

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Strategic Planning, Development,  
and Sustainability Committee Meeting / Committee of the Whole**

**May 1, 2024**

Committee Members Present: D. Canepa (Chair), R. Medina, J. Powell

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: M. Chuang, B. Esser, M. Fraser, J. Gee, R. Mueller, P. Ratto

Other Board Members Absent: None

Staff Present: A. Chan, K. Jordan Steiner, D. Olmeda, S. van Hoften, J. Cassman, J. Brook, D. Seamans

**8.b.1. Call to Order**

Committee Chair David Canepa called the meeting to order at 2:43 pm.

**8.b.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of April 3, 2024**

Motion/Second: Esser/Powell

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**8.b.3. Approving the SamTrans Bus Stop Improvement Plan**

Daniel Shockley, Planning Administrator, introduced Josh Mello, Executive Officer, Planning and Development, and provided the presentation on the final plan to update the existing bus stops and shelters and install new ones.

Public Comment:

Marlon Jonathan Herrera Sanchez said that for mothers and children to feel safe at bus stops, the District should consider adding a phone that riders can use to call if they feel unsafe. He said route schedules should be distributed to all the churches in the County.

Ken Kershner, advocate with the Bike Coalition in Menlo Park, said careful future design of bus stops can minimize the conflict and safety issues between bikeways and bus stops.

Director Jeff Gee asked what the plan was to maintain the bus stop improvements. Mr. Mello noted the staff recommendation for additional full-time SamTrans staff to maintain the

facilities. Director Gee asked if they had any metrics planned. David Olmeda, Chief Operating Officer, Bus, said depending on need, the Facilities Department has adjusted their approach as to frequency of cleaning, as an example. He said they would be revising budgets going forward and would also fine-tune the metrics. Director Gee said he hoped that partner cities could be involved in the negotiation process so that District does not take on all the liability in the maintenance of the stops.

Director Ray Mueller asked how much the current trash cans are used. Mr. Olmeda said they are typically filled and that emptying them is laborious. He said the District does not have control of the emptying schedule and it is a challenge to maintain that schedule. Director Mueller said he supported retaining the trash cans.

Motion/Second: Esser/Ratto

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

*The Committee recessed at 3:00 pm to hear Item 6.c and reconvened at 3:22 pm.*

#### **8.b.4. Reimagine SamTrans Implementation Update**

Jonathan Steketee, Manager, Operations Planning, introduced Kate Christopherson, Planning Administrator, who provided the presentation on new proposed route changes.

Committee Chair Canepa asked if Route 121 covered both the east and west sides of Daly City. Mr. Steketee said the proposal was to terminate 121 at Daly City BART (Bay Area Rapid Transit) and have another route continue towards Mission Hills Park.

Director Marie Chuang asked where they had directed their outreach, and Mr. Steketee said the cities, on the buses, at the bus stops, and on the website. Committee Chair Canepa requested extending the public comment period beyond the current cutoff date of May 10 in light of the changes. Director Gee suggested staff should work with Committee Chair Canepa and the City of Daly City on allowing more time for input on Route 121, as that is the route that needs more input. It was agreed that, for the rest of the route changes, the District can keep the deadline for comments as is.

#### **Public Comment:**

Rick Nahass, Pacifica, said this was the first he had heard of Route 118 and he wanted to take the survey and pass it along to other residents.

Adina Levin thanked staff for the improved frequency and span of service, the improved routes to the community colleges and the potential connections to Caltrain, and the upcoming free transfers.

Marlon Jonathan Herrera Sanchez said the City of Daly City needed cross-city routes.

Jeff Schmidt, Menlo Park, said to consider talking to chairs and vice chairs of sustainability committees and complete streets or planning commissions as part of the outreach strategy to reach those who are passionate about the environment.

#### **8.b.5. Adjourn**

The meeting adjourned at 3:49 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).