

**San Mateo County Transit District  
1250 San Carlos Avenue, San Carlos, California**

**Measure W Citizens' Oversight Committee (COC)  
Meeting Minutes**

**October 11, 2023**

**Members Present (In Person):** J. Baker (arrived at 1:15 pm), A. Brandt, R. Foust (Chair), R. Hedges, S. Lang, J. Londer, M. Robinson

**Members Present (Via Teleconference):** None

**Members Absent:** J. Lind Rupp (Vice Chair), A. Madrid, I. Torres, M. Wooley-Ousdahl

**Staff Present:** A. Linehan, J. Cassman, S. van Hoften, K. Jordan Steiner, J. Chen, P. Skinner, J. Brook, M. Tseng

**1. Call to Order**

Chair Rosanne Foust called the meeting to order at 1:15 pm and requested that John Baker lead the Pledge of Allegiance.

**2. Roll Call**

Jean Brook, COC Secretary, called the roll and confirmed that a quorum was present.

**3. Public Comment for Items Not on the Agenda**

There were no public comments.

**4. Approval of Meeting Minutes from June 12, 2023**

Motion/Second: Londer/Brandt

Ayes: Baker, Brandt, Foust, Hedges, Lang, Londer, Robinson

Noes: None

Absent: Lind, Madrid, Torres, Wooley-Ousdahl

**5. Discuss Work Plan for Fiscal Year 2023 Annual Audit of Measure W Tax Revenues and Expenditures in Accordance with Congestion Relief**

Peter Skinner, Executive Officer, Transportation Authority, noted that this was the first meeting of the Committee for the 2024 fiscal year. He asked Kate Jordan Steiner, Chief Financial Officer, when the next audit would be completed and she said she anticipated that it would be later in October. Mr. Skinner suggested that the Committee meet in the January/February timeframe to review the audit and then complete the report several months later by April or May, and Chair Foust concurred.

In response to a question by Sandra Lang, Mr. Skinner said the public acceptance of the audit would be at the January/February meeting and then at the April/May meeting would be the

approval of the Committee's report on the audit. Chair Foust noted that in the past, a subcommittee of the COC has been tasked with reviewing the audit following the public hearing and then presenting their findings at the follow-up meeting.

Joan Cassman, Legal Counsel, explained that the members should look at the audit and have suggestions to bring to the next meeting in January or February, when the COC will review the audit. She said that the COC will then approve the report on the audit prepared by the subcommittee at the subsequent meeting in April or May. Chair Foust encouraged the members to look at the previous report and make suggestions for edits to bring to the April/May meeting.

#### **6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2023**

Amy Linehan, Government and Community Affairs Officer, noted the current vacancies for the following positions:

- C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) – currently filled by Malcolm Robinson
- Environmental or Sustainability Organization - currently filled by Jeff Londer
- People with Disabilities– currently filled by Alex Madrid
- Youth and Youth Transit Riders – currently vacant

She said for those reapplying that online applications are due October 27, and encouraged members to reapply for their current seats. She said they had potential candidates to recommend to the SamTrans Board for the following positions:

- County Supervisor District 3
- County Supervisor District 5
- TA Citizens Advisory Committee

Ms. Linehan stressed that their goal is to fill all vacancies by the end of the year.

Chair Foust said she would like to help anyone attempting to apply. She requested that current members do outreach to help recruit new members.

Jeff Londer asked if the new terms would be three years in length, which Ms. Linehan confirmed, saying that the terms would be staggered differently going forward and they would not be trying to fill so many slots at one time.

Ms. Lang asked if there was a list of the current representatives for each role, and Ms. Linehan and Chair Foust clarified the vacancies.

Malcolm Robinson said he intended to reapply for his position.

#### Public Comment:

Alex Madrid said he intended to reapply for his position as People with Disabilities representative.

## **7. Committee Member Comments/Communications Regarding Transportation Matters**

Mr. Baker said C/CAG (City and County Association of Governments of San Mateo County) would be voting October 12 on a TA request to release some Measure A and/or Measure W funds to study US 101 managed lanes north of I-380. He said he would be contacting C/CAG members to reject the study based on the increased air pollution in South San Francisco, Brisbane, and Bayshore that would result from additional lanes.

Rich Hedges said he believed the State Legislature has not passed anything that allows the conversion of existing lanes.

Adrian Brandt noted that the Caltrain line from San Jose to Palo Alto is now electrically powered and the four new electric trains they are testing are up to speed at 79 miles per hour. He said the weekend bus bridges would continue until regular electric train service begins in Fall 2024.

Mr. Londer asked if the freight trains would still be diesel, and Mr. Brandt confirmed that freight service would remain diesel.

## **8. Next Meeting: Date to Be Announced**

Chair Foust said that staff would poll the Committee members for the date of the next meeting to be held at the beginning of 2024.

## **9. Adjournment**

The meeting adjourned at 1:49 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).