

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Board of Directors Meeting  
July 10, 2024**

**Members Present:** D. Canepa (arrived at 2:06 pm), M. Chuang, B. Esser, M. Fraser (Chair),  
**(In Person)** R. Medina, R. Mueller, J. Powell, P. Ratto

**Members Present:** None  
**(Via Teleconference)**

**Members Absent:** J. Gee (Vice Chair)

**Staff Present:** A. Chan, K. Jordan Steiner, D. Olmeda, J. Cassman, S. van Hoften,  
D. Santoro, J. Brook, D. Seamans

**1. Call to Order/Pledge of Allegiance**

Chair Marina Fraser called the meeting to order at 2:01 pm and led the Pledge of Allegiance.

**2. Roll Call**

District Secretary Dora Seamans confirmed that a quorum of the Board was present.

**3. Report from Closed Sessions at June 5 Board Meeting**

- 3.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): SC Transit Village, LLC, et al. v. San Mateo County Transit District, et al., Superior Court of California, County of San Mateo, Case No. 22-CIV-04642**
- 3.b. Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**  
**Agency-designated Representatives: Pat Glenn and David Olmeda**  
**Employee Organizations: Amalgamated Transit Union Local 1574 (Bus Operators and Maintenance, and Customer Service Employees)**
- 3.c. Closed Session: Conference with Real Property Negotiators pursuant to Government Code Section 54956.8**  
**Property: 166 N. Rollins Road, Millbrae**  
**Agency Negotiator: April Chan, District General Manager/CEO**  
**Negotiating Party: Peninsula Corridor Joint Powers Board**  
**Under Negotiation: Price and Terms of Lease**

Joan Cassman, Legal Counsel, said regarding Item 3.b that labor negotiations were still ongoing and that there were no reportable actions for any of the closed sessions.

#### **4. Consent Calendar**

- 4.a. Approval of Minutes of the Regular Board of Directors Meeting of June 5, 2024 and the Special Meeting of June 18, 2024**
- 4.b. Acceptance of Statement of Revenues and Expenses for the Period Ending May 31, 2024**
- 4.c. Authorizing the General Manager/CEO to Execute Two Sublease Agreements with the Alameda-Contra Costa Transit District, in a Form Approved by Legal Counsel, for: (1) Two Bus Bays within the Bus Deck at the Salesforce Transit Center; and (2) Three Bus Parking Spaces at the Bus Layover Facility under the I-80 Freeway in San Francisco – Approved by Resolution No. 2024-21**

Motion/Second: Medina/Powell

Ayes: Chuang, Esser, Fraser, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Canepa, Gee

#### **5. Public Comment for Items Not on the Agenda**

Ernie Solero, President, Amalgamated Transit Union (ATU) Local 1574, commented on aspects of the pending labor contract with SamTrans.

*Director David Canepa arrived at 2:06 pm.*

#### **6. Report of the Chair**

Chair Fraser noted the upcoming APTA (American Public Transportation Association) conference in San Jose on July 13-17.

#### **7. Report of the General Manager/CEO**

April Chan, General Manager/CEO, said the report was in the packet. She provided highlights that included the following:

- She commended Directors Marie Chuang, Josh Powell, and Brooks Esser who each drove a bus through the obstacle course during the June 15<sup>th</sup> Roadeo. She commended Training Manager Danyah Baliu-Garcia and her team for putting the event together. She also recognized operators Ariel Hale, and maintenance team members Anthony Singh, Omar Gonzalez, and Arvin Barrozo for getting the top prizes in the Roadeo competition.
- She thanked the Board for their participation at the June 18 Strategic Plan Workshop. She said that staff is making progress in compiling a draft Strategic Plan to present to the Board in Fall 2024, along with a 10-year Capital Improvement Program and a Measure W expenditure plan for 50 percent of the Measure W funds set aside for SamTrans.
- She noted that the new owner of the upcoming District headquarters (HQ), Swift Real Estate Partners, will be executing a general contractor contract soon and the team is still targeting a Fall 2025 completion date for the new HQ.

- Regarding the demise of Senate Bill (SB) 1031, a special Select Committee of MTC (Metropolitan Transportation Commission) is working with Senators Wiener and Wahab on how to move forward. A special Select Committee meeting was held in early June. She noted that Director David Canepa is one of the nine MTC commissioners included in the Select Committee. She reported that the goal of the MTC Select Committee is to work toward coming up with a game plan by Fall 2024. She noted that she and Michelle Bouchard, Caltrain Executive Director, are part of an advisory committee and providing input to this process.
- Clipper 2.0 will not be able to launch by the end of 2024 due to technical considerations. The MTC and Contractor are currently projecting a launch date in 2025; more details to follow in September.
- SamTrans service recovery for the past 11 months is at 90.5 percent of pre-pandemic levels, and the average for bus systems nationwide is at around 80 percent.
- The final phase of Reimagine SamTrans will be implemented on Sunday, August 4, and will include a number of new routes, including Route PCX, which runs between Pacifica and Daly City BART (Bay Area Rapid Transit).
- She commended operator Enzi Fang, who took decisive action during a thermal event with one of the battery electric buses. The South San Francisco Fire Department assisted and took control of the situation. As a result, the New Flyer battery electric buses have been taken out of commission out of an abundance of caution until the cause of the problem can be determined.
- She announced that Emily Beach, former Burlingame councilmember and Transportation Authority (TA) Board Member, will be joining the agency as the new Chief Communications Officer on July 15.

Director David Canepa thanked Ms. Chan and staff for their collaboration on the US 101/SR 84 interchange project.

#### **8. Board Member Requests/Comments**

There were no requests or comments.

#### **9. Recess to Committee Meetings**

The Board meeting recessed to Committee meetings at 2:20 pm.

#### **10. Reconvene Board of Directors Meeting**

Chair Fraser reconvened the Board meeting at 3:01 pm.

## **11. Matters for Board Consideration: Community Relations Committee**

Chair Fraser led the Board in voting on the following item:

### **11.a. Appointment of Member Representing the Community to the Citizens Advisory Committee**

Motion/Second: Canepa/Medina

Ayes: Canepa, Chuang, Esser, Fraser, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Gee

Chair Fraser reported on the following items:

### **11.b. Accessible Services Update**

### **11.c. Paratransit Coordinating Council Update**

### **11.d. Monthly Performance Report | May 2024**

## **12. Matters for Board Consideration: Finance Committee**

Chair Fraser led the Board in voting on the following item:

### **12.a. Approving and Ratifying the District Insurance Program for Fiscal Year 2025 – *Approved by Resolution No. 2024-22***

Motion/Second: Powell/Ratto

Ayes: Canepa, Chuang, Esser, Fraser, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Gee

## **13. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee**

Chair Fraser led the Board in voting on the following item:

### **13.a. Approving a Request for Allocation of Regional Measure 3 Funds for the Dumbarton Busway Feasibility Study – *Approved by Resolution No. 2024-23***

Motion/Second: Esser/Ratto

Ayes: Canepa, Chuang, Esser, Fraser, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Gee

## **14. Matters for Board Consideration: Legislative Committee**

Chair Fraser reported on the following item:

### **14.a. State and Federal Legislative Update**

## **15. Communications to the Board of Directors**

Chair Fraser noted that the correspondence was in the agenda packet (available online).

## **16. Date/Time of Next Regular Meeting**

Chair Fraser announced the time and location of the next meeting as Wednesday, August 7, 2024 at 2:00 pm, in person at the SamTrans Auditorium and via Zoom teleconference.

## **17. General Counsel Report**

### **17.a Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**

**Agency-designated Representatives: Pat Glenn and David Olmeda**

**Employee Organizations: Amalgamated Transit Union Local 1574 (Bus Operators and Maintenance, and Customer Service Employees)**

### **17.b. Closed Session: Conference with Real Property Negotiators pursuant to Government Code Section 54956.8**

**Property: 166 N. Rollins Road, Millbrae**

**Agency Negotiator: April Chan, District General Manager/CEO**

**Negotiating Party: Peninsula Corridor Joint Powers Board**

**Under Negotiation: Price and Terms of Lease**

Ms. Cassman announced the closed sessions and said she would provide a report-out at the next regular Board meeting on August 7 as no action was anticipated following the closed sessions.

*The Board adjourned to closed session at 3:04 pm.*

## **18. Adjourn**

The meeting adjourned at 4:58 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).