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Agenda

Citizens Advisory Committee (CAC) Meeting

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA

August 28, 2024, 6:30 pm

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/86409521366?pwd=cXE5c1h2MnM2dG9EbDBsTUtd3dxUT09> or by entering Webinar ID: **864 0952 1366**, Passcode: **085035** in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

SamTrans Citizens Advisory Committee Members 2024: Mary Adler, Steve Appenrodt, John Baker (Vice Chair), Dylan Finch, Scott Johnston, Alex Madrid (Chair), Ben Mangiafico, Max Mautner, Natasha Opfell, Denise Seibert
Staff Liaison: Ana Rivas, Director, Bus Transportation
CAC Secretary: Jean Brook

Each public comment is limited to three minutes or less on the agenda item being discussed. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at:

<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

Wednesday, August 28, 2024

6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda
Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.
4. Approval of Meeting Minutes from July 31, 2024
5. Presentation: Accessibility Features of SamTrans Buses and Service Features for People with Disabilities – Tina Dubost, Manager, Accessible Transit Services
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. SamTrans Board Liaison Report – John Baker
10. Date and Time of Next Meeting: Wednesday, September 25, 2024 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
11. Adjourn

Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to cacsecretary@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@samtrans.com so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

July 31, 2024

Members Present (In Person): M. Adler, S. Appenrodt, J. Baker (Vice Chair), D. Finch, A. Madrid (Chair), M. Mautner, N. Opfell, D. Seibert

Members Present (Via Teleconference): S. Johnston, B. Mangiafico

Members Absent: None

Staff Present: A. Rivas, P. Gilster, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Alex Madrid called the meeting to order at 6:31 pm and led the Pledge of Allegiance.

2. Announcement of New CAC Member Natasha Opfell

Ms. Opfell introduced herself and summarized her background.

3. Roll Call

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

4. Public Comment for Items Not on the Agenda

There were no comments.

5. Approval of Meeting Minutes from May 29, 2024

Motion/Second: Appenrodt/Mautner

Ayes: Adler, Appenrodt, Baker, Finch, Johnston, Madrid, Mangiafico, Mautner, Seibert

Abstentions: Opfell

Absent: None

6. Presentation: US 101 / SR 92 Mobility Hub and Smart Corridor Plan

Patrick Gilster, Director, Planning and Fund Management, San Mateo County Transportation Authority (TA), provided the presentation.

Max Mautner asked statewide what are the most successful components of a mobility hub. Mr. Gilster noted there are successful mobility hubs at BART (Bay Area Rapid Transit) stations where riders can transfer to shuttles and buses and have access to bike lockers. Mr. Mautner agreed that the project area was not the very walkable or safe. He suggested a future

actionable item of having a multi-use path along Borel Creek. He also suggested having some sort of protection from noise pollution, trash collection, green cover, and a public bathroom for riders waiting for express buses and for operators.

Scott Johnston asked if there would be a schedule change for Caltrain once electrification happens and what pedestrian/bicycle routes would make using that station more convenient. Mr. Gilster said he would need to confirm the train frequency and that they are working on a design for the best options to access the station.

Ms. Opfell said she supported having clean, safe bathrooms and access to regional amenities such as the Bay Trail. Mr. Gilster said the far eastern side of the project falls within MTC's (Metropolitan Transportation Commission) Bay Trail gap closure study and that there is the potential for funding a connection.

Ben Mangiafico said it was scary to have a freeway ramp over the waiting area and said he was in favor of having green cover. He expressed his support of having bike lanes that are physically separated from car traffic.

Public Comment:

Chris Florkowski said residents want to focus not just on transit users, but human needs. She said the residential proximity is an advantage and that the project should consider adding amenities such as a cafe.

Dylan Finch asked about traffic when the buses arrive, and Mr. Gilster said there would be dedicated bus lanes. Mr. Finch said he was against having two vehicle lanes and the 12-foot lane width, but was in favor of the protected bike lanes. He asked if there were current plans to have a bus going across the San Mateo-Hayward Bridge. Mr. Gilster said there is potential for AC (Alameda County) Transit to reactivate their route across the bridge. Mr. Finch seconded improving the available amenities and said he would like the bus schedule to align with the Caltrain schedule to minimize waits. He suggested having a Jersey barrier in case the guardrail is breached.

Vice Chair John Baker noted that wayfinding is difficult in the area. Chelsea Schultz, Manager, Strategic Planning, said the Strategic Plan that is currently under development will take the preferred vision from the community into consideration, which includes the potential for SamTrans to use part of the site.

Mr. Mautner asked if there was a level of partnership with existing users of the Park and Ride such as private employer shuttles to improve amenities at the site. Mr. Gilster said Genentech and Google had partnerships with the site, adding that private corporations could contribute but Caltrans does not require it.

Mr. Finch suggested charging for parking at the site for those not riding a SamTrans bus.

Chair Madrid asked about provisions for those with mobility needs. Mr. Gilster said the goal would be to use universal design principles. Chair Madrid asked about signage for paratransit transfers/connections, which Mr. Gilster said would be incorporated into the design.

7. Report of the Chair

Chair Madrid said he had no report.

8. SamTrans Staff Update

Ana Rivas, Director of Bus Transportation, noted ridership increased 7.3 percent across all modes and that ridership was at 94.5 percent of pre-pandemic levels. She said that on-time performance had improved and that there were only three DNOs (Did Not Operate) for the month. She said they met their service goal with one service call per 25,000 miles. Ms. Rivas said they were implementing *Reimagine SamTrans* on Sunday, August 4, and announced the employees of the month.

9. CAC Member Comments/Requests

Mr. Finch said he noted that Route EPX had switched back to diesel buses from battery electric. Ms. Rivas said they are still getting used to the new technology and that there was a recent battery incident with one of the buses. She said that as a result, it was decided to not use certain buses until that issue was cleared up, which has since been resolved.

Mr. Mautner asked if it is allowed to bring battery-powered mobility devices on buses, such as electric scooters. Ms. Rivas confirmed that they are currently not allowed on buses.

Vice Chair Baker noted that the WiFi had not been functional on buses for several weeks. Mr. Mautner suggested forgetting the network on the device and then attempting to rejoin. Vice Chair Baker noted that SamTrans received the Outstanding Public Transportation System Achievement award from APTA (American Public Transportation Association), the top award for outstanding transit systems in the United States.

Ms. Opfell said that the Route 120 buses have to make a treacherous left turn because of parked cars. She urged reconsideration of the policy prohibiting battery-operated devices such as electric scooters because many riders are dependent on them for commuting the first and last mile. She also said caregivers should be able to bring strollers on the bus. Ms. Rivas clarified that SamTrans policy does allow strollers but caregivers must remove the child first and fold the stroller while riding.

10. SamTrans Board Liaison Report

Vice Chair Baker said he was unable to attend the July 10 Board meeting and did not have a report.

11. Date and Time of Next Meeting

Vice Chair Baker said that the next meeting will be held Wednesday August 28, 2024 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

12. Adjourn

The meeting adjourned at 7:53 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to cacsecretary@samtrans.com.