

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Strategic Planning, Development,
and Sustainability Committee Meeting / Committee of the Whole**

November 6, 2024

Committee Members Present: R. Medina, J. Powell

Committee Members Absent: D. Canepa (Chair)

Other Board Members Present Constituting Committee of the Whole: M. Chuang, B. Esser, M. Fraser, J. Gee, R. Mueller, P. Ratto

Other Board Members Absent: None

Staff Present: A. Chan, K. Jordan Steiner, D. Santoro, D. Olmeda, J. Cassman, S. van Hoften, J. Brook, M. Tseng

9.c.1. Call to Order

Committee Member Josh Powell called the meeting to order at 3:47 pm.

9.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of October 9, 2024

Motion/Second: Chuang/Esser

Ayes: Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Canepa

9.c.3. Adopting the San Mateo County Transit District Fiscal Years 2026-2035 Strategic Plan

Chelsea Schultz, Manager, Strategic Planning, provided the presentation on the final FY 2026-2035 Strategic Plan.

Director Marie Chuang requested a dashboard to provide a better understanding of the progress. Ms. Schultz stated an initiative is to provide clear and understandable reporting on plan progress.

Motion/Second: Gee/Chuang

Ayes: Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Canepa

9.c.4. Adjourn

The meeting adjourned at 3:54 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to board@samtrans.com.