

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Finance Committee Meeting /  
Committee of the Whole**

**September 4, 2024**

Committee Members Present: M. Chuang (Chair), D. Canepa, J. Powell

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: B. Esser, M. Fraser, J. Gee, R. Medina, R. Mueller, P. Ratto

Other Board Members Absent: None

Staff Present: A. Chan, K. Jordan Steiner, D. Olmeda, S. van Hoften, D. Santoro, J. Brook, M. Tseng

**11.b.1. Call to Order**

Committee Chair Marie Chuang called the meeting to order at 3:41 pm.

**11.b.2. Approval of Minutes of the Finance Committee Meeting of August 7, 2024**

Motion/Second: Medina/Canepa

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**11.b.3. Authorizing an Amendment to a Contract with Wipro, LLC to Extend the Term for Four Years and Increase the Contract Capacity by \$9,245,383, from \$14,839,885 to \$24,085,268, for PeopleSoft Hosting and Application Support Services**

Mehul Kumar, Chief Information and Technology Officer, provided the presentation outlining the scope of the contract extension, the key benefits, and a roadmap for the next system upgrade.

Vice Chair Jeff Gee said he hoped the next upgrade would be a smooth transition.

Committee Chair Chuang commented on the length of having PeopleSoft as the District ERP (enterprise resource planning) system.

Director Rico Medina said he also had concerns about the transition and looking towards the future and keeping an eye on the transition.

Motion/Second: Gee/Esser

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**11.b.4. Authorizing a 4 Percent Global Wage Increase for Unrepresented Administrative Employees**

Nate Kramer, Chief People Officer, People and Culture Group, presented the staff report. He noted that the District typically tries to reach a successor agreement with ATU (Amalgamated Transit Union) before the contract expires on June 30, ATU has rejected this offer twice. He said in the interim they are proposing a 4 percent wage increase for unrepresented employees to continue to attract and retain the best talent available.

Director Ray Mueller said he felt this was troubling timing given the current push for self-driving vehicles on the Peninsula.

Motion/Second: Gee/Esser

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**11.b.5. Awarding a Contract to MV Transportation, Inc. to Provide Coastside Transportation Services for a Five-year Term for a Total Not-to-exceed Amount of \$35,975,515, and Authorizing up to Four Additional Option Years for an Additional Not-to-exceed Amount of \$35,089,442**

Kevin Yin, Director, Contracts and Procurement, presented the staff report, noting that the District had received a single responsive proposal from the incumbent of the current contract, MV Transportation.

Chair Marina Fraser noted that Coastside services were vital to the needs of the community and commended MV Transportation for their service delivery.

Motion/Second: Fraser/Powell

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**11.b.6. Adjourn**

The meeting adjourned at 4:01 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).