

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Strategic Planning, Development,  
and Sustainability Committee Meeting / Committee of the Whole**

**October 9, 2024**

Committee Members Present: D. Canepa (Chair), R. Medina, J. Powell

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: M. Chuang, B. Esser, M. Fraser, J. Gee, R. Mueller

Other Board Members Absent: P. Ratto

Staff Present: A. Chan, K. Jordan Steiner, S. van Hoften, J. Brook, M. Tseng

**9.c.1. Call to Order**

Committee Chair David Canepa called the meeting to order at 3:38 pm.

**9.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of August 7, 2024**

Motion/Second: Canepa/Esser

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell

Noes: None

Absent: Ratto

**9.c.3. Draft Strategic Plan and Update on Capital Improvement Plan and Measure W Ten-year Plan**

Chelsea Schultz, Manager, Strategic Planning, provided the presentation on the draft Strategic Plan and the Capital Improvement Plan (CIP) update. The Directors noted the alignment of resources is key and an effective funding plan with a consistent funding source is critical in light of ever-rising construction costs for the CIP.

**9.c.4. Adjourn**

The meeting adjourned at 3:58 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>. Questions may be referred to the District Secretary's office by phone at 650-551-6108 or by email to [board@samtrans.com](mailto:board@samtrans.com).