FY25 Q2

Prj. ID: 100016

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	690	0		690	690	0	
Totals		690	0	0	690	690	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Heat map - coverage in the bus yards	IT is working on fixing the issue
Bandwidth - connectivity (number of vehicles connecting)	Monitoring

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Project Schedule Delay	PM extended the finish date to fund any procurements required to complete the project.

KEY ACTIVITIES - Current Reporting Month (top 5)

1. Configure, test, and implement network equipment.

KEY ACTIVITIES - Next Reporting Month (top 5)

1. IT/ITS schedule to continue inspecting the system
2. Testing CUB/Brewster site performance

Project Notes

1. PM is extending the forecasted finish date to fund any procurements required to complete this project. Project completion is now estimated at June 30, 2024.

FY18 EPM Replacement

Period: FY25 Q2

Prj. ID: 100248

Project Manager: Jeannie Chen/Mike Torres

SCOPE Summary

STATUS Summary

Phase: Procurement

The current functionality of PeopleSoft EPM fails to provide the District with a solution to meet all Budgeting, Planning and Reporting requirements. This project will identify and procure a replacement solution that is supported and meets a minimum of 90% of the districts requirements.

Scope

1. Develop Strategy for Budgets and Planning Tool solution
2. Planning & Needs Assessment
 - A. Define Business Requirements
 - B. Develop high level implementation plan including Staff resources
 - C. Identify COT's applications that meet requirements (A) and to be included as a minimum in RFP (Procurement)
4. Procurement
5. Implementation

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 2,300,000	30.0%	5.1%	\$ 2,300,000

Schedule

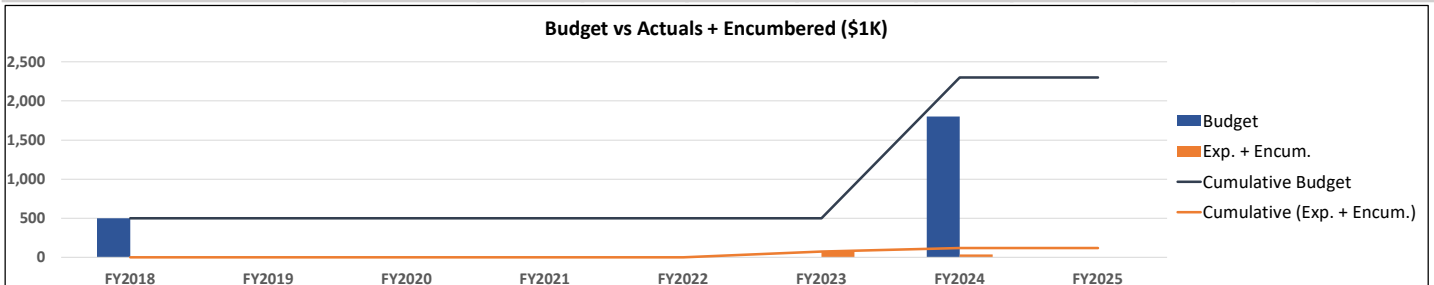
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Phase 0: Project Planning and Management	7/1/2019	7/25/2022	12/9/2022	12/9/2022	-1120	0	
Phase 1: Needs Assessment	8/29/2022	8/29/2022	8/29/2022	11/4/2022	0	-67	
Phase 2: Business Process Analysis	9/26/2022	9/26/2022	9/26/2022	1/13/2023	0	-109	
Phase 3: Development of RFP	11/1/2022	11/1/2022	11/11/2022	3/9/2023	0	-118	
Phase 4: High Level Recommendations	12/15/2022	12/15/2022	2/10/2023	2/22/2023	0	-12	
Phase 5: Issue RFP , Select Vendor			02/28/24	02/28/24	0	0	
Phase 6: Select Vendor	02/29/24	02/29/24	02/28/25	02/28/25	0	0	
Phase 7: Implementation	03/01/25	03/01/25	12/31/25	12/31/25	0	0	
Phase 5: Issue RFP					0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	2,300		2,300	16	2,300	0		103	118	2,182
Totals	2,300	0	2,300	16	2,300	0	0	103	118	2,182

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2018	500		500					0	500	
FY2019			0					0	500	
FY2020			0					0	500	
FY2021			0					0	500	
FY2022			0					0	500	
FY2023			0				78	78	422	
FY2024	1,800		1,800	16			25	41	2,259	
FY2025			0				0	0	422	
Totals	2,300	0	2,300	16	2,300	0	0	103	118	2,182



FY18 EPM Replacement

Period: FY25 Q2

Prj. ID: 100248

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
		General Capital Fund (01050)	Local					
Totals		2,300	0	0	2,300	2,300	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
The needs Assessment Phase completion will determine a more accurate cost & schedule for actual implementation.	Identified

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Lack of IT resources	Identified
Competing projects such as HCM, Trapeze, EAM, New Intranet, Hastus, Training, Shared Drives Migration	Identified

KEY ACTIVITIES - Current Reporting Month (top 5)

Procurement for Needs Assessment completed.

KEY ACTIVITIES - Next Reporting Month (top 5)

Project Notes

The outcome of Phase I of the project will determine the actual cost and schedule for Phase II.

SPEAR System Improvement

Period: FY25 Q2

Prj. ID: 100463

Project Manager: David Harbour

SCOPE Summary

The Agency intends to purchase an Enterprise Asset Management (EAM) system to replace its current system, SPEAR. The EAM will be used primarily by Agency's departments to include fleet maintenance, facilities, and infrastructure management. The system will interface into Agency's enterprise applications, including legacy systems, for integrated functionality.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 5,644,352	41%	59.4%	\$ 5,644,352

Schedule

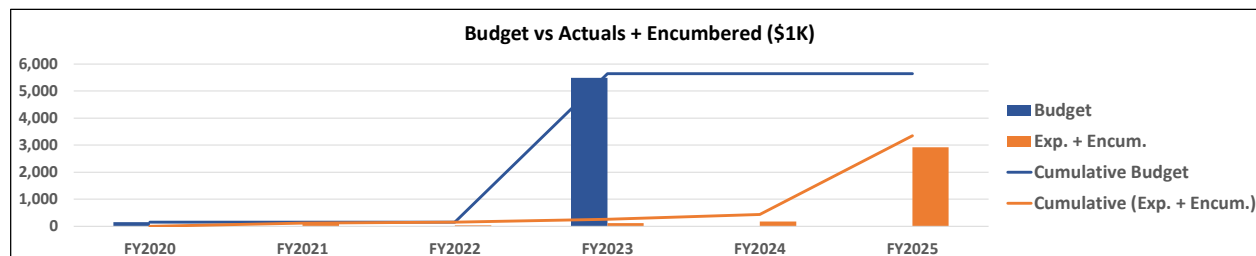
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Procurement	09/01/21	09/01/21	06/01/23	07/01/24	0	-396	April '24 BOD; negotiations delay award
Kick-off Implementation	06/02/23	04/01/24	06/02/23	08/06/24	-304	-431	This could be moved up if no delay in awarding
Complete System Implementation; Go Live	06/02/23	10/01/26	06/02/25	11/01/26	-1217	-517	Est. 2 year implementation
Complete Training	06/02/25	08/01/26	06/01/26	11/01/26	-425	-153	Estimate only
Transition to IT - First Year Maintenance	06/02/25	11/01/26	06/02/26	12/01/26	-517	-182	
Close-out (10 Year Project)	12/01/26	12/01/26	12/01/26	12/01/26	0	0	Once Transitioned over to IT as Maintenance then can close out project.

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
15 - Procurement	5,644		5,644	2,426	5,644	0	461	926	3,352	2,293
Totals	5,644	0	5,644	2,426	5,644	0	461	926	3,352	2,293

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
FY2020	150		150	0				0	0	150
FY2021	0		0	39				79	118	32
FY2022	0		0	-3				34	32	0
FY2023	5,494		5,494	-27				137	110	5,385
FY2024			0	-8				177	170	-170
FY2025			0	2,424			461	499	2,922	2,462
Totals	5,644	0	5,644	2,426	0	0	461	926	3,352	2,293



SPEAR System Improvement

Period: FY25 Q2

Prj. ID: 100463

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	5,337	0		5,337	5,337	0	
Measure W Sales Tax (01024)	Local	308	0		308	308	0	
Totals		5,644	0	0	5,644	5,644	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Price increases due to parts shortages or other reasons	Increase budget
Supply chain issues delaying implementation	Delay progress with implementation
Labor shortages supporting implementation	Delay progress with implementation
Lack of Internal Support; C&P, Legal, IT, Budgets, etc.	Ask for Management support
Vendor gets acquired, dissolved or reorganized	Increase budget and extend schedule

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Trapeze to finalize BPA report for review and sign-off
Complete Change Management interviews and assessments

KEY ACTIVITIES - Next Reporting Month (top 5)

Trapeze to finalize BPA report for review and sign-off
Change Management assessment and report post interviews and assessments

Project Notes

Agreement executed 8/5/24, Kick-off 8/6/24, Implementation will take 28 months to system Go-Live

Onboard Wi-Fi Equipment Retrofit for 225 buses

Period: FY25 Q2

Prj. ID: 100534

Project Manager: Cheema Karambir

STATUS Summary

Phase: Implementation

SCOPE Summary

This project will include the cost of procuring and installing onboard Wi-Fi equipment on 225 buses. This project will also cover the cost of the CAD/AVL backend configuration, hardware installation and a patch for the buses that will allow for the cellular connection to provide a real-time feed.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,765,991	98%	69%	\$ 1,765,991

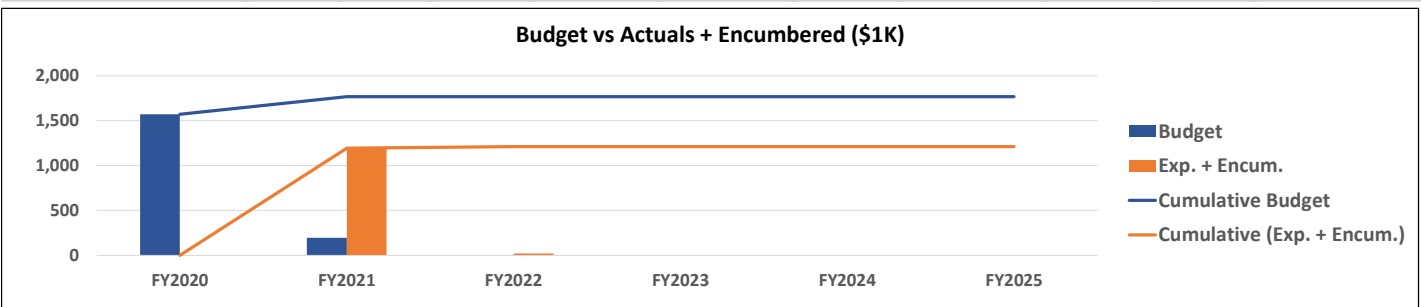
Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Project Assigned to ITS			01/01/21	01/01/21	0	0	
Procurement of hardware	01/01/21	01/01/21	02/28/21	02/28/21	0	0	
Installation	05/01/21	05/01/21	06/14/21	06/14/21	0	0	
Testing	02/01/22	02/01/22	03/10/22	03/10/22	0	0	
Close out	03/11/22	08/30/22	08/30/22	12/31/24	-172	-854	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	1,766		1,766	3	1,766	0		1,209	1,212	554
Totals	1,766	0	1,766	3	1,766	0	0	1,209	1,212	554

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	1,572		1,572	0				0	1,572	
FY2021	194		194	153				1,040	1,193	
FY2022			0	-149				169	20	
FY2023			0						0	
FY2024			0						0	
FY2025			0				0		0	
Totals	1,766	0	1,766	3	1,766	0	0	1,209	1,212	



Onboard Wi-Fi Equipment Retrofit for 225 buses

Period: FY25 Q2

Prj. ID: 100534

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	267	0		267	267	0	
FY21 STA -SOGR (03130)	State	1,499			1,499	1,499		
Totals		1,766	0	0	1,766	1,766	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Router configuration, integration with back end CAD system	Monitoring firewall issues
SIM card network coverage	Monitoring

ISSUES (Risks that are materialized, in order of priority)

Issue	
Interface with CVAD/AVL configuration	CVAD/AVL which is tied to this project due to configuration and using one SIM card for

KEY ACTIVITIES - Current Reporting Month (top 5)

1. Inspect, configure and test the routers for connectivity and uploading data to the central server.
2. Passenger Wi-Fi Connectivity to monitor uptime/downtime
3. Passenger Wi-Fi Security to monitor blocked sites/activities

KEY ACTIVITIES - Next Reporting Month (top 5)

1. Cradle Point Router operating system update (version 7.22.40)

Project Notes

Project close out extended to June 30, 2024.

Automating Daily Dispatch

Period: FY25 Q2

Prj. ID: 100546

Project Manager: Jonathan Stekete

SCOPE Summary

Procure and implement HastusDaily and BidWeb and move Hastus software suite to Cloud Services. The two programs are additional modules to our planning software HastusScheduling. With implementation, scheduling, operations, and back end process (payroll, etc.) will be integrated together to make a seamless transition from plan to daily operation.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,750,424	40%	68.7%	\$ 1,750,424

Schedule

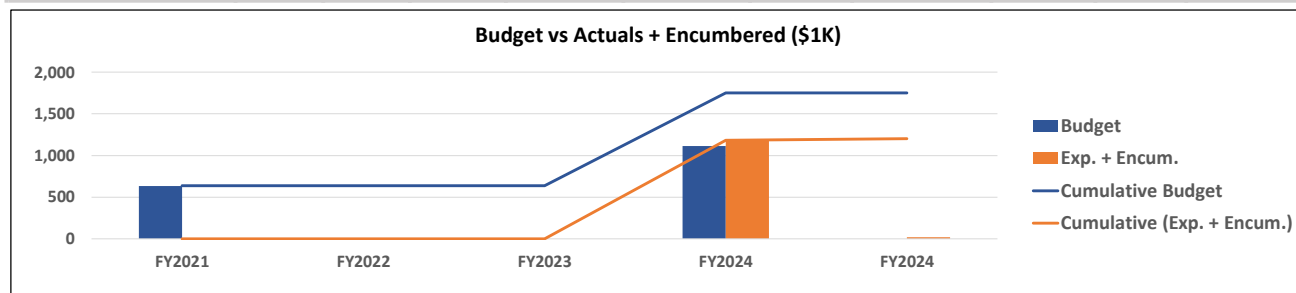
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Scope operational needs for software	06/01/20	06/01/20	01/30/21	12/15/20	0	46	Complete
Determine Cloud best location	10/01/20	10/01/20	01/01/21	09/30/22	0	-637	Complete
Software Procurement	12/15/21	12/15/21	04/01/21	12/01/22	0	-609	Complete
Software Implementation	06/01/24	06/01/24	06/01/25	06/01/25	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	1,750		1,750	462	1,750	0	46	741	1,203	548
Totals	1,750	0	1,750	462	1,750	0	46	741	1,203	548

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2021	635		635	0				0	0	635
FY2022			0	0				0	0	635
FY2023			0	0				0	0	635
FY2024	1,115		1,115	489				695	1,183	567
FY2025			0	-26				46	46	548
Totals	1,750	0	1,750	462	1,750	0	46	741	1,203	548



Automating Daily Dispatch

Period: FY25 Q2

Prj. ID: 100546

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	1,750	0		1,750	1,750	0	
Totals		1,750	0	0	1,750	1,750	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Payroll not being able to complete testing until Thanksgiving	Discussing with dept.

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Delay in choice for who should host software	Complete

KEY ACTIVITIES - Current Reporting Month (top 5)

Installed BidWeb & Hastus Daily Base (Vanilla release) does not include site customizations
Site visit from software provider to go over operational specifications and customizations

KEY ACTIVITIES - Next Reporting Month (top 5)

Site Visit for payroll customizations
Training for end users for BidWeb
Vanilla version testing

Project Notes

Project is moving smoothly with addition of project manager from IT, Barjinder.

APC Validation

Period: FY25 Q2

Prj. ID: 100628

Project Manager: Jonathan Steketee

SCOPE Summary

The purpose of this project is to procure a system that can aggregate, verify, summarize, and report data collected by Automatic Passenger Counter (APC) units on 322 bus vehicles for analysis. Currently, the Federal Transit Administration (FTA) requires the agency to conduct ride checks (physically riding the bus) in order to spot-check the data produced by the APC units. A new system could replace the manual process of riding the bus, increasing staff productivity and saving the agency time and money. Approximately 7 hours per week

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 431,250	33.3%	45.4%	\$ 431,250

Schedule

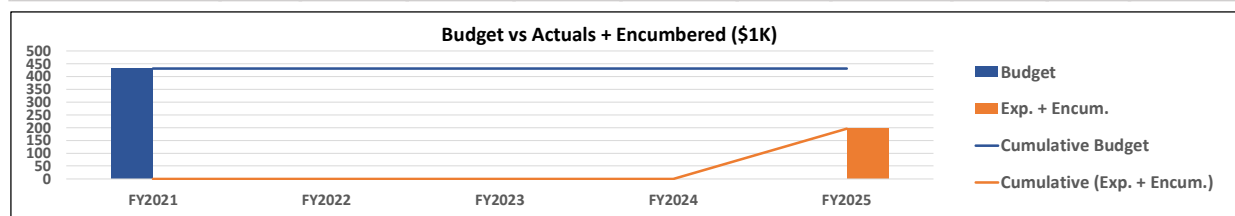
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Conduct Initial Ride Checks	04/01/22	04/01/22	06/30/22	05/28/22	0	33	
Analysis Initial Ride Checks	07/01/22	07/01/22	09/30/22	09/30/22	0	0	
Conduct Secondary Ride Checks	10/01/22	10/01/22	01/30/23	01/30/23	0	0	
Analysis Secondary Ride Checks	02/01/23	02/01/23	04/30/23	04/30/23	0	0	
Development of Parameters for Data Cleansing software	05/01/23	05/01/23	05/30/23	05/30/23	0	0	
Issue RFP	08/01/23	08/01/23			0	0	
Procure Software	10/01/23	10/01/23	12/30/23	12/30/23	0	0	
Implement Software	01/01/24	01/01/24	06/30/24	12/30/24	0	-183	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
15 - Procurement	431		431	196	431	0			196	236
Totals	431	0	431	196	431	0	0	0	196	236

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
FY2021	431		431						0	431
FY2022			0						0	431
FY2023			0						0	431
FY2024			0						0	431
FY2025			0	196			0		196	236
Totals	431	0	431	196	431	0	0	0	196	236



APC Validation Period: FY25 Q2 Prj. ID: 100628

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)	(C)	(D=A+B+C)	(E)	(F=E-D)	
General Capital Fund (01050)	Local	431	0		431	431	0	
Totals		431	0	0	431	431	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Poor result from second ride checks	
Trouble finding software meeting our parameters	

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Random ride check schedule created for January.

KEY ACTIVITIES - Next Reporting Month (top 5)

Ride check schedule will be created.

Project Notes

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Intelligent Transportation System (ITS)

Period: FY25 Q2

Prj. ID: 100706

Project Manager: Karambir Cheema

SCOPE Summary

The objective of this project is to seek subject matter expertise, and qualified consulting and guidance in order to develop a detailed scope for replacement or refresh of the current Intelligent Transportation System (ITS) which includes, but not limited to, ACS/Orbital CAD/AVL system and Automated Passenger Counter (APC) on District's current fleet.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 228,000	1%	0.0%	\$ 228,000

Schedule

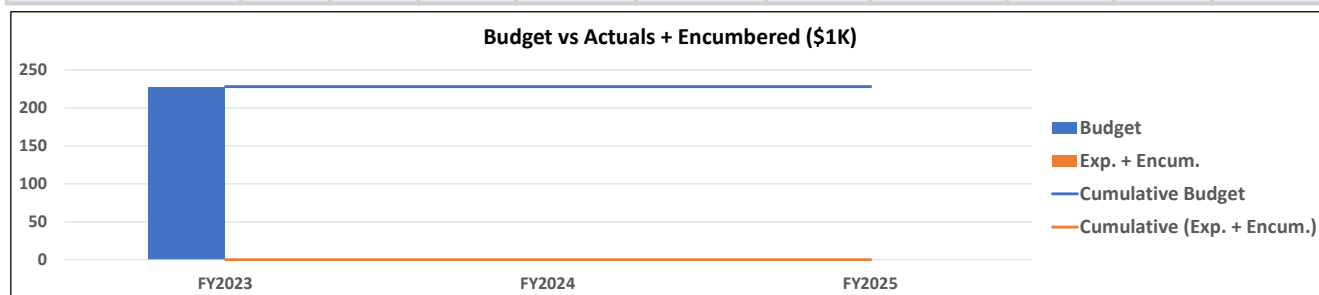
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Internal discussion to evaluate the current system and identify areas of improvement	12/01/22	12/01/22	12/31/23	12/31/23	0	0	
Reviewing the scope with stake holders and inter-department discussions	01/01/24	01/01/24	06/30/24	06/30/24	0	0	
Finding a consulting service or upgrade the ITS systems	07/01/24	07/01/24	06/30/25	06/30/25	0	0	
Implementation	07/01/25	07/01/25	12/31/25	12/31/25	0	0	
Testing & Closing	01/01/26	01/01/26	06/30/26	06/30/26	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15- Procurement	228		228		228	0	0	0	0	228
Totals	228	0	228	0	228	0	0	0	0	228

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2023	228		228					0	228	
FY2024			0					0	228	
FY2025							0	0	228	
Totals	228	0	228	0	228	0	0	0	228	



Intelligent Transportation System (ITS)

Period: FY25 Q2

Prj. ID: 100706

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	228	0		228	228	0	
Totals		228	0	0	228	228	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Finding the experienced consulting service	

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Current contract with the OrbCAD system	The new contract will expire 12/31/2027

KEY ACTIVITIES - Current Reporting Month (top 5)

KEY ACTIVITIES - Next Reporting Month (top 5)

Project Notes

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Cybersecurity Program

Period: FY25 Q2

Prj. ID: 100707

Project Manager: Michael Salazar

SCOPE Summary

The funds will cover the development of mandated policies, assessments, initial scoping of needed improvements, acquisition and implementation of several cybersecurity tools including hardware, software and professional services.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 2,311,500	83.4%	13.4%	\$ 2,311,500

Schedule

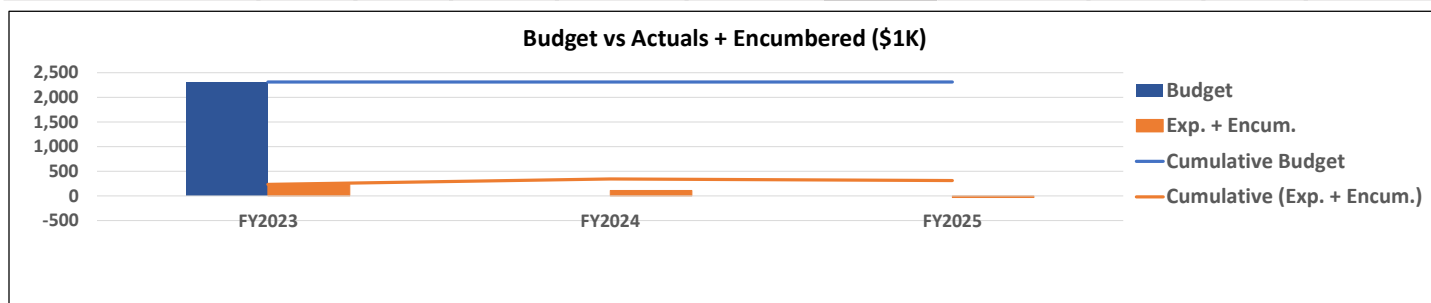
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Cybersecurity Program	07/01/22	07/01/22	06/30/25	06/30/25	0	0	This is a multi-year program

PROJECT BUDGET vs Actuals & Encumbrance

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning	2,312		2,312	4	2,312	0	0	306.20	310	2,001
Totals	2,312	0	2,312	4	2,312	0	0	306	310	2,001

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2023	2,312		2,312					232	232	2,079
FY2024			0	30				80	110	1,969
FY2025			0	-26			0	-6	-32	2,001
Totals	2,312	0	2,312	4	2,312	0	0	306	310	2,001



Cybersecurity Program

Period: FY25 Q2

Prj. ID: 100707

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	92	0		92	92	0	
General Capital Fund (01050)	Local	2,220	0		2,220	2,220	0	
Totals		2,312	0	0	2,312	2,312	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
None	

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
None	

KEY ACTIVITIES - Current Reporting Month (top 5)

1. Continue planning of remediation work. (no change this period)
2. Continue work on finalizing the spending plan for the year.

KEY ACTIVITIES - Next Reporting Month (top 5)

1. Continue planning of remediation work.
2. Continue work on finalizing the spending plan for the year.

Project Notes

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Paratransit Scheduling Software

Period: FY25 Q2

Prj. ID: 100708

Project Manager: Tina Dubost

SCOPE Summary

New paratransit scheduling software will improve the efficiency of paratransit service and will allow new service features.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 570,000	51.3%	83.2%	\$ 570,000

Schedule

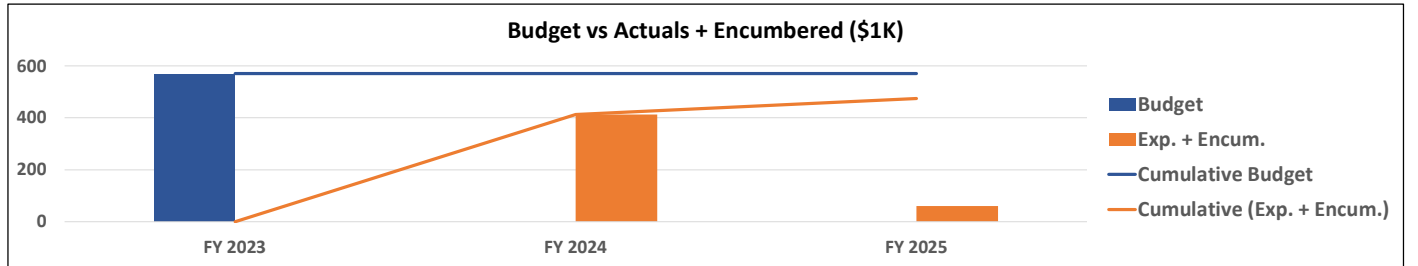
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Design/customize software	09/28/22	09/28/22	04/01/23	04/01/23	0	0	
User acceptance testing	04/02/23	04/02/23	08/30/23	08/30/23	0	0	
Phase 1 Install & implement	01/09/23	01/09/23	07/01/23	07/01/23	0	0	
Phase 2 - adding more functionalities	05/15/23	05/15/23	10/31/23	12/31/24	0	-427	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
15 - Procurement	570		570	118	570	0	53	356	474	96
Totals	570	0	570	118	570	0	53	356	474	96

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2023	570		570						0	570
FY 2024			0	136				277	413	157
FY 2025			0	-18			53	79	61	96
Totals	570	0	570	118	570	0	53	356	474	96



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax - Capital (01024)	Local	570	0		570	570	0	
Totals		570	0	0	570	570	0	

Paratransit Scheduling Software

Period: FY25 Q2

Prj. ID: 100708

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Vendor delays	Continuing to work with the vendor

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Difficulty getting software to interface with other products	In process

KEY ACTIVITIES - Current Reporting Month (top 5)

Continuing to test Driver Mate.
Continuing testing with interface with other systems

KEY ACTIVITIES - Next Reporting Month (top 5)

Continuing testing with interface with other systems

Project Notes

None

Multi-Platform Upgrades

Period: FY25 Q2

Prj. ID: 100715

Project Manager: Michael Salazar

SCOPE Summary

The project will fund the needs assessment, evaluation, planning and implementation of several aging systems throughout the district. The projects will span 18 to 24 months in durations and address the following systems: Service Management, Disaster Recovery, Telephony, Learning Management, SharePoint, CAD-AVL, Resource Planning, Contact Management and Enterprise Software purchases.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 3,083,700	48.8%	51.2%	\$ 3,083,700

Schedule

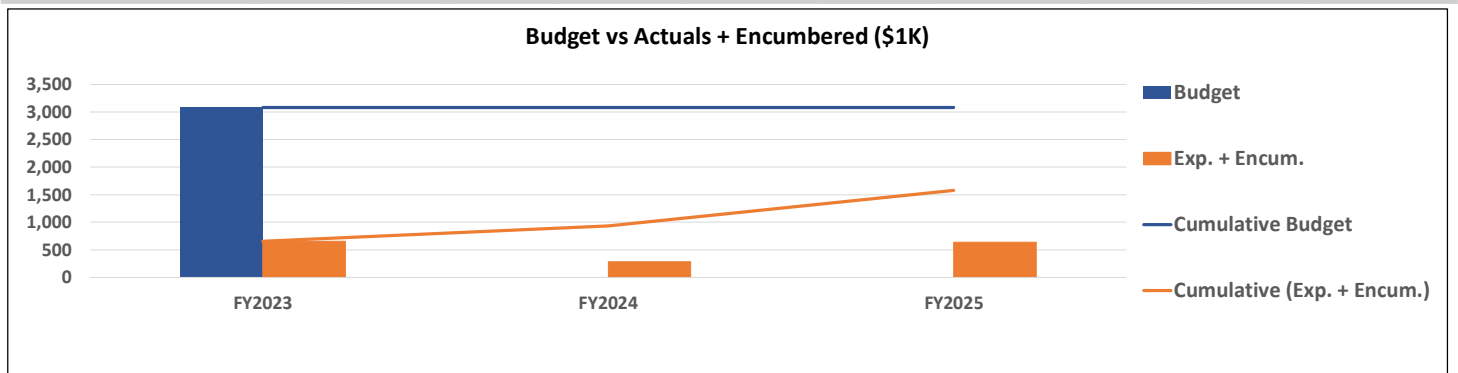
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
ITSM	07/01/22	07/01/22	12/30/22	08/30/23	0	-243	Several delays due to resource
SharePoint	07/01/22	07/01/22	06/30/23	06/30/23	0	0	
Others	07/01/22	07/01/22	06/30/24	06/30/24	0	0	

PROJECT BUDGET vs Actuals & Encumbrance

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning	3,084		3,084	252	3,084	0	164	1,326	1,577	1,506
Totals	3,084	0	3,084	252	3,084	0	164	1,326	1,577	1,506

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2023	3,084		3,084	109				548	657	2,427
FY2024			0	38				242	281	-281
FY2025			0	105			164	535	639	1,787
Totals	3,084	0	3,084	252	3,084	0	164	1,326	1,577	1,506



Multi-Platform Upgrades

Period: FY25 Q2

Prj. ID: 100715

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	3,084	0		3,084	3,084	0	
Totals		3,084	0	0	3,084	3,084	0	
Risk								Mitigation
None								

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
None	

KEY ACTIVITIES - Current Reporting Month (top 5)

1. Continue prioritizing other project tasks. (no change this period)

KEY ACTIVITIES - Next Reporting Month (top 5)

1. Continue prioritizing remaining project tasks.
2

Project Notes

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Facility Smaller Projects

Period: FY25 Q2

Prj. ID: 021507

Project Manager: Ron Robertson

SCOPE Summary

This project will maintain a state of good repair (SOGR) for the District's infrastructure, shops and facilities. This project will maintain continuity of services and sustainability of a pleasant work environment, inclusive of routine maintenance or replacement, e.g. carpets.

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 5,297,607	100%	82.9%	\$ 5,297,607

Schedule

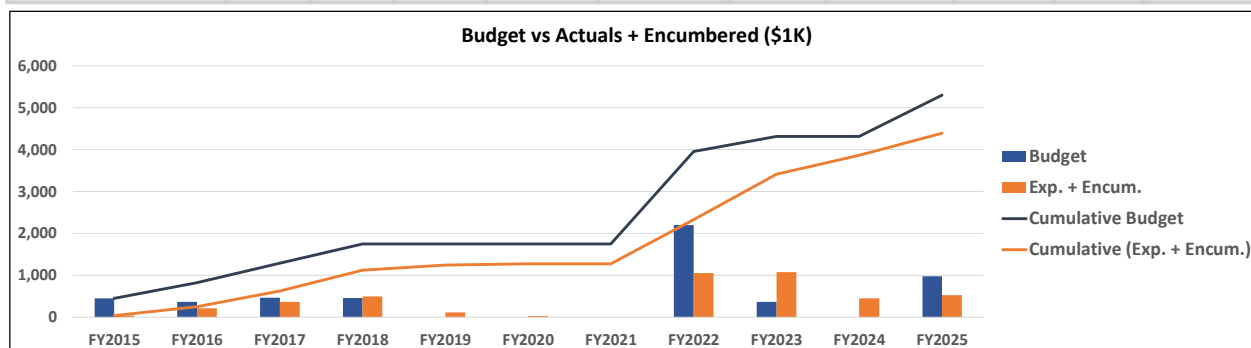
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	07/01/15	07/01/15			0	0	
Finish			12/31/24	12/31/24	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
15 - Procurement	1,691		1,691	22	1,691	0		1,269	1,291	400
16 - Construction	3,607		3,607	453	3,607	0	95	2,648	3,101	506
Totals	5,298	0	5,298	475	5,298	0	95	3,917	4,391	906

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
FY2015	454.47		454	0				41	41	414
FY2016	368.91		369	79				135	214	569
FY2017	467.81		468	28				344	372	665
FY2018	459.65		460	67				432	499	625
FY2019			0	-117				236	119	506
FY2020			0	-25				55	30	476
FY2021			0	0				2	2	474
FY2022	2,202		2,202	88				966	1,055	1,622
FY2023	366		366	75				1,004	1,080	908
FY2024			0	-69				524	455	453
FY2025	980		980	347			95	179	526	906
Totals	5,298	0	5,298	475	5,298	0	95	3,917	4,391	906



Facility Smaller Projects

Period: FY25 Q2

Prj. ID: 021507

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
		General Capital Fund (01050)	Local					
Totals		5,298	0	0	5,298	5,298	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

KEY ACTIVITIES - Next Reporting Month (top 5)

Project Notes

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Remodel North and South Base Employee Areas

Period: FY25 Q2

Prj. ID: 100466

Project Manager: Jeffrey Thomas

SCOPE Summary

This project will reconfigure and modernize four (4) existing employee breakrooms at North/South Bases. The project will remove worn cabinets/carpeting and fixtures after 30+ years usage. Improvements will include staff/users participating in new room layout and equipment selection; increased seating capacity and greater comfort to users.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,261,000	20.8%	21.6%	\$ 1,261,000

Schedule

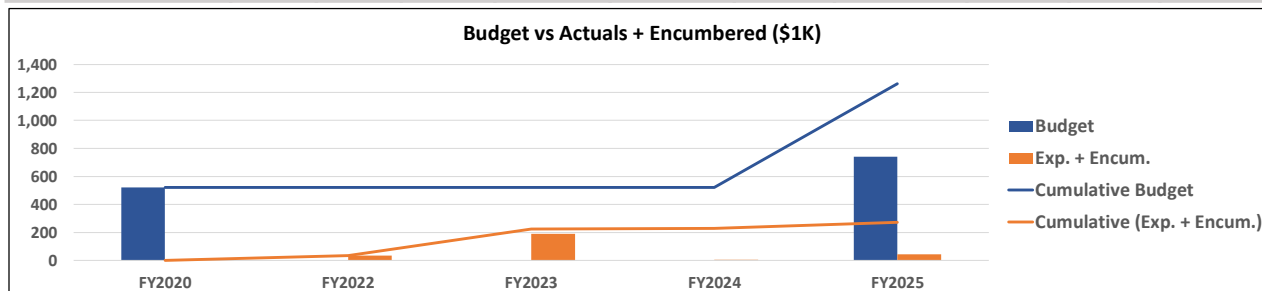
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	07/01/20	06/01/22	10/31/22	10/31/22	-700	0	Schedule re-baselined in March 2024
PE/Env/PSE (Preliminary Design)	08/01/22	08/01/22	04/30/23	04/30/23	0	0	
Final Design	05/01/23	05/01/23	08/30/24	08/30/24	0	0	
Procurement	10/01/24	10/01/24	05/31/25	05/31/25	0	0	
Construction	07/01/25	07/01/25	03/31/26	03/31/26	0	0	
Close out	04/01/26	04/01/26	08/01/26	08/01/26	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning/CD/Env	40		40	1	40	0		36	37	3
12- PE/Env/PSE	50		50	1	50	0		47	48	2
13 - Final Design	100		100	1	100	0		39	39	61
15 - Procurement	20		20	0	20	0		1	1	19
16 - Construction	1,041		1,041	50	1,041	0		97	148	893
19 - Closeout	10		10	0	10	0			0	10
Totals	1,261	0	1,261	52	1,261	0	0	221	273	988

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	520		520	0				0	520	
FY2022			0	0				33	487	
FY2023			0	80				109	297	
FY2024			0	-50				55	291	
FY2025	741		741	22			0	22	988	
Totals	1,261	0	1,261	52	1,261	0	0	221	988	



samTrans

Capital Programs Quarterly Progress Report

Project Controls

Remodel North and South Base Employee Areas

Period: FY25 Q2

Prj. ID: 100466

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)	(C)	(D=A+B+C)	(E)	(F=E-D)	
General Capital Fund (01050)	Local	520	0		520	520	0	
Totals		520	0	0	520	520	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Conflicting interests by stakeholders	Stakeholders and Design Team have assessed and prioritized for usable space
Space constraints within existing floorspace	Stakeholders and Design Team will operate within existing building structure

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Work elements expanding beyond current scope and budget	Select building improvements as requested present large-scale and long-term structural consideration. Facilities will propose an FY24 Capital Project to address these larger issues.

KEY ACTIVITIES - Current Reporting Month (top 5)

Design at 65% was reviewed and approved in Nov'24
Design team is working on 95% design

KEY ACTIVITIES - Next Reporting Month (top 5)

Facilities is awaiting 95% plan set in Feb'25
An electrical load study will occur in Jan-Feb'25
Stakeholder review of 95% plans is anticipated in Jan'25

Project Notes

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NB SB Bus Vacuum Replacement

Period: FY25 Q2

Prj. ID: 100468

Project Manager: Jeffrey Thomas

SCOPE Summary

STATUS Summary

Phase: Planning

This project is focused to assess/design viable methods of bus interior vacuuming/cleaning. The existing North Base cyclonic vacuum is 35-yrs worn and non-functional. South Base uses mixed cleaning methods. Initially cyclonic vacuums were assessed but found lacking in performance; Backpack vacuums were tested by staff/users in late 2022 and also found insufficient. The project will refocus on compressed air technology as the best and most viable cleaning method. Plans will now include both a technical design and a safety assessment for users.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 150,000	45%	4.5%	\$ 150,000

Schedule

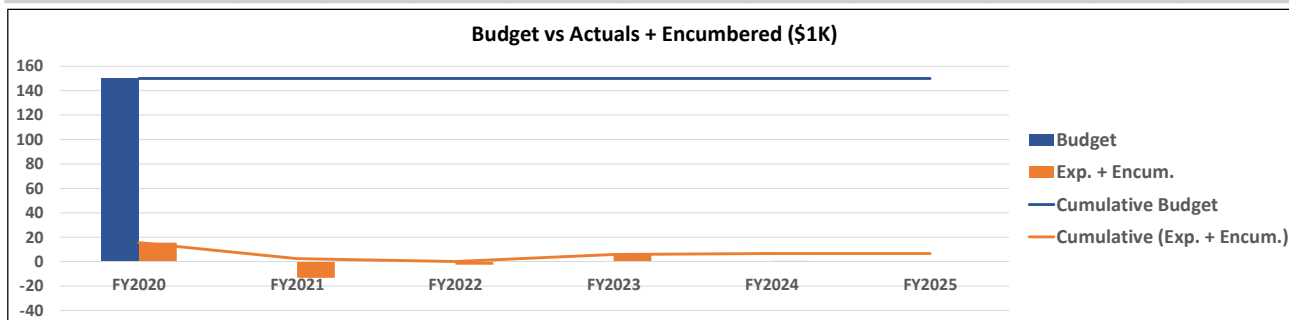
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Preliminary Design					0	0	
					0	0	
					0	0	
					0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
12 - PE/Env/PSE	150		150		150	0		7	7	143
Totals	150	0	150	0	150	0	0	7	7	143

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
FY2020	150		150	16					16	134
FY2021	0		0	-13					-13	148
FY2022	0		0	-2					-2	150
FY2023			0					6	6	144
FY2024			0					1	1	143
FY2025							0			143
Totals	150	0	150	0	150	0	0	7	7	143



NB SB Bus Vacuum Replacement

Period: FY25 Q2

Prj. ID: 100468

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
SOGR FY20 (03126)	State	150	0		150	150	0	
Totals		150	0	0	150	150	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Evolving cleaning technology	Consultants advise that heavy vacuum system infrastructure is no longer practical
Evolving cleaning technology	Staff tested backpack vacuums for 60 days but found performance lacking.

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
New alternative -- compressed air lines	Bases have used compress air lines for cleaning and report favorably
Safety issues for compress air line usage	Design will proceed with parallel input by a Safety Engineer or Industrial Hygienist

KEY ACTIVITIES - Current Reporting Month (top 5)

Design team is working on preliminary design and plans to share with District
Facilities reviewed safety requirements with the Design team to incorporate into subsequent plans.

KEY ACTIVITIES - Next Reporting Month (top 5)

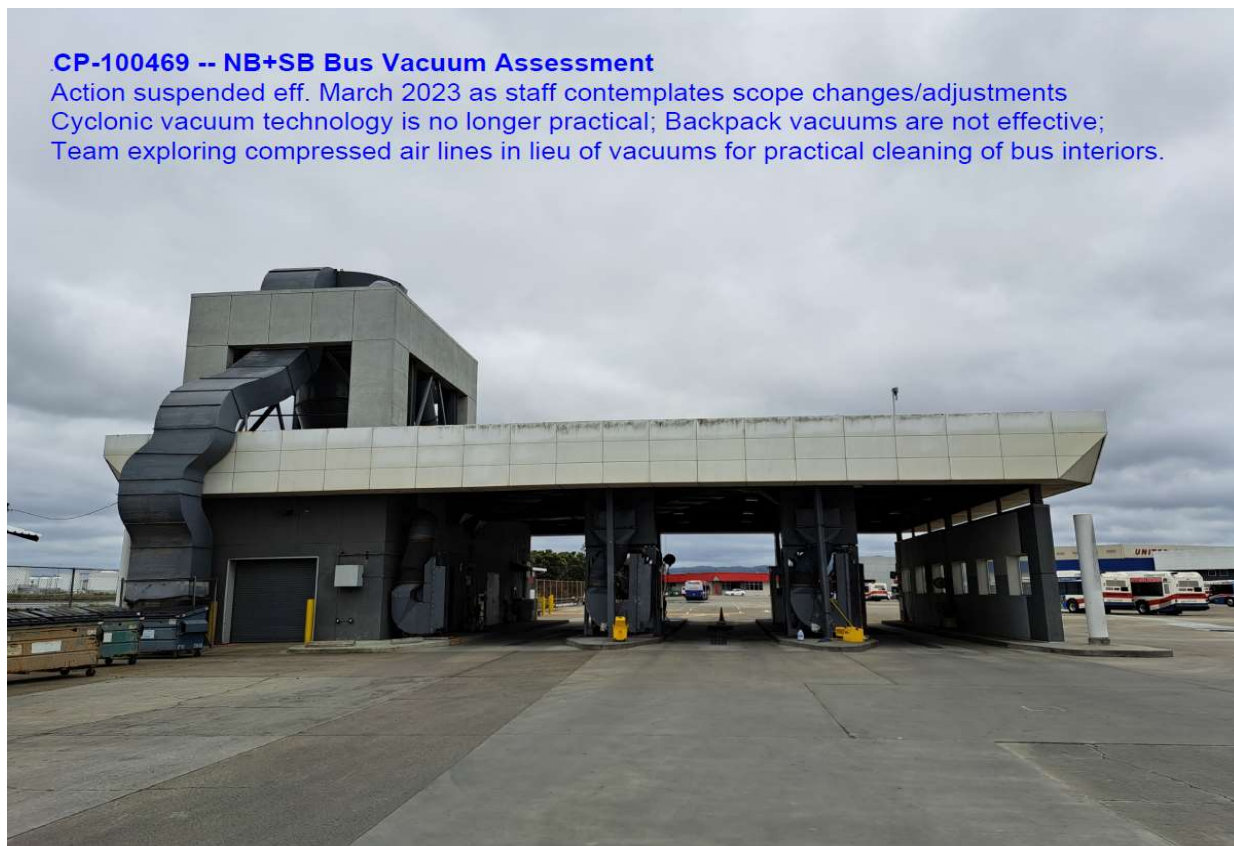
Facilities anticipates a proposal from the Design team in Jan'25

Project Notes

A new baseline for schedule and budget are forthcoming

CP-100469 -- NB+SB Bus Vacuum Assessment

Action suspended eff. March 2023 as staff contemplates scope changes/adjustments
Cyclonic vacuum technology is no longer practical; Backpack vacuums are not effective;
Team exploring compressed air lines in lieu of vacuums for practical cleaning of bus interiors.



samTrans HQ Tenant Improvement

Period: FY25Q2

Prj. ID: 100472

Project Manager: Kris McGee

SCOPE Summary

STATUS Summary

Phase:

Planning

On December 18, 2023, the Board approved the acquisition of a 180,000-square-foot headquarters (HQ), consisting of approximately 157,000 square feet of office space and 23,000 square feet of retail space, through a lease-to-purchase agreement. (The original developer has since sold its interest in the HQ building to a new owner/landlord.) The new HQ building is located at the Gateway at Millbrae Station, right next to the Millbrae BART and Caltrain Station, with SamTrans Routes ECR and 292 conveniently close-by. The first three floors of the building include a lobby, retail space, loading facilities, and parking, while the 4th, 5th, and 6th floors consist of office space. As part of this agreement, the District agreed to lease the entirety of the office space, after the landlord completes all necessary tenant improvements, for at least 8 months, with an option to purchase the entire building after 8 months, and before 30 months, for \$126M. The building is located on a 99-year ground lease from the Bay Area Rapid Transit District (BART) which requires that prevailing wages be paid for all construction work on site, including tenant improvements.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●
Approved Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 37,586,093	7%	10.5%	\$ 37,586,093

Schedule

Activity ID	Activity Name	Rem Dur	Start	Finish
SamTrans New Head Quarter				
TI				
A1000	100%CDs + Value Engineering Drawings	0d	01-21-25	05-19-26
A1020	Subcontractor Bidding	24d	01-24-25	02-26-25
A1030	Pricing Schedule Review / Contract	25d	02-27-25	04-02-25
A1040	Execute GMP	0d	04-02-25	04-02-25
A1045	Submit for Permit / Permit Approval (2 rounds)	67d	01-24-25	04-28-25
A1050	Construction Mobilization and Buildout: Level 1, 5, 4, 6	181d	04-18-25	01-02-26
A1060	Final Inspections	63d	10-07-25	01-05-26
A1070	T.I. Substantial Completion / Lease Commencement	0d	01-05-26	01-05-26
A1080	Closeout	18d	01-05-26	01-28-26
Non - TI, FF&E				
A1180	Design Approval	0d	01-21-25*	04-24-26
A1190	FF&E Contract Procurement	76d	01-21-25	05-06-25
A1195	***FF&E Contract for Board Approval***	0d	05-07-25	05-07-25
A1200	FF&E Procurement	167d	05-08-25	01-02-26
A1210	FF&E Installation	80d	01-05-26	04-24-26
Non - TI, General Contractor				
A1220	Design	47d	01-24-25	03-31-25
A1230	GC Contract Procurement	129d	04-01-25	10-01-25
A1235	***SamTrans' Non-TI General Contract for Board Approval***	0d	10-01-25	10-01-25
A1245	Permit Approval	66d	10-02-25*	01-05-26
A1255	SamTrans' GC Mobilization / Buildout	86d	01-06-26	05-05-26
Non - TI, Move				
A1140	Complete Questionnaires	26d	03-03-25*	04-07-25
A1240	Name Ambassadors	5d	04-01-25	04-07-25
A1250	Finalize RFP and Contract Procurement	146d	04-08-25	10-31-25
A1260	***Move Services Contract for Board Approval***	0d	11-05-25*	11-05-25*
A1270	Move Services Contract Award	5d	11-17-25	11-21-25
A1280	Moving Process	121d	12-01-25	05-19-26

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget		Estimate at Completion	Variance (D=A-C)	Expended		Exp. + Encum.	Available Funds
	Approved (A)	Committed (B)			This Period	To Date		
Furniture, Fixtures, & Equipment (FF&E), and Auxiliary Equipment	9,380	293	9,380	0	72	161	453	8,927
Information, Communications, & Technology (ICT), Data Servers, and Building Management System	6,794	293	6,794	0	72	161	453	6,341
Parking Garage Fencing, EV Charging, Ticket Booth & Fare Storage, and Owner Paid Permit Fees	1,735		1,735	0			0	1,735
Moving Services, Move Management, Digitization, Equipment & Furniture Disposal, and Document Disposal	1,793		1,793	0			0	1,793
Project Management, Construction Management, Change Management, Procurement, and Legal Services	3,790	432	3,790	0	103	420	851	2,938
Architectural & Engineering Design	2,625	2,171	2,625	0			2,171	454
*HQ Tenant Improvement (TI)	11,469		11,469	0			0	11,469
Totals	37,586	3,188	37,586	0	247	741	3,929	33,657

* An additional \$36.9 M is owner commitment to pay for TI work.

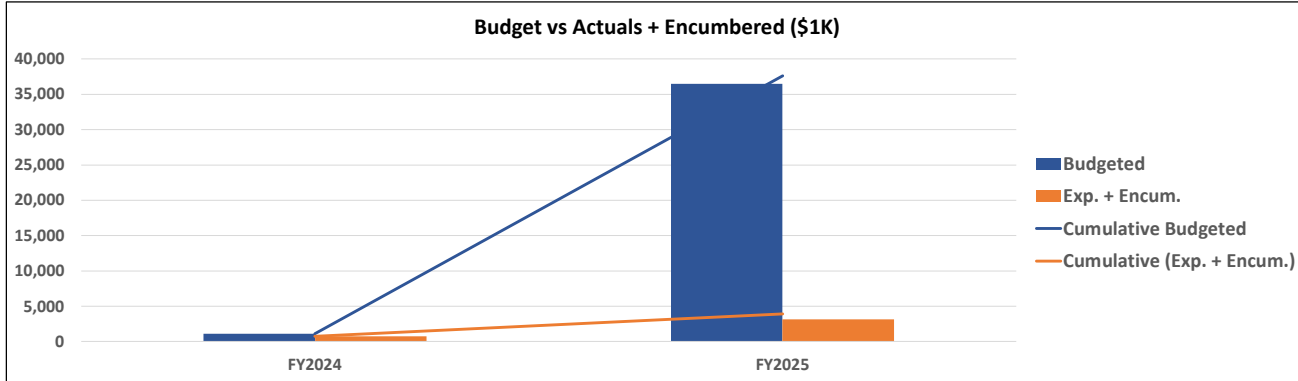
samTrans HQ Tenant Improvement

Period: FY25Q2

Prj. ID: 100472

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget			Estimate at Completion (D=A+B)	Variance (E=A-D)	Expended		Exp. + Encum.	Cum. Available Balance
	Budgeted	Changes	Committed			This Period	To Date		
	(A)	(B)	(C)						
FY2024	1,100		432				333	764	336
FY2025	36,486		2,757			247	408	3,165	33,657
Totals	37,586	0	3,188	37,586	0	247	741	3,929	33,657



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Inactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	10,731	0		10,731	10,731	0	
Capital Reserve	Local	26,855	0		26,855		26,855	
Totals		37,586	0	0	37,586	10,731	26,855	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Budget and Schedule: Landlord issues a Pricing Schedule that SamTrans cannot agree to, causing multiple review periods and potential delayed release of the Contractor	The Team continued value engineering efforts during this final design compilation. Transparent communication with the Landlord to discuss draft Pricing Schedule have occurred.
Schedule: City of Millbrae requires more rounds of drawing review than schedule anticipates to obtain permit.	The Architect met with the City and received Round 1 of Comments. Next drawing issuance will reconcile these comments, and include value engineering scope for City's review. The project schedule allocates two more submissions to the City.
Schedule & Budget: Delayed Comments from SME's to design	Having SME's review Design Drawings at milestones and conduct 1:1s with each of them to extract comments known to date. Meetings between drawing issuances with SMEs & Form 4, as needed
Schedule & Budget: Division Head Changes to Space Plans (All Divisions)	Communicating to Division Heads the importance of review of the Progress documents as issued through the design process.
Schedule: Furniture Design selection takes longer to formalize and gain SamTrans' approval.	Resolved. Furniture design approvals were expeditiously completed by SamTrans and Caltrain, ensuring the Furniture Designer has what they need for procurement process
Schedule & Budget: Further Design Detailing and Suite Modifications are required to accommodate Caltrain's unknown business needs	Resolved. No architectural design changes were required.

samTrans HQ Tenant Improvement

Period: FY25Q2

Prj. ID: 100472

ISSUES (Risks that are materialized, in order of priority)

Critical Issues	Status
Budget and Schedule: Landlord will not carry non-TI contractors on behalf of SamTrans (i.e.. Communications/Cabling, Signage & Branding)	SamTrans is going through C&P to procure trades needed to complete work outside Landlord's responsibilities.

KEY ACTIVITIES - Current Reporting Month (top 5)

Tenant Improvement	Move management
Work Schedule approval	Finalized Department Questionnaires
Selection of MEP Subcontractors, shared with the Warm Shell buildout	Met with Procurement to Discuss Mover Request for Proposal (RFP)
Value Engineering efforts underway, to be included in Add. 01 Dwgs	Met with IT to Coordinate Tasks
Furniture Design Coordination continues	
Caltrain decided they will co-locate with SamTrans to the new HQ	

KEY ACTIVITIES - Next Reporting Month (top 5)

Tenant Improvement	Move management
Add. 01 Dwgs will be issued and bid out	Start Meetings with Departments to Discuss Questionnaires
Resubmit drawings to the City of Millbrae	Weekly Meetings with Procurement to Track Deliverables
Final furniture design will be reviewed and approved	Start FAQs Sheet
Caltrain to finalize design and give Furniture selection approval	
Compile procurement documents for SamTrans Non-TI Work	

Project Notes

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Central Building Various Site Improvements

Period: FY25 Q2

Prj. ID: 100473

Project Manager: Jeffrey Thomas

SCOPE Summary

STATUS Summary

Phase: Design

This project includes 20+ building improvements of various size/nature for the Central Office and Garage. Work in 2020-22 focused on office painting, carpeting, window blinds and water fountains. Effective in 2022, project work was directed toward refurbishing 4 elevators that are worn beyond their expected life -- 3 lobby elevators and 1 in the parking garage. Plans are to upgrade elevator motor assemblies (office units), hydraulic system (garage) and related controllers, control switches, door operators/locks, brake pads, clutches, motion sensors and safety features.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,849,200	10%	39%	\$ 1,849,200

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	07/01/20	07/01/20			0	0	Initial work for carpets, blinds, ceiling tile, modular furniture
Design	03/01/23	03/01/24	04/30/24	05/30/24	-366	-30	Initial elevator design began March'23
Procurement	06/17/24	06/17/24	02/10/25	08/01/25	0	-172	
Construction	02/11/25	08/01/25	10/01/25	03/31/26	-171	-181	Units 2 and 1 in non-overlapping sequence
Closing	03/03/26	03/03/26	03/03/26	06/30/26	0	-119	District option for the third elevator

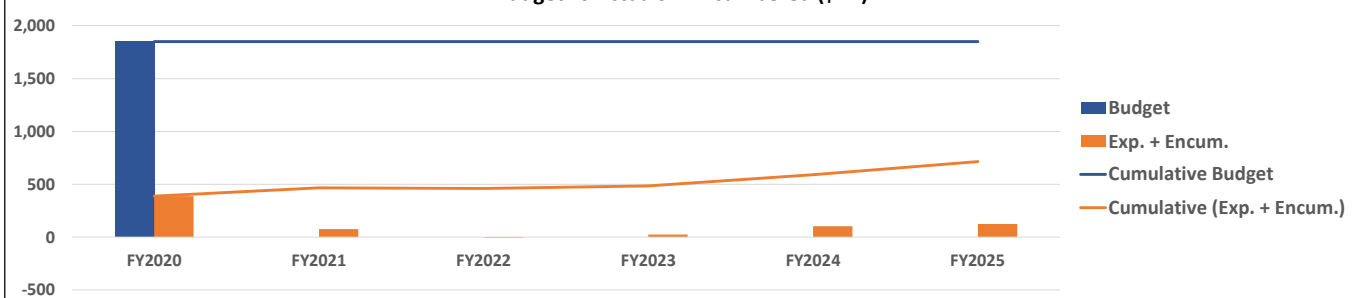
PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
16 - Construction	1,849		1,849	109	1,849		59	605	714	1,135
Totals	1,849	0	1,849	109	1,849	0	59	605	714	1,135

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	1,849		1,849	247				142	389	1,460
FY2021			0	-207				284	77	1,383
FY2022	0		0	-39				32	-7	1,389
FY2023	0		0	16				9	26	1,364
FY2024	0		0	27				78	105	1,284
FY2025	0		0	64			59	59	123	1,240
Totals	1,849	0	1,849	109	0	0	59	605	714	1,135

Budget vs Actuals + Encumbered (\$1K)



Central Building Various Site Improvements

Period: FY25 Q2

Prj. ID: 100473

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	1,849	0		1,849	1,849	0	
Totals		1,849	0	0	1,849	1,849	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk Title	Mitigation
Project work is focused to rehab of existing elevators	Modernize sensors/controls to code compliance; replace traction motors
Project may encounter delay for specialized OEM parts/services	Project planning will provide for lead time and adjustment over the project lifecycle
Project scope will modernize select elements of cars/system	Design team has an experienced consultant for construction support

ISSUES (Risks that are materialized, in order of priority)

Issue Title	Status
Rehab work must carry minimum impact to building occupants	Facilities will coordinate for minimal interruption to building occupants and operations
Each car/shaft will get modernized in sequence	Work to be phased that only one machine is out-of-service at a time.

KEY ACTIVITIES - Current Reporting Month (top 5)

A licensed Contractor is current working on interim repairs in advance of modernization.
District's elevator modernization project reached Contracts & Procurement in June'24.

KEY ACTIVITIES - Next Reporting Month (top 5)

Contracts & Procurement anticipates a definitive contract to reach the Board in July'25.

Project Notes

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South Base Bus Washer Walls Rehab

Period: FY25 Q2

Prj. ID: 100474

Project Manager: Jeffrey Thomas

STATUS Summary

Phase: Final Design

SCOPE Summary

The project will replace the structural walls of the South Base bus washer. Extensive water damage has caused the walls to become unstable and require replacement. Significant section of the walls will be reconstructed and the new design will include waterproofing and/or drainage features. The new wall structure will include 'load capacity' to allow for a future rain canopy (NIC).

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 358,613	27.9%	74.0%	\$ 358,613

Schedule

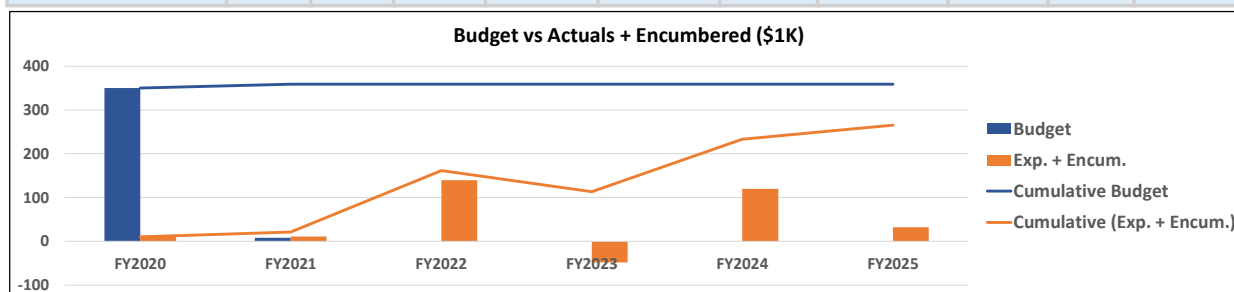
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	11/01/20	11/01/20	03/31/21	03/31/21	0	0	Schedule is re-baselined in March 2024
Final Design	12/01/21	12/01/21	05/31/24	05/31/24	0	0	Design #2 is 95% complete
Procurement	06/01/24	06/01/24	01/31/25	01/31/25	0	0	
Construction	02/01/25	02/01/25	07/30/25	07/30/25	0	0	
Closing	08/01/25	08/01/25	11/31/2025	11/31/2025	0	0	

PROJECT BUDGET vs Actuals & Encumbrance

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11- Planning	20		20	8	20		10	18	2	
12- PE/Env/PSE	50		50	13	50		35	48	2	
13 - Final Design	83		83	8	83		107	115	-32	
15 -Procurement	20		20		20		3	3	17	
16 - Construction	166		166	43	166		23	66	99	
19 - Closeout	20		20	4	20		12	15	5	
Totals	359	0	359	75	359	0	3	191	265	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	350		350	10			0	10	340	
FY2021	9		9	0			11	11	337	
FY2022	0		0	79			61	140	197	
FY2023	0		0	-89			41	-48	246	
FY2024	0		0	45			75	120	126	
FY2025	0		0	29			3	32	93	
Totals	359	0	359	75	359	0	3	191	93	



South Base Bus Washer Walls Rehab

Period: FY25 Q2

Prj. ID: 100474

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	50	0		50	50	0	
SOGR FY20 (03126)	State	309	0		309	309	0	
Totals		359	0	0	359	359	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Unforeseen damage	Project Team has inspected work area to the extent feasible for assessment of damages
Hidden damage upon subsequent discovery	District will identify add/alternate bid items to address events upon demolition

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Facilities staff updated the design set in Oct'24 for greater structural integrity.
Construction plans, specifications and support documents were furnished to C&P in mid-Oct
Procurement staff created a draft bid document in late Nov'24 for Facilities review.

KEY ACTIVITIES - Next Reporting Month (top 5)

Public bidding is currently deferred due to C&P workload capacity.

Project Notes

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ADA Study & Phase 1 Retrofits

Period: FY25 Q2

Prj. ID: 100475

Project Manager: Jeff Thomas

STATUS Summary

Phase: Planning

SCOPE Summary

This project is 'interim' ADA site improvements while the Title II ADA self-evaluation and Transition plan/policy are developed and formally adopted by the Board. This project facilitates interim planning and construction work to remove/improve access to/around District facilities and bus stops as prioritized by staff/Counsel.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 2,137,000	6.7%	23.1%	\$ 2,137,000

Schedule

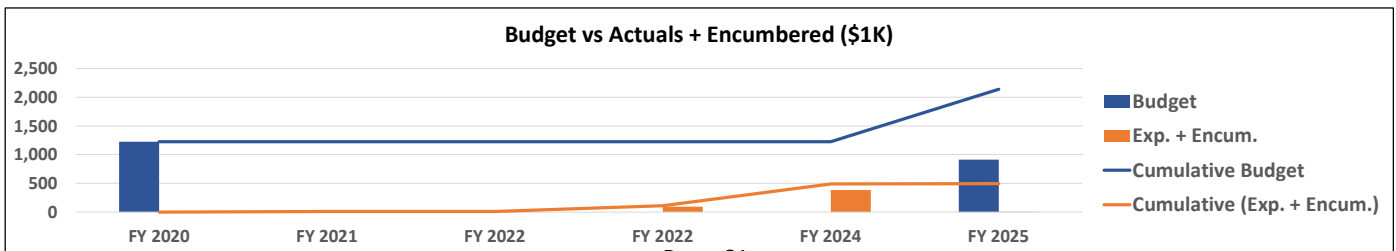
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Planning & Development	07/01/22	10/01/22	06/30/28	06/30/28	-92	0	Schedule re-baselined
Final Design	03/01/23	03/01/23	08/31/27	08/31/27			
Procurement	07/01/23	07/01/23	11/31/27	11/31/27			
Construction	09/20/23	09/20/23	03/30/28	03/30/28			
Close out	04/01/28	04/01/28	08/31/28	08/31/28	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
11 - Planning/CD/Env	200		200	5	200	0		129	134	66
13 - Final Design	100		100	37	100	0		52	89	11
15 - Procurement	25		25	0	25	0		0	0	25
16 - Construction	1,812		1,812	30	1,812	0		240	270	1,542
Totals	2,137	0	2,137	72	2,137	0	0	422	494	1,643

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
FY 2020	1,225		1,225					0	0	1,225
FY 2021			0	11				0	11	1,214
FY 2022			0	-11				12	1	1,212
FY 2023			0	22				72	94	1,118
FY 2024			0	82				300	383	830
FY 2025	912		912	-33			0	37	4	2,026
Totals	2,137	0	2,137	72	2,137	0	0	422	494	1,643



ADA Self Eval Plan

Period: FY25 Q2

Prj. ID: 100475

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)	(C)	(D=A+B+C)	(E)	(F=E-D)	
Measure W Sales Tax (01024)	Local	1,225	0		1,225	1,225	0	
Totals		1,225	0	0	1,225	1,225	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Active and potential litigation from site construction prior to ADA standards	Ongoing site work to c. 1,800 existing bus stops/buildings

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
District will conduct public hearing on the draft ADA Transition Plan before implementation	District staff are currently reviewing the Draft ADA Transition Plan
Phased construction work herein is collaborative with SamTrans/Caltrain staff, Counsel and 20+ local agencies	Construction work is incremental in nature; as 1-4 individual sites are designed and construction in phases.

KEY ACTIVITIES - Current Reporting Month (top 5)

ADA Transition Plan allows for select construction during plan development/implementation
Bidding & construction of select bus stop improvements at various sites will be recurrent throughout this program.
Work is recurring and cyclical to design, bid and construct in progressive phases;

KEY ACTIVITIES - Next Reporting Month (top 5)

District's new ADA Administrator was recently hired; Project timelines will be under subsequent review.

Project Notes

Note that ADA improvements may occur by separate action for site-specific work; see also CP-100711
This is summary data only; specific job sites are not identified herein as they pertain to potential/pending/active litigation.
A new baseline for schedule and budget are forthcoming

North and South Base Exterior Painting

Period: FY25 Q2

Prj. ID: 100476

Project Manager: Jeff Thomas

STATUS Summary

Phase: Planning

SCOPE Summary

This is a State of Good Repair project to paint the building exteriors at North and South Base facilities; 14 buildings total. Scope include pressure washing, priming and painting of stucco surfaces, bay roll-up doors, pedestrian/safety doors and red/blue fascia panels.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 1,140,000	1%	5%	\$ 1,140,000

Schedule

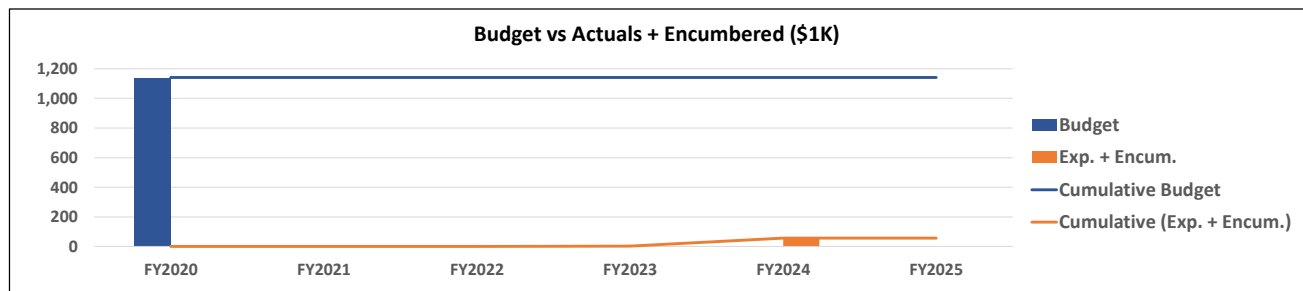
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	02/01/24	02/01/24	07/31/24	07/31/24	0	0	Schedule re-baselined
Preliminary Plans	03/15/24	03/15/24	07/31/24	07/31/24	0	0	
Final Plans	08/01/24	08/01/24	01/31/25	01/31/25	0	0	
Procurement	02/01/25	02/01/25	05/31/25	05/31/25	0	0	
Construction	06/01/25	06/01/25	11/31/2025	11/31/2025	0	0	
Closing	12/01/25	12/01/25	01/31/26	01/31/26	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11- Planning	10		10	5	10		3	8	2	
13 - Final Design	50		50	38	50		3	10	2	
15 -Procurement	20		20	0	20			0	20	
16 - Construction	1,060		1,060	0	1,060			0	1,060	
Totals	1,140	0	1,140	43	1,140	0	3	14	56	1,084

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	1,140		1,140					0	0	1,140
FY2021								1	1	1,139
FY2022								0	0	1,139
FY2023								1	1	1,137
FY2024				46				7	53	1,085
FY2025				-3			3	3	0	1,137
Totals	1,140	0	1,140	43	1,140	0	3	14	56	1,084



North and South Base Exterior Painting

Period: FY25 Q2

Prj. ID: 100476

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	1	0		1	1	0	
General Capital Fund (01050)	Local	1,139	0		1,139	1,139	0	
Totals		1,140	0	0	1,140	1,140	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Potential delays for rain/weather	Plans will allow for phased completion of work
Painting will uncover 'hidden' defects	Plans will include allowance for differing site conditions

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Staff received the design plans at 95% and review is currently in process

KEY ACTIVITIES - Next Reporting Month (top 5)

Design plans at 100% are anticipated in Feb'25.

Project Notes

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NB / SB Front Entrance Modification

Period: FY25 Q2

PR. ID: 100538

Project Manager: Jeffrey Thomas

STATUS Summary

Phase: Planning

SCOPE Summary

This project is 'design only' to modify the front entrances to North Base and South Base facilities. Both designs will feature new/larger guard shelters of modular, all-weather construction. The South Base guard shelter will relocate onto newly acquired Pico property. Design elements include controlled gate arms for vehicle entry/exit, the main gates becomes motor-driven and concrete/fencing work will improve vehicle/pedestrian traffic flow. Guard shelters will accommodate CCTV equipment which is authorized by a separate project fund. Upon design completion such plans will return for separate action to fund construction.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 313,500	2.3%	94%	\$ 313,500

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	11/30/23	11/30/23	11/30/23	11/30/23	0	0	Schedule re-baselined
Final Design	12/01/23	12/01/23	09/30/24	09/30/24	0	0	Added Scope per multiple departments

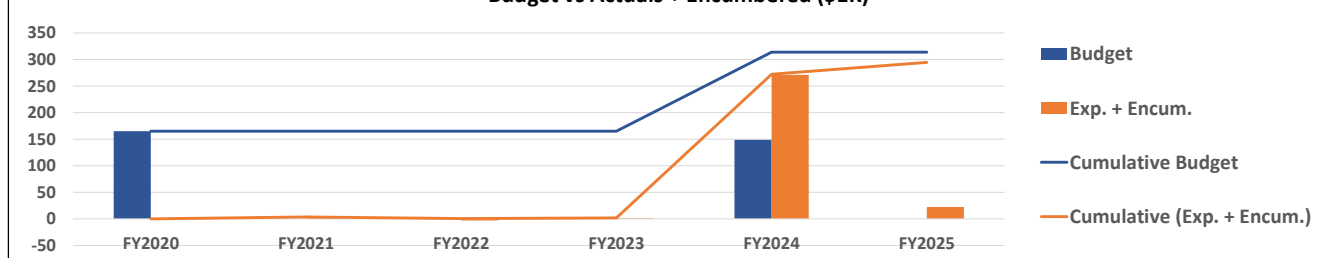
PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning/CD/Env	125		125	105	125	0	4	15	120	5
13 - Final Design	189		189	159	189	0	5	15	174	15
Totals	314	0	314	264	314	0	8	30	294	19

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2020	165		165	0					0	165
FY2021	0		0	3					3	162
FY2022	0		0	-3				0	-3	165
FY2023	0		0					1	1	164
FY2024	149		149	250				20	271	43
FY2025			0	14			8	8	22	141
Totals	314	0	314	264	314	0	8	30	294	19

Budget vs Actuals + Encumbered (\$1K)



NB / SB Front Entrance Mod

Period: FY25 Q2

PR. ID: 100538

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	314	0		314	314	0	
Totals		314	0	0	314	314	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Impact to other projects within the construction zone	This project is 'design only' at present

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Design team developed conceptual plans and District anticipated 35% plans in Nov'24
Facilities shared 35% plans with stakeholders and requested their feedback in early Jan'25

KEY ACTIVITIES - Next Reporting Month (top 5)

Project team will compile comments and share with the Design team.

Project Notes

This CP is 'design only' by Facilities and subsequent construction funds as sponsored by Security will appear in FY25-27 Capital Budgets.

North Base Building 200 Replacement

Period: FY25 Q2

Prj. ID: 100548

Project Manager: Yoko Watanabe

SCOPE Summary

The scope includes geotechnical site analysis and front-end design services for NB Bldg-200. A separate budget request, tentative for FY24, will seek demolition and new construction, as warranted, for total building replacement. This project will provide geotechnical assessment, functional design solutions, phased scheduling and cost

STATUS Summary

Phase: Planning

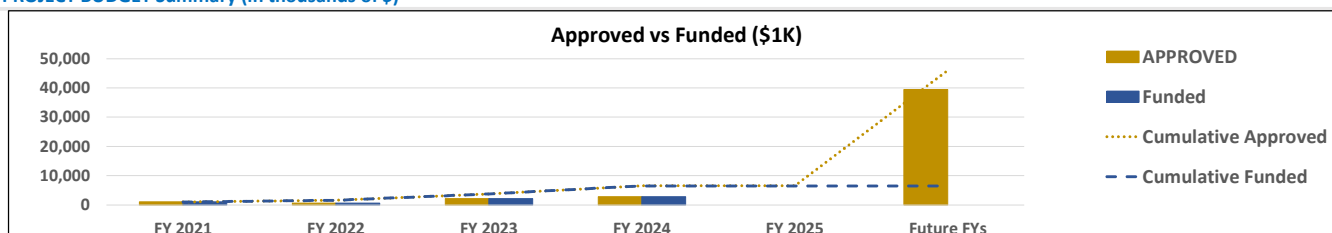
Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Original Budget	Approved Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$45,999,800	\$6,514,133	5.1%	6.2%	\$ 45,999,800

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Project Start	07/01/20	07/01/20			0	0	Initial part of the planning work was done prior to the starting date of the Planning Phase.
11.1- Planning	04/11/22	04/11/22	02/19/23	02/20/23	0	-1	The work is moving forward on time according to the update schedule. The geotechnical laboratory test results are expected in January 2023.
Concept Design	02/20/23	02/21/23	05/14/23	03/30/23	-1	45	
PE/Env	05/15/23	05/15/23	03/30/24	03/30/24	0	0	
Final Design	04/01/24	04/01/24	04/30/25	04/30/25	0	0	
Procurement	04/01/24	04/01/24	07/31/25	07/31/25	0	0	
Trailers Installation	10/01/25	10/01/25	10/15/25	10/15/25	0	0	
Trailer hookups, FF&E, and Commissioning	10/16/25	10/16/25	12/30/25	12/30/25	0	0	
Building 800 Construction	06/01/25	06/01/25	03/02/26	03/02/26	0	0	
Building 200 Procurement	05/01/25	05/01/25	10/01/25	10/01/25	0	0	
Building 200 Construction	11/01/25	11/01/25	01/30/28	01/30/28	0	0	
Closeout	02/01/28	02/01/28	09/30/28	09/30/28	0		

PROJECT BUDGET Summary (in thousands of \$)



PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Inactivated Funding (F=C-B)	Expended		Exp. + Encum.	Available Funds
	Original (A)	Approved (B)	Funded (C)	Committed (D)			This Period	To Date		
11 - Planning	946	946	896	1	946	(50)	15	811	811	85
12 - PE/Env/PSE	2,739	2,739	2,789	688	2,739	50	369	1,202	1,890	899
13 - Final Design	1,200	575	1,675		1,200	475	4	134	134	1,541
15 - Procurement	1,254	1,254	154		1,254	(1,100)			0	154
16 - Construction	39,861	1,000	1,000		39,861	(38,861)			0	1,000
Totals	46,000	6,514	6,514	689	46,000	(39,486)	387	2,147	2,836	3,678

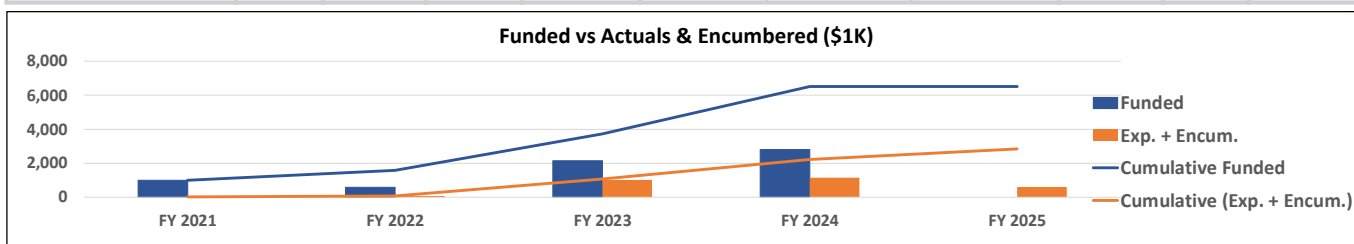
North Base Building 200 Replacement

Period: FY25 Q2

Prj. ID: 100548

PROJECT BUDGET vs Actuals & Encumbrance

Activity	Budget				Estimate at Completion E	Inactivated Funding F=C-B	Expended		Exp. + Encum.	Cumulative Available Funds
	Original	Approved	Funded	Committed			This Period	To Date		
	(A)	(B)	(C)	(D)						
FY 2021	1,000	1,000	1,000	7				7	993	
FY 2022	575	575	575	-7				71	64	
FY 2023	2,143	2,143	2,143	463				543	1,006	
FY 2024	2,796	2,796	2,796	151				998	1,149	
FY 2025		0		74			387	535	609	
Future FYs	39,486									
Totals	46,000	6,514	6,514	689	46,000	(39,486)	387	2,147	2,836	



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)
		Original	Changes				
		(A)	(B)				
Measure W Sales Tax - Capital (01024)	Local	495	0		495	495	0
General Capital Fund (01050)	Local	6,019			6,019	6,019	0
Totals		6,514	0	0	6,514	6,514	0

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
The current budget needed to cover the preliminary design	The adequate budget designation needs to be done from the budget already made available. The \$1

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
None	

KEY ACTIVITIES - Current Reporting Month (top 5)

1. The design of the temporary accommodation is nearly completed.
2. The final design commenced.

KEY ACTIVITIES - Next Reporting Month (top 5)

1. Design of North Base Building 200 - Temporary Accommodation Program will be completed, and the tender documents will be prepared.
2. North Base Building 200 Monitoring #2 floor survey will be conducted (delayed)
3. The procurement of the Temporary Accommodation Modular will move forward.

Project Notes

North Base Building 200 Replacement

Period: FY25 Q2

Prj. ID: 100548



North Base Building 200 Replacement - Underground Utility Survey

EV Chargers Non-Rev Vehicles at Central Garage

Period: FY25 Q2

Prj. ID: 100629

Project Manager: Jeffrey Thomas

SCOPE Summary

This project follows on the District's move toward a fully zero-emission electric vehicle fleet. The project will allow for design and installation of EV type-2 charging stations at North Base, South Base and the Central Garage. These Type-2 chargers will connect to existing electrical infrastructure and provide charging service to battery-electric and/or plug-in non-revenue vehicles.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 861,000	12.7%	9%	\$ 861,000

Schedule

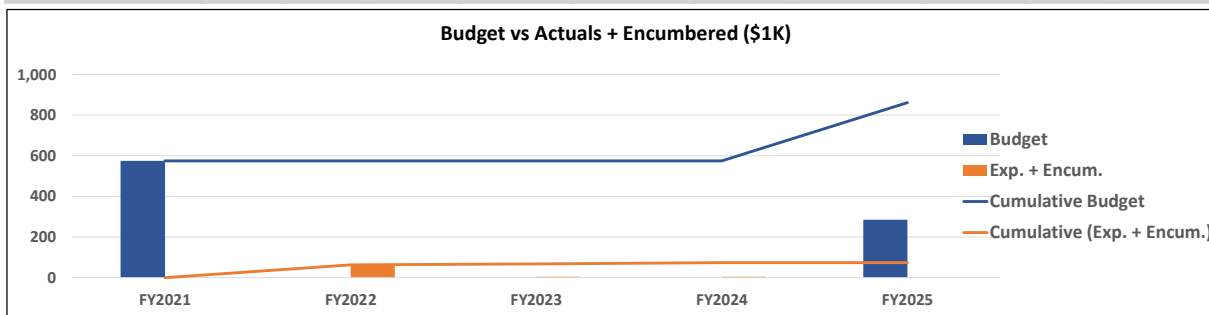
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Start	11/01/21	11/01/21			0	0	Design #1 was Central
Final Design	08/01/23	08/01/23	06/30/24	06/30/24	0	0	Design #2 is for NB+SB
Procurement	07/01/24	07/01/24	12/31/24	12/31/24	0	0	
Construction	01/01/25	01/01/25	05/31/25	05/31/25	0	0	
Close out	06/01/25	06/01/25	08/31/25	08/31/25	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
12- PE/Env/PSE	81		81	24	81	0		50	74	7
15 - Procurement	303		303	0	303	0			0	303
16 - Construction	460		460	0	460	0			0	460
19 - Closeout	17		17	0	17	0			0	17
Totals	861	0	861	24	861	0	0	50	74	787

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=E-D)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY2021	575		575					0	575	
FY2022	0		0	60				2	63	
FY2023	0		0	-16				21	6	
FY2024	0		0	-21				27	6	
FY2025	286		286				0	0	793	
Totals	861	0	861	24	861	0	0	50	787	



EV Chargers Non-Rev Vehicles

Period: FY25 Q2

Prj. ID: 100629

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
General Capital Fund (01050)	Local	859	0		859	859	0	
Measure W Sales Tax (01024)	Local	2	0		2	2	0	
Totals		861	0	0	861	861	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
District's increased need for Type-2 chargers	Design will allow for phased additional capacity.
Impact of ADA codes to charger location/placement	Include ADA assessment for Central, NB and SB

KEY ACTIVITIES - Current Reporting Month (top 5)

Baseline design is six (6) chargers at North Base and six (6) chargers at South Base; these are Design #2
Suspend design at Central pending future use/development of the site; this was Design #1.
Design firm expanded 35% plan and the 95% plan is work in progress
District has simplified scope and consolidated elements to expedite delivery

KEY ACTIVITIES - Next Reporting Month (top 5)

Facilities anticipated the 95% design set in Jan'25

Project Notes

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South Base Water Utility Lines Replacement

Period: FY25 Q2

Prj. ID: 100710

Project Manager: Jeffrey Thomas

SCOPE Summary

STATUS Summary

Phase: Planning

District staff have determined that existing water utility/distribution lines at the South Base facility have aged/worn beyond their useful life and must be replaced entirely. These utility lines furnish in-coming clean water to support daily operational needs, maintain public health standards and further support fire protection. Design scope and subsequent construction will replace pipes, pumps, valves, meters and related fittings from in-coming city connections up to and including the service connections at six (6) South Base buildings.

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 2,946,900	0.0%	1.0%	\$ 2,964,000

Schedule

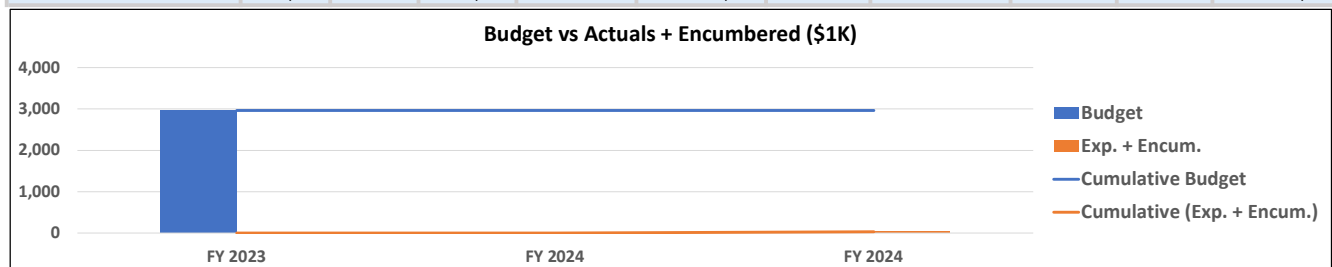
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
11- Planning	06/01/24	06/01/24	08/30/24	08/30/24	0	0	Schedule re-baselined
12- Preliminary Design	08/01/24	08/01/24	01/31/25	01/31/25	0	0	
13- Final Design	02/01/25	02/01/25	06/30/25	06/30/25	0	0	
15- Procurement	07/01/25	07/01/25	02/28/26	02/28/26	0	0	
16- Construction	03/01/26	03/01/26	09/30/26	09/30/26	0	0	
19- Close out	10/01/26	10/01/26	01/30/27	01/30/27	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11- Planning	6		6	5	6	0		5	0	
12- Preliminary Design	6		6	5	6	0		5	0	
13- Final Design	57		57	19	57	0		19	38	
15- Procurement	11		11	0	11	0		0	11	
16- Construction	2,850		2,850	0	2,850	0		0	2,850	
19- Close out	34		34	0	34	0		0	34	
Totals	2,964	0	2,964	30	2,964	0	0	0	2,934	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2023	2,964		2,964		2,964			0	2,964	
FY 2024			0		0		0	0	2,964	
FY 2025			0	30	0		0	30	2,934	
Totals	2,964	0	2,964	30	2,964	0	0	30	2,934	



South Base Water Utility Lines Replacement

Period: FY25 Q2

Prj. ID: 100710

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	2,964	0		2,964	2,964	0	
Totals		2,964	0	0	2,964	2,964	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
South Base water utility lines are largely original construction; there is potential for hidden damage	Allow for contingency

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
South Base must remain fully functional during construction	Plans to allow for non-interruption

KEY ACTIVITIES - Current Reporting Month (top 5)

Facilities has received, reviewed and approved a design proposal for work herein.
Facilities and Design team discussed the level of survey work needed for this project

KEY ACTIVITIES - Next Reporting Month (top 5)

Facilities has scheduled a kickoff meeting for early Jan'25

Project Notes

A new baseline for schedule and budget are shown above.

Bus Shelter Upgrades and Replacements

Period: FY25 Q2

Prj. ID: 100711

Project Manager: Jeff Thomas

SCOPE Summary

This is a State of Good Repair project where District will systematically remove and replace 52 bus stop shelters that are worn and beyond their useful life. This project will also provide site improvements to applicable standards of the Americans with Disabilities Act (ADA). Such improvements will be identified to and coordinated with specific City/County agencies for mutual work as applicable.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 2,946,900	9.0%	14.9%	\$ 2,946,900

Schedule

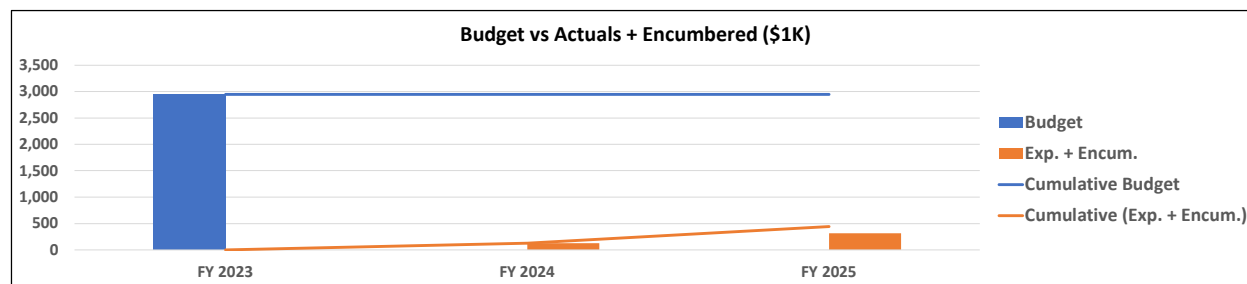
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Planning	10/01/22	10/01/22	04/30/24	04/30/24	0	0	Planning will be phased to each package
Package A - 6 Shelters	05/01/24	05/01/24	05/30/25	05/30/25	0	0	
Package B - 11 Shelters	09/18/24	09/18/24	03/30/26	03/30/26	0	0	
Package C - 2 Shelters	02/05/25	02/05/25	04/30/26	04/30/26	0	0	
Package D - 4 Shelters	03/05/25	03/05/25	08/30/26	08/30/26	0	0	
Package E - 9 Shelters	04/30/25	04/30/25	03/30/27	03/30/27	0	0	
Package F - 8 Shelters	08/20/25	08/20/25	10/30/27	10/30/27	0	0	
Package G - 6 Shelters	12/10/25	12/10/25	04/30/28	04/30/28	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion (E)	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
	11- Planning	103		103			36	103		
12- Preliminary Design	103		103	38	103	0		3	40	62
13- Final Design	137		137	39	137	0		1	40	97
15- Procurement	40		40	3	40	0			3	37
16- Construction	2,508		2,508	98	2,508	0	219	219	317	2,191
19- Close out	57		57	0	57	0			0	57
Totals	2,947	0	2,947	213	2,947	0	219	227	441	2,506

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

	Budget				Estimate at Completion (E)	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original (A)	Changes (B)	Current (C=A+B)	Committed (D)			This Period	To Date		
	FY 2023	2,947		2,947				2,947		
FY 2024			0	116	0			9	2,822	
FY 2025			0	97	0	219	219	316	2,506	
Totals	2,947	0	2,947	213	2,947	0	219	227	441	2,506



Bus Shelter Upgrades and Replacements

Period: FY25 Q2

Prj. ID: 100711

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
					0		0	
Totals		2,947	0	0	2,947	2,947	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Plans and requirements of ADA program and Reimagine/BSIP program	Staff from both programs are holding joint meeting to find commonality and to

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Staffing resources are diverted from fixed project goals to address on-	

KEY ACTIVITIES - Current Reporting Month (top 5)

Site plans and ADA requirements are planning and executed by District staff to expedite completion/delivery; see chart below.

KEY ACTIVITIES - Next Reporting Month (top 5)

Package A1 is awarded and work is in progress
Package A2 is currently with Contracts and Procurment for public bids
Package A3 is in final development by Facilities

Project Notes

A new baseline for schedule and budget are provided above.

Interim Workspace Enhancement

Period: FY25 Q2

Project ID: 100763

Project Manager: Ron Robertson

SCOPE Summary

Replace carpet as needed, repaint as needed, re-arrange and or replace cubicles as needed at District buildings.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule Progress	Expended %	Estimate At Completion
\$ 1,500,000	150.1%	14.7%	\$ 1,500,000

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
16- Construction	7/1/2023	7/1/2023	6/30/2024	6/30/2024	0	0	

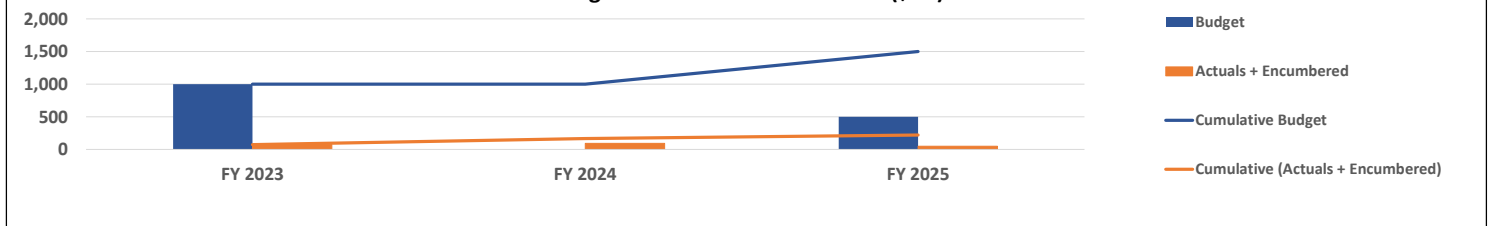
PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
16 - Construction	1,500		1,500	77	1,500	0	19	145	221	1,279
Totals	1,500	0	1,500	77	1,500	0	19	145	221	1,279

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)	E	(F=C-E)				
FY 2023	1,000		1,000	35				38	72	928
FY 2024			0	10				87	96	831
FY 2025	500		500	32			19	20	52	1,279
Totals	1,500	0	1,500	77	1,500	0	19	145	221	1,279

Budget vs Actuals + Encumbered (\$1K)



Interim Workspace Enhancement

Period: FY25 Q2

Project ID: 100763

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	1,000			1,000	1,000	0	
Totals		1,000	0	0	1,000	1,000	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Status

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

KEY ACTIVITIES - Next Reporting Month (top 5)

Project Notes

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North Base and South Base Condition & Needs Assessment

Period: FY25 Q2

Project ID: 100768

Project Manager: Lisha Mai

SCOPE Summary

Evaluate the current physical conditions of operations and maintenance facilities at North Base and South Base to plan and develop recommendations for repair, modification, and/or replacement of facilities based on their condition and the District's requirements. Recommendations will account for assessment results of current and future operating needs and requirements related to ridership and service growth, perform by the Planning Department.

STATUS Summary

Phase: Planning

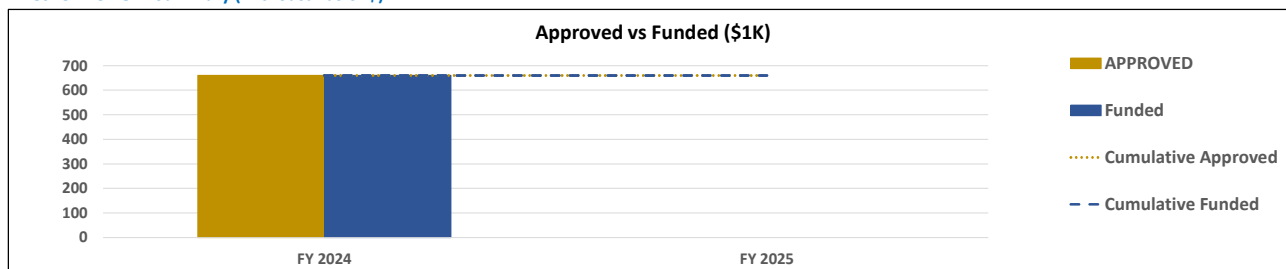
Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Original Budget	Approved Budget	Schedule Progress	Expended %	Estimate At Completion
\$660,000	\$ 660,000	0.0%	5.7%	\$ 1,100,000

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Stakeholder Collaboration	3/1/2024	3/1/2024	6/30/2026	6/30/2026	0	0	
Baseline Condition	11/4/2024	11/4/2024	6/30/2025	6/30/2025	0	0	Baseline reassessed and adjusted.
Needs Assessment	7/1/2025	7/1/2025	12/31/2025	12/31/2025	0	0	
Recommendations	1/1/2026	1/1/2026	9/30/2026	9/30/2026	0	0	

PROJECT BUDGET Summary (in thousands of \$)



PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Inactivated Funding (F=C-B)	Expended		Exp. + Encum.	Available Funds
	Original (A)	Approved (B)	Funded (C)	Committed (D)			This Period	To Date		
11 - Planning	1,100	1,100	468	17	1,100	(633)	21	46	63	404
12 - PE/Env/PSE		0			0	0			0	0
13 - Final Design		0			0	0			0	0
15 - Procurement		0			0	0			0	0
16 - Construction		0	176		0	176			0	176
19 - Closeout		0	17		0	17			0	17
Totals	1,100	1,100	660	17	1,100	(440)	21	46	63	597

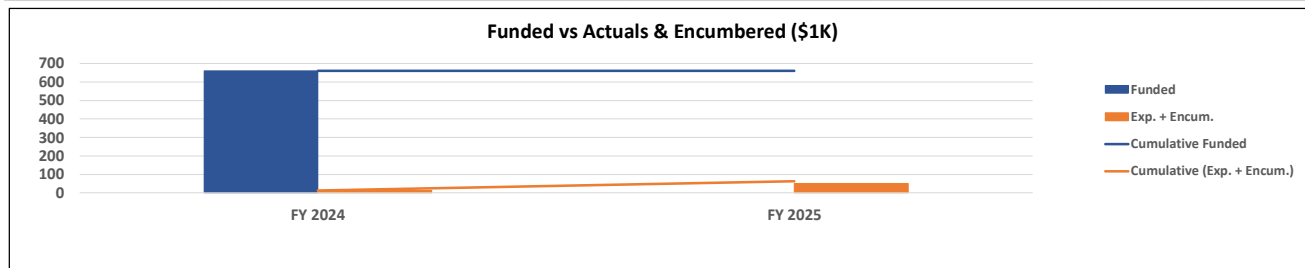
North Base and South Base Condition & Needs Assessment

Period: FY25 Q2

Project ID: 100768

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

Activity	Budget				Estimate at Completion E	Inactivated Funding F=C-B	Expended		Exp. + Encum.	Cumulative Available Funds
	Original	Approved	Funded	Committed			This Period	To Date		
	(A)	(B)	(C)	(D)						
FY 2024	660	660	660					13	13	647
FY 2025		0	0	17				21	34	597
Totals	660	660	660	17	660	(440)	21	46	63	597



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
General Capital Fund (01050)	Local	1,100			1,100	660	(440)	
Totals		1,100	0	0	1,100	660	(440)	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

None at this time

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
None at this time	

KEY ACTIVITIES - Current Reporting Month (top 5)

Issued Work Directive to STV, Inc.
Held kick-off meeting
Began review of existing data
Continue to engage and take part in internal stakeholder discussions, including Planning's upcoming Operations Facility Assessment

KEY ACTIVITIES - Next Reporting Month (top 5)

Continue to collect and review existing data
Develop list of questions for internal interview and schedule interviews
Set up parameters for electronic tool to capture and record condition assessment

Project Notes

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Bus Stop Improvement Plan

Month: Dec-24

Project ID: 100769

Project Manager: George Gamoney

SCOPE Summary

District has launched the Bus Stop Improvement Plan (BSIP) in 2022 with the goal of improving the bus stop experience for all SamTrans customers through enhanced bus stop amenities and facilities. The total number of bus stops is approx. 1,866 sites, of which 225 bus stop locations are prioritized to get “near term improvements” and implemented in four Phase . These planned improvements will be designed and constructed in multiple phases as prioritized by District staff. The first phase of the project will focus on 22 bus stop locations identified as Near Term with priority 7 score (Phase BSIP-01). Improvements can include new bus shelters, new benches, new shades, Paper cast display panels, Bus Pulls/Loading islands, Marquee Real Time Display and a QR Code feature.

STATUS Summary

Phase: Design

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	NA	NA	NA

Budget	Schedule Progress	Expended %	Estimate At Completion
\$ 3,848,000	8.0%	3%	\$ 3,848,000

Schedule

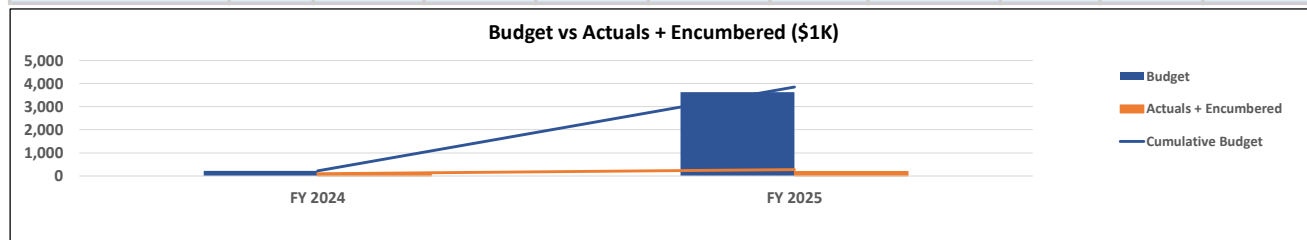
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
11 - Planning/Funding	9/1/2022	9/1/2022	4/30/2024	4/30/2024	0	0	
13 - Final Design (4 Phases)	5/1/2024	5/1/2024	7/14/2026	7/14/2026	0	0	Design will be implemented in Phases
15 - Procurement	2/26/2025	2/26/2025	1/26/2027	1/26/2027	0	0	Procurement in Phases
16 - Construction	9/10/2025	9/10/2025	7/13/2027	7/13/2027			Construction in Phases
19 - Closeout	2/25/2026	2/25/2026	9/7/2027	9/7/2027	0	0	Closeout for each Phase

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
13 - Final Design	420		420	123	420	0	43	124	247	173
15 - Procurement	50		50		50	0			0	50
16 - Construction	3,378		3,378	30	3,378	0			30	3,348
Totals	3,848	0	3,848	153	3,848	0	43	124	277	3,571

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2024	220		220	12				81	93	127
FY 2025	3,628		3,628	141			43	43	184	3,571
Totals	3,848	0	3,848	153	3,848	0	43	124	277	3,571



Bus Stop Improvement Plan

Month: Dec-24

Project ID: 100769

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (E=C-D)	Comments
		Original (A)	Changes (B)					
		Measure W Sales Tax - Capital (01024)	Local					
Totals		770	0	0	770	770	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Status
Current District design guidelines need to be updated	Facilities team is conducting collaboration meetings with Strategic Planning
Caltrans future El Camino Real improvements are highly collaborative with other agencies; the details are yet evolving	Strategic Planning is conducting discussions with SM County City Agencies & Caltrans

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Facilities was short-staffed up to May'24	Facilities is developing site plans from existing staff/resources to complete timely work on prioritized sites.

KEY ACTIVITIES - Current Reporting Month (top 5)

Phase 1 -- 22 initial Bus Stops with impact to 7 criteria for prioritization:
Phase 2 -- Proposals are due in Feb'24
35% Design package was furnished to Facilities/District staff in late Nov'24 for review by stakeholders in Dec'24
Upon District's review, the 35% Design package will be shared with Caltrans and County Cities for their review and input

KEY ACTIVITIES - Next Reporting Month (top 5)

Phase 1 (22 Bus Stops):
35% Design package was furnished to Facilities/District staff in late Nov'24 and will be reviewed by stakeholders in Dec'24
Upon District's review, the 35% Design package will be shared with Caltrans and County Cities for their review and input
Facilities team is proceeding to contact Caltrans and the Cities in order to present the 35% BSIP Phase 1 design for review and input
Phase 2 Design - Consultant proposal request has been drafted

Project Notes

In Phase 1, 22 bus stops were reduced to 17 stops; 5 stops were deleted from the package based on stakeholders discussions

NEAR TERM SUMMARY	Total Stops	Shelters	Pole & Sign	Shade	Bench	Rt Info- Color	Rt info- Mar	Bus Pull/ Loa	Paper Cast	
Priority Score	7	23	22	2	0	0	18	0	11	4
Priority Score	6	56	52	1	0	0	35	7	25	0
Priority Score	5	110	92	3	8	4	11	51	40	38
Priority Score	4	14	5	0	5	5	0	0	0	10
Priority Score	3	9	3	0	5	4	0	0	0	8
Priority Score	2	11	0	0	8	8	0	0	0	8
Priority Score	1	1	0	0	1	1	0	0	0	1
Priority Score	0	1	1	0	0	0	0	0	0	1
Near Term Subtotal	225	175	6	27	22	64	58	76	70	

Bus Operator Restroom Access Improvements

Month: Dec-24

Project ID: 100770

Project Manager: George Gamoney

SCOPE Summary

The project is to design and construct dedicated bus operator restroom facilities, as recommended in the SamTrans Operator Restroom Facility & Site Assessments Study (2023).
 FY24 funds are requested to design and construct 2 initial restroom facilities at priority layover or end of line locations, as recommended by the 2023 study referenced above. FY25 funds requested are to design and construct an additional 4 restroom facilities as a Pilot project.
 The restrooms will be located at Daly City BART upper parking lot, near El Camino Real/ University Avenue ramp on Stanford University Property, and at San Mateo Hillsdale Mall overflow parking lot and at Wells Fargo bank parking lot.

STATUS Summary

Phase: Design

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	NA	NA	NA

Budget	Schedule Progress	Expended %	Estimate At Completion
\$ 2,937,000	8.0%	3.7%	\$ 2,937,000

Schedule

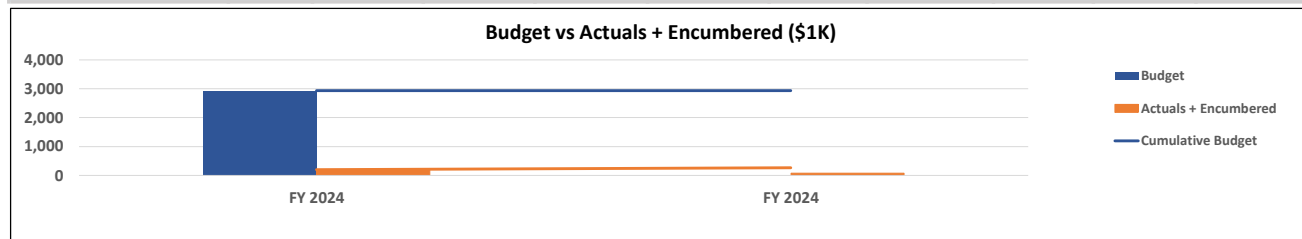
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
11 - Planning/ Funding	7/1/2021	7/1/2021	1/31/2024	1/31/2024	0	0	
13 - Final Design	2/2/2024	2/2/2024	1/23/2025	1/23/2025	0	0	
15 - Procurement	1/24/2025	1/24/2025	8/21/2025	8/21/2025	0	0	
16 - Construction	8/22/2025	8/22/2025	7/9/2026	7/9/2026	0	0	
19 - Closeout	7/10/2026	7/10/2026	8/20/2026	8/20/2026	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
12 - PE/Env/PSE	149		149	74	149	0	10	28	102	46
13 - Final Design	149		149	82	149	0	10	22	104	44
15 - Procurement	1,320		1,320		1,320	0			0	1,320
16 - Construction	1,320		1,320		1,320	0		60	60	1,260
Totals	2,937	0	2,937	157	2,937	0	19	110	267	2,670

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2024	2,937		2,937	107				91	197	2,740
FY 2025			0	50			19	19	69	2,670
Totals	2,937	0	2,937	157	2,937	0	19	110	267	2,670



Bus Operator Restroom Access Improvements

Month: Dec-24

Project ID: 100770

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (E=C-D)	Comments
		Original (A)	Changes (B)					
		Measure W Sales Tax - Capital (01024)	Local					
Totals		2,937	0	0	2,937	2,937	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Status
District is yet to confirm property owner acceptance	Facilities team is collaborating with Strategic Planning and Real Estate to address ASAP
Permanent Power from PG&E could delay the Project	Facilities team to address with the design team in future coordination meetings

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Restrooms will require permanent utility hook up for water, sewer and power.	Facilities team will review design plans and address with the design team

KEY ACTIVITIES - Current Reporting Month (top 5)

Project staff are assessing resources for 4 pilot sites in the first phase
10% Conceptual plans were shared with Strategic Planning & Real Estate Teams
Staff from Facilities, Planning and Real Estate met and are working to strategize approach to property owners for District's goals
Planning team is moving forward with BART to discuss the site specifics.
District staff (including Planning and Facilities) are discussing alternate interim/modular restrooms.

KEY ACTIVITIES - Next Reporting Month (top 5)

District staff will continue subsequent discussion with property owners at the Stanford site and Hillsdale Mall sites.

Project Notes

Project is in the early design phase

South Base Switchgear Replacement & BEB Chargers Installation

Period: FY25 Q2

Prj. ID: 100547

Project Manager: Jeffrey Shu

SCOPE Summary

FY2021- The scope of the project is to replace the following:
 1) Primary 1200 A (existing) switchgear replacement
 2) Replacement of three (3) building switchboards
 3) Replacement of conduit and feeders serving the switchgear

FY2022- The scope of the Project was expanded to support the additional work required for BEB charging infrastructure and power delivery for the new BEBs. The additional scope includes:
 1) Increasing the capacity of the existing switchgear from 1200 to 3000 Amps,
 2) Installation of power distribution infrastructure, power cable networks, and concrete islands,
 3) Installation of new BEB chargers that the District will procure through a separate

STATUS Summary

Phase: Construction

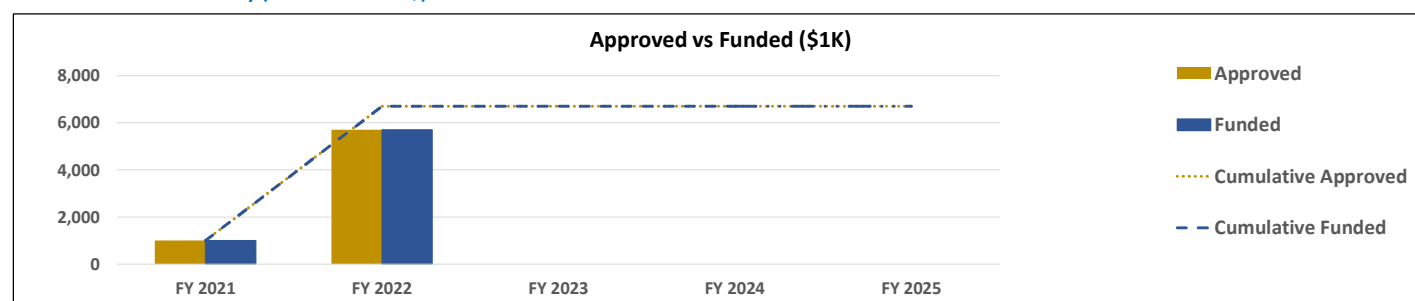
Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Approved Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 6,699,999	86.3%	74.5%	\$ 6,699,999

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Project Start	10/01/19	10/01/19	10/01/19	10/01/19	0	0	Schedule is re-baselined
13 - Final Design	04/01/22	04/01/22	10/20/22	10/20/22	0	0	completed
15 - Procurement	10/20/22	10/20/22	03/20/23	03/20/23	0	0	completed
16 - Construction	01/02/23	01/23/23	07/20/25	07/20/25	-21	0	-The Bus Duct installation was completed. -switchboard MDPO-2 was delivered to south base -The substantial completion date was delayed due to a defective switchboard component.
19 - Closeout	07/21/25	07/21/25	10/19/25	10/19/25	0	0	

PROJECT BUDGET Summary (in thousands of \$)



PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget			Estimate at Completion E	Nonactivated Funding (F=C-B)	Expended		Exp. + Encum.	Available Funds
	Approved (B)	Funded (C)	Committed (D)			This Period	To Date		
12 - PE/Env, PSE Preliminary Design	122	122		122	0		122	122	0
13- Final Design	257	257		257	0	1	256	256	2
15 - Procurement	144	144		144	0	1	122	122	22
16 - Construction	5,977	5,977	800	5,977	0	427	3,693	4,493	1,484
19 - Closeout	200	200		200	0			0	200
Totals	6,700	6,700	800	6,700	0	428	4,193	4,993	1,707

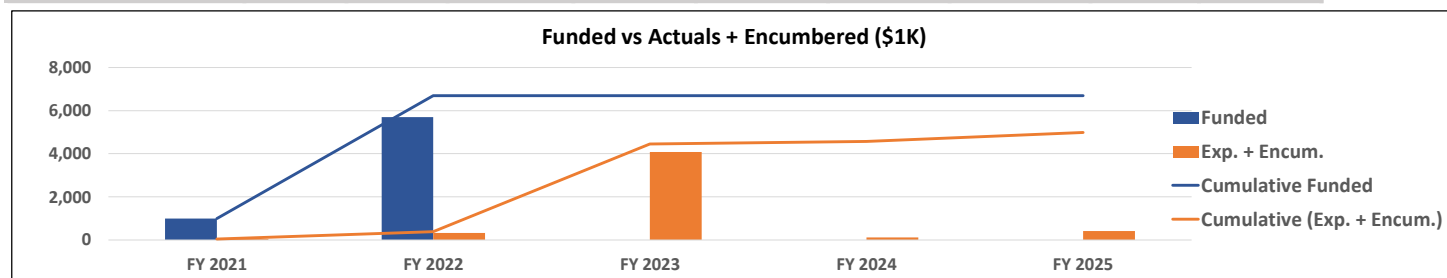
South Base Switchgear Replacement & BEB Chargers Installation

Period: FY25 Q2

Prj. ID: 100547

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget			Estimate at Completion E	Nonactivated Funding (F=C-B)	Expended		Exp. + Encum.	Cumulative Available Funds
	Approved (B)	Funded (C)	Committed (D)			This Period	To Date		
FY 2021	1,000	1,000	25				24	49	951
FY 2022	5,700	5,700	140				193	333	6,318
FY 2023			3,305				770	4,075	2,243
FY 2024			-2,171				2,285	115	6,204
FY 2025			-499			428	920	422	1,822
Totals	6,700	6,700	800	6,700	0	428	4,193	4,993	1,707



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
Measure W Sales Tax -(01024)	Local	5,917	0		5,917	5,917	0	
General Capital Fund (01050)	Local	783	0		783	783	0	
Totals		6,700	0	0	6,700	6,700	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
defective components on the switchboards MDPO-1, MDPO-2, and/or EBD could delay the critical path.	-SamTrans PM to prioritize these issues for quick resolution. Include Engineer of Record & the appropriate manufacturer on any issues. -Escalate if anybody is non-responsive.
PGE's work dates may cause an additional delay to the project	Resident Engineer and Contractor shall keep PGE informed of status. Resident Engineer and Contractor shall notify PG&E of the updated target energization date and schedule all required inspections. -Escalate within PG&E to accelerate their work date
Defective components within the ABB chargers may cause delay of substantial completion	-Resident Engineer to have Contractor address known issues, in-advance of ABB commissioning -Resident Engineer to prioritize communications and quickly respond to ABB-related troubleshooting -Resident Engineer to prepare the "State-of-Readiness" report in real-time and engage ABB to start their review.
Mobile Generator issues will leave the base without power during the power cutover	-establish an emergency backup plan in the event of a mobile generator malfunction. Include emergency contacts, technicians, backup sources of power.

South Base Switchgear Replacement & BEB Chargers Installation

Period: FY25 Q2

Prj. ID: 100547

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
The main switchboard had a defective component that delayed the substantial completion date	-due to the defective component, the project could not make PG&E's inspection deadline. PGE rescheduled the power cutover to March 3, 2025 (originally January 16, 2025). -ABB will replace the defective component under warranty. A field service is scheduled for January 2025 -Project Substantial Completion is been projected to be around early Mav 2025.

KEY ACTIVITIES - Current Reporting Month (top 5)

Anvil Power completed installing the ABB Bus duct
Verativ completed the acceptance testing of the main switchboard MDPO-1 & distribution panel EBD switchboard MDPO-2 was delivered to south base
Anvil Power completed connecting the interlock & auxiliary power terminations
Anvil Power made progress on the fiber optic connectors

KEY ACTIVITIES - Next Reporting Month (top 5)

ABB to perform field-service to replace the defective component within the switchgear
PGE Inspection to clear PGE for the power cutover replace defective circuit breaker #8 on distribution panel "EBD"

Project Notes

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South Base Switchgear Replacement & BEB Chargers Installation

Period: FY25 Q2

Prj. ID: 100547



switchboard MDPO-2 was delivered to south base



the bus duct was installed and staged for the PGE power cutover

ZEB Implementation and Deployment

Period: FY25 Q2

Prj. ID: 100631

Project Manager: Anthony Tejada

SCOPE Summary

This FY22 Budget Request will provide comprehensive site analysis/design work to plan detailed construction documents for subsequent bidding. Construction of power infrastructure in phases to coincide w/bus deliveries through 2038; the front-end design must anticipate for system-wide new power feeds (PG&E substation), master control panels, smart energy management, excavation, cabling for power distribution, concrete islands for charging units, overhead canopies for final power delivery and panels for solar collection.
The FY22 Budget requests reflects the Design Phase only. Total estimated Project reflects design and construction for the overall embus Infrastructure Upgrade plus asphalt replaced with engineered concrete for South Base (critical for the Master Infrastructure).

STATUS Summary

Phase: Design

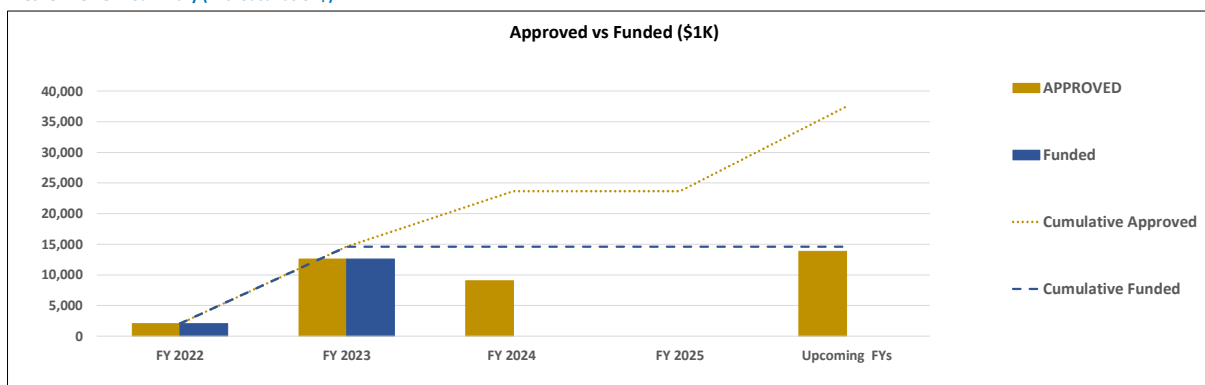
Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Original Budget	Approved Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
#REF!	\$ 37,507,000	16.5%	22.8%	\$ 37,507,000

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Project Start	7/1/2021	07/01/21			0	0	
30% Design	07/01/21	07/01/21	04/30/22	04/30/22	0	0	Completed
End Environmental Phase			01/31/23	05/30/23	0	-119	CEQA obtained in Dec 2022- NEPA obtained allows to proceed with Final Design
Solicitation for Final Design for Charging Infrastructure in SB	07/01/23	07/01/23	10/30/23	02/23/24	0	-116	Selected STV.
Final Design for Permanent Charging Infrastructure in SB	11/01/23	02/28/24	09/30/24	09/30/24	-119	0	
CMGC Solicitation	09/01/23	09/01/23	04/30/24	04/03/24	0	27	Award of contract 4/3/24. NTP 4/22/2024
Grant Requirements	02/01/24	02/01/24	09/30/25	09/30/25	0	0	
Pre Construction Phase for Charging Infrastructure in SB	06/01/24	06/01/24	03/30/25	03/30/25	0	0	
Long Lead Equipment Procurement for Charging Infrastructure in SB	08/01/24	08/01/24	01/31/26	01/31/26	0	0	
Construction of Permanent Charging Infrastructure in SB	04/01/25	04/01/25	03/31/27	03/31/27	0	0	
Close out	04/01/27	04/01/27	09/30/27	09/30/27	0	0	

PROJECT BUDGET Summary (in thousands of \$)



PROJECT Approved BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget			Estimate at Completion	Nonactivated Funding (F=C-B)	Expended		Exp. + Encum.	Available Funds
	Approved (B)	Funded (C)	Committed (D)			This Period	To Date		
11 - Planning/CD/Env	1,007	1,007	21	1,007	0		920	941	66
12 - PE/Env/PSE	3,687	3,667	970	3,687	(20)	309	2,090	3,060	607
13 - Final Design	4,042	4,054	945	4,042	12	650	2,506	3,451	603
15 - Procurement	99	119	0	99	20	4	102	102	17
16 - Construction	28,308	5,743	210	28,308	(22,565)	0	784	994	4,750
19 - Closeout	365	23	0	365	(342)		0	0	23
Totals	37,507	14,612	2,146	37,507	-22,895	964	6,402	8,548	6,064

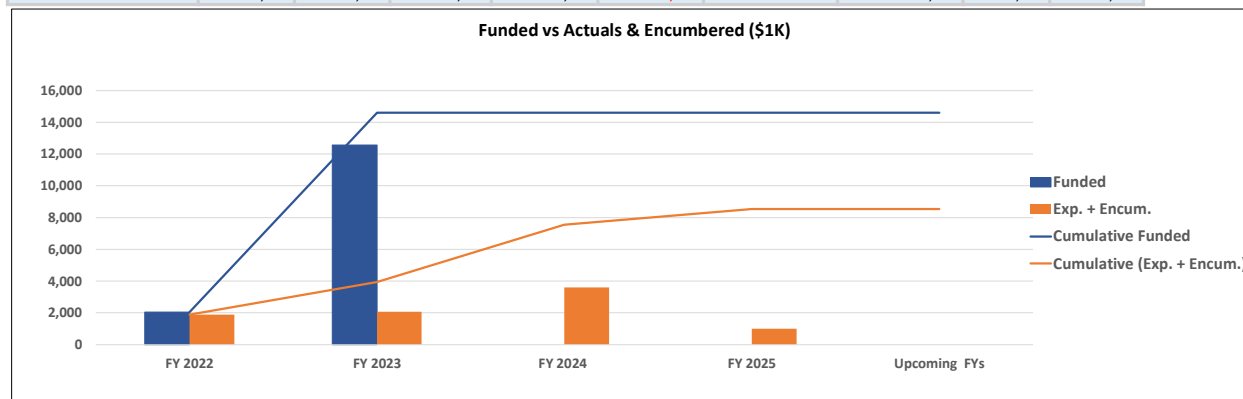
ZEB Implementation and Deployment

Period: FY25 Q2

Prj. ID: 100631

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

Activity	Budget			Estimate at Completion E	Nonactivated Funding (F=C-B)	Expended		Exp. + Encum.	Cumulative Available Funds
	Approved	Funded	Committed			This Period	To Date		
	(B)	(C)	(D)						
FY 2022	2,046	2,046	869		0		1,009	1,878	168
FY 2023	12,566	12,566	-126		0		2,201	2,076	10,658
FY 2024	9,052		2,020		-9,052		1,577	3,598	7,061
FY 2025			-618		0	964	1,614	996	6,064
Upcoming FYs	13,843				-13,843			0	6,064
Totals	37,507	14,612	2,146	37,507	-22,895	964	6,402	8,548	6,064



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
Measure W Sales Tax - (01024)	Local	8,674	0		8,674	8,674	0	
FY22-71 ROW Repayment LCTOP (03958)	Fed.	4,600			4,600	4,600		
Prop 1B PTMISEA Interest (03636)	State	229			229	229	0	
Prop 1B PTMISEA FY14 (03639)	State	840			840	840	0	
Prob-1B- PTMISAE FY15 (03643)	State	223			223	223	0	
Lifeline PTMISEA for NAB (03646)	State	46			46	46	0	
TBD	TBD	22,895			22,895		22,895	Pending Grant
Totals		37,507	0	0	37,507	14,612	22,895	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
PG&E design schedule is unknown and could impact the overall delivery of the project.	PG&E's overall design schedule for the project is unknown - decision dealt to not proceed with the Large Load Study (LLS) for Phase 2, as this would commit SamTrans to PG&E's service upgrade costs for an additional load of 5.7MW. Waiting for direction from PG&E on recommended steps forward to proceed with service upgrades for Phase 1 and its 1.7MW electrical load only.
The lead times for manufacturing electrical equipment have increased significantly and could impact the project schedule.	Decision dealt to combine the Early Works Package (long-lead items) with the overall Project Design for Phase 1 - this approach aligns with Caltrans' funding allocation parameters. Clark is obtaining vendor 'premium' pricing quotes to hold to original lead-times for electrical equipment, while also developing a revised project schedule reflecting current market-driven lead times. True-up efforts for electrical equipment (long-lead items) are underway and ongoing by the CMGC's electrical subcontractor's bidding the Phase 1 construction package.
Design inconsistencies and quality concerns detected with the 95% design deliverable.	Noted deviations relative to the Designer's Quality Control Plan (QCP) were documented and presented to SamTrans management. The Designer provided a course-correct plan to remedy the QA/QC concerns, said plan to be compared / contrasted for accuracy leading up to 100% design deliverable submission. The reconciled 100% design deliverable package is scheduled for issuance by STV on 1/16/2025.
Preliminary CMGC pricing against the 95% design has come in ~2X the Engineer's Estimate obtained at 30% design.	Somewhat of a cause and effect scenario to quality of design, CMGC pricing has come in much higher than anticipated. To aide in finalizing the TCP Estimate, an "advance copy design set" of the 100% design deliverable package was issued on 12/24/2024 that considered and addressed Value Engineering innovations, QA/QC measures for cost-sensitive scope, and constructability efficiencies flagged by the CMGC.
Progression of design has not kept pace with the timeline of Clark's active CMGC Pre-Construction Services contract.	To date, the CMGC's 95% Design TCP Read 03 Estimate and the 100% Design TCP Read 01 Estimate are holding at downward trend of a A no cost change order was issued on 12/31/2024 to extend the time only of Clark's Pre-Construction Services contract by 1 month in order to finalize TCP negotiations for a fair and reasonable cost to SamTrans. Clark's Pre-Construction Services contract will now be expiring on 1/31/2025.

ZEB Implementation and Deployment

Period: FY25 Q2

Prj. ID: 100631

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
PG&E to initiate a large load study, to determine how much power they can supply to the site for Phase 2 Improvements.	PG&E confirmed that payment was processed end of June 2024 for the Large Load Study (LLS). PG&E provided a Preliminary Engineering study (PES) Plan on 11/1/24 that describes the timeline and scope for them to complete the LLS. As presented, the PES Plan cannot be executed since it would commit SamTrans to Phase 2 and its 5.7MW load / associated PG&E upgrades.
Overhead fire suppression design and approach to putting out a bus fire - a concern that surfaced post STV and Clark contract awards.	A secondary fire flow test was performed considering an adjacent fire hydrant to support the most efficient and economical design option selected. STV met with the Fire Department / Fire Marshal who conveyed to them that an overhead fire suppression system and/or standpipe design is not required - a submittal package has been submitted to the AHJ for site wide fire hydrants.
The project PLA must be established prior to start of construction.	The Fire Department / Fire Marshal's review completed and resulted in the addition of (1) fire hydrant within the northeast of the South Clark, SamTrans' PM/CM Owner Representative, SamTrans' PLA attorney, and Union Counsel met throughout the month of October. The results yielded a consensus in terms of scope and agreed upon language inclusive to the PLA - a final version of the PLA was issued by Union Counsel on 11/8/24 to SamTrans' PLA attorney for signature routing and agendizing the matter for Board approval. Clark has issued the PLA and its requirements to all subcontractors submitting proposals for project specific bid packages - their pricing acknowledges receipt and conformance to the PLA prescribed contracting requirements.
Caltrans funding changed from a dual allocation to a single allocation.	Decision dealt to align the project schedule such that the Early Works Procurement Package is consolidated within the overall Project Design for Phase 1, to support a single allocation approach. Caltrans CTC Grant funding allocation request confirmed for 1/30-31/25; which tentatively places Board recommendation for CMGC contract amendment of Phase 1 construction on 3/5/25, should SamTrans opt to exercise this option.

KEY ACTIVITIES - Current Reporting Month (top 5)

Value Engineering (VE) Log finalized by SamTrans, directives issued to the designer accordingly. Approximate ROM savings is trending towards \$1.5M, to be validated with the CMGC's next TCP Estimate submission.
A no cost change order was issued on 12/31/2024 to extend the time only of Clark's Pre-Construction Services contract by 1 month in order to finalize TCP negotiations for a fair and reasonable cost to SamTrans. Clark's Pre-Construction Services contract will now be expiring on 1/31/2025.
100% Design TCP Read 01 Cost Reconciliation Meeting held on 12/9/24 with Clark (CMGC), Jacobs (Independent Cost Estimate - ICE), and Krebs / STV (Engineer's Estimate - EE).
To aide in finalizing the TCP Estimate, an "advance copy design set" of the 100% design deliverable package was issued by STV on 12/24/2024 that considered and addressed Value Engineering innovations, QA/QC measures for cost-sensitive scope, and constructability efficiencies flagged by the CMGC.
A review meeting of Clark's Group 90 and 91 GC and GR Indirect Costs occurred on 12/6/24; concerns were flagged and rationale was explained to Clark - meeting minutes were issued to document subsequent revisions required with 100% Design TCP Read 02.
A Risk Register review meeting with Clark occurred on 12/18/24; follow-up internal risk review meetings between SamTrans and Jacobs ICE occurred through the end of December '24. Revised probability and cost factors for SamTrans and Clark risk items have been generated with supporting rationale, follow-up meeting(s) with Clark to occur in January '25.

KEY ACTIVITIES - Next Reporting Month

The fully reconciled Phase 1 100% PS&E Design Set will be issued by STV on 1/16/25 - includes Early Works Package details (long-lead items) embedded within.
Dedicated risk review sessions will be scheduled for 1/14/25 & 1/22/25; the former will inform and aide in finalizing the project schedule and phasing plan, the latter will inform and aide in finalizing the TCP Estimate.
Final 100% Design TCP Read 02 submission due on 1/24/25 by Clark (CMGC), Jacobs (Independent Cost Estimate - ICE), and Krebs / STV (Engineer's Estimate - EE).
100% Design TCP Read 02 Cost Reconciliation Meeting will be scheduled for 1/27/25 with Clark (CMGC), Jacobs (Independent Cost Estimate - ICE), and Krebs / STV (Engineer's Estimate - EE).
Final TCP leveling, alignment, and negotiation meetings occurring the week of 1/27 - 1/31/25 on route to reaching a fair and reasonable TCP Estimate that would allow SamTrans to recommend Clark for continuation of CMGC services from pre-construction to Phase 1 construction.
Project specific CTC funding allocation request meeting / presentation to occur on and from 1/30-31/2025.

Project Notes

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North Base - Sea Level Rise and Erosion Mitigation

Period: FY25 Q2

Project ID: 100712

Project Manager: Lisha Mai

SCOPE Summary

The project will perform a feasibility study of long-term sea level rise adaptation and erosion mitigation alternatives for North Base. The project will conduct the necessary planning and pre-design to develop mitigation solutions to protect North Base and SamTrans' ability to operate from the impacts of intensifying sea level rise and erosion. Alternatives to be evaluated under the feasibility study include a flexible levee and a tide gate barrier. Evaluation of recommended alternatives will involve collaboration and coordination with internal and external stakeholders. The feasibility study will recommend a preferred alternative to advance for environmental clearance, design, and construction.

STATUS Summary

Phase: Planning

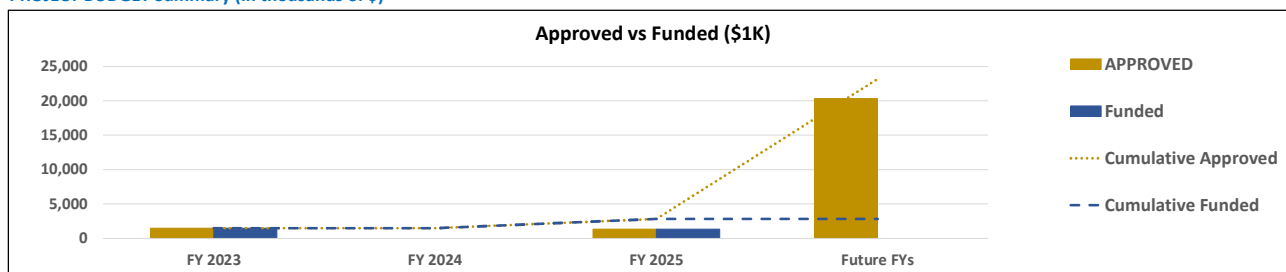
Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Original Budget	Approved Budget	Schedule Progress	Expended %	Estimate At Completion
#REF!	\$ 2,825,100	5.5%	8.3%	\$ 23,183,400

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Stakeholder and Public Engagement and Alternatives Analysis	7/1/2023	7/1/2023	12/31/2023	12/31/2023	0	0	
PEL Study and Selection of Preferred Alternative	1/1/2024	1/1/2024	4/2/2025	4/2/2025	0	0	Baseline reassessed and adjusted for longer ext. stakeholder engagement and permitting agency consultation. This step is vital to assessment of
35% Design for the Preferred Alternative	4/3/2025	4/3/2025	6/30/2025	6/30/2025	0	0	
Detailed Impact and Mitigation Analysis Based on the 35% Design	7/1/2025	7/1/2025	12/31/2025	12/31/2025	0	0	
NEPA and CEQA Clearance	1/1/2026	1/1/2026	12/31/2026	12/31/2026	0	0	

PROJECT BUDGET Summary (in thousands of \$)



PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget			Estimate at Completion	Inactivated Funding	Expended		Exp. + Encum.	Available Funds
	Approved	Funded	Committed			This Period	To Date		
	(B)	(C)	(D)			E	(F=C-B)		
11 - Planning	1,482	1,482	18	1,482	0	258	982	1,000	482
12 - PE/Env/PSE	1,343	1,343	829	1,343	0	93	89	918	425
13 - Final Design	1,379			1,379	(1,379)			0	0
15 - Procurement	829			829	(829)			0	0
16 - Construction	18,150			18,150	(18,150)			0	0
Totals	23,183	2,825	847	23,183	(20,358)	351	1,071	1,918	907

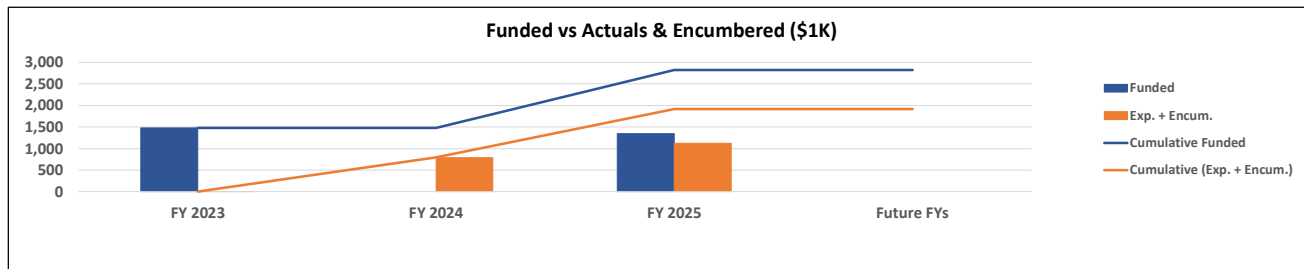
North Base - Sea Level Rise and Erosion Mitigation

Period: FY25 Q2

Project ID: 100712

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

Activity	Budget			Estimate at Completion E	Inactivated Funding (F=C-B)	Expended		Exp. + Encum.	Cumulative Available Funds
	Approved	Funded	Committed			This Period	To Date		
	(B)	(C)	(D)						
FY 2023	1,482	1,482					6	6	1,476
FY 2024	0		234				557	791	686
FY 2025	1,343	1,343	613			351	509	1,122	907
Future FYs	20,358	0						0	907
Totals	23,183	2,825	847	23,183	(20,358)	351	1,071	1,918	907



FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original (A)	Changes (B)					
		General Capital Fund (01050)	Local					
TBD		20,358			20,358		20,358	
Totals		23,184	0	0	23,184	2,825	20,358	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Status
None at this phase	

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
None at this phase	

KEY ACTIVITIES - Current Reporting Month (top 5)

Presented project update to Board of Directors
Completed Benefits Assessment
Submitted request to USACE for January Interagency Meeting to present project and receive feedback
Met with OneShoreline on development of comprehensive benefits of Regional Protection Alternative
Continue to coordinate with Government Affairs on outreach to stakeholders that would benefit from a regional solution.

KEY ACTIVITIES - Next Reporting Month (top 5)

Present project o USACE and BCDC
Continue to coordinate with Government Affairs on outreach to stakeholders that would benefit from a regional solution.
Continue coordination with SSF
Continue coordination with OneShoreline
Meet with USACE and BCDC

Project Notes

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NB H2 Fueling Station for 10 FCEBs

Period: FY25 Q2

Prj. ID: 100723-02

Project Manager: Liria Larano

SCOPE Summary

The District is working towards transitioning the SamTrans fleet of 319 fixed-route vehicles to zero-emission technologies by 2034. In pursuit of this goal, SamTrans developed a transition plan that replaces diesel buses with battery-electric buses (BEBs). As the zero-emission bus (ZEB) market has matured, hydrogen fuel cell electric buses (FCEBs) have become more prevalent in the industry because FCEBs have longer driving ranges and shorter fueling times than the range and charging time of BEBs. Because of the operational advantages of FCEBs, SamTrans has purchased ten FCEBs for a demonstration program. This Project will provide hydrogen fuel (Services) and/or design and construction services for the Interim Hydrogen Fueling Solution.*

* The cost of Hydrogen Fuel will be part of Operations budget

STATUS Summary

Phase: Construction

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 5,034,463	90.5%	48.4%	\$5,034,463

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Solicitation for H2 services contract	10/1/2022	10/1/2022	5/15/2023	5/15/2023	0	0	Contract awarded to Plug Power
Design Manufacturing H2 mobile station	5/16/2023	5/16/2023	1/31/2024	1/31/2024	0	0	
Testing and Commissioning	2/1/2024	2/1/2024	3/1/2024	7/31/2024	0	-152	Refueler delivery week of 6/17, testing and commissioning will take 2 months.
Training	2/1/2024	2/1/2024	8/1/2024	9/1/2024	0	-31	Tiers 1-3 for staff, first responder training will be with tier 1 staff.
Closeout	9/1/2024	9/1/2024	11/1/2024	11/1/2024	0	0	

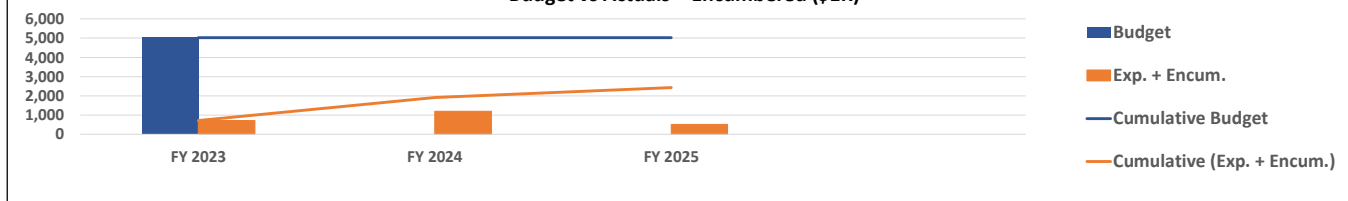
PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning	58		58	0	58	0	0	0	58	
12 - PE/Env/PSE	10		10	0	10	0	10	10	0	
13 - Final Design	222		222	22	222	0	177	199	22	
15 - Procurement	27		27	0	27	0	6	0	27	
16 - Construction	4,717		4,717	618	4,717	0	10	1,607	2,493	
Totals	5,034	0	5,034	640	5,034	0	16	1,794	2,600	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion E	Variance (F=C-E)	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2023	5,034		5,034	640			80	720	4,314	
FY 2024			0				1,202	1,202	3,112	
FY 2025							16	512	2,600	
Totals	5,034	0	5,034	640	5,034	0	16	1,794	2,600	

Budget vs Actuals + Encumbered (\$1K)



NB H2 Fueling Station for 10 FCEBs

Period: FY25 Q2

Prj. ID: 100723-02

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Nonactivated Funding (F=E-D)	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	5,034			5,034	5,034	0	
Totals		5,034	0	0	5,034	5,034	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation
Delay in delivering the Mobile Hydrogen Refueler from Houston to SamTrans	Ongoing coordination with manufacturer
Commissioning may take longer than anticipated	Advanced planning of commissioning activities

ISSUES (Risks that are materialized, in order of priority)

Issue	Status
Refueler arrived at SamTrans Maintenance Yard on 3/8/24. A leak was discovered and a screen was damaged in route, so the refueler had to be sent back to Houston for repair	Delivery of refueler expected the week of June 17, 2024
Commissioning for second nozzle on the refueler (not originally part of the approved design) is required.	SamTrans will pay for the commissioning of the extra nozzle.
MGFH2 terminated fueler lease agreement with SamTrans and Plug Power	Working with legal and finance to sign a contract with Plug Power for buying the Fueler from them.

KEY ACTIVITIES - Current Reporting Month (top 5)

Plug Power updated the portal & and resubmitted the application to Fire Marshall

KEY ACTIVITIES - Next Reporting Month (top 5)

Installation of the back up refuler.
Safety and Workforce training to be continued.

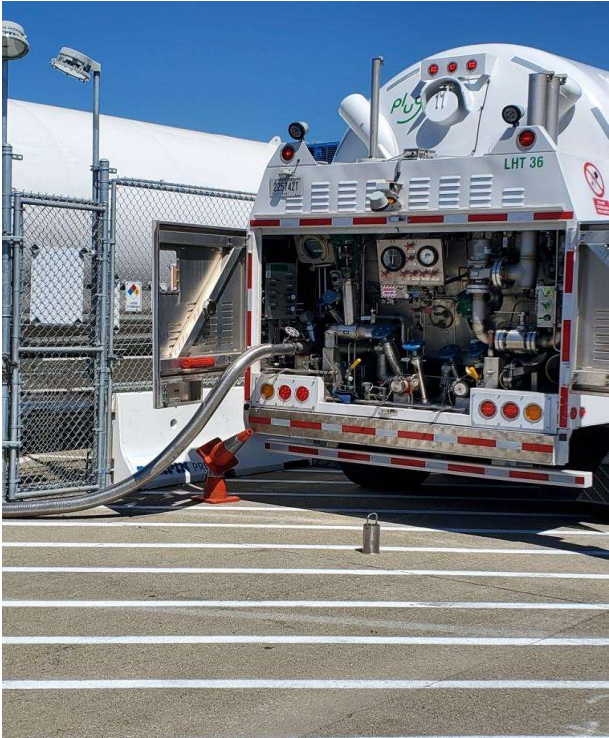
Project Notes

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NB H2 Fueling Station for 10 FCEBs

Period: FY25 Q2

Prj. ID: 100723-02



NB H2 Permanent Fueling Station for FCEBs

Period: FY25 Q2

Prj. ID: 100723-03

Project Manager: Zhiming Fan

SCOPE Summary

The District is working towards transitioning the SamTrans fleet of 319 fixed-route vehicles to zero-emission technologies by 2034. In pursuit of this goal, SamTrans developed a transition plan that replaces diesel buses with battery-electric buses (BEBs). As the zero-emission bus (ZEB) market has matured, hydrogen fuel cell electric buses (FCEBs) have become more prevalent in the industry because FCEBs have longer driving ranges and shorter fueling times than the range and charging time of BEBs. This Project will provide hydrogen fuel (Services) and/or design and construction services (Design - Build) for the Permanent Hydrogen Fueling Solution for more than 100 FCEBs.*

* The cost of Hydrogen Fuel will be part of Operations budget

STATUS Summary

Phase: Procurement

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

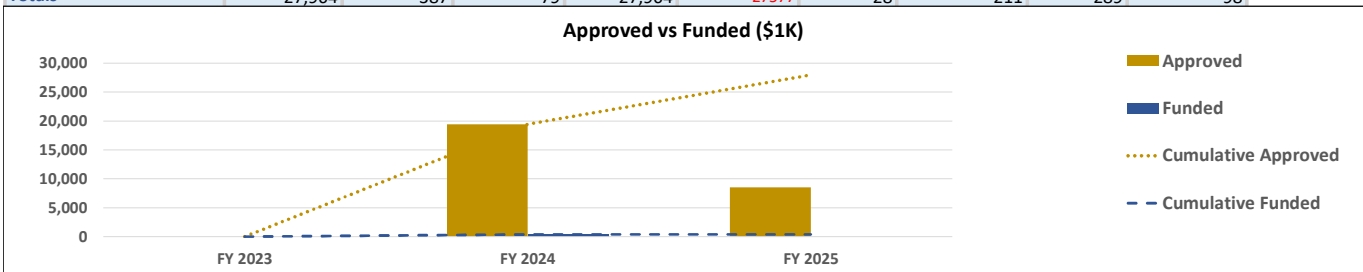
Approved Budget	Schedule % Compl.	Exp. + Encum. (%)	Estimate At Completion
\$ 27,963,686	3.5%	1.0%	\$27,963,686

Schedule

Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Solicitation for Design Build contract	11/1/2024	11/1/2024	5/31/2025	5/31/2025	0	0	
Design, Manufacturing, and Construction	6/1/2025	6/1/2025	12/31/2026	12/31/2026	0	0	
Testing and Commissioning	10/1/2026	10/1/2026	12/31/2026	12/31/2026	0	0	
Training	1/1/2027	1/1/2027	3/30/2027	3/30/2027	0	0	
Closeout	4/1/2027	4/1/2027	5/30/2027	5/30/2027	0	0	

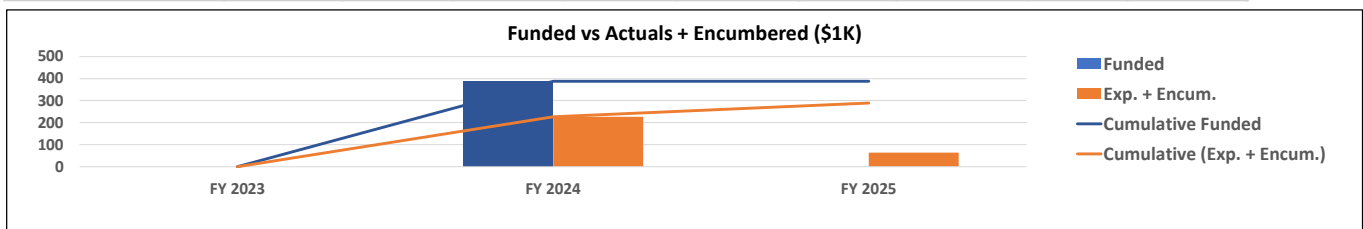
PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget			Estimate at Completion	Nonactivated Funding	Expended		Exp. + Encum.	Available Funds
	Approved	Funded	Committed			This Period	To Date		
	(B)	(C)	(D)	E	(F=C-B)				
13- Final Design	4,291			4,291	-4291			0	0
15 - Procurement				0	0	22		0	0
16 - Construction	23,000	387	79	23,000	-22613	6	211	289	98
19 - Closeout	673			673	-673			0	0
Totals	27,964	387	79	27,964	-27577	28	211	289	98



PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget			Estimate at Completion	Nonactivated Funding	Expended		Exp. + Encum.	Cumulative Available Funds
	Approved	Funded	Committed			This Period	To Date		
	(B)	(C)	(D)	E	(F=C-B)				
FY 2023								0	0
FY 2024	19,439	387	79				147	226	161
FY 2025	8,525					28	63	63	98
Totals	27,964	387	79	387	0	28	211	289	98



NB H2 Permanent Fueling Station for FCEBs

Period: FY25 Q2

Prj. ID: 100723-03

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred	Current	Activated Funding	Nonactivated Funding	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax (01024)	Local	387			387	387	-27,577	
Totals		387	0	0	387	387	-27,577	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Mitigation

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Developed RFP for Design Build Contract

KEY ACTIVITIES - Next Reporting Month (top 5)

Issue RFP to 8 prequalified proposers

Project Notes

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El Camino Real (ECR) Transit Priority Program Fund

Month: Dec-24

Project ID: 100773

Project Manager: Cassie Halls

SCOPE Summary

This project will establish a dedicated Transit Capital Improvement Fund to integrate transit improvements into Caltrans-led projects or advance transit improvements through the Caltrans design and permitting process along the El Camino Real corridor. Caltrans is active in implementing small-scale improvements along the corridor via the State Highway Operation and Protection Program (SHOPP). Currently, funding limitations often prevent Caltrans from implementing transit-specific improvements in its projects. The Capital Improvement Fund would let SamTrans lead projects on El Camino Real and leverage Caltrans-led projects to implement transit-specific improvement measures by providing supplemental funding.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	●	●	●

Budget	Schedule Progress	Expended %	Estimate At Completion
\$ 3,300,000	4.5%	6%	\$ 3,300,000

Schedule

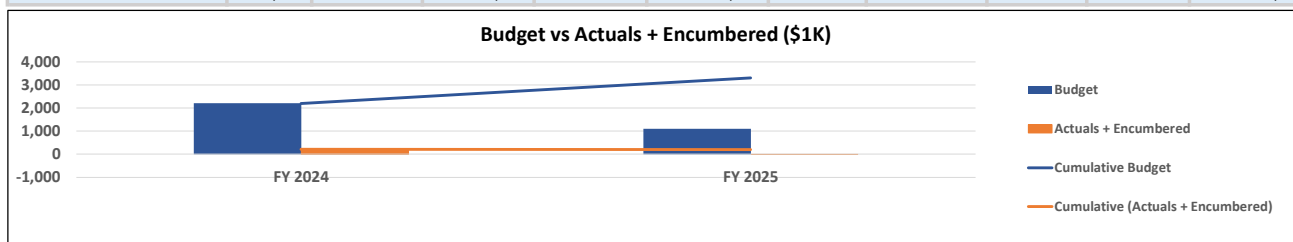
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Supplemental Funds for Central ECR Transit and Multimodal Plan	12/1/2024	12/1/2024	8/1/2026	8/1/2026	0	0	
Supplemental Funds for ECR Project Initiation Document	12/1/2024	12/1/2024	12/1/2026	12/1/2026	0	0	
ECR Consultant PM Support	4/1/2024	4/1/2024	12/1/2026	12/1/2026	0	0	
Local Match on SHOPP, other projects	12/1/2024	12/1/2024	12/1/2026	12/1/2026	0	0	
Grand Boulevard Initiative Supplemental Funds	4/1/2024	4/1/2024	12/1/2026	12/1/2026	0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning	3,300		3,300	74	3,300	0	103	133	207	3,093
Totals	3,300	0	3,300	74	3,300	0	103	133	207	3,093

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2024	2,200		2,200	156				58	214	1,986
FY 2025	1,100		1,100	-83			103	75	-8	3,093
Totals	3,300	0	3,300	74	3,300	0	103	133	207	3,093



El Camino Real (ECR) Transit Priority Program Fund

Month: Dec-24

Project ID: 100773

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Un-activated Funding (E=C-D)	Comments
		Original	Changes					
		(A)	(B)					
Measure W Sales Tax - Capital (01024)	Local	3,300			3,300	3,300	0	
Totals		3,300	0	0	3,300	3,300	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Status
Cost of maintaining capital improvements over time	Seek clarification from Caltrans on what requires local maintenance
Coordination with Caltrans/Cities	Established an interagency forum to coordinate with Caltrans and Cities
Lack of coordination with cities	Established an interagency forum to coordinate with Caltrans and cities
SamTrans staff capacity for project management	Developing a staffing plan for the next fiscal year
City staff capacity for project management	Grant to provide technical assistance to cities

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

Beginning negotiations for two work directives, one for the Central El Camino Real Plan, and another for ECR Consultant Management Support

KEY ACTIVITIES - Next Reporting Month (top 5)

Work towards notice to proceed for January Central El Camino Real plan, pursue further projects
Work towards notice to proceed for January ECR Consultant Management Support

Project Notes

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SamTrans Operating Facilities Assessment

Period: FY25 Q2

Project ID: 100775

Project Manager: Millie Tolesson

SCOPE Summary

The SOFA project is about ensuring our facilities are aligned with SamTrans' long-term strategic goals. This includes adapting to operational changes like transitioning to zero-emission vehicles, accommodating anticipated service growth, and evaluating how our facilities can best support evolving community and agency needs.

STATUS Summary

Phase: Planning

Month	Schedule	Budget	Funding
Current	●	●	●
Previous	NA	NA	NA

Budget	Schedule Progress	Expended %	Estimate At Completion
\$ 500,000	5.0%	99.8%	\$ 500,000

Schedule

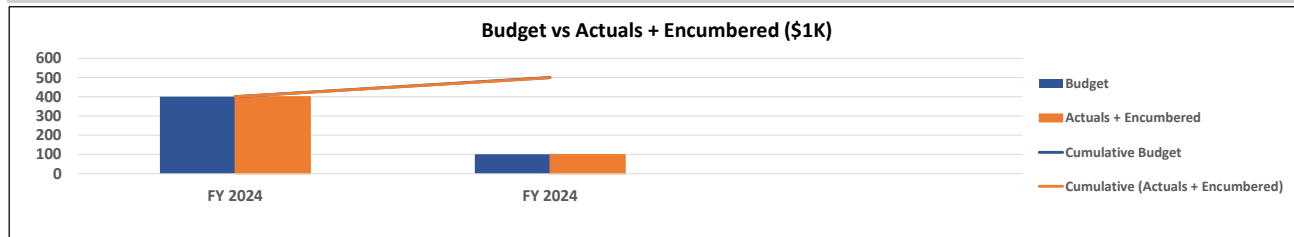
Summary Activities	Baseline Start	Est. or Act. Start	Baseline Completion	Est. or Act. Completion	Start Variance (Days)	Completion Variance (Days)	Comments
	(A)	(B)	(C)	(D)	(E= A-B)	(F= C-D)	
Project Management	12/9/2024	12/9/2024	12/31/2025	12/31/2025	0	0	
Establish Future Condition Assumptions and Develop Future Scenarios					0	0	
Identify NEEDS and GAPS					0	0	
Explore OPPORTUNITIES for New Satellite Locations and Identify Potential Sites					0	0	
Recommendations and Implementation					0	0	

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Details (in thousands of \$)

Activity	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
11 - Planning	500	0	500	499	500	0	0	0	499	1
Totals	500	0	500	499	500	0	0	0	499	1

PROJECT BUDGET / ESTIMATE AT COMPLETION / COSTS Summary (in thousands of \$)

FY	Budget				Estimate at Completion	Variance	Expended		Exp. + Encum.	Cumulative Available Balance
	Original	Changes	Current	Committed			This Period	To Date		
	(A)	(B)	(C=A+B)	(D)						
FY 2024	400		400	400					400	0
FY 2025	100		100	99			0		99	1
Totals	500	0	500	499	0	0	0	0	499	1



SamTrans Operating Facilities Needs Assessment

Period: FY25 Q2

Project ID: 100775

FUNDING (in thousands of \$)

Fund Source	Type	Board Approved		Transferred (C)	Current (D=A+B+C)	Activated Funding (E)	Un-activated Funding (E=C-D)	Comments
		Original	Changes					
		(A)	(B)					
Sales Tax - Capital (01050)	Local	500	0		500	500	0	
Totals		500	0	0	500	500	0	

RISKS (events that could happen and have a negative impact on the project cost/schedule, in order of priority)

Risk	Status

ISSUES (Risks that are materialized, in order of priority)

Issue	Status

KEY ACTIVITIES - Current Reporting Month (top 5)

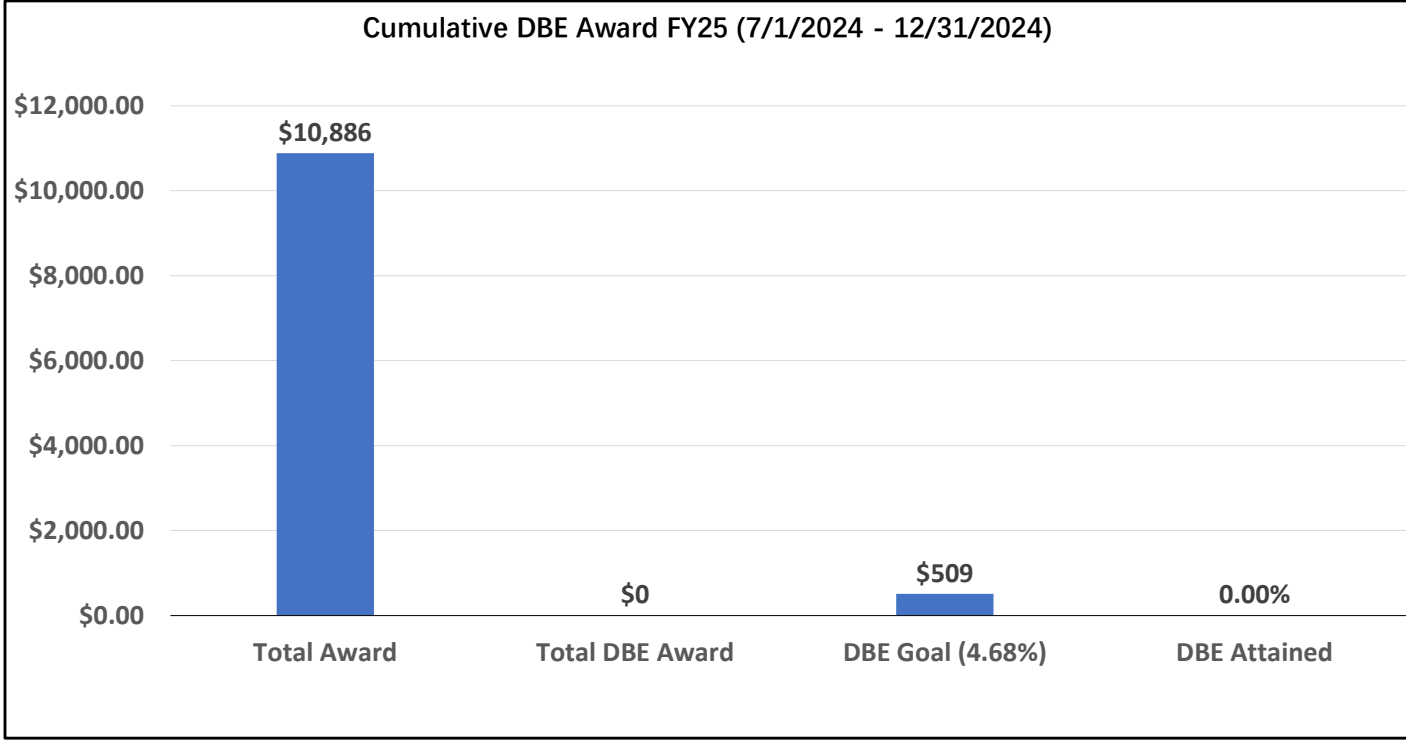
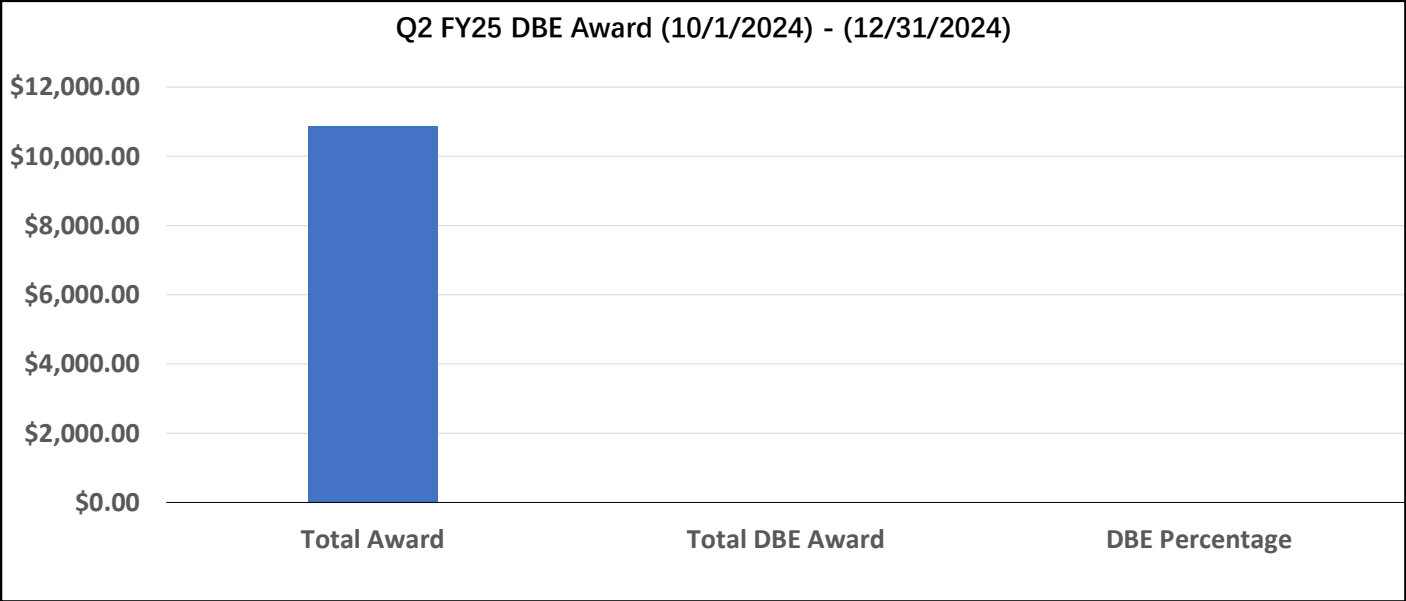
Stakeholder Interviews

KEY ACTIVITIES - Next Reporting Month (top 5)

Project Notes

--

SamTrans Award



Note: The overall triennial DBE goal for Federal Fiscal Year 2023-25 is 4.68%
There was one reportable FTA award with no DBE attainment in FY2025 Q2.

Appendix B - Definition of Terms

Accruals

An estimated or known cost for the work performed, equipment, or materials received, through the current reporting period that hasn't been recorded in the financial system as expended.

Activated Funding (in Funding)

The portion of the total approved project funding that is available and ready to be expended. See Un-activated Amount and Board Approved.

Allocated Contingency

Portion of the project contingency budget allocated to contracts or specific types of work for identified project risks. See Contingency and Unallocated Contingency.

Baseline

The currently approved plan that includes the project scope, budget and schedule. Performance indicators are calculated by comparing the current progress against the planned progress according to the baseline.

Baseline Completion (in Milestone Schedule)

The milestone planned date of completion in the currently assigned project baseline.

Board Approved (in Funding)

The funding approved by the Board for the completion of the project. It includes approved current and previous years capital budgets and capital budget amendments.

Board Authorized (in Major Contracts)

The budget amount approved by the Board of Directors for a particular contract. Includes contingency.

Budget Changes (in Project Budget/Estimate at Completion)

Changes to the original budget that have been approved by management through the change management process.

Budget Original (in Project Budget/Estimate at Completion)

The budget approved in the first or original project baseline.

Committed

The amount of authorized contracts, P.O.s, agreements, settlements, or other instruments that obligate the District to expend project funds.

Completion (in Milestone Schedule)

The current estimated or actual date of completion for a milestone.

Contingency

An estimated amount based on the uncertainty and risk to cover unforeseen events during the course of the project. See Unallocated and Allocated Contingency.

Contract Change Orders (CCOs)

Contract budget changes approved through the change management process.

Current Contract Amount

This is the original contract amount plus any approved Contract Change Orders (CCOs). The current contract amount is the approved obligation to the construction contractor. Does not include any contingency approved for the contract.

Expended + Accruals

The project or contract costs that have been recorded in the financial system plus the accrual cost for the work performed through the current period. See Accruals.

High Likelihood Risks (in Contingency)

Project risks that have a high likelihood to result in changes.

In-Process CCOs (In-Process Contract Change Orders)

Contract Change Orders pending approval.

In-Process Changes

Project Change Orders pending approval. Includes CCOs.

Interfaces

Refers to points of connection to other projects, programs, or other entities that if not managed may lead to conflicts and issues.

Issues

Events that are occurring or have already occurred that have negative consequences for a project, that are recoverable or can be mitigated in some way.

Key Activities

Lists activities performed in the current month and activities anticipated for next month.

Milestone Schedule

Lists the project's significant events or important achievements in the project lifecycle. It is considered a high level summary schedule for the project.

Notable Issues

Most important project issues that are currently affecting the objectives, scope, schedule, budget and/or the adequate funding of the project.

Notable Risks

Most important project risks that may impact the objectives, scope, schedule, budget and/or the adequate funding of the project.

Phase

Refers to the current project phase. For the Capital Program, the project phases are: Planning, Preliminary Design, Final Design, Procurement, Construction, Closing, Closed.

Potential and In-Process Changes

Change Orders where impacts are being evaluated or determined, or Change Orders in process for approval. Includes Contract Change Orders.

Resolution Date (in Notable Issues)

The latest date an issue needs to be resolved before it begins to affect the objectives, scope, schedule, budget and/or the adequate funding of the project.

Risks

Events or uncertain conditions that, if they occur, have a negative or positive impact in the project's objectives.

Safety Incidents

Reported safety incidents related to the execution of project work, that occurred during the reporting period.

Scope Summary

High level description of the objectives and principal deliverables of the project.

Type I Incidents (in Safety)

Near Miss or incident requiring written report based on contract requirements.

Type II Incidents (in Safety)

Injury of worker or passenger requiring a report to the Federal Railroad Administration.

Type of Work

Categories defined for classifying project costs.

Un-activated Amount (in Funding)

Portion of the Board Approved funding for the project that has not been Activated. See Activated Funding.

Unallocated Contingency

Portion of total project contingency budget to account for Unknown Risks.

Unknown Risks

Unidentified risks that have not been accounted for and are included in the Unallocated Contingency budget.

**San Mateo County Transit District
Staff Report**

To: Board of Directors
Through: April Chan, General Manager/CEO
From: Kate Jordan Steiner, Chief Financial Officer
Subject: **Authorize General Manager/CEO to Execute a Primary Grant Agreement with the San Mateo County Transportation Authority for Future Measures A and W Funding**

Action

Staff recommends the Board of Directors (Board) authorize the General Manager/CEO, or designee, to:

1. To execute a Primary Grant Agreement on behalf of the San Mateo County Transit District (District) with the San Mateo County Transportation Authority (TA) to be eligible to receive Measures A and W grants over the next 10 years; and
2. Certify that any funds awarded by the TA will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and
3. Take all other actions as may be necessary to give effect to the related resolution.

Significance

The TA has developed a new Primary Grant Agreement through which the TA and project sponsors will document the structure of their relationships and related obligations. This will streamline and expedite future contract processes and will eliminate the need to execute separate funding agreements and memoranda of understanding, or amendments thereto, for each phase of each project. Concise individual project supplements will detail each funded project and any specifically associated requirements during the 10-year term of the Primary Grant Agreement.

To be eligible for TA Measures A and W funding over the next 10 years, the TA requires sponsors' governing boards to adopt resolutions authorizing the sponsors' chief executives, or designees, to sign Primary Grant Agreements with the TA.

Budget Impact

There is no impact to the budget. Projects funded through TA Measures A and W funding are approved by the District's Board as part of the adoption of, or amendments to, the capital budget. Project supplements will provide the mechanism for the District to receive funding from the TA to carry out approved projects.

Background

In 1988, San Mateo County voters approved Measure A, a 20-year half-cent sales tax to fund and leverage additional funding for transportation projects and programs in San Mateo County. The approval of Measure A created the TA to manage and administer the sales tax revenues generated in conformance with the 1988 Transportation Expenditure Plan (TEP). The 1988 sales tax expired on December 31, 2008. In 2004, the San Mateo County voters reauthorized the Measure A half-cent sales tax and adopted a new 2004 TEP for an additional 25 years (from January 1, 2009 through December 31, 2033). The 2004 TEP established funding categories for Transit; Highways Improvements; Local Streets/Transportation; Grade Separations; Pedestrian and Bicycle Improvements; and Alternative Congestion Relief projects.

In 2018, the San Mateo County voters approved Measure W, a 30-year half-cent sales tax, from July 1, 2019 through June 30, 2048, to fund and leverage additional funding for transportation projects and programs in San Mateo County that are consistent with the Measure W Congestion Relief Plan. The District levies this tax and administers investments for the 50% of the proceeds assigned to the County Public Transportation Systems category in the Congestion Relief Plan. The TA is responsible for administering the remaining 50% of funds assigned to: Countywide Highway Congestion Improvements; Local Safety, Pothole and Congestion Relief Improvements including Grade Separations; Bicycle and Pedestrian Improvements; and Regional Transit Connections.

Historically, the TA has executed separate funding agreements and memoranda of understanding (and associated amendments) for each phase of each project funded by Measures A and W. To streamline the contracting process, the TA has developed a new Primary Grant Agreement through which the TA and project sponsors will document the structure of their relationships and related obligations. Concise individual project supplements will detail each funded project and any specifically associated requirements during the 10-year term of the Primary Grant Agreement.

Prepared By: Heather Salem Manager, Grants and Fund Programming 650-730-8099

Resolution No. 2025-

**Board of Directors, San Mateo County Transit District
State of California**

* * *

Authorize General Manager/CEO to Execute a Primary Grant Agreement with the San Mateo County Transportation Authority for Future Measures A and W Funding

Whereas, on June 7, 1988, the voters of San Mateo County approved a ballot measure to allow the San Mateo County Transportation Authority (TA) to collect and distribute a half-cent transactions and use tax in San Mateo County for 20 years, with the tax revenues to be used for highway and transit improvements pursuant to the 1998 Transportation Expenditure Plan presented to the voters (Original Measure A); and

Whereas, on November 2, 2004, the voters of San Mateo County approved the continuation of the TA's collection and distribution of the Measure A half-cent transaction and use tax for an additional 25 years, to implement the 2004 Transportation Expenditure Plan, beginning January 1, 2009 (New Measure A); and

Whereas, on November 6, 2018, the voters of San Mateo County authorized a new one-half percent sales tax in San Mateo County for transportation purposes, and tasked the TA with administering four of the five transportation program categories described in the Congestion Relief Plan presented to the voters (Measure W); and

Whereas, San Mateo County Transit District (District) is eligible for funding as a sponsor under certain programs in the 1988 Transportation Expenditure Plan, 2004 Transportation Expenditure Plan, and Congestion Relief Plan; and

Whereas, the TA requires each project sponsor's governing board to adopt a resolution authorizing the its General Manager/CEO, or a designee, to sign a Primary Grant Agreement with

the TA to receive Measures A and W grants over the next 10 years, and to take any other actions necessary to give effect to this resolution.

Now, Therefore, Be It Resolved by the Board of Directors that San Mateo County Transit District:

1. Authorizes the General Manager/CEO, or designee, to execute a Primary Grant Agreement with the San Mateo County Transportation Authority to be eligible to receive Measures A and W grants over the next 10 years; and
2. Certifies that any funds awarded by the TA will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and
3. Authorizes the General Manager/CEO, or designee, to take any other actions necessary to give effect to this resolution.

Regularly passed and adopted this 5th day of February, 2025 by the following vote:

Ayes:

Noes:

Absent:

Chair, San Mateo County Transit District

Attest:

Acting District Secretary

Proclamation

Declaring February as National Black History Month

Whereas, the first National Black History Week event was celebrated in February 1926, during the week encompassing the birthdays of Abraham Lincoln and Frederick Douglass, two key figures in the history of African Americans; and

Whereas, in 1976, the week-long celebration was extended to last the entire month of February; and

Whereas, the San Mateo County Transit District recognizes the long history of inequity and racism in transit, especially during the Civil Rights Movement, that excluded, targeted and/or oppressed people due to their color and race; and

Whereas, a ridership survey showed that African Americans make up 8% of SamTrans' riders who have been using SamTrans for more than four years; with 70% of those African American riders taking SamTrans five or more days per week; and

Whereas, for the second consecutive year, SamTrans partnered with the Domini Hoskins Black History Museum & Learning Center in Redwood City on Feb. 4 for Rosa Parks & Transit Equity Day, where people had the opportunity to learn about how African Americans helped develop our nation in countless ways; and

Whereas, as part of the partnership with the museum, the District will offer employees and their families free visits to the museum throughout the month of February; and

Whereas, for the first time since the District was formed in 1976, a new Black History Month bus wrap will be in service throughout February that was created by Artist and SamTrans Bus Instructor Kalief Porter-Brown; and

Whereas, throughout the month of February the District's African American Employee Resource Group (AAERG) will host a series of activities that include weekly quizzes, a Black History Month film series, a lunch & learn about African American contributions to the transportation and automobile industries, as well as a performance by a local African dance group; and

Whereas, in honor of Black History Month, the District will also highlight staff in a special Employee Spotlight feature on the District's various social media platforms.

Now, Therefore, Be It Resolved that the San Mateo County Transit District Board of Directors does hereby recognize February as Black History Month and celebrate the immense contributions of African Americans in the United States.

Regularly passed and adopted this 5th day of February, 2025.



Chair, San Mateo County Transit District

Resolution No. 2025-

Board of Directors, San Mateo County Transit District

State of California

Resolution of Appreciation for

Ray Mueller

Whereas, Supervisor Ray Mueller began his tenure on the San Mateo County Transit District (District) Board of Directors in January 2023 as a representative of the San Mateo County Board of Supervisors; and

Whereas, Ray Mueller was an advocate for important transportation issues and improvements, bringing a strong sense of initiative to the Board and furthering the District's goal of providing quality transportation service to improve the quality of life for the communities we serve throughout San Mateo County; and

Whereas, Ray Mueller served on several District Board standing and ad hoc subcommittees, including the SamTrans Community Relations Committee and SamTrans Audit Committee; and

Whereas, Ray Mueller supported the of launch of Ride Plus in 2023, a microtransit service that allows people to book vans for short trips within East Palo Alto, the Belle Haven neighborhood of Menlo Park, Half Moon Bay and El Granada; and

Whereas, Ray Mueller supported the approval of a SamTrans fare-structure change, adding new options and benefits that reduced the amount paid by many riders of the service; and

Whereas, Ray Mueller supported the approval of the District's first biennial budget cycle, helping SamTrans with the purchase of its zero-emission bus fleet, as well as implementing the Reimagine SamTrans project; and

Whereas, Ray Mueller supported the approval of the first SamTrans Code of Conduct and Enforcement Policy for all passengers and members of the public using District services and facilities that improves safety for customers and operators alike; and

Whereas, Ray Mueller supported the approval of the SamTrans Bus Stop Improvement Plan, helping the District add amenities such as bus shelters, shade structures, benches, and real-time information displays to more than 220 high priority stops over the next few years; and

Now, Therefore, Be It Resolved that the San Mateo County Transit District Board of Directors hereby commends and expresses its sincere appreciation to **Supervisor Ray Mueller** for his outstanding service to the District, for his collaborative leadership on matters of public transit, and wishes him well in his future endeavors.

Regularly passed and adopted this 5th day of February, 2025.



Chair, San Mateo County Transit District

Resolution No. 2025-

Board of Directors, San Mateo County Transit District

State of California

Resolution of Appreciation for

Marina Fraser

Whereas, Director Marina Fraser served with distinction and exemplary collegiality as the San Mateo County Transit District’s Board Chair for 2024; and

Where, Marina Fraser championed and accepted SamTrans’ Outstanding Public Transportation System Achievement award, which demonstrates superior achievement in efficiency and effectiveness by the American Public Transportation Association (APTA); and

Whereas, Marina Fraser strongly supported the District’s bold leap toward sustainability with its growing investment in hydrogen fuel cell electric buses (FCEBs); and

Whereas, Marina Fraser presided over the fourth and final phase of the Reimagine SamTrans initiative, which introduced two new routes, returned one route back into service and enhanced service frequency and hours to several other routes; and

Whereas, Marina Fraser strongly supported the District’s new strategic plan, “Moving San Mateo County,” designed to guide major agency decisions, such as service priorities, operational strategies and investments through 2035; and

Whereas, Marina Fraser was an advocate for the Bus Stop Improvement Plan, which will improve the gateway to SamTrans service, and help our customers feel comfortable and safe while they wait for our buses; and

Whereas, Marina Fraser helped approve the same-day paratransit pilot program to become part of the suite of mobility services the District offers; and

Whereas Marina Fraser supported and approved a new Code of Conduct and Enforcement Policy for all passengers and members of the public using District services and facilities that improves safety for customers and operators alike; and

Whereas, Marina Fraser oversaw approval of two labor negotiation agreements with the District's Amalgamated Transit Union (ATU) Local 1574 and the Teamsters Local 856; and

Now, Therefore, Be It Resolved that the San Mateo County Transit District Board of Directors hereby commends and expresses its sincere appreciation to Marina Fraser for her outstanding service to the District, her many accomplishments on the Board and for her collaborative leadership on matters of public transit.

Regularly passed and adopted this 5th day of February 2025.



Chair, San Mateo County Transit District

BOARD OF DIRECTORS 2025

JEFF GEE, CHAIR
MARIE CHUANG, VICE CHAIR
DAVID J. CANEPA
BROOKS ESSER
MARINA FRASER
RICO E. MEDINA
JOSH POWELL
PETER RATTO
JACKIE SPEIER

APRIL CHAN
GENERAL MANAGER/CEO



Memorandum

Date: January 29, 2025
To: SamTrans Board of Directors
From: April Chan, General Manager/CEO
Subject: General Manager/CEO Report

SamTrans fixed-route bus ridership achieved a 96.2 percent recovery rate for the five months ending November 2024 compared to the five months ending November 2019. This is above the national bus recovery rate of 83.8 percent comparing pre- and post-COVID ridership figures. The local rail ridership recovery continues to be slow.

	5 Months Ended November 2019	5 Months Ended November 2024	Ridership Recovery Rate
SamTrans	4,738,160	4,556,329	96.2%
AC Transit	23,549,754	17,205,482	75.2%
SFMTA	88,151,614	69,634,768	79.0%
VTA	11,803,954	10,463,048	88.6%
Dallas	16,143,059	12,822,335	79.4%
Seattle - King	51,662,843	36,047,969	69.8%
Chicago	101,807,114	79,217,059	77.8%
Atlanta	22,618,769	15,218,337	67.3%
New York MTA	359,979,128	291,305,529	80.9%
National Bus	1,940,745,960	1,626,655,150	83.8%
Caltrain	8,186,650	4,384,099	53.6%
BART Extension	5,781,034	2,625,993	45.4%
BART System	54,468,648	24,860,724	45.6%
National Rail	2,082,773,643	1,463,600,060	70.3%
Total NTD Trips	4,241,413,078	3,255,312,965	76.8%

Bus Operator Staffing

	Approved FTEs	Trainees	No. Bus Operators*
Bus Operators	348	14	341

* This number excludes the 14 Bus Operator Trainees.

Miles Between Preventable Accidents

Below is a table illustrating the miles between accidents performance by mode and location during December 2024.

	Total Miles	Preventable Accidents	Miles Between Preventable Accidents
North Base	356,058	4	89,015
South Base	247,951	3	82,650
CUB	<u>239,681</u>	<u>12</u>	19,973
Fixed Route Total	843,690	19	44,405
ADA	194,885	1	194,858
Micro Transit	13,292	1	13,292

Safety Campaign

Transit Police has committed to having a presence at the Redwood City Transit Center during the early morning hours while the area is cleaned and maintained. This will allow cleaning crews to perform their duties in an unobstructed and uninterrupted environment.

Security coverage at the Redwood City Transit Center was recently increased to 24-hour coverage. This, along with the recent addition of the Closed Circuit Television (CCTV) camera tower, increases visibility and is a deterrent to inappropriate behaviors.

Placement of pedestrian signs at the bases have increased awareness and enhanced safety and visibility where buses and people travel.

Regional/MTC Matters

There are ongoing conversations between transit agencies and Senator Wiener’s office on the regional transportation ballot measure. In January, Senator Wiener introduced SB 63, which is a spot bill for the measure’s enabling legislation. Metropolitan Transportation Commission (MTC) is currently conducting polling on regional ballot measure options. Polling results should be available in February and will help guide the details of the enabling legislation and determine how MTC and transit agencies approach this moving forward.

Clipper START Quarterly Ridership Update (October – December 2024)

Clipper START is a fare-discount pilot program for eligible low-income residents in the Bay Area, offering discounts on single-ride fares and transfers. The program launched in July of 2020 and SamTrans joined in January 2021, providing a 50 percent discount for Clipper START customers. In the second quarter of the fiscal year (October through December 2024), Clipper START ridership on SamTrans increased by 7.07 percent compared to the previous quarter, with a total of 39,927 trips. October 2024 saw the highest total ridership with 14,048 trips. November and December 2024 recorded ridership levels of 12,704 and 13,175 trips, respectively. Data continues to indicate that Clipper START contributes positive ridership gains for SamTrans.

Transit 2050+

In January 2025, the MTC approved the Plan Bay Area (PBA) 2050+ Final Blueprint, which includes Transit 2050+. Transit 2050+ provides a comprehensive update to PBA transit strategies and a final recommended transit network. PBA 2050+ includes a fiscally-constrained Transportation Project List, which is a requirement for major projects to be eligible for state and federal funding and proceed to construction phases. SamTrans projects on the Transportation Project list include the Dumbarton Busway and El Camino Real Bus Rapid Transit projects. The Redwood City Ferry project for new ferry service between Oakland and Redwood City was also included in the final Plan.

PBA 2050+ also includes a fiscally-unconstrained list of sea level rise resiliency projects delineating the specific projects and associated costs. The Resilience Project List represents a proactive step toward regional adaptation efforts, providing a critical planning and advocacy resource intended to help adapt the Bay Area to climate change. The Final Resilience Project List includes SamTrans' two sea level rise mitigation projects, North County Regional Sea Level Mitigation and Redwood Shore Protection and Enhancement Project.

SamTrans Mobile App Update for Quarter 2 Fiscal Year 2025

The SamTrans mobile app was launched in September 2018 and sells paratransit and most fixed-route bus service products except monthly passes. In the second quarter of Fiscal Year 2025, the app was downloaded 3,017 times, remaining unchanged compared to the same quarter of the previous year. However, 2,314 new accounts were created, reflecting an 11 percent decline from the prior year.

During this period, 46,695 tickets were sold through the app, representing a 21 percent increase compared to the same quarter last year. This generated \$97,861 in revenue, also up by 21 percent. This growth aligns with the overall increase in SamTrans ridership in the new fiscal year. The app's revenue contribution has consistently accounted for approximately 3 percent of total revenue over the past few quarters.

Employee of the Month (EOM) Recognitions, December 2024

Bus Operator EOM for North Base is **Ryan Fischer**. This is Ryan's first EOM Award during his 2 years of service with the District.

Bus Operator EOM for South Base is **Elbert Marshall**. This is Elbert's fourth EOM Award during his 9 years of service with the District.

Bus Maintenance EOM for North Base is **Utility Worker Manuel Monte**. This is Manuel's second EOM Award during his 2.5 years of service with the District.

Bus Maintenance EOM for South Base **Utility Worker Nelson Tumbaga**. This is Nelson's first EOM Award during his 14 months of service with the District.



SamTrans Millbrae Headquarters Project



EXECUTIVE MONTHLY PROGRESS REPORT

January 2025

(presented to Board February 5, 2025)

TABLE OF CONTENTS



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Project Introduction

On December 18, 2023, the Board approved the acquisition of a 180,000-square-foot headquarters (HQ), consisting of approximately 157,000 square feet of office space and 23,000 square feet of retail space, through a lease-to-purchase agreement. (The original developer has since sold its interest in the HQ building to a new owner/landlord.) The new HQ building is located at the Gateway at Millbrae Station, right next to the Millbrae BART and Caltrain Station, with SamTrans Routes ECR and 292 conveniently close-by. The first three floors of the building include a lobby, retail space, loading facilities, and parking, while the 4th, 5th, and 6th floors consist of office space. As part of this agreement, the District agreed to lease the entirety of the office space, after the landlord completes all necessary tenant improvements, for at least 8 months, with an option to purchase the entire building after 8 months, and before 30 months, for \$126 million. The building is located on a 99-year ground lease from the Bay Area Rapid Transit District (BART) which requires that prevailing wages be paid for all construction work on site, including tenant improvements.

Section 1: Cost and Budget

Tenant Improvement

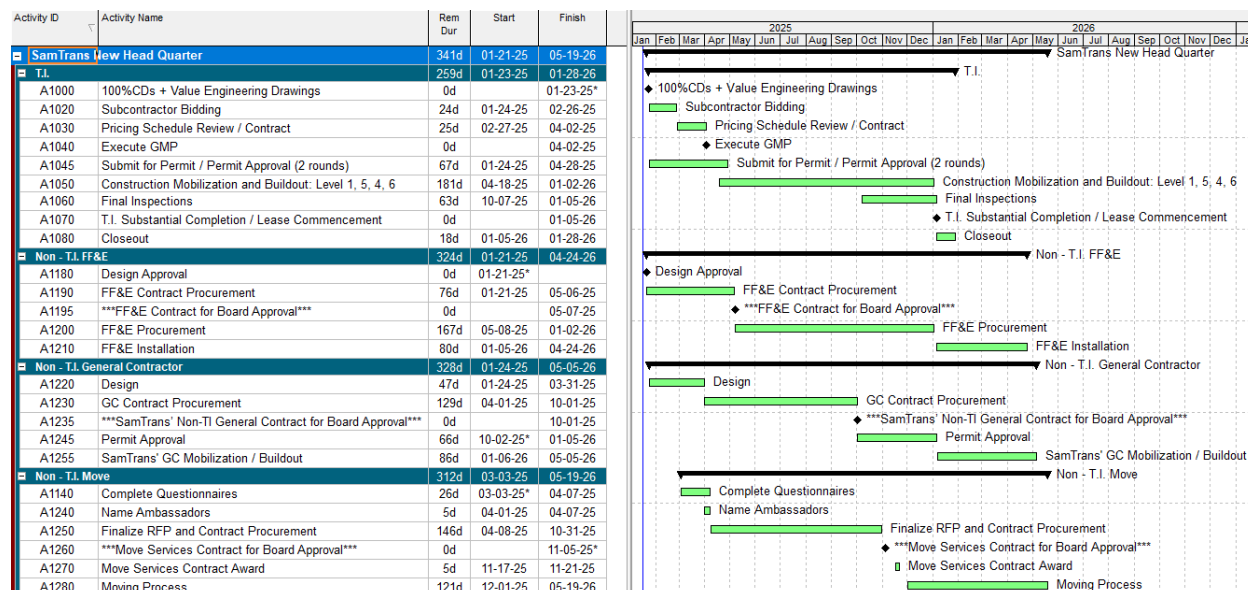
Total budget for the tenant improvement is \$48,320,294. This is comprised of the Lease's Tenant Improvement Allowance of \$36,850,820 (inclusive within the \$126M purchase price) and \$11,469,474 approved by the Board on December 4, 2024. The total tenant improvement budget includes contingency, which amount will be determined after the Guaranteed Maximum Price (GMP) is executed in April 2025.

Non-Tenant Improvement

Category/Item	Cost Estimate
1. Furniture, Fixtures, & Equipment (FF&E), and Auxiliary Equipment	\$9,380,136
2. Information, Communications, & Technology (ICT), Data Servers, and Building Management System	\$6,793,886
3. Parking Garage Fencing, EV Charging, Ticket Booth & Fare Storage, and Owner Paid Permit Fees	\$1,734,644
4. Moving Services, Move Management, Digitization, Equipment & Furniture Disposal, and Document Disposal	\$1,792,872
5. Project Management, Construction Management, Change Management, Procurement, and Legal Services	\$3,789,660
6. Architectural & Engineering Design	\$2,625,421
Total Estimate	\$26,116,619

Total Estimate inclusive of \$4,113,696 / 15.75 percent Contingency. This contingency will be reported monthly when used.

Section 2: Progress and Schedule



Section 3: Accomplishments and Upcoming Work

Tenant Improvement	Move management
KEY ACTIVITIES - Current Reporting Month (top 5)	
Scope of Work drawings were completed	Started Meetings with Departments to Discuss Questionnaires
Resubmitted drawings to the City of Millbrae for permit	Weekly Meetings continued with Procurement to Track Deliverables
General Contractor is packaging the drawings for bid	Start FAQs Sheet
SamTrans & Caltrain provided furniture design approvals	
Continued to work with procurement compiling documents	

KEY ACTIVITIES - Next Reporting Month (top 5)	
General Contractor will send project drawings to bid	Continue Meetings with Departments to Discuss Questionnaires
City of Millbrae will continue their review of the drawings	Weekly Meetings with Procurement to Track Deliverables
SamTrans and Landlord will review and approve drawings	Continued efforts developing the FAQs Sheet
Furniture, Fixture, & Equip scoping document will be completed	
Drawings for SamTrans' General Construction scope will begin	

Section 4: Risk Register / Critical Issues

Risk	Mitigation
Budget and Schedule: Landlord issues a Pricing Schedule that SamTrans cannot agree to, causing multiple review periods and potential delay in release of the Contractor	The Team continued value engineering efforts during this final design compilation. Transparent communication with the Landlord to discuss draft Pricing Schedule have occurred.
Schedule: City of Millbrae requires more than two additional rounds of drawing review to obtain permit.	The Architect met with the City and received initial comments. Next drawing issuance will reconcile these comments and include value engineering scope for City's review. The project schedule allocates two more submissions to the City.
Schedule & Budget: Delayed Comments from SME's to design	Having SME's review Design Drawings at milestones and conduct 1:1s with each of them to extract comments known to date. Meetings between drawing issuances with SMEs & Form 4, as needed
Schedule & Budget: Division Head Changes to Space Plans (All Divisions)	Communicating to Division Heads the importance of review of the Progress documents as issued through the design process.
Schedule & Budget: Further Design Detailing and Suite Modifications are required to accommodate Caltrain's unknown business needs	Resolved. No architectural design changes were required.
Schedule: Furniture Design selection takes longer to formalize and gain SamTrans' approval.	Resolved. Furniture design approvals were expeditiously completed by SamTrans and Caltrain, ensuring the Furniture Designer has what they need for procurement process

Critical Issues	Status
Budget and Schedule: Landlord will not carry non-TI contractors on behalf of SamTrans (ie. Communications/Cabling, Signage & Branding)	SamTrans is going through C&P to procure trades needed to complete work outside Landlord's responsibilities.

Section 5: Safety

No issues to date.

BOARD OF DIRECTORS 2025

JEFF GEE, CHAIR
MARIE CHUANG, VICE CHAIR
DAVID J. CANEPA
BROOKS ESSER
MARINA FRASER
RICO E. MEDINA
JOSH POWELL
PETER RATTO
JACKIE SPEIER

APRIL CHAN
GENERAL MANAGER/CEO



AGENDA

San Mateo County Transit District

Community Relations Committee

Committee of the Whole

(Accessibility, Senior Services, and Community Issues)

February 5, 2025 – 2:30 pm

- | | |
|---------------------------------------------------------------------------------------------|---------------|
| 10.a.1. Call to Order | |
| 10.a.2. Approval of Minutes of the Community Relations Committee Meeting of January 8, 2025 | Motion |
| 10.a.3. Accessible Services Update | Informational |
| 10.a.4. Citizens Advisory Committee Update | Informational |
| 10.a.5. Paratransit Advisory Council Update | Informational |
| 10.a.6. Monthly State of the Service Report December 2024 | Informational |
| 10.a.7. Adjourn | |

Committee Members: David J. Canepa (Chair), Jackie Speier, Marina Fraser

Note:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California
Community Relations Committee Meeting / Committee of the Whole
DRAFT Minutes of January 8, 2025

Members Present (In Person): R. Mueller, P. Ratto

Members Present (Via Teleconference): B. Esser (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: D. Canepa, M. Fraser, J. Gee, R. Medina, J. Powell

Other Board Members Present Constituting Committee of the Whole (Via Teleconference): M. Chung

Other Board Members Absent: None

Staff Present: J. Cassman, A. Chan, T. Dubost, L. Lumina-Hsu, A. Rivas, J. Stekete, M. Tseng, S. van Hoften

11.a.1. Call to Order

Committee Chair Brooks Esser called the meeting to order at 2:50 pm.

11.a.2. Approval of Minutes of the Community Relations Committee Meeting of December 4, 2024

Motion/Second: Chuang/Gee

Ayes: Canepa, Chuang, Fraser, Gee, Medina, Mueller, Powell, Ratto, Esser

Noes: None

Absent: None

11.a.3. Appoint Member Representing Bus Riders to the Citizens Advisory Committee

Committee Chair Esser stated staff and Directors Medina, Ratto, and Esser recommend Hana Estalilla to be appointed.

Motion/Second: Medina/Powell

Ayes: Canepa, Chuang, Fraser, Gee, Medina, Mueller, Powell, Ratto, Esser

Noes: None

Absent: None

11.a.4. Accessible Services Update

Tina Dubost, Manager, Accessible Services, provided the report, which included the following:

- Same-Day Paratransit Service update
- Senior Showcase in Millbrae to take place later this month

11.a.5. Paratransit Advisory Council Update

Ben McMullan, Paratransit Advisory Council (PAC) Chair, stated two new members were welcomed with plans to welcome an additional two new members in January.

11.a.6. Monthly State of the Service Report | November 2024

Ana Rivas, Director, Bus Transportation, provided the presentation, which included the following:

- 4.4 percent weekday ridership increase
- 16.9 percent RidePlus weekday ridership decrease
- 15.7 percent youth usage increase

The Committee Members had discussion and staff provided further clarification in response to the Committee comments and questions regarding the RidePlus ridership decrease and app usage.

Public Comment

Aleta Dupree, Team Folds, commented on ridership levels.

11.a.7. Adjourn

The meeting adjourned at 3:01 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to board@samtrans.com.

**San Mateo County Transit District
Staff Report**

To: Community Relations Committee
Through: April Chan, General Manager/CEO
From: David Olmeda, Chief Operating Officer, Tina Dubost, Manager, Accessible
Bus Transit Services
Subject: **Accessible Services Update**

Action

This item is for information only. No action is required.

Significance

Several groups advise SamTrans on accessible service issues. The Paratransit Advisory Council (PAC) provides a forum for consumer input on paratransit issues. The Policy Advocacy and Legislative Committee (PAL-Committee) is the advocacy arm of the PAC.

The PAC and the PAL meet monthly (except for August).

Minutes from the December 2024 PAL and PAC meetings are attached to this report.

Budget Impact

There is no impact to the budget.

Background

No additional information.

Prepared By: Lynn Spicer Accessibility Coordinator 650-508-6475

SAN MATEO COUNTY
PARATRANSIT COORDINATING COUNCIL (PCC)
Minutes of December 10, 2024, Meeting

ATTENDANCE:

Members in person:

Benjamin McMullan, Chair, CID; Tina Dubost, SamTrans; Michele Epstein, OSS; Sandra Lang, Community Member; Kathy Uhl, CoA; Marie Violet, Dignity Health; Larissa Vaserman, Consumer; Susan Capeloto, Dept. of Rehabilitation. (Member attendance = 8/10, Quorum = Yes)

Members on Zoom:

Carmen Santiago, Catholic Charities; Dao Do, Rosenor House

Guests:

Marvin Ranaldson, Nelson\Nygaard (Zoom); Jane Stahl, PAC Staff; Lynn Spicer, SamTrans; Vicky Churchill, TransDev/Redi-Wheels.

WELCOME/INTRODUCTIONS:

The meeting was held in person and via Zoom conference call. Introductions were made.

APPROVAL OF NOVEMBER MINUTES:

Tina Dubost moved to approve the November meeting minutes; Sandra Lang seconded the motion. The minutes were approved.

PUBLIC COMMENTS:

None.

COMMITTEE REPORTS:

Policy/Advocacy/Legislative (PAL) – Ben McMullan, Chair

See page 9.

Education

The committee did not meet in December.

The next meeting is on January 7th at 3pm.

Executive – Ben McMullan

- Tina offered to chair the Education Committee to build up the number of participants on the Executive Committee. Ben agreed it might be the best thing to do until a new chair is selected.
- The orientation session for new members will be on December 18 from 11-12pm via Zoom.
- They discussed changing the PAC website as the site platform is old. Jane suggested using GoDaddy or another templated service. Tina will look at the budget.

- They are meeting in person on December 17th with Marvin Ranaldson.
- They discussed having a presentation on the reservation and scheduling process.

The next meeting will be on January 7, at 2pm.

OPERATIONAL REPORTS

Tina reported that [San Francisco Paratransit](#) is having a fare increase. This would affect Redi-Wheels riders transferring to San Francisco Paratransit.

PERFORMANCE REPORT

Tina referred council members to the October report in the packet. Total ridership increased 2.6% compared to last year; average weekday ridership increased by 6.6%. The increase is slowing.

Subscription trips are about 23%; agency trips to adult day care are about 7%, Taxis are about 11% of service and work continues on putting more trips on the Redi-Wheels branded service. Same-day cancels are at typical levels; the percentage of no-shows and same-day cancels are manageable. The number of individuals riding is about the same as last year. On time performance was 86.7%, which did not meet the standard. Productivity was 1.46 passengers per hour.

Ben asked if same-day paratransit is included in the report. Tina said it was.

Sandra commented that Serra Cab has medical transportation and asked if that was used by Redi-Wheels. Lynn said it wasn't; Redi-Wheels only uses Serra Cab vehicles.

COMMENT STATISTICS REPORT

Most comments are consumer reports rather than comment cards. Cards are primarily compliments and patterns are similar. The most common concern is late vehicles. There are a few more comments related to no-shows. She reminded riders that if they receive a letter regarding a no-show, they should call the number on the letter.

SAFETY REPORT

Vickie Churchill reported that there were 3 preventable incidents and 4 non-preventable incidents in November.

UPDATES AND ITEMS OF INTEREST

Agencies – Dao Do & Marie Violet

Dao had concerns about the late service and long rides received by their clients.

Commission on Aging – Kathy Uhl

The commission is reorganizing to better meet the needs of the community. They are looking at reaching out to more people and connecting them to the COA or other services in the community for seniors. They are also looking into the issue of loneliness among seniors.

Commission on Disabilities (CoD) – Ben McMullan

No meeting in December. They will hold a townhall meeting open to the public on Emergency Preparedness on January 22nd, from 7-8pm, on Zoom. Topics to be discussed will be transportation, paratransit, communication, caregiving; water and food for people and pets, go-bags, shelter accessibility, medication, and assistive devices.

Center for Independence (CID) – Ben McMullan

They are still recruiting a program manager and an executive director.

Coastside Transportation Committee (CTC) – Tina Dubost

No update.

Citizen’s Advisory Committee for the San Mateo County Transportation Authority (TA) – Sandra Lang

The committee met on November 5. Motions were made concerning:

- Acceptance of revenues and expenditures.
- Acceptance of the quarterly investment and fixed income reports.
- Accepting the countywide automated vehicle strategic plan.
- Adoption of the amended conflict of interest code drawn up by legal counsel.
- An informational item on the pedestrian/bicycle program funded by Measure W.
- A report on the [2025-29 Strategic Plan](#). A draft has been released for public comment. Sandra encouraged everyone to read it.
- A brief legislative update following the election in November.

The next meeting is on January 14th, 2025.

Department of Rehabilitation – Susan Capeloto

Their director is retiring at the end of December as well as some other executive staff. It will take a long time to fill the positions.

Other Business

ADA Refresher: Tina reminded everyone that riders are limited to 4 standard grocery bags. The driver will help carry items that weigh less than 25lbs only 100’ from the vehicle. If farther, the rider needs to make other arrangements for help with the groceries.

Sandra asked about the possibility of a driver appreciation event. Ben didn’t think there was budget for this; Tina will check into this. At a past event, the PAC paid for cookies through member donations.

The meeting ended at 2:56pm.

The next meeting is on January 14, 2025, in person and remotely via Zoom.

Minutes of Policy/Advocacy/Legislative (PAL) Meeting – Ben McMullan

The minutes of the November PAL meeting were included in the meeting packet. Tina moved to approve the minutes; Ben seconded the motion. The minutes were approved by roll call.

Advocacy

Sandra stressed the importance of advocacy and for members to bring legislative topics to the PAC chair for inclusion in the agenda. Kathy Uhl asked if legislative issues could be sent out to members for review ahead of time. Sandra suggested that members focus on areas that they are interested/involved in. Tina commented that there should always be a paratransit focus.

Legislative

Ben McMullen commented that AB817, the open meetings legislation, was brought up at the SamTrans board meeting. Tina will ask Government Affairs for an update and will send it to Jane for distribution.

Policy Issues

Tina reported that the SamTrans Board voted to make same-day paratransit a regular part of the Redi-Wheels service. She thanked that PAC for their support.

Larisa reported that she is still having issues with ride times and asked if the same-day service could be affecting the regular service. Tina responded that the goal is that same-day service will not impact the regular service. The standard of 90% on time remains the same. Lynn added that, unlike regular service, reservationists can refuse a same-day trip.

Larisa reported that on a recent occasion, she was given just one option for a trip that was a long time before the appointment. This means that the trip takes almost the whole day. The reservationist said that there was just one option given to her by the system. She isn't seeing much flexibility for reservations as there had been in the past. Lynn offered to talk to Larisa about this.

The next PAL meeting will be on January 14, 2025.

**San Mateo County Transit District
Staff Report**

To: Community Relations Committee

Through: April Chan, General Manager/CEO

From: Josh Mello, Executive Officer, Planning and Development
David Olmeda, Chief Operating Officer, Bus

Subject: **Monthly State of Service Report | December 2024**

Action

This report is for information only. No action is required.

Significance

SamTrans: Average weekday ridership across all four modes (Bus, Paratransit, Shuttles, and Ride Plus) increased by 10.9 percent in December 2024 compared to December 2023. The total monthly ridership increased by 10.8 percent in December 2024 compared to December 2023.

Post-pandemic SamTrans total fixed-route bus ridership recovery in December 2024 reached 98.7 percent of pre-pandemic total bus ridership in December 2019. The ridership recovery rate for Fiscal Year 2025 (FY25) to date is 96.9 percent of pre-pandemic total bus ridership between July and December 2019.

Ride Plus: Average weekday ridership was 96 trips, and total ridership was 2,765 trips. The average weekday ridership decreased 24.0 percent compared to December 2023, and the total ridership decreased 24.3 percent compared to December 2023. Of the total ridership, 69.4 percent of trips were taken in East Palo Alto/Belle Haven and 30.6 percent were taken in Half Moon Bay/El Granada. Staff is reviewing this data and exploring reasons for this decrease.

Youth Unlimited Pass: For December 2024, Youth Unlimited Pass usage increased 21.4 percent compared to December 2023.

Marketing Presence: The number of impressions (content seen in a user's feed or browser) increased 218.6 percent compared to December 2023. Interactions on www.samtrans.com decreased 17.7 percent and link clicks increased 136.6 percent.

Other SamTrans Key Performance Indicators (includes Contracted Urban Bus Service [CUBS]):

- **Preventable Accidents** – There were 11 preventable accidents in December 2024 (7 from District and 4 from contracted services). The goal is to have one or fewer preventable accidents per 100,000 miles; SamTrans did not meet its goal with 1.3 accidents per 100,000 miles.
- **Miles Between Service Calls (MBSC)** – There were 33 service calls in December 2024 (21 from District and 12 from contracted services). The goal is to have one or fewer

service calls per every 25,000 miles. Fixed-route service met its goal with less than one service call per 25,000 miles.

- **On-Time-Performance (OTP)** – December 2024 systemwide OTP was 80.6 percent, performing slightly lower than December 2023 at 82.0 percent and is below the goal of 85.0 percent.
- **Did Not Operate (DNOs)** – In December 2024, there were 76 DNOs. This is a sizable increase compared to zero DNOs in December 2023 due to a high volume of operators calling out sick or lack of operator availability. The top three DNO days in December 2024 were on the 20th, 24th, and 31st.

RIDERSHIP (ALL MODES)

SAMTRANS | Average Weekday Ridership

Mode	Dec-22	Dec-23	Dec-24	%Δ ¹	YTD FY23	YTD FY24	YTD FY25	%Δ ²
Bus	25,599	29,981	33,123	10.5%	26,649	31,177	34,184	9.6%
Paratransit	618	685	711	3.8%	649	716	756	5.6%
Shuttles	1,054	1,189	1,542	29.7%	1,720	1,724	1,806	4.8%
Ride Plus		126	96	-24.0%		112	108	-4.2%
Total	27,271	31,981	35,472	10.9%	29,017	33,729	36,854	9.3%

SAMTRANS | Total Ridership

Mode	Dec-22	Dec-23	Dec-24	%Δ ¹	YTD FY23	YTD FY24	YTD FY25	%Δ ²
Bus	652,008	764,912	844,322	10.4%	4,175,130	4,917,964	5,405,217	9.9%
Paratransit	15,897	17,502	18,172	3.8%	100,041	110,327	116,793	5.9%
Shuttles	22,153	22,454	30,496	35.8%	216,283	214,132	226,306	5.7%
Ride Plus		3,651	2,765	-24.3%		18,965	17,787	-6.2%
Total	690,058	808,519	895,755	10.8%	4,491,454	5,261,388	5,766,103	9.6%

CALTRAIN | Average Weekday Ridership

Mode	Dec-22	Dec-23	Dec-24	%Δ ¹	YTD FY23	YTD FY24	YTD FY25	%Δ ²
Caltrain	12,513	17,383	24,036	38.3%	17,034	20,035	25,260	26.1%

CALTRAIN | Total Ridership

Mode	Dec-22	Dec-23	Dec-24	%Δ ¹	YTD FY23	YTD FY24	YTD FY25	%Δ ²
Caltrain	305,926	415,202	588,296	41.7%	2,597,109	2,901,045	3,900,014	34.4%

OTHER MODES in San Mateo County | Average Weekday Ridership

Mode	Dec-22	Dec-23	Dec-24	%Δ ¹	YTD FY23	YTD FY24	YTD FY25	%Δ ²
Dumbarton	60	83	73	-12.0%	78	99	94	-5.3%
BART (San Mateo County)	14,547	15,893	17,457	9.8%	17,101	18,254	19,091	4.6%

OTHER MODES in San Mateo County | Total Ridership

Mode	Dec-22	Dec-23	Dec-24	%Δ ¹	YTD FY23	YTD FY24	YTD FY25	%Δ ²
Dumbarton	1,326	1,667	1,527	-8.4%	10,020	12,495	12,012	-3.9%
BART (San Mateo County)	398,164	437,585	463,394	5.9%	2,802,576	2,989,405	3,089,387	3.3%

IMPORTANT NOTES:

Total row may not add up due to rounding.

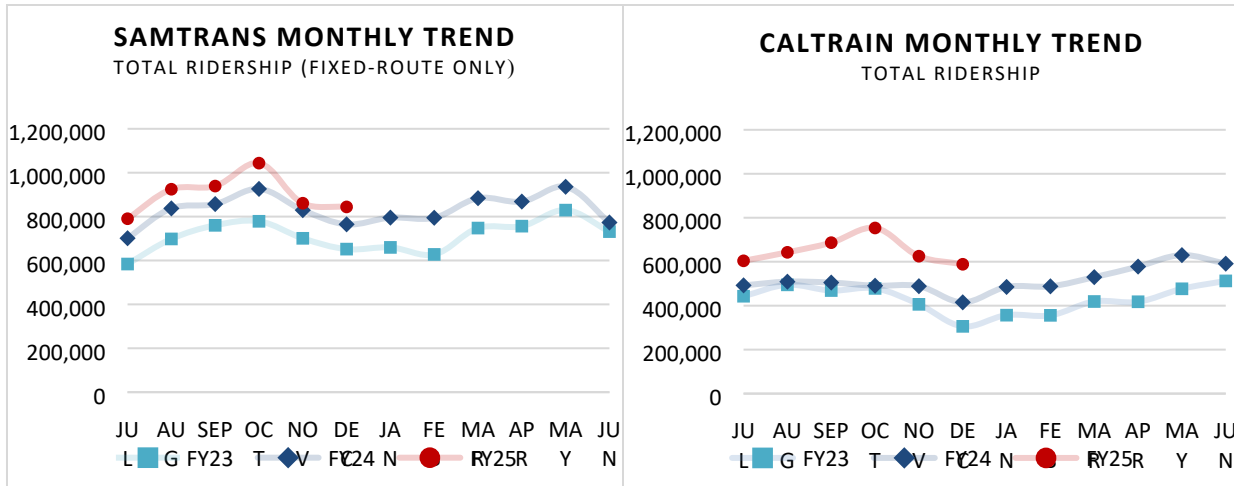
SamTrans (Bus) ridership includes Fixed-Route service, Coastside 5311, and SamCoast.

Shuttle ridership includes SamTrans shuttles, JPB Caltrain shuttles, and other Transportation Authority funded shuttles.

BART ridership in San Mateo County does not include Daly City BART Station.

%Δ¹ indicates the percentage change for the month, current year to previous year.

%Δ² indicates the percentage change current year to previous, Year to Date.



FARES

SAMTRANS (BUS) Fare Usage			
Fare Type	Dec-22	Dec-23	Dec-24
Adult	392,326	466,241	528,049
Eligible Discount	151,035	174,489	182,874
Youth	108,469	124,017	133,133
--- Youth Unlimited Pass	47,610	63,596	77,228
Total	651,830	764,747	844,056

This table illustrates the number of riders by fare category (Dumbarton Express and rural demand-response service excluded).

The **Youth Unlimited Pass** number is a subset of the Youth Fare Type. The program started in January 2022.

KEY PERFORMANCE INDICATORS

SAMTRANS (BUS) Operations Key Performance Indicators			
KPI	Dec-22	Dec-23	Dec-24
On-Time Performance	77.4%	82.0%	80.6%
Preventable Accidents	12	17	11
--- District	3	11	7
--- Contracted Services	9	6	4
Service Calls	27	35	33
--- District	19	20	21
--- Contracted Services	8	15	12
Trips Scheduled	37,341	39,287	48,407
Did Not Operate DNOs	36	0	76

SAMTRANS (BUS) Ride Plus Key Performance Indicators			
KPI	Dec-22	Dec-23	Dec-24
Total Ridership	--	3,651	2,765
--- East Palo Alto Trips	--	2,742	1,918
--- Half Moon Bay Trips	--	909	847
Active Users	--	408	341
New Registrations	--	111	87
Total Downloads	--	305	264
--- iOS Downloads	--	253	245
--- Android Downloads	--	52	19
Load Factor	--	1.3	1.3

SAMTRANS (BUS) Fleet Key Performance Indicators			
KPI	Dec-22	Dec-23	Dec-24
Revenue Hours (Sched.)	45,039	50,225	60,445
Revenue Miles (Sched.)	490,002	497,988	593,954
Total Fleet Miles (Actual)	714,129	763,080	843,690

PARATRANSIT Operations Key Performance Indicators			
KPI	Dec-22	Dec-23	Dec-24
On-Time Performance (RW)	90.6%	90.4%	87.2%
On-Time Performance (RC)	93.0%	93.0%	96.2%
Preventable Accidents (RW)	3	1	1
Preventable Accidents (RC)	0	0	0
Service Calls (RW)	4	0	4
Service Calls (RC)	0	1	0

PARATRANSIT Fleet Key Performance Indicators			
KPI	Dec-22	Dec-23	Dec-24
Revenue Miles (RW)	142,875	147,137	156,182
Revenue Miles (RC)	14,384	17,567	25,314
Fleet Miles (RW)	159,813	163,923	177,873
Fleet Miles (RC)	18,575	23,630	31,303

SamTrans' OTP goal is 85.0 percent. On-Time Performance (OTP) is calculated by evaluating time points within the route's schedules across the system for late, early, and on-time arrival and departure. A route is considered late if it exceeds 5 minutes. A route is considered early if it departs 59 seconds ahead of schedule.

SamTrans' Miles between Preventable Accidents goal is 100,000 miles. There were 76,699 miles between Preventable Accidents this month.

SamTrans' Miles between Service Calls goal is 25,000 miles. There were 25,566 miles between Service Calls this month.

Note: All KPIs include all SamTrans service operated directly and by contract.

Ride Plus started in June 2023.

The **load factor** represents the average number of passengers in a vehicle. It is calculated by dividing the total number of passengers by the number of trips in service.

Sched. = Scheduled, which includes in-service and layover.

RW = Redi-Wheels
RC = RediCoast

PRE-PANDEMIC RIDERSHIP COMPARISON

SAMTRANS Average Weekday Ridership					
Mode	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Bus	34,494	25,599	29,981	33,123	96.0%
Paratransit	1,081	618	685	711	65.8%
Shuttles	9,195	1,054	1,189	1,542	16.8%
Ride Plus	-	-	126	96	-
Total	44,770	27,271	31,981	35,472	79.2%

The following tables show the change in ridership over the last four years to encompass changes due to the COVID-19 pandemic.

%³ indicates the rate of ridership recovery, current year (FY2025) to pre-pandemic year (FY2020). For example, SamTrans Bus Average Weekday Ridership reached 96.0 percent of pre-pandemic levels (2019) for this month.

SAMTRANS Total Ridership					
Mode	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Bus	855,560	652,008	764,912	844,322	98.7%
Paratransit	25,750	15,897	17,502	18,172	70.6%
Shuttles	194,922	22,153	22,454	30,496	15.6%
Ride Plus	-	-	3,651	2,765	-
Total	1,076,232	690,058	808,519	895,755	83.2%

CALTRAIN Average Weekday Ridership					
Mode	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Caltrain	62,480	12,513	17,383	24,036	38.5%

CALTRAIN Total Ridership					
Mode	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Caltrain	1,428,363	305,926	415,202	588,296	41.2%

OTHER MODES in San Mateo County Average Weekday Ridership					
Mode	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Dumbarton	113	60	83	73	64.7%
BART (San Mateo County)	42,828	14,547	15,893	17,457	40.8%

OTHER MODES in San Mateo County Total Ridership					
Mode	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Dumbarton	2,368	1,326	1,667	1,527	64.5%
BART (San Mateo County)	1,035,884	398,164	437,585	463,394	44.7%

PRE-PANDEMIC FARES COMPARISON

SAMTRANS (BUS) Fare Usage					
Fare Type	Dec-19	Dec-22	Dec-23	Dec-24	% ³
Adult	454,838	392,326	466,241	528,049	116.1%
Youth	170,519	108,469	124,017	133,133	78.1%
Eligible Discount	229,787	151,035	174,489	182,874	79.6%
Total	855,144	651,830	764,747	844,056	98.7%

%³ indicates the rate of ridership recovery, current year (FY2025) to pre-pandemic year (FY2020).

Dumbarton and demand-response service are excluded.

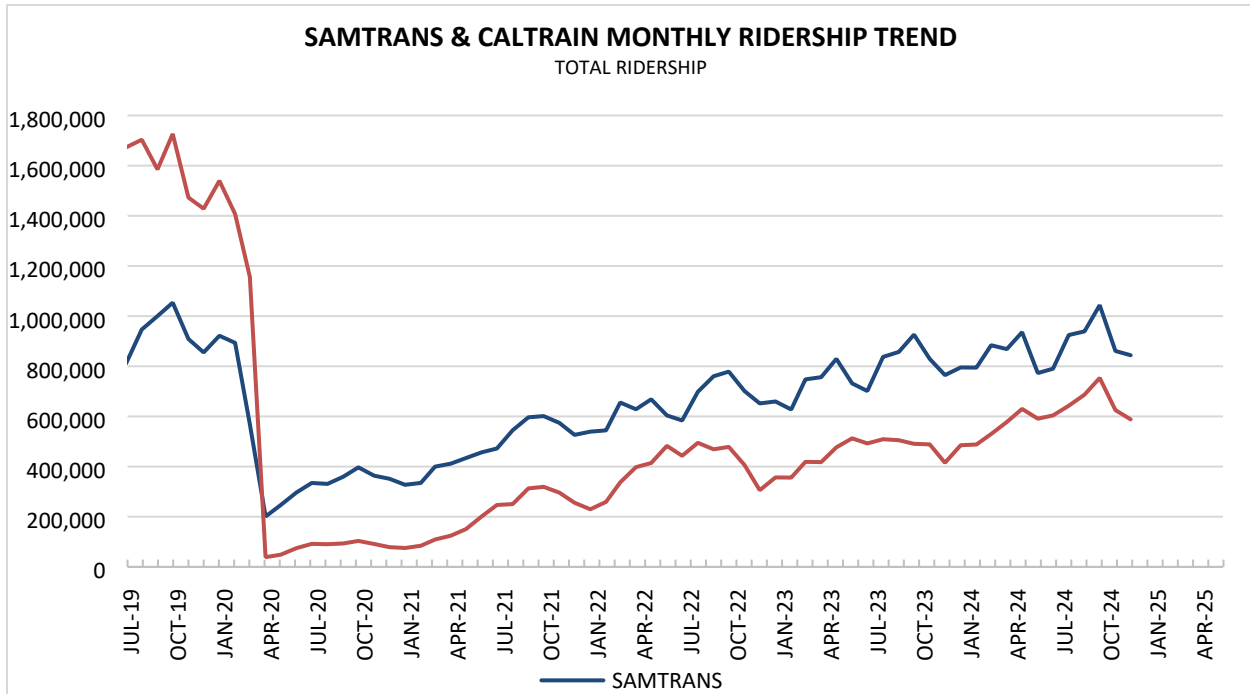
IMPORTANT NOTES:

Total row may not add up due to rounding.

SamTrans (Bus) ridership includes Fixed-Route service, Coastside 5311, and SamCoast.

Shuttle ridership includes SamTrans shuttles, JPB Caltrain shuttles, and other Transportation Authority funded shuttles.

BART ridership in San Mateo County does not include Daly City BART Station.



CUSTOMER EXPERIENCE

SAMTRANS (BUS) Customer Experience			
KPI	Dec-22	Dec-23	Dec-24
Complaints	60	91	92
Accessibility	16	7	10
Compliments	21	22	11
Service Requests	31	40	37
Reports Total	128	160	150

The table is a detailed summary of SamTrans Consumer Reports received by the Customer Experience Department.

The total number of reports for SamTrans decreased 6.3% from 160 reports in December 2023 to 150 reports in December 2024.

COMMUNICATIONS & MARKETING

The following is a list of the Communications Division’s marketing and promotional efforts in December.

Press Releases and Blogs:

- SamTrans Holiday Bus will join Redwood City’s Hometown Holidays parade
- SamTrans moves to retrofit 72 buses with protective safety barriers for operators
- SamTrans Board of Directors approves same-day paratransit service
- SamTrans provides Christmas Eve and Christmas Day service
- SamTrans continues holiday tradition of offering free bus rides on New Year’s Eve
- Zero-emission buses are the future of SamTrans
- SamTrans celebrates diversity with creative wraps

Article/Broadcast Mentions:

Various print publications and broadcast news outlets mentioned SamTrans in stories about safety barriers on buses, Christmas service, New Year’s free ride service, Caltrain moving into the District’s new headquarters in Millbrae, SamTrans’ budget, same-day paratransit service and a crime incident near the Sequoia Station in Redwood City.

Digital Marketing Report:

- The month started out strong with Holiday Bus promotion continuing from November.
 - The Hometown Holidays parade took place December 7 and posts went out in the morning and throughout the weekend to showcase the successful, fun event.
- The annual partnership with San Mateo County Sheriff’s Office for the Shop with a Hero event took place on December 13.
 - There was live coverage, and a photo gallery was posted online.
- Promotion for the 17th Annual Art Takes a Bus Ride Contest
- Hydrogen fuel cell buses (FCEBs) were rolled out
- Pushed messaging about the restock of the SamTrans holiday sweaters
- Post-Reimagine SamTrans marketing focused primarily on the holiday travel campaign, tying it into airport routes, transit connections, and Ride Plus promotion

Digital Marketing Highlights

- Holiday Service (Christmas Eve, Christmas Day, New Year’s Eve)
- Christmas/Holiday Messaging
- Drive With Us Bus Operator Recruitment Campaign
- Gear Up Mechanic Utility Worker Recruitment Campaign

Social Metrics: (Year to Year)

SamTrans saw a spike in social activity due to the Reimagine and Holiday Travel campaigns, as well as generally more messaging in December 2024.

	December 2023	December 2024	% Change
Impressions	200,370	638,325	218.6%
Engagements	7,913	6,514	-17.7%
Post Link Clicks	1,382	3,270	136.6%

Notes:

This does not include any web metrics.

An impression is anytime our content (post, webpage, Instagram photo) is seen in a user’s feed or browser.

Engagement is any action taken, such as a click, like, retweet or comment.

Social Metrics: (Year to Year)

- All 2024 SamTrans Holiday Sweater shipments were delivered by December 24, 2024
- Continuing to promote the Gear Up Mechanic Campaign through paid digital and DMV ads
- Paid digital, social, and email blast ad campaign supporting SamTrans Holiday Travel resulting in over 10,000 webpage views
- Post-Reimagine comprehensive marketing campaign strategy complete with kickoff meeting held and creative production in-process

Prepared By:

Emily Chen, Senior Planner, Operations Planning, 650-551-6127

Tasha Bartholomew, Manager, Media Relations, 650-508-7927

BOARD OF DIRECTORS 2025

JEFF GEE, CHAIR
MARIE CHUANG, VICE CHAIR
DAVID J. CANEPA
BROOKS ESSER
MARINA FRASER
RICO E. MEDINA
JOSH POWELL
PETER RATTO
JACKIE SPEIER

APRIL CHAN
GENERAL MANAGER/CEO



AGENDA

San Mateo County Transit District

Finance Committee Meeting Committee of the Whole

February 5, 2025 – 2:45 pm

or immediately following the Community Relations Committee meeting

Committee Members: Brooks Esser (Chair), Rico E. Medina, David J. Canepa

- 10.b.1. Call to Order
- 10.b.2. Approval of Minutes of the Finance Committee Meeting of January 8, 2025 Motion
- 10.b.3. Approving 2025 Debt Refinancing and Authorizing Issuance of San Mateo County Transit District Limited Tax Bonds: Approving Forms, Authorizing Execution and Delivery Thereof; Amending and Restating Debt Policy and the Continuing Disclosure Policy, and Completing Associated Disclosure Training Motion
- 10.b.4. Adjourn

Note:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California
Finance Committee Meeting / Committee of the Whole
DRAFT Minutes of January 8, 2025**

Members Present (In Person): D. Canepa, J. Powell

Members Present (Via Teleconference): M. Chuang (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: M. Fraser, J. Gee, R. Medina, R. Mueller, P. Ratto

Other Board Members Present Constituting Committee of the Whole (Via Teleconference): B. Esser

Other Board Members Absent: None

Staff Present: J. Cassman, A. Chan, L. Lumina-Hsu, L. Millard-Olmeda, M. Tseng, S. van Hoften

11.b.1. Call to Order

Committee Chair Marie Chuang called the meeting to order at 3:01 pm.

11.b.2. Approval of Minutes of the Finance Committee Meeting of December 4, 2024

Motion/Second: Esser/Powell

Ayes: Canepa, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto, Chuang

Noes: None

Absent: None

11.b.3. Amending to Increase the Fiscal Year 2025 Operating Budget from \$308,530,252 to \$315,930,252

Ladi Millard-Olmeda, Director of Budgets, provided the presentation, which included the following:

- Funding the collective bargaining agreement that was ratified by the Amalgamated Transit Union Local 1574 and SamTrans Board of Directors in November 2024, in which, amongst other funding sources, will be funded by Measure W sales tax

Motion/Second: Gee/Canepa

Ayes: Canepa, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto, Chuang

Noes: None

Absent: None

11.b.4. Adjourn

The meeting adjourned at 3:03 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to board@samtrans.com.

**San Mateo County Transit District
Staff Report**

To: Finance Committee

Through: April Chan, General Manager/CEO

From: Kate Jordan Steiner, Chief Financial Officer

Subject: **APPROVING 2025 DEBT REFINANCING, INCLUDING:**
1. AUTHORIZING THE ISSUANCE OF NOT-TO-EXCEED \$150,000,000 AGGREGATE PRINCIPAL AMOUNT OF LIMITED TAX BONDS; 2. APPROVING FORMS AND AUTHORIZING EXECUTION AND DELIVERY OF INDENTURE OF TRUST, FIRST SUPPLEMENTAL INDENTURE OF TRUST, ESCROW AGREEMENT, BOND PURCHASE AGREEMENT, OFFICIAL STATEMENT AND CONTINUING DISCLOSURE AGREEMENT; 3. AMENDING THE DEBT POLICY; 4. AMENDING THE CONTINUING DISCLOSURE POLICY; 5. AUTHORIZING TAKING ALL OTHER ACTIONS NECESSARY TO ISSUE, SELL AND DELIVER SAID LIMITED TAX BONDS, INCLUDING TO REFUND AND DEFEASE CERTAIN OUTSTANDING OTHER LIMITED TAX BONDS; AND 6. COMPLETING BOARD DISCLOSURE TRAINING

Action

Staff proposes that the Board of Directors (Board) of the San Mateo County Transit District (District) approve a set of actions required for a comprehensive debt refinancing (2025 Debt Refinancing) by:

1. Adopting a resolution authorizing the issuance and sale of not-to-exceed \$150,000,000, in the District's Limited Tax Bonds, Refunding 2025 Series A (the "2025 Refunding Bonds"), with a True Interest Cost not exceeding 3.40%, and an underwriters' discount not exceeding 0.25% to refund the District's outstanding Limited Tax Bonds, Refunding 2015 Series A
2. Approving the substantially final forms of financing documents provided with this staff report, including the Master Indenture, the First Supplemental Indenture, the Escrow Agreement, the Bond Purchase Agreement, the Preliminary Official Statement and the Continuing Disclosure Agreement
3. Amending the District's Debt Policy
4. Amending the District's Continuing Disclosure Policy
5. Authorizing the General Manager/CEO or designee to execute the financing documents and take other actions as may be required to implement the above actions
6. Completing mandatory Bond Disclosure Training.

Significance

The proposed 2025 Debt Refinancing is expected to result in total cash flow savings of approximately \$9.67 million from Fiscal Year (FY) 2026 through FY2034, average annual debt service savings of approximately \$1,075,000, and net present value savings of approximately \$8.27 million. These savings estimates are based on interest rates as of January 3, 2025.

Budget Impact

Execution of the 2025 Refunding Bonds is expected to result in aggregate debt service reductions (also known as “cash flow savings”) from FY2026 through FY2034 in the amount of approximately \$9.67 million, based on current interest rate levels. On a net present value basis, the savings are approximately \$8.27 million, after including cost of issuance. These estimates are subject to change based on changes in interest rates between now and when the 2025 Refunding Bonds are priced in mid-February 2025.

Background

Existing Bonds

The District currently has \$149,005,000 in outstanding Limited Tax Bonds, Refunding 2015 Series A, which refinanced limited tax bonds issued in 1993, 2005 and 2009. These bonds facilitated obligatory payments to Bay Area Rapid Transit District to finance BART’s extension into San Mateo County and other necessary transit projects and improvements in the 1990’s. The 2015 Refunding Bonds are the District’s only long-term debt, and are secured by the half-cent sales tax imposed by the Board in 1981, which has no expiration date (Proposition A sales tax).

The interest rates on the outstanding maturities of the 2015 Refunding Bonds range from 3.15% to 5%. The District’s debt service expense (principal and interest) with respect to the 2015 Refunding Bonds is approximately \$19.2 million per year in FY2025 through FY2033 and \$13.1 mil in FY2034. Unless the 2015 Refunding Bonds are refinanced, annual debt service will remain at these levels.

Based on an analysis of the economic considerations affecting the 2015 Refunding Bonds, staff is proposing to refinance the 2015 Refunding Bonds to reduce existing annual debt service costs by approximately \$1,075,000 per year based on interest rates as of January 3, 2025.

Objectives in Structuring 2025 Refunding Bonds

In designing the structure of the 2025 Refunding Bonds, staff and the District’s financing team had the following objectives:

- Create a new Master Indenture that would enable future financings for the new headquarters and other capital projects on a parity basis with this refunding, rather than on a subordinate basis as would be required without the refinancing;
- Provide annual cash flow savings through FY 2034;
- Utilize a traditional fixed-rate financing structure;
- Maintain generally level annual debt service to facilitate annual budgeting and long-term financial planning;
- Maintain the same final maturity of 2034;

- Continue to use only Proposition A sales tax revenues as security; and
- Achieve the highest bond ratings from Standard & Poor's.

Staff and the District's municipal advisor believe that the proposed 2025 Refunding Bond structure meets the objectives for the refinancing outlined above, including the final maturity of 2034. In addition, the 2025 Refunding Bonds will be issued without a debt service reserve fund.

The Indenture governing the 2025 Refunding Bonds will permit the issuance of future bonds on a parity with the 2025 Refunding Bonds, provided that sales tax revenues from Proposition A provide a minimum of 2.0 times coverage of maximum annual debt service on the outstanding bonds and the new bonds to be issued (currently at over 6 times on the 2015 Refunding Bonds and projected to approximate 6.5 times on the 2025 Refunding Bonds).

Mechanics of the Refinancing

Currently, the District pays the debt service on the 2015 Refunding Bonds from Proposition A sales tax revenues that are part of the District's annual operating budget. The 2025 Refunding Bonds also will be paid from Proposition A sales tax revenues.

- The refinancing of the 2015 Refunding Bonds involves issuing 2025 Refunding Bonds, the proceeds of which will be used to pay transaction costs and to purchase "escrow securities" (i.e. U.S. Treasury securities) to be held in an Escrow Fund.
- The principal and interest earnings from the escrow securities will be used to repay the outstanding principal (\$149,005,000) of the 2015 Refunding Bonds, plus accrued interest, on the redemption date of June 1, 2025. Upon the issuance of the 2025 Refunding Bonds and the deposit of the escrow securities in the Escrow Fund, the existing Bonds will be considered "legally defeased" and will no longer be treated as outstanding debt of the District. The District will pay only the debt service on the 2025 Refunding Bonds.

The District has taken steps to ensure that FY 2024-25 Proposition A revenues are deposited into the refunding escrow to fund the principal and interest due on June 1, 2025.

Financing Team

The finance team for the 2025 Refunding Bonds consists principally of the following:

- Underwriters – the Underwriting team consists of (1) BofA Securities, Inc. as senior managing underwriter ("BofA") and (2) J.P. Morgan Securities LLC and Wells Fargo Bank, National Association as co-managers (all three, collectively, the "Underwriters"). The Underwriters were selected in connection with a request for proposal (RFP) process in which RFPs were distributed to 13 firms. The Underwriters will purchase the 2025 Refunding Bonds from the District for sale to investors.
- Bond Counsel – Nixon Peabody LLP is serving as bond and disclosure counsel. Nixon Peabody was selected in connection with a separate RFP process in which RFPs were distributed to 7 firms. Bond Counsel is responsible for preparing the financing documents needed for the 2025 Refunding Bonds and rendering an opinion that the

2025 Refunding Bonds are legal obligations of the District and that interest on the 2025 Refunding Bonds is tax-exempt.

- Municipal Advisor – Ross Financial serves as the District’s municipal advisor for the 2025 Refunding Bonds. Ross Financial was selected as one of the District’s municipal advisors in 2019 in connection with an RFP process conducted by District staff.
- Trustee and Escrow Agent – U.S. Bank Trust Company, National Association (U.S. Bank) will be serving as Trustee and Escrow Agent. U.S. Bank currently serves in this role with respect to the 2015 Refunding Bonds.
- Underwriters’ Counsel – Orrick, Herrington & Sutcliffe, LLP will serve as Underwriters’ Counsel. Orrick was selected by the Underwriters. Orrick will prepare the Bond Purchase Agreement between the District and the Underwriters with respect to the 2025 Refunding Bonds and will review the financing and disclosure documents on the Underwriters’ behalf.

Overview of Financing Documents

Staff proposes Committee and Board approval of the substantially final forms of several financing documents required to execute the 2025 Refunding Bonds. Each financing document either has been prepared by the District’s bond counsel, Nixon Peabody, LLP, or has been reviewed by Nixon Peabody, LLP. All financing documents also have been reviewed by the District’s General Counsel and by the District’s Municipal Advisor. Each financing document is described briefly below and available in the Supplemental Reading File for this agenda item.

Master Indenture

The Indenture, between the District and U.S. Bank as Trustee, sets forth the basic terms governing the 2025 Refunding Bonds, Parity Bonds, Subordinate Obligations and other obligations of the District that may be secured by and payable from Proposition A sales tax revenues, now or in future issuances of debt. The Indenture contains provisions relating to the flow of funds, creation of funds and accounts, covenants of the District, requirements of the Trustee and other matters. The Indenture requires that for the District to issue additional bonds on a parity with the 2025 Refunding Bonds, Proposition A sales tax revenues must cover the maximum annual debt service on the 2025 Refunding Bonds and new bonds by at least 2.0 times.

First Supplemental Indenture

The First Supplemental Indenture is between the District and the Trustee and sets forth the terms of the 2025 Refunding Bonds.

Preliminary Official Statement

The Preliminary Official Statement is the document that will be distributed to potential investors in connection with the marketing of the 2025 Refunding Bonds by the District’s underwriters. It provides information relating to the terms of the 2025 Refunding Bonds, the security for their repayment, information concerning the District and potential investment risks. As required by the U.S. Securities and Exchange Commission, the document must be true and correct in all material respects and may not contain any untrue statement of material fact or

omit any material fact. After the 2025 Refunding Bonds are priced, a Final Official Statement will be prepared with final pricing information.

Escrow Agreement

This is an agreement between the District and U.S. Bank as Escrow Agent regarding the administration of the escrow fund that will hold the Treasury Securities used to pay principal and accrued interest on the 2015 Bonds until June 1, 2025, at which time of the 2015 Refunding Bonds will be fully paid off.

Bond Purchase Agreement

This is an agreement between the District and the Underwriters, which sets forth the terms and conditions under which the Underwriters will purchase the 2025 Refunding Bonds from the District and take into their inventory any bonds remaining unsold on the sale date. Under this Agreement, the Underwriters will receive compensation and expense reimbursement in the form of an Underwriters' discount. Their compensation and expense reimbursement is contingent upon the closing of the transaction.

Continuing Disclosure Agreement

This is an agreement between the District and U.S. Bank, serving as Dissemination Agent, under which the District agrees to provide certain financial and operating information on an annual basis and agrees to provide notices of certain specified events to the marketplace for the life of the 2025 Refunding Bonds.

Costs Associated with the 2025 Refunding Bonds

Senate Bill 450 (Chapter 625 of the 2017-2018 Session of the California Legislature) (SB 450) requires that, prior to authorizing the issuance of bonds with a term of greater than 13 months, the governing body of a public body obtain a good faith estimates of the following information and present it in a meeting open to the public:

- **Transaction costs** to issue the 2025 Refunding Bonds are estimated to be \$505,000. These costs include bond/disclosure counsel, municipal advisor, the rating agency, trustee, underwriters' discount, issuer's counsel and other miscellaneous fees. All costs, including the underwriters' discount, are anticipated to be paid from the proceeds of the 2025 Refunding Bonds.
- According to B of A, based on market conditions as of January 3, 2025, the estimated **true interest cost** for the 2025 Refunding Bonds was 2.7851%.
- **Remaining net proceeds** from a refunding of the 2015 Refunding Bonds after payment of issuance costs and underwriters' discount are estimated to be \$136,638,838, which, along with other funds held by Trustee, will be used to retire the 2015 Refunding Bonds. Total debt service on the 2025 Refunding Bonds, assuming interest rates as of January 3, 2025, is estimated at \$156,946,337.

This staff report and associated presentation at the February 5th Board meeting satisfy SB 450.

Remaining Steps in 2025 Refunding Bonds

In anticipation of the issuance of the 2025 Refunding Bonds, District staff, the District’s municipal advisor and BofA presented the 2025 Refunding Bonds to Standard & Poor’s Financial Services, which is expected to provide a rating before the February 5th Board meeting.

If the Committee and Board approve the staff recommendation, staff and its financing team will proceed as quickly as possible to take the 2025 Refunding Bonds to market. The following steps will occur prior to the closing of the 2025 Refunding Bonds, which is currently scheduled for mid to late February 2015 (subject to change based on market conditions):

- Finalization of the Preliminary Official Statement, and distribution of the document to potential investors;
- Pricing of the 2025 Refunding Bonds;
- Purchase of the Escrow Securities;
- Closing of the 2025 Refunding Bonds.

Staff expects to report back to the Board on the final results of the 2025 Refunding Bonds at the April 2025 Board meeting.

Amending the Existing Debt Policy

In order to comply with the requirements of Senate Bill 1029 (2016), the District adopted a debt policy pursuant to Resolution No. 2020-15 (the “Prior Debt Policy”). Staff proposes the Board adopt an Amended and Restated Debt Policy to replace the Prior Debt Policy, with suggested revisions shown in the document available in the Supplemental Reading File for this agenda item. The only proposed changes are removal of a three-year policy review cycle requirement and addition of language providing for review and Board consideration of policy amendments when needed to comply with changes in law or as market conditions merit.

Amending the Existing Continuing Disclosure Policy

In order to enhance compliance with applicable requirements relating to Rule 15c2-12, the District previously adopted a continuing disclosure policy pursuant to Resolution 2015-02 (the “Prior Disclosure Policy”). Staff proposes the Board adopt an Amended and Restated Continuing Disclosure Policy to replace in full the Prior Disclosure Polic. The new proposed policy reflects today’s market and expectation. It will provide for more extensive and structured monitoring, analysis and disclosure of material financial changes and event, and it requires more robust training, and multi-level approval processes. The proposed restated policy is available in the Supplemental Reading File for this agenda item.

Prepared By:	Kevin Beltz	Manager, Debt and Investments	650-508-640
	Adela Alicic	Senior Financial Analyst	650-508-7981

Resolution No. 2025- []

Board of Directors, San Mateo County Transit District

State of California

* * *

Authorizing the Issuance of Not-to-Exceed \$150,000,000 Aggregate Principal Amount of San Mateo County Transit District Limited Tax Bonds; Approving the Forms of an Indenture, a First Supplemental Indenture, an Escrow Agreement, a Bond Purchase Agreement, an Official Statement and a Continuing Disclosure Agreement, and Authorizing the Execution and Delivery Thereof; Authorizing Taking All Other Actions Necessary to Issue, Sell and Deliver Said Limited Tax Bonds, Including to Refund and Defeasement Certain Outstanding Other Limited Tax Bonds; Amending the Debt Policy and the Continuing Disclosure Policy

Whereas, pursuant to the San Mateo County Transit District Act (constituting Part 15 of Division 10 of the Public Utilities Code of the State of California) and Chapter 6 of Part I of Division 2 of Title 5 of the Government Code of the State of California, as referenced in the San Mateo County Transit District Act (hereinafter collectively referred to as the "Law"), the Board of Directors (the "Board of Directors") of the San Mateo County Transit District (the "District") is authorized to issue limited tax bonds payable from the proceeds of the retail transactions and use tax levied by the District, known herein as the "Proposition A" sales tax; and

Whereas, the District has heretofore issued \$210,280,000 aggregate principal amount of San Mateo County Transit District Limited Tax Bonds, Refunding 2015 Series A (the "2015 Series A Bonds"), \$149,005,000 of which are outstanding, pursuant to an Indenture, dated as of April 1, 2015 (as supplemented and amended, the "Existing Indenture"), between the District and U.S. Bank Trust Company, National Association (as successor in name to U.S. Bank National Association, "U.S. Bank," and U.S. Bank acting in such capacity, the "Existing Trustee"); and

Whereas, in order to take advantage of favorable market conditions to reduce debt service, the District desires to refund and defease the 2015 Series A Bonds; and

Whereas, in order to provide the funds necessary to refund and defease the 2015 Series A Bonds, the District hereby determines to issue limited tax bonds to be designated as the San Mateo County Transit District Limited Tax Bonds, Refunding 2025 Series A (hereinafter referred to as the "Bonds"), such Bonds to be issued in an aggregate principal amount not to exceed \$150,000,000, which is the estimated cost of accomplishing the purposes for which such Bonds (and the costs of issuance thereof) are being issued and which amount does not exceed the amount of limited tax bonds which the District is authorized to issue pursuant to the Law and Proposition A; and

Whereas, the Bonds shall be issued pursuant to an Indenture of Trust (the "Master Indenture"), and a First Supplemental Indenture of Trust thereto (the "Supplemental Indenture"), each of which is proposed to be entered into between the District and U.S. Bank, as trustee (U.S.

Bank acting in such capacity being hereinafter referred to as the "Trustee"), for the purpose of providing funds to refund and defease the 2015 Series A Bonds; and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Master Indenture and a proposed form of Supplemental Indenture (hereinafter collectively referred to as the "Indenture"); and

Whereas, in order to facilitate the refunding and defeasance of the 2015 Series A Bonds, the District proposes to enter into an Escrow Agreement (the "Escrow Agreement") with U.S. Bank, as Existing Trustee and as escrow agent (U.S. Bank acting in such capacity being hereinafter referred to as the "Escrow Agent"); and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Escrow Agreement; and

Whereas, in order to provide for the purchase and public offering of the Bonds, the District proposes to enter into a Bond Purchase Agreement (the "Bond Purchase Agreement") with BofA Securities, Inc. ("BofA"), acting on behalf of itself and as representative of J.P. Morgan Securities LLC and Wells Fargo Bank, N.A. (hereinafter collectively referred to as the "Underwriters"); and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Bond Purchase Agreement; and

Whereas, in order to facilitate the public offering of the Bonds, the District proposes to approve, execute and deliver an Official Statement (the "Official Statement") describing the Bonds and certain related matters; and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Official Statement describing the Bonds and certain related matters; and

Whereas, in order to assist the Underwriters in complying with Securities and Exchange Commission Rule 15c2-12 ("Rule 15c2-12"), the District proposes to enter into a Continuing Disclosure Agreement (the "Continuing Disclosure Agreement") with U.S. Bank, acting as Trustee and as dissemination agent (U.S. Bank acting in such capacity, being hereinafter referred to as the "Dissemination Agent"); and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Continuing Disclosure Agreement; and

Whereas, in order to comply with the requirements of California Senate Bill 1029 (2016), the District adopted a debt policy pursuant to Resolution No. 2020-15 (the "Prior Debt Policy"); and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Amended and Restated Debt Policy (the "Amended Debt Policy") to replace the Prior Debt Policy, and the Board of Directors desires to approve and adopt the Amended Debt Policy to replace the Prior Debt Policy; and

Whereas, in order to enhance compliance with applicable requirements relating to Rule 15c2-12, the District previously adopted a continuing disclosure policy pursuant to Resolution 2015-02 (the "Prior Disclosure Policy"); and

Whereas, there has been prepared and presented to the Board of Directors a proposed form of Amended and Restated Statement of Continuing Disclosure Policy (the "Amended Disclosure Policy") to replace the Prior Disclosure Policy and the Board of Directors desires to approve and adopt the Amended Disclosure Policy to replace the Prior Disclosure Policy; and

Whereas, it is now necessary for the Board of Directors to approve the forms of, and to authorize the execution and delivery of, the Master Indenture, the Supplemental Indenture, the Escrow Agreement, the Bond Purchase Agreement, the Official Statement and the Continuing Disclosure Agreement; to authorize the distribution of the Official Statement in preliminary form; to authorize the issuance and sale of the Bonds pursuant to the Indenture and the Bond Purchase Agreement; to adopt the Amended Debt Policy; to adopt the Amended Disclosure Policy and to authorize the taking of such other actions as shall be necessary to complete the refunding and defeasance described in the above-identified documents, instruments and agreements and herein (hereinafter referred to as the "Refunding") and to authorize the taking of various actions in connection therewith; and

Whereas, the form of the Master Indenture, Supplemental Indenture, Escrow Agreement, Bond Purchase Agreement, Official Statement, and Continuing Disclosure Agreement (hereinafter collectively referred to as the "Financing Documents"), each of such documents relating to the Refunding described herein, has been made available to the Board of Directors, and the Board of Directors desires to authorize and direct the distribution of the Official Statement in preliminary form, to authorize and direct the execution and delivery of each of the Financing Documents and such other documents as are necessary or advisable in connection with the Refunding, and to authorize and direct the completion of the Refunding; and

Whereas, all acts, conditions and things required by the Law and the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the Refunding authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to authorize the Refunding, to authorize the distribution of the Official Statement in preliminary form, to authorize the execution and delivery of each of the Financing Documents, to adopt the Amended Debt Policy, to adopt the Amended Disclosure Policy and to issue the Bonds pursuant to the Indenture and to sell the Bonds pursuant to the Bond Purchase Agreement, for the purposes, in the manner and upon the terms herein provided; and

Whereas, in accordance with Government Code Section 5852.1, the Board of Directors has been presented and has obtained the information required thereby in the staff report accompanying this Resolution.

Now Therefore, Be it Resolved by the Board of Directors of the San Mateo County Transit District as follows:

Section 1. **Findings.** The Board of Directors hereby finds and determines that the foregoing recitals are true and correct.

Section 2. **Authorization of Issuance of the Bonds.** The issuance by the District of not-to-exceed \$150,000,000 aggregate principal amount of San Mateo County Transit District Limited Tax Bonds, Refunding 2025 Series A, is hereby authorized and approved.

Section 3. **Approval of Master Indenture and Supplemental Indenture.** The proposed form of Master Indenture and the proposed form of Supplemental Indenture, each between the District and U.S. Bank, as Trustee, presented to this meeting, and the terms and conditions thereof, which are hereby incorporated by reference, are hereby approved.

The dates, maturity date or dates (not to exceed the final maturity date of the 2015 Series A Bonds), interest rate or rates (not to exceed 4% true interest cost on the Bonds), interest payment dates, forms, denominations, registration and exchange privileges, place or places of payment, terms of redemption, and other terms of the Bonds shall be (subject to the Indenture and the foregoing limitations) as provided in the Indenture as finally executed and delivered.

The Chair of the Board of Directors (the "Chair"), the Vice Chair of the Board of Directors (the "Vice Chair"), the General Manager/CEO of the District (the "General Manager/CEO") or the Chief Financial Officer (the "CFO"), the Treasurer/Deputy Treasurer or any designee thereof is authorized and directed to execute and deliver, and the Secretary of the Board of Directors is authorized and directed to attest and deliver, the Master Indenture and the Supplemental Indenture to U.S. Bank, as Trustee, each in substantially such form as presented to this meeting, with such additions thereto or changes therein, as such officer of the District executing the same may require or approve, the approval of such additions or changes to be conclusively evidenced by the execution and delivery of the Master Indenture and the Supplemental Indenture.

Section 4. **Application of Proceeds of the Bonds.** The proceeds of the Bonds shall be applied to refund and redeem the 2015 Series A Bonds and to pay certain costs incurred in connection with the issuance of the Bond, all in accordance with the provisions of the Indenture as finally executed and delivered.

Section 5. **Approval of Escrow Agreement.** The proposed form of Escrow Agreement, between the District and U.S. Bank, as Existing Trustee and as Escrow Agent, presented to this meeting, and the terms and conditions thereof, which are hereby incorporated by reference, are hereby approved. The Chair, the Vice Chair, the General Manager/CEO or the CFO is authorized and directed to execute and deliver the Escrow Agreement to U.S. Bank, as Existing Trustee and as Escrow Agent, in substantially the form of the Escrow Agreement presented to this meeting, with such additions thereto or changes therein, as such officer executing the same may require or approve, the approval of such additions or changes to be conclusively evidenced by the execution and delivery of the Escrow Agreement.

Section 6. **Approval of Bond Purchase Agreement.** The proposed form of Bond Purchase Agreement, between the District and BofA, acting as representative of the

Underwriters, presented to this meeting, and the terms and provisions thereof, which are hereby incorporated by reference, are hereby approved. The sale of the Bonds to the Underwriters at the principal amount thereof, less an Underwriters' discount of not to exceed 0.25% of such principal amount, in accordance with the form of Bond Purchase Agreement, is hereby approved. The General Manager/CEO or the CFO is hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Bond Purchase Agreement to the Underwriters, in connection with the sale by the District and the purchase by the Underwriters of the Bonds, such Bond Purchase Agreement to be in substantially the form presented to this meeting, with such additions thereto or changes therein, as such officer of the District executing the same may require or approve, the approval of such additions or changes to be conclusively evidenced by the execution and delivery of the Bond Purchase Agreement.

Section 7. Approval of Official Statement. The proposed form of Official Statement describing the Bonds and related matters, presented to this meeting, the terms and provisions of which are hereby incorporated by reference, is hereby approved. The Chair, the Vice Chair, the General Manager/CEO or the CFO is hereby authorized and directed to execute and deliver an Official Statement in substantially the form of the Official Statement presented to this meeting, with such additions thereto or changes therein as such officer of the District executing the same may require or approve, the approval of such additions or changes to be conclusively evidenced by the execution and delivery of the Official Statement.

The execution by either the General Manager/CEO or the CFO of a certificate deeming the Official Statement in preliminary form final on behalf of the District, for purposes of Rule 15c2-12, and the distribution of the Official Statement, in such preliminary form as shall be deemed final by either the General Manager/CEO or the CFO, is hereby authorized and approved.

The Underwriters are hereby authorized and directed to distribute copies of the Official Statement in final form to persons purchasing the Bonds.

Section 8. Approval of Continuing Disclosure Agreement. The proposed form of Continuing Disclosure Agreement, between the District and U.S. Bank, as Trustee and Dissemination Agent, presented to this meeting, and the terms and provisions thereof, which are hereby incorporated by reference, are hereby approved. The General Manager/CEO or the CFO is hereby authorized and directed to execute and deliver a Continuing Disclosure Agreement to U.S. Bank, as Trustee and as Dissemination Agent, in substantially the form of the Continuing Disclosure Agreement presented to this meeting, with such additions thereto or changes therein as such officer of the District executing the same may require or approve, the approval of such additions or changes to be conclusively evidenced by the execution and delivery of the Continuing Disclosure Agreement.

Section 9. Approval of Professionals. In connection with the Bonds, the District hereby approves the appointment of (a) Ross Financial, as Municipal Advisor, (b) BofA, acting on behalf of itself and as representative of the Underwriters, (b) Nixon Peabody LLP, as Bond and Disclosure Counsel, and (c) U.S. Bank Trust Company, National Association, as Trustee. The

District is hereby authorized and directed to execute services agreements with these financing team members.

Section 10. **Authorized Representatives; Completion of Refunding.** The Chair, the Vice Chair, the General Manager/CEO, the CFO, and the Treasurer/Deputy Treasurer of the District (each, an "Authorized Representative of the District"), each acting alone, is hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver any and all agreements, certificates, documents, instructions and instruments, including, without limitation, documents necessary to amend the agreement with the California Department of Tax and Fee Administration relating to administration of the Proposition A retail transactions and use tax levied by the District (hereinafter referred to as the "CDTFA Agreement") if necessary, tax certificates, certificates concerning representations and warranties set forth in the Financing Documents, instructions concerning investment of the proceeds of the Bonds, any investment or reinvestment of the amounts held on deposit in any of the funds or accounts established under the Indenture, the securities to be deposited in the escrow fund or funds to be established pursuant to the provisions of the Escrow Agreement (the "Escrow Securities") and the substitution of Escrow Securities, and contracts for rebate services or other post-issuance compliance services, and to do and cause to be done any and all acts and things necessary or advisable to effectuate the actions which the Board of Directors has approved in this Resolution and the transactions contemplated hereby.

Section 11. **Amendment of Debt Policy and Disclosure Policy.** The Board hereby adopts the Amended and Restated Debt Policy, which shall supersede the Prior Debt Policy adopted pursuant to Resolution No. 2020-15, and the Amended and Restated Statement of Continuing Disclosure Policy, which shall supersede the Prior Disclosure Policy adopted pursuant to Resolution No. 2015-20.

Section 12. **Authorized Representative; Subsequent Actions.** All approvals, consents, directions, notices, orders, requests and other actions permitted or required by any of the documents authorized by this Resolution, including, without limitation, any amendment of the CDTFA Agreement, the Financing Documents, any other documents executed in connection with issuance of the Bonds, the Amended Debt Policy, to adopt the Amended Disclosure Policy or the refunding, defeasance or redemption of the 2015 Series A Bonds or all or any portion of the Bonds, may be given or taken by any Authorized Representatives of the District without further authorization or direction by the Board of Directors, and each Authorized Representative of the District is hereby authorized and directed to give any such approval, consent, direction, notice, order or request and to take any such action which such Authorized Representative of the District may deem necessary or desirable to further the purposes of this Resolution.

Section 13. **Ratification of Actions.** All actions heretofore taken by the members of the Board of Directors, each Authorized Representative of the District, staff of the District and agents of the District with respect to the Refunding and the issuance, sale and delivery of the Bonds, are hereby ratified, confirmed and approved.

Section 14. **Severability of Invalid Provisions.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution which shall continue in full force and effect.

Section 15. **Effective Date.** This Resolution shall take effect immediately upon its passage.

Regularly passed and adopted this 5th day of February, 2025 by the following vote:

AYES:

NOES:

ABSENT:

Chair, San Mateo County Transit District

ATTEST:

Acting District Secretary



Overview of Recommended Actions

Adopt resolution to authorize issuance of up to \$150M Limited Tax Bonds, Refunding 2025 Series A (2025 Bonds)

- Approve refunding of Limited Tax Bonds, Refunding Series 2015
- Approve various documents relating to new 2025 Bonds

Background – 2015 Bonds

- The District issued \$250,245,000 of Limited Tax Bonds, Refunding 2015 Series A and B (the 2015 Bonds)
 - Refunded limited tax bonds issued in 1993, 2005 and 2009
 - \$149,005,000 are outstanding – final maturity of June 1, 2034
 - Secured by District's 1/2 cents Sales Tax Revenues
 - Sales Tax imposed in 1981 (authorized by Proposition A, has no expiration date)
- The 2015 Bonds are the District's only outstanding debt

2025 Refunding Bonds

- District can secure Interest Savings by refinancing the 2015 Bonds
- Issue as fixed rate bonds
- Final maturity: June 1, 2034 (same as 2015 Bonds)
- Expected Rating: AA or higher (Standard & Poor's)
- Savings as of Interest Rates of 1/3/25
 - Total Savings: \$9.67 Million
 - Present Value Savings: \$8.27 Million (5.6% of Refunded Par)
 - Annual Savings: ~\$1,075,000

Finance Team

Underwriters*: BofA Securities (Senior Manager),
JP Morgan and Wells Fargo (Co-Managers)

Bond Counsel*: Nixon Peabody

Municipal Advisor*: Ross Financial

Trustee: US Bank

**Selected by RFP process*

Documents to be Approved

(provided in substantially final form)

- Preliminary Official Statement
- Master Indenture – with US Bank
- First Supplemental Indenture – with US Bank
- Bond Purchase Agreement – with BofA Securities
- Escrow Agreement – with US Bank
- Continuing Disclosure Agreement
- Amended and Restated Debt Policy
- Amended and Restated Continuing Disclosure Policy

Recommendation

Staff recommend the Board Adopt a resolution:

- Approving the issuance of the Refunding Sales Tax Bonds-2025 Series A;
- Approving the form, execution of and delivery of the following documents:
 1. Official Statement
 2. Master Indenture
 3. First Supplemental Indenture
 4. Bond Purchase Agreement
 5. Escrow Agreement, and
 6. Continuing Disclosure Agreement;
- Amending the Debt Policy; and
- Amending the Continuing Disclosure Policy

Next Steps

- Approximately 20-minute Board Disclosure Training (today)
- Post Preliminary Official Statement: February 6
- Price 2025 Bonds: February 19
- Close 2025 Bonds: March 6

Questions?



Item #10.b.3.
2/5/2025

Thank You



Please email heltzk@samTrans.com with any questions.

BOARD OF DIRECTORS 2025

JEFF GEE, CHAIR
MARIE CHUANG, VICE CHAIR
DAVID J. CANEPA
BROOKS ESSER
MARINA FRASER
RICO E. MEDINA
JOSH POWELL
PETER RATTO
JACKIE SPEIER

APRIL CHAN
GENERAL MANAGER/CEO



AGENDA

San Mateo County Transit District

Strategic Planning, Development, and Sustainability Committee Meeting Committee of the Whole

February 5, 2025 – 3:00 pm

or immediately following the Finance Committee meeting

Committee Members: Rico E. Medina (Chair), Marie Chuang, Peter Ratto

- | | |
|------------------------------------------------------------------------------------------------------------------------------|---------------|
| 10.c.1. Call to Order | |
| 10.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of December 4, 2024 | Motion |
| 10.c.3. Informational Presentation of the Proposed Transit Oriented Development (TOD) and Property Disposition Policy | Informational |
| 10.c.4. Adjourn | |

Note:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Strategic Planning, Development,
and Sustainability Committee Meeting / Committee of the Whole**

December 4, 2024

Committee Members Present: R. Medina, J. Powell

Committee Members Absent: D. Canepa (Chair)

Other Board Members Present Constituting Committee of the Whole: M. Chuang, B. Esser, M. Fraser, J. Gee, R. Mueller, P. Ratto

Other Board Members Absent: None

Staff Present: J. Brook, J. Cassman, A. Chan, K. Jordan Steiner, L. Larano, L. Mai, D. Olmeda, D. Santoro, M. Tolleson, M. Tseng, S. van Hoften

10.c.1. Call to Order

Committee Member Josh Powell called the meeting to order at 4:01 pm.

10.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of November 6, 2024

10.c.3. North Base Building 200 Replacement and North Base Sea Level Rise Protection Project Updates

Liria Larano, Deputy Chief, Bus Fleet and Facilities, and Lisha Mai, Program Manager Infrastructure, Bus Fleet and Facilities, provided the presentation.

The Directors discussed cost sharing on the sea level rise improvements with other neighboring jurisdictions. April Chan, General Manager/CEO, stated the District has been talking to One Shoreline and other stakeholders, and will continue to do so. Ms. Mai stated the total cost ranges reflect different design options and the environmental clearance timeline. Ms. Larano stated that initial feedback about the project from partners has been positive.

Vice Chair Jeff Gee left the meeting at 4:26 pm.

Director Ray Mueller left the meeting at 4:37 pm.

10.c.4. Adopting a Negative Declaration and Approving the Building 200 Replacement Project

Millie Tolleson, Director, Planning, provided the presentation.

Motion/Second: Ratto/Esser

Ayes: Chuang, Esser, Medina, Powell, Ratto, Fraser

Noes: None

Absent: Canepa, Gee, Mueller

10.c.5. Modifying the Footprint of the Zero Emissions Bus Implementation Project at North Base and Adopting an Addendum to the Negative Declaration

Ms. Tolleson provided the presentation.

Vice Chair Jeff Gee rejoined the meeting at 4:44 pm.

The Board made a motion to approve Items 10.c.2 and 10.c.5.

Motion/Second: Fraser/Esser

Ayes: Chuang, Esser, Medina, Powell, Ratto, Gee, Fraser

Noes: None

Absent: Canepa, Mueller

10.c.6. Adjourn

The meeting adjourned at 4:45 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to board@samtrans.com.

**San Mateo County Transit District
Staff Report**

To: Board of Directors
Through: April Chan, General Manager/CEO
From: Brian Fitzpatrick, Director, Real Estate
Subject: **Informational Presentation of the Proposed Transit Oriented Development (TOD) and Property Disposition Policy**

Action

This report is for information only. No Board of Directors (Board) action is required.

Significance

The purpose of this presentation is to provide an informational overview of the proposed Transit Oriented Development and Property Disposition Policy (TOD Policy), as discussed with the TOD Ad Hoc Committee. Staff will revise the draft TOD Policy (attached) to reflect any Board input, and then seek Board approval at the March Board meeting.

Budget Impact

This report is for information only. No specific budget impacts are anticipated from the eventual adoption of this policy, however individual TOD projects and property dispositions may have budget impacts.

Background

The Peninsula Corridor Joint Powers Board (JPB) went through a rigorous *TOD Policy* development process prior to COVID and adopted its policy in 2020. Because of the historical knowledge and shared service environment in the Planning and Development Division, staff were able to utilize the lessons learned by the JPB, share them with the TOD Ad Hoc committee, and apply them in the creation of the District's proposed *TOD Policy*, without the need to engage consultants. Staff believe the proposed *TOD Policy* provides a practical, flexible, balanced approach to transit oriented development and disposition of District property.

Policy Development Process

Staff researched the policies of five well-known transit agencies: Santa Clara Valley Transportation Authority (VTA), San Francisco Bay Area Rapid Transit District (BART), Metropolitan Planning Commission (MTC), the JPB, and Sound Transit, and presented a summary of the findings to the TOD Ad Hoc committee. Through several committee meetings, five overarching pillars of the TOD were defined: (i) Support District Operations, (ii) Create Transit Supportive Communities, (iii) Collaborate with Local and Regional Planning Agencies/Authorities, (iv) Maximize Value of Land, and (v) Meet Affordability Goals of Local Agencies/Authorities.

The primary lesson learned from the other policies was to create a *TOD Policy* with enough flexibility to withstand economic changes and enable the District to rebalance goals for each different development context. The resulting proposed *TOD Policy* is intended to set forth high-level guiding principles for the Board and staff, assisting us in moving forward with specific projects.

The disposition portion of the policy recommends simply retaining property and leverage for non-fare revenue collection through the development of property with TOD (Goal 4).

TOD Policy Summary

The Policy Vision Statement is based on the Mission and Vision statements in *Moving San Mateo County*, the District's recently-adopted 10-year strategic plan, and is focused on the development of dense, equitable, complete, and accessible communities, located around transit, and including housing for all ages and abilities.

The goals, in order of significance and priority, are:

1. Ensure that Developments Support District Operational Needs
 - a. An example would be to accept lower development revenue in favor of developer-built amenities such as operator restrooms and bus layover parking.
2. Create Transit-Supportive Communities
 - a. Establish station and stop areas as complete communities in partnership with local jurisdictions and other partners.
3. Focus on Local and Regional Collaboration
 - a. Collaborate early and often with the local planning authority to achieve a common vision for the development project prior to starting the developer selection process.
4. Maximize Value of District-Owned Land
 - a. Create ongoing revenue streams that can be reinvested into the District's core mission of working together to revolutionize mobility and create an equitable and sustainable region.
5. Meet Affordability Goals of State and Local Jurisdictions.
 - a. This goal enables the District to meet local affordability requirements reflecting the objectives of each local jurisdiction.

Prepared By:	Janni Baugh	Deputy Director, Real Estate & Development	650-508-6376
	Brian W. Fitzpatrick	Director, Real Estate & Development	650-508-6353

San Mateo County Transit District (District)
DRAFT TRANSIT ORIENTED DEVELOPMENT (TOD) & PROPERTY DISPOSITION POLICY
Developed: 2024
Adopted: _____, _____

VISION

The District works with local communities and seeks regional collaboration to support exceptional mobility through the development of dense, equitable, and complete accessible communities, located adjacent to transit, including housing for all ages and abilities, with a focus on accommodating transit riders.

GOAL 1: ENSURE THAT DEVELOPMENTS SUPPORT DISTRICT OPERATIONAL NEEDS

OBJECTIVES

- Incorporate required transit amenities and facilities into developments on The District's properties through a collaborative process.
- Encourage local jurisdictions to plan and zone for the provision of enhanced transit amenities within the watershed of core transit service.

GOAL 2: CREATE TRANSIT-SUPPORTIVE COMMUNITIES

Establish station and stop areas as complete communities in partnership with local jurisdictions and other partners.

OBJECTIVES

- Collaborate with local land use authorities early on in development process to adopt a unified vision for creating mixed-use/complete communities at the development sites.
- Partner with local land use authorities in outreach, developer selection, entitlement, permitting, and construction.

GOAL 3: FOCUS ON LOCAL AND REGIONAL COLLABORATION

Collaborate early and often with the local planning authority to achieve a common vision for the development project prior to starting the developer selection process.

OBJECTIVES

- Work with local jurisdictions to create equitable, livable, accessible, transit-supportive communities with access to multiple modes of transportation options for all trips to enhance transit ridership, minimize the need for automobiles, and reduce greenhouse gas emissions.
- Actively advocate for local jurisdictions to plan and zone for transit-supportive land uses and densities within the watershed of core transit service.

GOAL 4: MAXIMIZE VALUE OF DISTRICT-OWNED LAND

Create ongoing revenue streams that can be reinvested into the District's core mission of working together to revolutionize mobility and create an equitable and sustainable region.

OBJECTIVES

- Prioritize long-term ground leases over the sale of District properties.
- Structure deals to recover the fair-market return from the land, secure a portion of the profits derived from the development, and ensure that District' interests as property owner are not subordinated to the developer, the lender, or any other party.

GOAL 5: MEET AFFORDABILITY GOALS OF STATE AND LOCAL JURISDICTIONS

OBJECTIVES

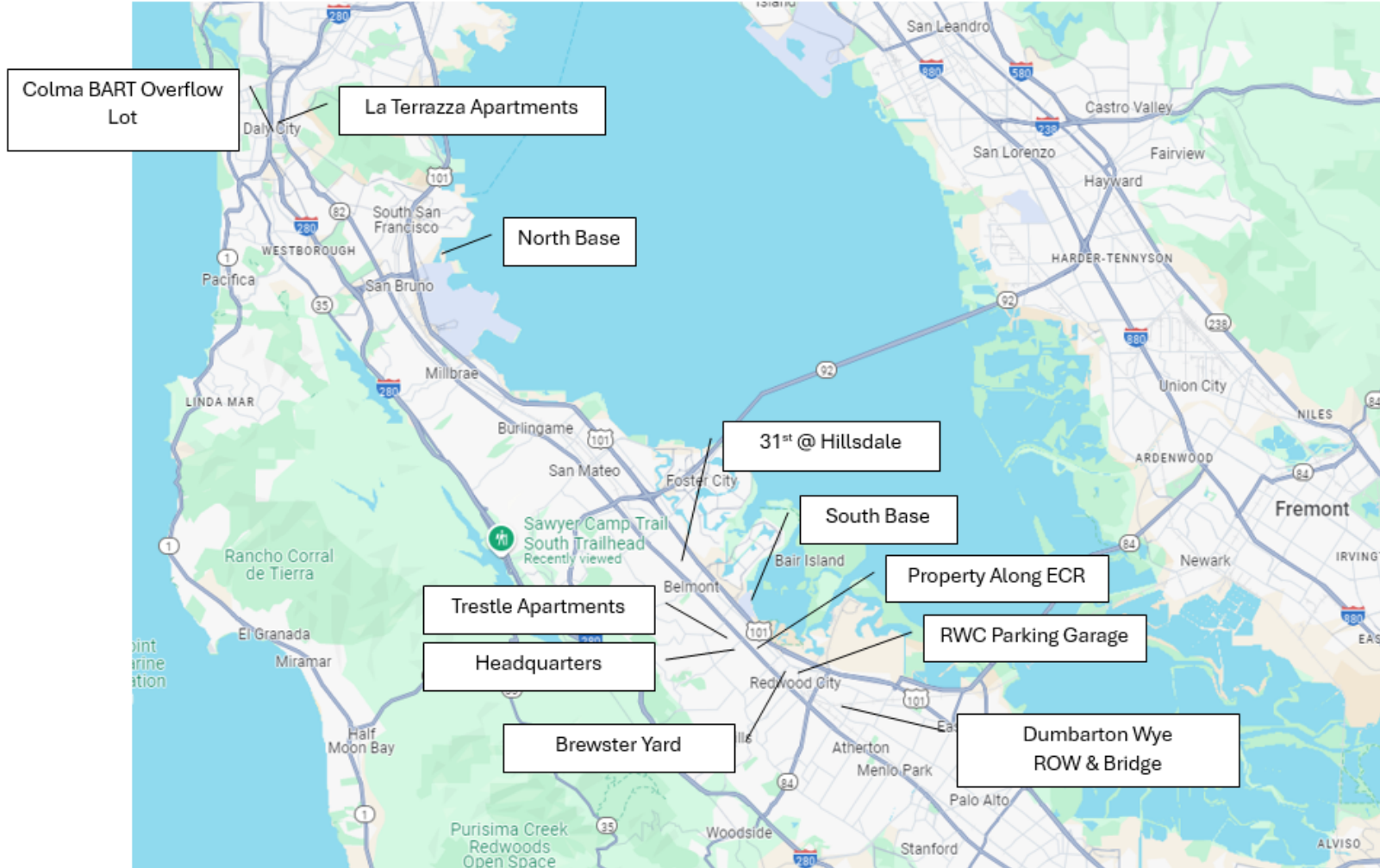
- Meet local requirements for the inclusion of below-market-rate housing while balancing operational facilities, long-term revenue generation, and economic development feasibility.
- Partner with developers and encourage local jurisdictions to build at densities that maximize transit ridership in a context-sensitive manner.



Transit Oriented Development

- Completed SamTrans TOD projects
 - La Terrazza Apartments, BART Colma Station
 - Trestle Apartments, Caltrain San Carlos Station
- Anticipated TOD Sites
 - BART Colma Station Overflow Parking Lot, Daly City
 - SamTrans Central Office (HQ), San Carlos

SamTrans Properties Map



Proposed TOD Policy Vision Statement

The District works with local communities and seeks regional collaboration to support exceptional mobility through the development of dense, equitable, and complete accessible communities, located adjacent to transit, including housing for all ages and abilities, with a focus on accommodating transit riders.

Proposed Pillars/Tenets/Goals of the TOD Policy

- **Support SamTrans operations**
- **Create transit-supportive communities**
- **Focus on local and regional collaboration**
- **Maximize value of SamTrans' land**
- **Include housing affordability and development density**

SamTrans' Operational Needs

Prior Committee Input

- Developer should consider SamTrans' long-term operational needs
- SamTrans should incorporate operational amenities in project selection process
- Cost of amenities may be acknowledged in negotiated ground lease rent

SamTrans' Operational Needs

Goal: Ensure that Developments Support District Operational Needs

Objectives

- Incorporate required transit amenities and facilities into developments on the District's properties through a collaborative process
- Encourage local jurisdictions to plan and zone for the provision of enhanced transit amenities within the walkshed of core transit service

Transit-Supportive Communities

Prior Committee Input

- Supporting livable communities where it is easy to walk/roll within ½-mile walkshed of transit to “create nice, walkable connections”
- Create nicer walkable/rollable transit connections
- Seek to create equitable, livable, accessible, walkable, transit-supportive communities with access to multiple modes of transportation options for all trips to enhance transit ridership, minimize the need for automobiles, and reduce greenhouse gas emissions.

Transit-Supportive Communities

Goal: Create Transit-Supportive Communities

Establish station and stop areas as complete communities in partnership with local jurisdictions and other partners.

Objectives

- Collaborate with local land use authorities early on in development process to adopt a unified vision for creating mixed-use/complete communities at the development sites.
- Partner with local land use authorities in outreach, developer selection, entitlement, permitting, and construction.

Local & Regional Collaboration

Prior Committee Input

- Think regionally and collaborate to meet density, housing, mixed-use, and complete-community goals
- Collaboration with local jurisdiction to meet or exceed local goals
- Flexibility in policy to balance District goals and city's land use vision
- Work “hand-in-hand” with local jurisdictions
- Push city density goals when appropriate

Local & Regional Collaboration

Goal: Focus on Local and Regional Collaboration

Collaborate early and often with the local planning authority to achieve a common vision for the development project prior to starting developer selection process.

Objectives

- Work with local jurisdictions to create equitable, livable, accessible, transit-supportive communities with access to multiple modes of transportation options for all trips to enhance transit ridership, minimize the need for automobiles, and reduce greenhouse gas emissions.
- Actively advocate for local jurisdictions to plan and zone for transit-supportive land uses and densities within the watershed of core transit service.

Land Value Maximization

Prior Committee Input

- Create sustainable sources of non-fare revenues
- Goal is to retain ownership of property instead of disposal/selling
- Retain assets: ground leases bring revenue and provide control
- Housing is not our space; developer takes the lead in a public-private partnership
- Get the revenues we deserve

Land Value Maximization

Goal: Maximize Value of District-Owned Land

Create ongoing revenue streams that can be reinvested into the District's core mission of working together to revolutionize mobility and create an equitable and sustainable region

Objectives

- Prioritize long-term ground leases over the sale of District properties.
- Structure deals to recover the fair-market value of the land, secure a portion of the profits derived from the development, and ensure the District's interests as a property owner are not subordinated to the developer, the lender, or any other party.

Housing Affordability & Density

Prior Committee Input

- “Don’t be afraid to push density”
- Support policies and legislation for maximum density for housing, including evaluating local densities to support zoning bump
- Support mixed-use developments when appropriate
- Should meet or exceed local density requirements
- Too aggressive objectives could preclude us from building anything
- Flexibility in policy goal allows for project specific balancing

Housing Affordability & Density

Goal: Meet Affordability Goals of State and Local Jurisdictions

Objectives

- Meet local requirements for the inclusion of below-market-rate housing while balancing operational facilities, long-term revenue generation, and economic development feasibility.
- Partner with developers to encourage local jurisdictions to build at densities that maximize transit ridership in a context-sensitive manner.

Questions & Next Steps

- Questions and Comments
- Incorporate any comments in draft policy
- Bring TOD Policy to Board in March for adoption



Item #10.c.3.
2/5/2025

Thank You



Please email BFitzpatrick@SamTrans.com with any questions.

BOARD OF DIRECTORS 2025

JEFF GEE, CHAIR
MARIE CHUANG, VICE CHAIR
DAVID J. CANEPA
BROOKS ESSER
MARINA FRASER
RICO E. MEDINA
JOSH POWELL
PETER RATTO
JACKIE SPEIER

APRIL CHAN
GENERAL MANAGER/CEO



AGENDA

San Mateo County Transit District

Legislative Committee Meeting Committee of the Whole

February 5, 2025 – 3:15 pm

or immediately following the Strategic Planning, Development, and Sustainability Committee meeting

Committee Members: Josh Powell (Chair), Jackie Speier, Peter Ratto

- | | |
|-------------------------------------------------------------------------------------|---------------|
| 10.d.1. Call to Order | |
| 10.d.2. Approval of Minutes of the Legislative Committee Meeting of January 8, 2025 | Motion |
| 10.d.3. Legislative Update | Informational |
| 10.d.4. Adjourn | |

Note:

- This Committee meeting may be attended by Board Members who do not sit on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.
- All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California
Legislative Committee Meeting / Committee of the Whole
DRAFT Minutes of January 8, 2025

Members Present (In Person): J. Gee, R. Medina, P. Ratto (Chair)

Members Present (Via Teleconference): None

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: D. Canepa, M. Fraser, R. Mueller, J. Powell

Other Board Members Present Constituting Committee of the Whole (Via Teleconference): M. Chaung, B. Esser

Other Board Members Absent: None

Staff Present: J. Cassman, A. Chan, J. Epstein, L. Lumina-Hsu, M. Tseng, S. van Hoften

11.c.1. Call to Order

Committee Chair Peter Ratto called the meeting to order at 3:04 pm.

11.c.2. Approval of Minutes of the Legislative Committee Meeting of December 4, 2024

Motion/Second: Canepa/Medina

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

11.c.3. Adoption of 2025 Legislative Program

Jessica Epstein, Director, Government and Community Affairs, provided the presentation, which included the following:

- Legislative Program changes since December presentation include:
 - Other local funding options change to equitable and sufficient operating and capital support
 - Verbiage tense of voter threshold from past tense to future tense

Motion/Second: Chuang/Medina

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

11.c.4. Legislative Update

Jessica Epstein, Director, Government and Community Affairs, introduced Legislative Lobbyists Holland & Knight, Eve O'Toole, Leslie Pollner, and Joe O'Brien who provided the presentation, which included the following:

- Federal updates regarding the Republican trifecta (House, Senate, and White House)
- Senators Padilla and Senators Schiff were selected to serve on Environment and Public Works Committee
- Congress extended government funding to March 14, 2025
- Next Surface Transportation Reauthorization Bill hearings to begin in 2025, as current authorization expires on September 30, 2026

Ms. Epstein, provided the presentation on state legislation which included the following:

- Legislators have until January 21 to introduce new bills
No proposals for new funding regarding to transportation, observation on existing funding streams and non-general revenues such as cap and trade; however, capital and trade reauthorization discussion to extend the program beyond current 2030 sunset. Discussion to be led by California Transit Association
- Regional measure polling to take place

Public Comment

Aleta Dupree, Team Folds, commented on public transportation support, federal and state legislative advocates, and bipartisan support of public transit.

Roland commented on Santa Clara County funding, Measure A, Measure B, language of measures, and Measure RR.

Adina Levin, Seamless Bay Area, commented on transit funding as part of cap and trade, and successful campaigning strategies.

Gina Papan commented on current polling wording, transportation improvements, and government transparency.

11.c.5. Adjourn

The meeting adjourned at 3:31 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to board@samtrans.com.

**San Mateo County Transit District
Staff Report**

To: Board of Directors
Through: April Chan, General Manager/CEO
From: Emily Beach, Chief Communications Officer Jessica Epstein, Director, Government and Community Affairs
Subject: **Legislative Update**

Action

Staff proposes the Board receive the attached federal and state legislative updates.

Significance

The 2025 Legislative Program establishes the principles that will guide the legislative and regulatory advocacy efforts. Based on those principles, staff coordinates closely with our federal and state advocates on a wide variety of issues that are considered in Congress and the state legislature. The attached reports highlight the recent issues and actions that are relevant to the Board and specify those bills on which staff proposes that the District take a formal position.

Prepared By: Ana Vasudeo Government and Community 650-730-9917
Affairs Manager

**SamTrans
Federal Report
February 2025**

Congressional Update

119th Congress Begins

- On January 3, the new 119th Congress was sworn in, setting up at least two years of Republican control over the House and Senate. Republicans will chair all committees and determine the floor schedule for all bills.
- In the 119th Congress, the following members will serve as chairs/ranking members in the following committees:
 - House Appropriations: Chairman Tom Cole (R-OK), Ranking Member Rosa DeLauro (D-CT)
 - THUD Subcommittee: Chairman Steve Womack (R-AR), Ranking Member Jim Clyburn (D-SC)
 - House Transportation and Infrastructure: Chairman Sam Graves (R-MO), Ranking Member Rick Larsen (D-WA)
 - Highways and Transit Subcommittee: Chairman David Rouzer (R-NC), Ranking Member Eleanor Holmes Norton (D-DC)
 - Senate Appropriations: Chair Susan Collins (R-ME), Ranking Member Patty Murray (D-WA)
 - THUD Subcommittee: Chair Cindy Hyde-Smith (R-MS), Ranking Member Kirsten Gillibrand (D-NY)
 - Senate Commerce, Science, and Transportation: Chair Ted Cruz (R-TX), Ranking Member Maria Cantwell (D-WA)
 - Senate Environment and Public Works: Chair Shelley Moore Capito (R-WV), Ranking Member Sheldon Whitehouse (D-RI)
 - Senate Banking, Housing, and Urban Affairs: Chairman Tim Scott (R-SC), Ranking Member Elizabeth Warren (D-MA)
- Congressional Republicans are expected to take aggressive action to enact President Trump's agenda. This includes confirming judges, using budget reconciliation to change some federal laws, and funding his initiatives. The Senate will also oversee the confirmation process for the President's cabinet nominees.
- On January 3, House Speaker Mike Johnson (R-LA) won the necessary votes within his conference to remain Speaker. Several key holdouts in the Republican conference made the voting process difficult for Johnson, but he was ultimately able to win the Speaker vote. This conflict is in stark contrast to the Senate, where Sen. John Thune (R-SD) was unopposed in his bid to serve as Senate Majority Leader for the 119th Congress.

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- On January 2, Senate Minority Leader Chuck Schumer (D-NY) announced the Democratic committee assignments for the 119th Congress:
 - Sen. Padilla will serve on the Judiciary; Rules (Chair); Environment and Public Works; Energy and Natural Resources; and Budget Committees.
 - Sen. Schiff will serve on the Agriculture; Environment and Public Works; Judiciary; and Small Business Committees.

Sean Duffy Advances in Confirmation Process

- Sean Duffy, the President's nominee to lead the Transportation Department, passed the Senate Commerce Committee unanimously, setting the former Congressman up for a final vote. As of January 22, Marco Rubio, the President's nominee to serve as Secretary of State is the only cabinet member confirmed by the Senate.
- Duffy is an uncontroversial cabinet pick and is expected to be confirmed by a wide margin once voted on by the full Senate.

House T&I Holds Hearing on Surface Transportation Reauthorization Priorities

- On January 15, the House Transportation & Infrastructure (T&I) committee held a [hearing](#) entitled: "America Builds: The State of the Nation's Transportation System." The hearing was intended to explore the current state of the transportation system, investments in transportation/infrastructure, and challenges affecting the supply chain.
- Much of the hearing focused on evaluating the Bipartisan Infrastructure Law (BIL) and discussing how different levels and types of investment will impact various communities across the nation.
- Witnesses for the hearing included:
 - The Honorable Jeff Landry, Governor, State of Louisiana
 - The Honorable Vanessa Fuentes, Council Member and Mayor Pro Tem, City of Austin, Texas; and Chair, National League of Cities Transportation and Infrastructure Services Committee, on behalf of The National League of Cities
 - Ms. Sarah Galica, Vice President, Transportation, The Home Depot
 - Mr. Seth Schulgen, Vice President, Williams Brothers Construction, on behalf of The Associated General Contractors of America.
- This hearing is the first of many the committee will hold on the Surface Transportation Reauthorization. With the Surface Transportation Reauthorization set to expire in 2026, members will have over a year to submit their priorities to the relevant committees. In the past, Congress has required an extension to allow members additional time to complete the bill and could require a waiver to complete the next reauthorization.

House T&I Committee Makes Subcommittee Leadership Changes

- On January 21, the House Transportation & Infrastructure (T&I) Committee Chair Sam Graves (R-MO) announced changes to subcommittee chairmanships to account for Rep. Rick Crawford (R-AR) being appointed to serve as Chair of House Permanent Select Committee on Intelligence.
- The following members have been appointed to subcommittee chair roles:
 - Rep. Rick Crawford (R-AR): Vice Chair, House T&I Committee
 - Rep. David Rouzer (R-NC): Chair, Highways and Transit Subcommittee
 - Rep. Daniel Webster (R-FL): Chair, Railroads, Pipelines, and Hazardous Materials Subcommittee
 - Rep. Mike Ezell (R-MS): Chair, Coast Guard and Maritime Transportation Subcommittee

Administration Update

Donald Trump Sworn-in as 47th President, Takes Quick Action on the Economy and Border

- On January 20, Donald Trump was sworn in as U.S. President after years spent campaigning to return to the Oval Office. Trump replaced Joe Biden, who left Washington for the Bay Area to begin his retirement and exit from public service.
- Once complete with a ceremonial parade and speeches, the President returned to the White House, where he began signing dozens of executive orders addressing key issues he campaigned on. One of his first actions was directing federal department leads to make lowering the cost of living a priority. The President also signed orders to eliminate diversity, equity, and inclusion programs in the federal government, as well as telework policies and certain hiring practices.
- As the new administration continues to issue policy changes and executive orders in the coming months, the Holland & Knight team will work closely with staff to monitor any possible impacts those policy changes could have to SamTrans projects and priorities.

President Trump Issues Executive Order on American Energy; Pauses Disbursement of IIRA and IRA Funds for EV Charging Stations and Green New Deal Priorities

- As part of his executive actions on Monday, President Trump signed an executive order entitled: “[Unleashing American Energy](#)”, including an array of presidential actions to advance his energy/infrastructure priorities.
- The executive order directs all federal agencies to “immediately pause the disbursement of funds” from the Inflation Reduction Act (IRA) and the Bipartisan Infrastructure Law (BIL), including but not limited to funds for electric vehicle charging stations from the National Electric Vehicle Infrastructure (NEVI) Formula Program and the Charging and

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Fueling Infrastructure (CFI) Discretionary Grant Program. Officials further clarified in a follow-up memo that the pause applies primarily to programs that fund green energy and electric vehicle infrastructure. Since the release of the memo, the federal government has resumed the distribution of highway and transit formula dollars and other funding streams unrelated to those described in the executive order.

- During this 90-day period, department/agency heads are directed to conduct a review of their “processes, policies, and programs for issuing grants, loans, contracts, or any other financial disbursements of such appropriated funds for consistency with the law” and submit a report to the National Economic Council (NEC) and White House OMB detailing their findings.

President Trump Temporarily Pauses All Regulatory Activities

- On January 20, President Trump signed an executive order: “[Regulatory Freeze Pending Review](#)”. This executive order pauses ongoing regulatory activities, including proposed and recently published rules, until a Trump administration official is in place to review and approve said rule. President Trump issued a similar regulatory freeze via executive order at the beginning of his first term in 2017, as did President Biden in 2021.
- The executive order specifically details that any proposed rules sent to the Federal Register that have yet to be published will be withdrawn for review. Furthermore, the executive order also delays the effective dates of recently published rules that have yet to take effect by 60 days.
- This regulatory freeze provides the Trump Administration with the opportunity to determine which regulations align with their priorities, and which ones to rescind or rewrite.

President Trump Selects Steven Bradbury as DOT Deputy Secretary

- On January 11, President Trump announced Steven Bradbury as the nominee for Department of Transportation (DOT) Deputy Secretary. Bradbury is a veteran DOT official and a distinguished fellow at the Heritage Foundation. He contributed to the Heritage Foundation’s Project 2025 chapter on transportation.
- Bradbury served as General Counsel at DOT during the first Trump Administration. During the Bush administration, Bradbury served as Principal Deputy and Acting Assistant Attorney General for the Office of Legal Counsel at the Department of Justice (DOJ).



January 21, 2024

TO: Board of Directors
San Mateo County Transit District

FM: Matt Robinson and Michael Pimentel
Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – February 2025**

General Update

On January 6, the Legislature reconvened in Sacramento for the continuation of the 2025-26 Regular Legislative Session. This follows the initial convening for the Regular Legislative Session on December 2 during which legislators who stood for election in November 2024 were sworn-in and legislators in both houses selected their legislative leaders, adopted joint rules, and introduced the first round of legislation.

Concurrent with the Legislature's return to Sacramento, on January 6, Governor Newsom provided Californians with a preview of the proposed Fiscal Year 2025-26 State Budget. The full budget was released by the Newsom Administration through the California Department of Finance on January 10. For information about key legislative and budget deadlines, please see the 2024 Legislative Calendar available [here](#).

Governor Releases Proposed Fiscal Year 2025-26 State Budget

On January 10, Governor Newsom released his [proposed Fiscal Year 2025-26 State Budget](#), outlining the Newsom Administration's budget and initial budget-related policy priorities for the fiscal year, beginning on July 1, 2025.

The proposed budget presents a significantly improved fiscal picture for the state relative to the previous two budget acts, and proposes to invest \$322.3 billion in state programs, impacting housing and homelessness, transportation, climate, water, emergency response, education, health and human services, and corrections and rehabilitation, among other state priorities. Against this investment, the budget presents a modest surplus of \$363 million and maintains \$16.9 billion in reserve capacity for addressing downturns to California's economy.

Relative to public transportation, the proposed budget is largely status quo, as it would not make any adjustments to the level or timing of discretionary state investment in the formula-based Transit and Intercity Rail Capital Program (TIRCP) or formula-based Zero-Emission Transit Capital Program (ZETCP) (collectively, referred to as the "SB 125 program.") compared to the Budget Act of 2024.

As a reminder, the Budget Act of 2024 protected the \$5.1 billion for SB 125 program first established by the Budget Act of 2023 but made minor adjustments to the release of this funding to implement the following appropriation timeline for the formula-based TIRCP and ZETCP.

TIRCP

- \$2 billion is appropriated in FY 2023-24.
- \$1 billion is appropriated in FY 2024-25.
- \$1 billion is approved for appropriation in FY 2025-26.

ZETCP

- \$190 million is appropriated in FY 2023-24.
- \$220 million is appropriated in FY 2024-25.
- \$230 million is approved for appropriation in FY 2026-27.
- \$460 million is approved for appropriation in FY 2027-28.

Therefore, if adopted by the Legislature and signed into law by the Governor, the proposed budget would advance the final \$1 billion that was approved for appropriation to the formula-based TIRCP in FY 2025-26, bringing the total level of funding appropriated toward the SB 125 program to \$4.41 billion (out of the total \$5.1 billion). The remaining \$690 million for the formula-based ZETCP would be appropriated in the future fiscal years of FY 2026-27 and FY 2027-28. Additionally, the proposed budget maintains \$150 million for grade separations but does not include any additional appropriations currently.

Relative to the climate, the proposed budget highlights the Newsom Administration's intent to work with the Legislature on reauthorization of the Cap-and Trade program and the Cap-and-Trade Expenditure Plan as soon as this year. Should this work move forward, it would require engagement from transportation stakeholders to ensure that the Cap-and-Trade Expenditure Plan continues to support public transportation at current levels or more. As a reminder, today, the Cap-and-Trade Expenditure Plan directs 15% of annual revenues to public transit capital and operations.

Finally, relative to housing and homelessness, the proposed budget would establish a new California Housing and Homelessness Agency. The new agency will "strengthen California's ability to plan, produce, and preserve housing while enhancing the state's homelessness response now and over the long term by aligning housing initiatives with complementary policy areas—such as transportation, health, climate, energy, and community planning."

The proposed budget also states the Newsom Administration's interest in working with the Legislature to advance policies to reduce housing costs, enhance accountability to meet their housing obligations, and promote efficient land use practices that integrate housing and transportation, including removing barriers to infill housing and supporting transit-oriented development, to help achieve the state's housing and environmental goals. While specific details of these policies are not yet available, the Administration notes that it will propose policies to enhance the Department of Housing and Community Development's ability to recycle funding, update housing programs to promote affordability, and expand existing CEQA streamlining tools to accelerate infill housing production.

Finally, the proposed budget would add \$25 million onetime General Fund in FY 2025-26 to the Clean California Program for a Community Cleanup and Employment Pathways Grant Program. This funding will provide matching grants to communities with a Clean California Community designation focused on both litter remediation and jobs creation. This helps build on the state's continued investments in litter removal and related maintenance activities.

With the Governor's proposed budget now released, we will see the Legislature begin to hold hearings on the budget proposals through subject-specific budget subcommittees. This process will continue in an iterative fashion throughout the spring in the lead-up to the release of the Governor's May Revise. The May Revise, scheduled to be released on May 15, serves a mid-year update to the Governor's

proposed budget and will help inform the final budget agreement entered into by the Governor and legislative leaders in June.

Legislative Leaders Announce Committee Chairs and Committee Rosters

On December 27 and January 3, respectively, Assembly Speaker Robert Rivas (D-Hollister) and Senate President pro Tempore Mike McGuire (D-North Coast) announced committee chair appointments. The Pro Tem's announcement also included his full list of appointments to the Senate's various policy and fiscal committees; the Speaker's announcement of his full list of appointments to the Assembly's committees followed his earlier announcement and was released on January 16.

Assembly

- Appropriations: Assembly Member Buffy Wicks (D-Oakland)
- Budget: Assembly Member Jesse Gabriel (D-Encino)
- Budget Subcommittee No. 4 on Climate Crisis, Resources, Energy, and Transportation: Assembly Member Steve Bennett (D-Ventura)
- Emergency Management: Assembly Member Rhodesia Ransom (D-Stockton)
- Local Government: Assembly Member Juan Carrillo (D-Palmdale)
- Housing and Community Development: Assembly Member Matt Haney (D-San Francisco)
- Natural Resources: Assembly Member Isaac Bryan (D-Los Angeles)
- Revenue and Taxation: Assembly Member Mike Gipson (D-Los Angeles)
- Transportation: Assembly Member Lori Wilson (D-Suisun City)
- Utilities and Energy: Assembly Member Cottie Petrie-Norris (D-Irvine)

Senate

- Appropriations: Senator Anna Caballero (D-Merced)
- Budget and Fiscal Review: Senator Scott Wiener (D-San Francisco)
- Budget and Fiscal Review Subcommittee No. 2 on Resources, Environmental Protection, and Energy: Senator Ben Allen (D-Santa Monica)
- Budget and Fiscal Review Subcommittee No. 5 on Resources, Environmental Protection, and Energy: Senator Laura Richardson (D-San Pedro)
- Energy, Utilities, and Communications: Senator Josh Becker (D-Menlo Park)
- Environmental Quality: Senator Catherine Blakespear (D-Encinitas)
- Housing: Senator Aisha Wahab (D-Hayward)
- Local Government: Senator Maria Elena Durazo (D-Los Angeles)
- Natural Resources and Water: Senator Monique Limon (D-Santa Barbara)
- Revenue and Taxation: Senator Jerry McNerney (D-Pleasanton)
- Transportation: Senator Dave Cortese (D-San Jose)

The announcements can be found on the websites for the Speaker ([committee chairs](#), [committee rosters](#)) and President pro Tempore ([committee chairs and committee rosters](#)).

CalSTA Releases SB 125 Cycle 2 Final Guidelines

On January 19, the California State Transportation Agency released the [final guidelines](#) governing the distribution of the second year of SB 125 funding as well as a [final annual reporting template](#). Specifically, for RTPAs to be considered eligible for funding from this second cycle of SB 125 funding, they must submit either a short-term financial plan (if not previously submitted in Cycle 1) along with an updated SB 125 Fund Request Form and a completed Annual Reporting Template.

California Air Resources Board Withdraws Waiver Requests for Two Zero-Emission Vehicle Regulations

On January 14, the California Air Resources Board (CARB) withdrew its waiver requests for the Advanced Clean Fleet (ACF) and In-Use Locomotive regulations, which were previously submitted to the U.S. Environmental Protection Agency (USEPA). Under the federal Clean Air Act, CARB is required to submit waiver requests to USEPA, and receive an approved waiver from the agency, to enforce regulations that exceed Clean Air Act requirements. The ACF and In-Use Locomotive regulations mandate that private and municipal medium- and heavy-duty fleets and freight and passenger rail locomotives, respectively, transition to zero-emission technologies on set schedules. We have engaged CARB to understand if, and how, these regulations will advance now that the waiver requests have been withdrawn. As this situation is evolving, we will provide you with an update as soon as we have received definitive guidance from CARB.

Bills of Interest

SB 63 (Wiener) Regional Measure – WATCH

This bill states that it is the “intent of the Legislature to enact legislation authorizing a revenue measure to invest in transportation, including to, at a minimum, sustain and improve public transportation, in the San Francisco Bay area. It is the further intent of the Legislature that the details of this authorizing legislation, including the specific geography of the measure, be based on continued stakeholder engagement and consensus building, building off of a robust regional engagement process led by the Metropolitan Transportation Commission in 2024.”

SB 71 (Wiener) CEQA Exemptions for Transit Projects – WATCH

This bill would extend indefinitely the current January 1, 2030 sunset date established by SB 922 (Wiener, 2022) for statutorily authorized CEQA exemptions for transit and transportation projects, add additional project-types to the list of exemptions (transit operational analysis, bus stops, bus shelters), and make substantive procedural changes surrounding board actions (i.e. board process for establishing a project’s cost estimate).

SB 79 (Wiener) Transit Oriented Development – WATCH

This bill states that it is the “intent of the Legislature to enact legislation that would make housing more affordable for California families, reduce greenhouse gas emissions, and enhance public transit systems by, among other things, requiring the upzoning of land near rail stations and rapid bus lines to encourage transit-oriented development.”

AB 259 (Rubio) Brown Act Teleconferences – WATCH

Existing law authorizes local agencies to use teleconferencing for board/council members under certain circumstances (illness, caring for others, travel, etc.) as long as a quorum of the members participate in person from the same location identified on the agenda and that the location is open to the public and in within the local agency’s jurisdiction. Existing law establishes limits on the number of meetings members may participate in via teleconference to two meetings per year if the legislative body regularly meets once per month or less. These provisions sunset on January 1, 2026. This bill would remove the sunset date and extend the alternative teleconferencing procedures indefinitely.

San Mateo County Transit District
State Legislative Matrix 1/21/2025

Bill ID/Topic	Location	Summary	Position
<p>AB 21 DeMaio R</p> <p>Taxpayer Protection Act of 2025.</p>	<p>Pending referral to policy committee.</p>	<p>The California Constitution requires a state statute that would result in any taxpayer paying a higher tax to be imposed by an act passed by 2/3 vote of the each house of the Legislature. The California Constitution also provides that all taxes imposed by a local government are either general taxes or special taxes, as defined, and requires that taxes imposed, extended, or increased by a local government be submitted to the electorate and approved by a majority vote, in the case of general taxes, or a 2/3 vote, in the case of special taxes. Existing law imposes specified requirements on state and local ballots, including, among other things, on the contents of the ballot label, ballot title, and summary. This bill would declare the intent of the Legislature to enact a constitutional amendment to limit the ability of state and local governments to raise taxes, restore a 2/3 vote requirement on local special tax increases, impose voter approval requirements on specific categories of new taxes, and regulate the titles on state and local ballot measures relating to tax increases.</p>	<p>Watch</p>
<p>AB 23 DeMaio R</p> <p>The Cost of Living Reduction Act of 2025.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law vests the Public Utilities Commission (PUC) with regulatory authority over public utilities, including electrical corporations and gas corporations, and requires the PUC to develop a definition of energy affordability. Existing law also establishes the Milton Marks “Little Hoover” Commission on California State Government Organization and Economy (Little Hoover Commission) to promote economy, efficiency, and improved service in the transaction of the public business in the various departments, agencies, and instrumentalities of the executive branch of state government. This bill, the Cost of Living Reduction Act of 2025, would declare the intent of the Legislature to enact subsequent legislation to reduce the cost of living in California by undertaking specified activities, including, among other things, by suspending all state taxes and fees on gasoline and electric and gas utilities and by requiring the Little Hoover Commission to provide a report on methods to reduce the cost of living in other areas, as provided.</p>	<p>Watch</p>
<p>AB 33 Aguiar-Curry D</p> <p>Autonomous vehicles.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law authorizes the operation of an autonomous vehicle on public roads for testing purposes by a driver who possesses the proper class of license for the type of vehicle operated if specified requirements are satisfied. Existing law prohibits the operation of an autonomous vehicle on public roads until the manufacturer submits an application to the Department of Motor Vehicles, as specified, and that application is approved. This bill would make technical, nonsubstantive changes to these provisions.</p>	<p>Watch</p>

San Mateo County Transit District
State Legislative Matrix 1/21/2025

Bill ID/Topic	Location	Summary	Position
<p>AB 35 Alvarez D</p> <p>California Environmental Quality Act: clean hydrogen transportation projects.</p>	<p>Pending referral to policy committee.</p>	<p>The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. This bill would provide for limited CEQA review of an application for a discretionary permit or authorization for a clean hydrogen transportation project, as defined, by requiring the application to be reviewed through a clean hydrogen environmental assessment, unless otherwise requested by the applicant, as prescribed. The bill would, except as provided, require the lead agency to determine whether to approve the clean hydrogen environmental assessment and issue a discretionary permit or authorization for the project no later than 270 days after the application for the project is deemed complete. The bill would require an action or proceeding brought to attack, review, set aside, void, or annul the approval of a clean hydrogen environmental assessment or the issuance of a discretionary permit or authorization for a clean hydrogen transportation project, including any potential appeals to the court of appeal or the Supreme Court, to be resolved, to the extent feasible, within 270 days of the filing of the certified record of proceedings with the court. By imposing new duties on a lead agency, this bill would create a state-mandated local program. The bill would repeal these provisions on January 1, 2036. This bill contains other related provisions and other existing laws.</p>	<p>Watch</p>

San Mateo County Transit District
State Legislative Matrix 1/21/2025

Bill ID/Topic	Location	Summary	Position
<p>AB 61 Pacheco D</p> <p>Electricity and natural gas: legislation imposing mandated program and requirements: third-party review.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law vests the Public Utilities Commission with regulatory authority over public utilities, including electrical corporations and gas corporations. The Public Advocate’s Office of the Public Utilities Commission is established as an independent office within the commission to represent and advocate on behalf of the interests of public utility customers and subscribers within the jurisdiction of the commission. This bill would request the office to establish, by January 1, 2027, a program to, upon request of the Legislature, analyze legislation that would establish a mandated requirement or program or otherwise affect electrical or gas ratepayers, as specified. The bill would request the office to develop and implement conflict-of-interest provisions that would prohibit a person from participating in an analysis for which the person knows or has reasons to know that the person has a financial interest. The bill would establish the Energy Programs Benefit Fund in the State Treasury and continuously appropriate the moneys in the fund to the office to support the work of the office in providing analyses under the bill. The bill would repeal these provisions on January 1, 2031.</p>	<p>Watch</p>
<p>AB 99 Ta R</p> <p>Electrical corporations: rates.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law vests the Public Utilities Commission with regulatory authority over public utilities, including electrical corporations. Existing law authorizes the commission to fix the rates and charges for every public utility and requires that those rates and charges be just and reasonable. This bill would prohibit an electrical corporation from proposing, and the commission from approving, a rate increase above the rate of inflation, unless the rate increase is approved by a majority of the electrical corporation’s customers voting in an election conducted according to specified requirements, and except when the commission determines that the costs underlying the rate increase are directly related to safety enhancements and modernization or to higher commodity or fuel costs. This bill contains other related provisions and other existing laws.</p>	<p>Watch</p>

San Mateo County Transit District
State Legislative Matrix 1/21/2025

Bill ID/Topic	Location	Summary	Position
<p>AB 259 Rubio, Blanca D</p> <p>Open meetings: local agencies: teleconferences.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act authorizes the legislative body of a local agency to use teleconferencing, as specified, and requires a legislative body of a local agency that elects to use teleconferencing to comply with specified requirements, including that the local agency post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Existing law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Existing law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Existing law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would remove the January 1, 2026, date from those provisions, thereby extending the alternative teleconferencing procedures indefinitely. This bill contains other related provisions and other existing laws.</p>	<p>Watch</p>
<p>SB 57 Padilla D</p> <p>Data centers: rates.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law vests the Public Utilities Commission with regulatory authority over public utilities, including electrical corporations. Existing law authorizes the commission to fix the rates and charges for every public utility and requires that those rates and charges be just and reasonable. This bill, the Ratepayer and Technological Innovation Protection Act, would require the commission, on or before July 1, 2026, to establish a special rate structure for data centers, as defined, that, among other things, protects residential ratepayers and small businesses and prevents cost shifts to those existing ratepayers and ensures electrical grid investments to serve data centers are fully recovered, as specified. This bill contains other related provisions and other existing laws.</p>	<p>Watch</p>

San Mateo County Transit District
State Legislative Matrix 1/21/2025

Bill ID/Topic	Location	Summary	Position
<p>SB 63 Wiener D</p> <p>San Francisco Bay area: local revenue measure: transportation funding.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law creates the Metropolitan Transportation Commission as a local area planning agency for the 9-county San Francisco Bay area with comprehensive regional transportation planning and other related responsibilities. Existing law creates various transit districts located in the San Francisco Bay area, with specified powers and duties relating to providing public transit services. This bill would state the intent of the Legislature to enact legislation authorizing a revenue measure to invest in transportation in the San Francisco Bay area.</p>	<p>Watch</p>
<p>SB 71 Wiener D</p> <p>California Environmental Quality Act: exemptions: transit projects.</p>	<p>Pending referral to policy committee.</p>	<p>The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. CEQA, until January 1, 2030, exempts from its requirements active transportation plans, pedestrian plans, or bicycle transportation plans for the restriping of streets and highways, bicycle parking and storage, signal timing to improve street and highway intersection operations, and the related signage for bicycles, pedestrians, and vehicles. This bill would extend the operation of the above-mentioned exemption indefinitely. The bill would also exempt a transit comprehensive operational analysis, as defined, a transit route readjustment, or other transit agency route addition, elimination, or modification, from the requirements of CEQA. Because a lead agency would be required to determine whether a plan qualifies for this exemption, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.</p>	<p>Watch</p>

San Mateo County Transit District
State Legislative Matrix 1/21/2025

Bill ID/Topic	Location	Summary	Position
<p>SB 79 Wiener D</p> <p>Planning and zoning: housing development: transit-oriented development.</p>	<p>Pending referral to policy committee.</p>	<p>Existing law, the Planning and Zoning Law, requires each city, county, or city and county to prepare and adopt a general plan for its jurisdiction that contains certain mandatory elements, including a housing element. Under existing law, a part of the housing element is an assessment of housing needs, which includes the locality's share of the regional housing need. Under existing law, the appropriate council of local governments, or for cities without a council of governments, the Department of Housing and Community Development, adopts a final regional housing need plan that allocates a share of the regional housing need to each locality in the region. Existing law requires the Board of Directors of the San Francisco Bay Area Rapid Transit District to adopt by ordinance transit-oriented development (TOD) zoning standards for each station that establish minimum zoning requirements for height, density, parking, and floor area ratio that apply to an eligible TOD project, as provided, and authorizes developers of certain eligible TOD projects to submit an application for a development that is subject to a specified streamlined, ministerial approval process, as provided. This bill would declare the intent of the Legislature to enact legislation that would make housing more affordable for California families, reduce greenhouse gas emissions, and enhance public transit systems by, among other things, requiring the upzoning of land near rail stations and rapid bus lines to encourage transit-oriented development. The bill would make related findings and declarations.</p>	<p>Watch</p>



ROBERT RIVAS
SPEAKER OF THE ASSEMBLY

January 17, 2025

Sue Parker
Chief Clerk of the Assembly
State Capitol, Room 319
Sacramento, California

Dear Ms. Parker,

Please be advised that I have made the following committee appointments for the 2025-26 Regular Session:

Aging and Long-Term Care

Assemblymember Jasmeet Kaur Bains, Chair
Assemblymember James Gallagher, Vice Chair
Assemblymember Joaquin Arambula
Assemblymember Anamarie Avila Farias
Assemblymember Jeff Gonzalez
Assemblymember Blanca Rubio
Assemblymember LaShae Sharp-Collins

Agriculture

Assemblymember Esmeralda Soria, Chair
Assemblymember Juan Alanis, Vice Chair
Assemblymember Cecilia Aguiar-Curry
Assemblymember Damon Connolly
Assemblymember Jeff Gonzalez
Assemblymember Heather Hadwick
Assemblymember Jacqui Irwin
Assemblymember Rhodesia Ransom

I have decreased the size of the committee from 10 to 8 members.

Appropriations

Assemblymember Buffy Wicks, Chair
Assemblymember Kate Sanchez, Vice Chair
Assemblymember Joaquin Arambula
Assemblymember Lisa Calderon
Assemblymember Jessica Caloza
Assemblymember Diane Dixon
Assemblymember Sade Elhawary
Assemblymember Mike Fong

Ms. Sue Parker
January 17, 2025
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Appropriations (continued)

Assemblymember Mark González
Assemblymember Heather Hadwick
Assemblymember Gregg Hart
Assemblymember Blanca Pacheco
Assemblymember Gail Pellerin
Assemblymember José Solache
Assemblymember Tri Ta

Arts, Entertainment, Sports, and Tourism

Assemblymember Christopher Ward, Chair
Assemblymember Tom Lackey, Vice Chair
Assemblymember Sade Elhawary
Assemblymember Jeff Gonzalez
Assemblymember Tina McKinnor
Assemblymember Liz Ortega
Assemblymember Sharon Quirk-Silva
Assemblymember Avelino Valencia
Assemblymember Rick Chavez Zbur

I have increased the size of the committee from 7 to 9 members.

Banking and Finance

Assemblymember Avelino Valencia, Chair
Assemblymember Phillip Chen, Vice Chair
Assemblymember Diane Dixon
Assemblymember Mike Fong
Assemblymember Maggy Krell
Assemblymember Michelle Rodriguez
Assemblymember Blanca Rubio
Assemblymember Pilar Schiavo
Assemblymember Esmeralda Soria

Budget

Assemblymember Jesse Gabriel, Chair
Assemblymember Heath Flora, Vice Chair
Assemblymember Dawn Addis
Assemblymember Patrick Ahrens
Assemblymember David Alvarez
Assemblymember Steve Bennett
Assemblymember Mia Bonta
Assemblymember Damon Connolly
Assemblymember Carl DeMaio
Assemblymember Mike Fong
Assemblymember Heather Hadwick
Assemblymember Matt Haney
Assemblymember Gregg Hart

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Budget (continued)

Assemblymember Corey Jackson
Assemblymember Tom Lackey
Assemblymember Alex Lee
Assemblymember Alexandra Macedo
Assemblymember Al Muratsuchi
Assemblymember Liz Ortega
Assemblymember Darshana Patel
Assemblymember Joe Patterson
Assemblymember Cottie Petrie-Norris
Assemblymember Sharon Quirk-Silva
Assemblymember James Ramos
Assemblymember Chris Rogers
Assemblymember Pilar Schiavo
Assemblymember Nick Schultz
Assemblymember LaShae Sharp-Collins
Assemblymember José Solache
Assemblymember David Tangipa
Assemblymember Greg Wallis
Assemblymember Christopher Ward
Assemblymember Lori Wilson

I have increased the size of the committee from 27 to 33 members.

Budget Subcommittee No. 1 on Health

Assemblymember Dawn Addis, Chair
Assemblymember Mia Bonta
Assemblymember Joe Patterson
Assemblymember Pilar Schiavo
Assemblymember José Solache
Assemblymember Jesse Gabriel, Democratic Alternate
Assemblymember Heath Flora, Republican Alternate

I have increased the size of the committee from 3 to 5 members.

Budget Subcommittee No. 2 on Human Services

Assemblymember Corey Jackson, Chair
Assemblymember Patrick Ahrens
Assemblymember Alex Lee
Assemblymember LaShae Sharp-Collins
Assemblymember David Tangipa
Assemblymember Jesse Gabriel, Democratic Alternate
Assemblymember Heath Flora, Republican Alternate

I have increased the size of the committee from 3 to 5 members.

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Budget Subcommittee No. 3 on Education Finance

Assemblymember David Alvarez, Chair
Assemblymember Mike Fong
Assemblymember Heather Hadwick
Assemblymember Al Muratsuchi
Assemblymember Darshana Patel
Assemblymember Greg Wallis
Assemblymember Jesse Gabriel, Democratic Alternate
Assemblymember Heath Flora, Republican Alternate

Budget Subcommittee No. 4 on Climate Crisis, Resources, Energy, and Transportation-

Assemblymember Steve Bennett, Chair
Assemblymember Damon Connolly
Assemblymember Tom Lackey
Assemblymember Alexandra Macedo
Assemblymember Cottie Petrie-Norris
Assemblymember Chris Rogers
Assemblymember Lori Wilson
Assemblymember Jesse Gabriel, Democratic Alternate
Assemblymember Heath Flora, Republican Alternate

I have increased the size of the committee from 5 to 7 members.

Budget Subcommittee No. 5 on State Administration

Assemblymember Sharon Quirk-Silva, Chair
Assemblymember Carl DeMaio
Assemblymember Matt Haney
Assemblymember Liz Ortega
Assemblymember Christopher Ward
Assemblymember Jesse Gabriel, Democratic Alternate
Assemblymember Heath Flora, Republican Alternate

I have increased the size of the committee from 3 to 5 members.

Budget Subcommittee No. 6 on Public Safety

Assemblymember James Ramos, Chair
Assemblymember Tom Lackey
Assemblymember Nick Schultz
Assemblymember Jesse Gabriel, Democratic Alternate
Assemblymember Heath Flora, Republican Alternate

Budget Subcommittee No. 7 on Accountability and Oversight

Assemblymember Gregg Hart, Chair

Business and Professions

Assemblymember Marc Berman, Chair
Assemblymember Heath Flora, Vice Chair

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Business and Professions (continued)

Assemblymember Patrick Ahrens
Assemblymember Juan Alanis
Assemblymember Jasmeet Kaur Bains
Assemblymember Rebecca Bauer-Kahan
Assemblymember Jessica Caloza
Assemblymember Phillip Chen
Assemblymember Sade Elhawary
Assemblymember Heather Hadwick
Assemblymember Matt Haney
Assemblymember Jacqui Irwin
Assemblymember Corey Jackson
Assemblymember Maggy Krell
Assemblymember Josh Lowenthal
Assemblymember Alexandra Macedo
Assemblymember Stephanie Nguyen
Assemblymember Gail Pellerin

Communications and Conveyance

Assemblymember Tasha Boerner, Chair
Assemblymember Josh Hoover, Vice Chair
Assemblymember Patrick Ahrens
Assemblymember Mia Bonta
Assemblymember Jessica Caloza
Assemblymember Leticia Castillo
Assemblymember Robert Garcia
Assemblymember Josh Lowenthal
Assemblymember Chris Rogers
Assemblymember Blanca Rubio

I have decreased the size of the committee from 11 to 10 members.

Economic Development, Growth, and Household Impact

Assemblymember José Solache, Chair
Assemblymember Leticia Castillo, Vice Chair
Assemblymember Darshana Patel
Assemblymember Cottie Petrie-Norris
Assemblymember Esmeralda Soria
Assemblymember Catherine Stefani
Assemblymember Greg Wallis

Education

Assemblymember Al Muratsuchi, Chair
Assemblymember Josh Hoover, Vice Chair
Assemblymember Dawn Addis
Assemblymember David Alvarez
Assemblymember Mia Bonta

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Education (continued)

Assemblymember Leticia Castillo
Assemblymember Robert Garcia
Assemblymember Josh Lowenthal
Assemblymember Darshana Patel

I have increased the size of the committee from 7 to 9 members.

Elections

Assemblymember Gail Pellerin, Chair
Assemblymember Bill Essayli, Vice Chair
Assemblymember Steve Bennett
Assemblymember Marc Berman
Assemblymember José Solache
Assemblymember Catherine Stefani
Assemblymember David Tangipa

I have decreased the size of the committee from 8 to 7 members.

Emergency Management

Assemblymember Rhodesia Ransom, Chair
Assemblymember Heather Hadwick, Vice Chair
Assemblymember Joaquin Arambula
Assemblymember Jasmeet Kaur Bains
Assemblymember Steve Bennett
Assemblymember Lisa Calderon
Assemblymember Carl DeMaio

I have decreased the size of the committee from 8 to 7 members.

Environmental Safety and Toxic Materials

Assemblymember Damon Connolly, Chair
Assemblymember Heather Hadwick, Vice Chair
Assemblymember Rebecca Bauer-Kahan
Assemblymember Leticia Castillo
Assemblymember Alex Lee
Assemblymember Tina McKinnor
Assemblymember Diane Papan

Governmental Organization

Assemblymember Blanca Rubio, Chair
Assemblymember Alexandra Macedo, Vice Chair
Assemblymember David Alvarez
Assemblymember Marc Berman
Assemblymember Isaac Bryan
Assemblymember Juan Carrillo
Assemblymember Laurie Davies
Assemblymember Diane Dixon

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Governmental Organization (continued)

Assemblymember Mike Fong
Assemblymember Jesse Gabriel
Assemblymember Mike Gipson
Assemblymember Tina McKinnor
Assemblymember Stephanie Nguyen
Assemblymember Blanca Pacheco
Assemblymember James Ramos
Assemblymember Michelle Rodriguez
Assemblymember Kate Sanchez
Assemblymember José Solache
Assemblymember Esmeralda Soria
Assemblymember Tri Ta
Assemblymember Avelino Valencia
Assemblymember Greg Wallis

Health

Assemblymember Mia Bonta, Chair
Assemblymember Joe Patterson, Vice Chair
Assemblymember Dawn Addis
Assemblymember Cecilia Aguiar-Curry
Assemblymember Joaquin Arambula
Assemblymember Juan Carrillo
Assemblymember Heath Flora
Assemblymember Mark González
Assemblymember Maggy Krell
Assemblymember Darshana Patel
Assemblymember Celeste Rodriguez
Assemblymember Kate Sanchez
Assemblymember Pilar Schiavo
Assemblymember LaShae Sharp-Collins
Assemblymember Catherine Stefani
Assemblymember David Tangipa

Higher Education

Assemblymember Mike Fong, Chair
Assemblymember Carl DeMaio, Vice Chair
Assemblymember Tasha Boerner
Assemblymember Bill Essayli
Assemblymember Jeff Gonzalez
Assemblymember Corey Jackson
Assemblymember Maggy Krell
Assemblymember Al Muratsuchi
Assemblymember Darshana Patel
Assemblymember Celeste Rodriguez
Assemblymember LaShae Sharp-Collins

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Housing and Community Development

Assemblymember Matt Haney, Chair
Assemblymember Joe Patterson, Vice Chair
Assemblymember Anamarie Avila Farias
Assemblymember Jessica Caloza
Assemblymember James Gallagher
Assemblymember Ash Kalra
Assemblymember Alex Lee
Assemblymember Sharon Quirk-Silva
Assemblymember Esmeralda Soria
Assemblymember Tri Ta
Assemblymember Buffy Wicks
Assemblymember Lori Wilson

I have increased the size of the committee from 9 to 12 members.

Human Services

Assemblymember Alex Lee, Chair
Assemblymember Leticia Castillo, Vice Chair
Assemblymember Lisa Calderon
Assemblymember Sade Elhawary
Assemblymember Bill Essayli
Assemblymember Corey Jackson
Assemblymember Celeste Rodriguez

Insurance

Assemblymember Lisa Calderon, Chair
Assemblymember David Tangipa, Vice Chair
Assemblymember Dawn Addis
Assemblymember David Alvarez
Assemblymember Anamarie Avila Farias
Assemblymember Marc Berman
Assemblymember Phillip Chen
Assemblymember James Gallagher
Assemblymember Mike Gipson
Assemblymember John Harabedian
Assemblymember Stephanie Nguyen
Assemblymember Liz Ortega
Assemblymember Cottie Petrie-Norris
Assemblymember Michelle Rodriguez
Assemblymember Avelino Valencia
Assemblymember Greg Wallis

I have increased the size of the committee from 15 to 16 members.

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Judiciary

Assemblymember Ash Kalra, Chair
Assemblymember Diane Dixon, Vice Chair
Assemblymember Rebecca Bauer-Kahan
Assemblymember Isaac Bryan
Assemblymember Damon Connolly
Assemblymember Bill Essayli
Assemblymember John Harabedian
Assemblymember Blanca Pacheco
Assemblymember Diane Papan
Assemblymember Kate Sanchez
Assemblymember Catherine Stefani
Assemblymember Rick Chavez Zbur

Labor and Employment

Assemblymember Liz Ortega, Chair
Assemblymember Heath Flora, Vice Chair
Assemblymember Phillip Chen
Assemblymember Sade Elhawary
Assemblymember Ash Kalra
Assemblymember Alex Lee
Assemblymember Christopher Ward

Local Government

Assemblymember Juan Carrillo, Chair
Assemblymember Tri Ta, Vice Chair
Assemblymember Josh Hoover
Assemblymember Blanca Pacheco
Assemblymember James Ramos
Assemblymember Blanca Rubio
Assemblymember Catherine Stefani
Assemblymember Christopher Ward
Assemblymember Lori Wilson

Military and Veterans Affairs

Assemblymember Pilar Schiavo, Chair
Assemblymember Laurie Davies, Vice Chair
Assemblymember Anamarie Avila Farias
Assemblymember Juan Carrillo
Assemblymember Jeff Gonzalez
Assemblymember Michelle Rodriguez
Assemblymember Avelino Valencia

I have decreased the size of the committee from 10 to 7 members.

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Natural Resources

Assemblymember Isaac Bryan, Chair
Assemblymember Alexandra Macedo, Vice Chair
Assemblymember Juan Alanis
Assemblymember Damon Connolly
Assemblymember Heath Flora
Assemblymember Robert Garcia
Assemblymember Matt Haney
Assemblymember Josh Hoover
Assemblymember Ash Kalra
Assemblymember Al Muratsuchi
Assemblymember Gail Pellerin
Assemblymember Rhodesia Ransom
Assemblymember Nick Schultz
Assemblymember Buffy Wicks
Assemblymember Rick Chavez Zbur

I have increased the size of the committee from 12 to 15 members.

Privacy and Consumer Protection

Assemblymember Rebecca Bauer-Kahan, Chair
Assemblymember Diane Dixon, Vice Chair
Assemblymember Isaac Bryan
Assemblymember Carl DeMaio
Assemblymember Jacqui Irwin
Assemblymember Josh Lowenthal
Assemblymember Alexandra Macedo
Assemblymember Tina McKinnor
Assemblymember Liz Ortega
Assemblymember Joe Patterson
Assemblymember Gail Pellerin
Assemblymember Cottie Petrie-Norris
Assemblymember Christopher Ward
Assemblymember Buffy Wicks
Assemblymember Lori Wilson

I have increased the size of the committee from 11 to 15 members.

Public Employment and Retirement

Assemblymember Tina McKinnor, Chair
Assemblymember Tom Lackey, Vice Chair
Assemblymember Juan Alanis
Assemblymember Tasha Boerner
Assemblymember Sade Elhawary
Assemblymember Robert Garcia
Assemblymember Stephanie Nguyen

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Public Safety

Assemblymember Nick Schultz, Chair
Assemblymember Juan Alanis, Vice Chair
Assemblymember Mark González
Assemblymember Matt Haney
Assemblymember John Harabedian
Assemblymember Tom Lackey
Assemblymember Stephanie Nguyen
Assemblymember James Ramos
Assemblymember LaShae Sharp-Collins

I have increased the size of the committee from 8 to 9 members.

Revenue and Taxation

Assemblymember Mike Gipson, Chair
Assemblymember Tri Ta, Vice Chair
Assemblymember Jasmeet Kaur Bains
Assemblymember Carl DeMaio
Assemblymember Robert Garcia
Assemblymember Tina McKinnor
Assemblymember Sharon Quirk-Silva

Rules

Assemblymember Blanca Pacheco, Chair
Assemblymember Tom Lackey, Vice Chair
Assemblymember Patrick Ahrens
Assemblymember Heath Flora
Assemblymember Mark González
Assemblymember Jacqui Irwin
Assemblymember Maggy Krell
Assemblymember Darshana Patel
Assemblymember Michelle Rodriguez
Assemblymember Kate Sanchez
Assemblymember Rick Chavez Zbur
Assemblymember Joaquin Arambula, Democratic Alternate
Assemblymember Tri Ta, Republican Alternate

Transportation

Assemblymember Lori Wilson, Chair
Assemblymember Laurie Davies, Vice Chair
Assemblymember Cecilia Aguiar-Curry
Assemblymember Patrick Ahrens
Assemblymember Juan Carrillo
Assemblymember John Harabedian
Assemblymember Gregg Hart
Assemblymember Josh Hoover
Assemblymember Corey Jackson

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Transportation (continued)

Assemblymember Tom Lackey
Assemblymember Josh Lowenthal
Assemblymember Alexandra Macedo
Assemblymember Diane Papan
Assemblymember Rhodesia Ransom
Assemblymember Chris Rogers
Assemblymember Christopher Ward

I have increased the size of the committee from 15 to 16 members.

Utilities and Energy

Assemblymember Cottie Petrie-Norris, Chair
Assemblymember Joe Patterson, Vice Chair
Assemblymember Tasha Boerner
Assemblymember Lisa Calderon
Assemblymember Phillip Chen
Assemblymember Mark González
Assemblymember John Harabedian
Assemblymember Gregg Hart
Assemblymember Jacqui Irwin
Assemblymember Ash Kalra
Assemblymember Diane Papan
Assemblymember Chris Rogers
Assemblymember Pilar Schiavo
Assemblymember Nick Schultz
Assemblymember Tri Ta
Assemblymember David Tangipa
Assemblymember Greg Wallis
Assemblymember Rick Chavez Zbur

I have increased the size of the committee from 16 to 18 members.

Water, Parks, and Wildlife

Assemblymember Diane Papan, Chair
Assemblymember Jeff Gonzalez, Vice Chair
Assemblymember Juan Alanis
Assemblymember David Alvarez
Assemblymember Anamarie Avila Farias
Assemblymember Jasmeet Kaur Bains
Assemblymember Steve Bennett
Assemblymember Tasha Boerner
Assemblymember Jessica Caloza
Assemblymember Laurie Davies
Assemblymember Gregg Hart

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Water, Parks, and Wildlife (continued)

Assemblymember Celeste Rodriguez
Assemblymember Chris Rogers

I have decreased the size of the committee from 15 to 13 members.

Legislative Ethics

Assemblymember Catherine Stefani, Co-Chair
Assemblymember Phillip Chen, Co-Chair
Assemblymember Marc Berman
Assemblymember Bill Essayli
Assemblymember James Gallagher
1 Democratic vacancy

Joint Legislative Audit Committee

Assemblymember John Harabedian, Chair
Assemblymember Carl DeMaio
Assemblymember Gregg Hart
Assemblymember Josh Hoover
Assemblymember Sharon Quirk-Silva
Assemblymember Rhodesia Ransom
1 Democratic vacancy

Joint Legislative Budget

Assemblymember Jesse Gabriel, Vice Chair
Assemblymember Dawn Addis
Assemblymember David Alvarez
Assemblymember Steve Bennett
Assemblymember Heath Flora
Assemblymember Corey Jackson
Assemblymember Joe Patterson
Assemblymember Sharon Quirk-Silva

Joint Legislative Committee on Climate Change Policies

Assemblymember Jacqui Irwin, Chair
Assemblymember Rebecca Bauer-Kahan
Assemblymember Isaac Bryan
Assemblymember Heath Flora
Assemblymember Cottie Petrie-Norris

Sincerely,



ROBERT RIVAS
Speaker of the Assembly



FOR IMMEDIATE RELEASE

January 3, 2024

CONTACT: Niesha.Fritz@sen.ca.gov (for Capitol)
Nora.Mounce@sen.ca.gov (for District)

Senate Leader McGuire Announces Leadership Team, Committee Membership for 2025-26 Legislative Session, First Extraordinary Session

SACRAMENTO – Senate President pro Tempore Mike McGuire (D-North Coast) today announced the Senate’s committee membership assignments for the 2025-26 Senate Democratic Leadership Team, Legislative Session, and First Extraordinary Session.

Senate Democratic Leadership

- **Senator Lena A. Gonzalez (D-Long Beach), Majority Leader**
- Senator Angelique V. Ashby (D-Sacramento), Assistant Majority Leader
- Senator Aisha Wahab (D-Hayward), Assistant Majority Leader
- Senator Monique Limón (D-Santa Barbara), Democratic Caucus Chair
- Senator Dave Cortese (D-San Jose), Majority Whip
- Senator María Elena Durazo (D-Los Angeles), Assistant Majority Whip
- Senator Tim Grayson (D-Concord), Assistant Majority Whip
- Senator Steve Padilla (D-San Diego), Assistant Majority Whip
- Senator Laura Richardson (D-San Pedro), Assistant Majority Whip

Standing Committees

Agriculture

- **Senator Melissa Hurtado (D-Bakersfield), Chair**
- Senator Marie Alvarado-Gil (R-Jackson), *Vice-Chair*
- Senator Dave Cortese (D-San Jose)
- Senator Jerry McNerney (D-Pleasanton)
- Senator Steve Padilla (D-San Diego)

Appropriations

- **Senator Anna M. Caballero (D-Merced), Chair**
- Senator Kelly Seyarto (R-Murrieta), *Vice-Chair*
- Senator Christopher Cabaldon (D-Yolo)
- Senator Megan Dahle (R-Bieber)
- Senator Tim Grayson (D-Concord)
- Senator Laura Richardson (D-San Pedro)
- Senator Aisha Wahab (D-Hayward)

Banking and Financial Institutions

- **Senator Tim Grayson (D-Concord), Chair**
- Senator Roger W. Niello (R-Fair Oaks), *Vice-Chair*
- Senator Sabrina Cervantes (D-Riverside)
- Senator Melissa Hurtado (D-Bakersfield)
- Senator Monique Limón (D-Santa Barbara)
- Senator Laura Richardson (D-San Pedro)

Budget and Fiscal Review

- **Senator Scott D. Wiener (D-San Francisco), Chair**
- Senator Roger W. Niello (R-Fair Oaks), *Vice-Chair*
- Senator Benjamin Allen (D-Santa Monica)
- Senator Catherine Blakespear (D-Encinitas)
- Senator Christopher Cabaldon (D-Yolo)
- Senator Steven Choi (R-Irvine)
- Senator María Elena Durazo (D-Los Angeles)
- Senator Shannon Grove (R-Bakersfield)
- Senator John Laird (D-Santa Cruz)
- Senator Jerry McNerney (D-Pleasanton)
- Senator Caroline Menjivar (D-San Fernando Valley)
- Senator Rosilicie Ochoa Bogh (R-Yucaipa)
- Senator Sasha Renée Pérez (D-Alhambra)
- Senator Laura Richardson (D-San Pedro)
- Senator Kelly Seyarto (R-Murrieta)
- Senator Lola Smallwood-Cuevas (D-Los Angeles)
- Senator Aisha Wahab (D-Hayward)
- Senator Akilah Weber Pierson (D-San Diego)

Business, Professions and Economic Development

- **Senator Angelique V. Ashby (D-Sacramento), Chair**
- Senator Steven Choi (R-Irvine), *Vice-Chair*

- Senator Bob Archuleta (D-Pico Rivera)
- Senator Jesse Arreguín (D-Berkeley)
- Senator Tim Grayson (D-Concord)
- Senator Caroline Menjivar (D-San Fernando Valley)
- Senator Roger W. Niello (R-Fair Oaks)
- Senator Lola Smallwood-Cuevas (D-Los Angeles)
- Senator Thomas J. Umberg (D-Santa Ana)
- Senator Suzette Martinez Valladares (R-Lancaster)
- Senator Akilah Weber Pierson (D-San Diego)

Education

- **Senator Sasha Renée Pérez (D-Alhambra), Chair**
- Senator Rosilicie Ochoa Bogh (R-Yucaipa), *Vice-Chair*
- Senator Christopher Cabaldon (D-Yolo)
- Senator Steven Choi (R-Irvine)
- Senator Dave Cortese (D-San Jose)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Eloise Gómez Reyes (D-San Bernardino)

Elections and Constitutional Amendments

- **Senator Sabrina Cervantes (D-Riverside), Chair**
- Senator Steven Choi (R-Irvine), *Vice-Chair*
- Senator Benjamin Allen (D-Santa Monica)
- Senator Monique Limón (D-Santa Barbara)
- Senator Thomas J. Umberg (D-Santa Ana)

Energy, Utilities and Communications

- **Senator Josh Becker (D-Menlo Park), Chair**
- Senator Rosilicie Ochoa Bogh (R-Yucaipa), *Vice-Chair*
- Senator Benjamin Allen (D-Santa Monica)
- Senator Bob Archuleta (D-Pico Rivera)
- Senator Jesse Arreguín (D-Berkeley)
- Senator Angelique V. Ashby (D-Sacramento)
- Senator Anna M. Caballero (D-Merced)
- Senator Megan Dahle (R-Bieber)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Shannon Grove (R-Bakersfield)
- Senator Melissa Hurtado (D-Bakersfield)
- Senator Monique Limón (D-Santa Barbara)
- Senator Jerry McNerney (D-Pleasanton)

- Senator Susan Rubio (D-Baldwin Park)
- Senator Henry I. Stern (D-Los Angeles)
- Senator Aisha Wahab (D-Hayward)

Environmental Quality

- **Senator Catherine Blakespear (D-Encinitas), Chair**
- Senator Megan Dahle (R-Bieber)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Melissa Hurtado (D-Bakersfield)
- Senator Caroline Menjivar (D-San Fernando Valley)
- Senator Sasha Renée Pérez (D-Alhambra)
- Senator Eloise Gómez Reyes (D-San Bernardino)
- *Vice-Chair, Vacancy*

Governmental Organization

- **Senator Steve Padilla (D-San Diego), Chair**
- Senator Suzette Martinez Valladares (R-Lancaster), *Vice-Chair*
- Senator Bob Archuleta (D-Pico Rivera)
- Senator Angelique V. Ashby (D-Sacramento)
- Senator Catherine Blakespear (D-Encinitas)
- Senator Sabrina Cervantes (D-Riverside)
- Senator Megan Dahle (R-Bieber)
- Senator Melissa Hurtado (D-Bakersfield)
- Senator Brian W. Jones (R-San Diego)
- Senator Rosilicie Ochoa Bogh (R-Yucaipa)
- Senator Laura Richardson (D-San Pedro)
- Senator Susan Rubio (D-Baldwin Park)
- Senator Lola Smallwood-Cuevas (D-Los Angeles)
- Senator Aisha Wahab (D-Hayward)
- Senator Akilah Weber Pierson (D-San Diego)

Health

- **Senator Caroline Menjivar (D-San Fernando Valley), Chair**
- Senator Suzette Martinez Valladares (R-Lancaster), *Vice-Chair*
- Senator María Elena Durazo (D-Los Angeles)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Tim Grayson (D-Concord)
- Senator Shannon Grove (R-Bakersfield)
- Senator Monique Limón (D-Santa Barbara)
- Senator Steve Padilla (D-San Diego)

- Senator Laura Richardson (D-San Pedro)
- Senator Susan Rubio (D-Baldwin Park)
- Senator Akilah Weber Pierson (D-San Diego)
- Senator Scott D. Wiener (D-San Francisco)

Housing

- **Senator Aisha Wahab (D-Hayward), Chair**
- Senator Kelly Seyarto (R-Murrieta), *Vice-Chair*
- Senator Jesse Arreguín (D-Berkeley)
- Senator Christopher Cabaldon (D-Yolo)
- Senator Anna M. Caballero (D-Merced)
- Senator Dave Cortese (D-San Jose)
- Senator María Elena Durazo (D-Los Angeles)
- Senator Rosilicie Ochoa Bogh (R-Yucaipa)
- Senator Steve Padilla (D-San Diego)
- Senator Eloise Gómez Reyes (D-San Bernardino)

Human Services

- **Senator Jesse Arreguín (D-Berkeley), Chair**
- Senator Rosilicie Ochoa Bogh (R-Yucaipa), *Vice-Chair*
- Senator Josh Becker (D-Menlo Park)
- Senator Monique Limón (D-Santa Barbara)
- Senator Sasha Renée Pérez (D-Alhambra)

Insurance

- Senator Roger W. Niello (R-Fair Oaks), *Vice-Chair*
- Senator Josh Becker (D-Menlo Park)
- Senator Anna M. Caballero (D-Merced)
- Senator Brian W. Jones (R-San Diego)
- Senator Steve Padilla (D-San Diego)
- Senator Aisha Wahab (D-Hayward)
- *Chair, Vacancy*

Judiciary

- **Senator Thomas J. Umberg (D-Santa Ana), Chair**
- Senator Roger W. Niello (R-Fair Oaks), *Vice-Chair*
- Senator Benjamin Allen (D-Santa Monica)
- Senator Angelique V. Ashby (D-Sacramento)
- Senator Anna M. Caballero (D-Merced)
- Senator María Elena Durazo (D-Los Angeles)

- Senator John Laird (D-Santa Cruz)
- Senator Eloise Gómez Reyes (D-San Bernardino)
- Senator Henry I. Stern (D-Los Angeles)
- Senator Suzette Martinez Valladares (R-Lancaster)
- Senator Aisha Wahab (D-Hayward)
- Senator Akilah Weber Pierson (D-San Diego)
- Senator Scott D. Wiener (D-San Francisco)

Labor, Public Employment and Retirement

- **Senator Lola Smallwood-Cuevas (D-Los Angeles), Chair**
- Senator Dave Cortese (D-San Jose)
- Senator María Elena Durazo (D-Los Angeles)
- Senator John Laird (D-Santa Cruz)
- *Vice-Chair, Vacancy*

Local Government

- **María Elena Durazo (D-Los Angeles), Chair**
- Senator Steven Choi (R-Irvine), *Vice-Chair*
- Senator Jesse Arreguín (D-Berkeley)
- Senator Christopher Cabaldon (D-Yolo)
- Senator John Laird (D-Santa Cruz)
- Senator Kelly Seyarto (R-Murrieta)
- Senator Scott D. Wiener (D-San Francisco)

Military and Veterans Affairs

- **Senator Bob Archuleta (D-Pico Rivera), Chair**
- Senator Shannon Grove (R-Bakersfield), *Vice-Chair*
- Senator Jerry McNerney (D-Pleasanton)
- Senator Caroline Menjivar (D-San Fernando Valley)
- Senator Thomas J. Umberg (D-Santa Ana)

Natural Resources and Water

- **Senator Monique Limón (D-Santa Barbara), Chair**
- Senator Kelly Seyarto (R-Murrieta), *Vice-Chair*
- Senator Benjamin Allen (D-Santa Monica)
- Senator Shannon Grove (R-Bakersfield)
- Senator Melissa Hurtado (D-Bakersfield)
- Senator John Laird (D-Santa Cruz)
- Senator Henry I. Stern (D-Los Angeles)

Public Safety

- **Senator Jesse Arreguín (D-Berkeley), Chair**
- Senator Kelly Seyarto (R-Murrieta), *Vice-Chair*
- Senator Anna M. Caballero (D-Merced)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Sasha Renée Pérez (D-Alhambra)
- Senator Eloise Gómez Reyes (D-San Bernardino)
- Senator Scott D. Wiener (D-San Francisco)

Revenue and Taxation

- **Senator Jerry McNerney (D-Pleasanton), Chair**
- Senator Suzette Martinez Valladares (R-Lancaster), *Vice-Chair*
- Senator Angelique V. Ashby (D-Sacramento)
- Senator Tim Grayson (D-Concord)
- Senator Thomas J. Umberg (D-Santa Ana)

Rules

- **Senate President pro Tempore Mike McGuire (D-North Coast), Chair**
- Senator Shannon Grove (R-Bakersfield), *Vice-Chair*
- Senator Brian W. Jones (R-San Diego)
- Senator John Laird (D-Santa Cruz)
- Senator Eloise Gómez Reyes (D-San Bernardino)

Transportation

- **Senator Dave Cortese (D-San Jose), Chair**
- Senator Bob Archuleta (D-Pico Rivera)
- Senator Jesse Arreguín (D-Berkeley)
- Senator Catherine Blakespear (D-Encinitas)
- Senator Sabrina Cervantes (D-Riverside)
- Senator Megan Dahle (R-Bieber)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Tim Grayson (D-Concord)
- Senator Monique Limón (D-Santa Barbara)
- Senator Caroline Menjivar (D-San Fernando Valley)
- Senator Laura Richardson (D-San Pedro)
- Senator Kelly Seyarto (R-Murrieta)
- Senator Thomas J. Umberg (D-Santa Ana)
- Senator Suzette Martinez Valladares (R-Lancaster)
- *Vice-Chair Vacancy*

Legislative Ethics

- **Senator Scott D. Wiener (D-San Francisco), Chair**
- Senator Shannon Grove (R-Bakersfield), *Vice-Chair*
- Senator Anna M. Caballero (D-Merced)
- Senator Dave Cortese (D-San Jose)
- Senator Roger W. Niello (R-Fair Oaks)
- Senator Eloise Gómez Reyes (D-San Bernardino)

Budget Sub-Committees

Budget Subcommittee #1 on Education

- **Senator John Laird (D-Santa Cruz), Chair**
- Senator Rosilicie Ochoa Bogh (R-Yucaipa)
- Senator Sasha Renée Pérez (D-Alhambra)

Budget Subcommittee #2 on Resources, Environmental Protection and Energy

- **Senator Benjamin Allen (D-Santa Monica), Chair**
- Senator Catherine Blakespear (D-Encinitas)
- Senator Steven Choi (R-Irvine)
- Senator Jerry McNerney (D-Pleasanton)

Budget Subcommittee #3 on Health and Human Services

- **Senator Akilah Weber Pierson (D-San Diego), Chair**
- Senator Shannon Grove (R-Bakersfield)
- Senator Caroline Menjivar (D-San Fernando Valley)

Budget Subcommittee #4 on State Administration and General Government

- **Senator Christopher Cabaldon (D-Yolo), Chair**
- Senator Roger W. Niello (R-Fair Oaks)
- Senator Lola Smallwood-Cuevas (D-Los Angeles)

Budget Subcommittee #5 on Corrections, Public Safety, Judiciary, Labor and Transportation

- **Senator Laura Richardson (D-San Pedro), Chair**
- Senator María Elena Durazo (D-Los Angeles)
- Senator Kelly Seyarto (R-Murrieta)
- Senator Aisha Wahab (D-Hayward)

First Extraordinary Session

Special Session Budget and Fiscal Review Committee

- **Senator Scott D. Wiener (D-San Francisco), Chair**
- Senator Roger W. Niello (R-Fair Oaks), *Vice-Chair*
- Senator Benjamin Allen (D-Santa Monica)
- Senator Christopher Cabaldon (D-Yolo)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator John Laird (D-Santa Cruz)
- Senator Rosilicie Ochoa Bogh (R-Yucaipa)
- Senator Laura Richardson (D-San Pedro)
- Senator Aisha Wahab (D-Hayward)
- Senator Akilah Weber Pierson (D-San Diego)

Joint Committees

Joint Committee on the Arts

- **Senator Benjamin Allen (D-Santa Monica), Chair**
- Senator Shannon Grove (R-Bakersfield)
- Senator Sasha Renée Pérez (D-Alhambra)
- Senator Susan Rubio (D-Baldwin Park)
- Senator Lola Smallwood-Cuevas (D-Los Angeles)
- *1 Vacancy*

Joint Committee on Fairs Allocation and Classification

- Senator Angelique V. Ashby (D-Sacramento), Vice Chair
- Senator Christopher Cabaldon (D-Yolo)
- Senator Anna M. Caballero (D-Merced)
- Senator Megan Dahle (R-Bieber)
- Senator Jerry McNerney (D-Pleasanton)
- Senator Roger W. Niello (R-Fair Oaks)
- Senator Steve Padilla (D-San Diego)

Joint Committee on Fisheries and Aquaculture

- **Senate President pro Tempore Mike McGuire (D-North Coast), Chair**
- Senator Dave Cortese (D-San Jose)
- Senator Brian W. Jones (R-San Diego)
- Senator Akilah Weber Pierson (D-San Diego)

Joint Committee on Rules

- **Senator John Laird (D-Santa Cruz), Vice Chair**
- Senator Angelique V. Ashby (D-Sacramento)
- Senator Christopher Cabaldon (D-Yolo)
- Senator Anna M. Caballero (D-Merced)
- Senator Dave Cortese (D-San Jose)
- Senator Lena A. Gonzalez (D-Long Beach)
- Senator Tim Grayson (D-Concord)
- Senator Shannon Grove (R-Bakersfield)
- Senator Brian W. Jones (R-San Diego)
- Senator Monique Limón (D-Santa Barbara)
- Senator Mike McGuire (D-North Coast)
- Senator Lola Smallwood-Cuevas (D-Los Angeles)
- Senator Suzette Martinez Valladares (R-Lancaster)
- Senator Scott D. Wiener (D-San Francisco)

Joint Legislative Audit Committee

- **Senator John Laird (D-Santa Cruz), Vice Chair**
- Senator Angelique V. Ashby (D-Sacramento)
- Senator Josh Becker (D-Menlo Park)
- Senator Sabrina Cervantes (D-Riverside)
- Senator Dave Cortese (D-San Jose)
- Senator Megan Dahle (R-Bieber)
- Senator Suzette Martinez Valladares (R-Lancaster)

Joint Legislative Committee on Climate Change Policies

- **Senator Henry I. Stern (D-Los Angeles), Vice Chair**
- Senator Catherine Blakespear (D-Encinitas)
- Senator Melissa Hurtado (D-Bakersfield)
- Senator Monique Limón (D-Santa Barbara)
- Senator Akilah Weber Pierson (D-San Diego)

Joint Legislative Committee on Emergency Management

- **Senator Henry I. Stern (D-Los Angeles), Chair**
- Senator Bob Archuleta (D-Pico Rivera)
- Senator Sabrina Cervantes (D-Riverside)
- Senator Megan Dahle (R-Bieber)
- Senator Monique Limón (D-Santa Barbara)
- *2 Vacancies*

Joint Legislative Budget Committee

- **Senator Scott D. Wiener (D-San Francisco), Chair**
- Senator Benjamin Allen (D-Santa Monica)
- Senator Christopher Cabaldon (D-Yolo)
- Senator John Laird (D-Santa Cruz)
- Senator Roger W. Niello (R-Fair Oaks)
- Senator Rosilicie Ochoa Bogh (R-Yucaipa)
- Senator Laura Richardson (D-San Pedro)
- Senator Akilah Weber Pierson (D-San Diego)

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Mike McGuire is President pro Tempore of the California Senate. He represents the North Coast of California, which stretches from the Golden Gate Bridge to the Oregon border, including Del Norte, Trinity, Humboldt, Lake, Mendocino, Sonoma, and Marin Counties. Website of Senate Leader McGuire: <https://sd02.senate.ca.gov/>