



## Agenda

### Citizens Advisory Committee (CAC) Meeting

#### San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos, CA

**May 29, 2024, 6:30 pm**

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/86409521366?pwd=cXE5c1h2MnM2dG9EbDBsTUtd3dxUT09> or by entering Webinar ID: **864 0952 1366**, Passcode: **085035** in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

***Please Note the following COVID-19 Protocols for in-person attendance:***

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
  - Cough
  - Shortness of Breath
  - Fever
  - Chills
  - Muscle Pain
  - Sore Throat
  - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

**Public Comments:** Public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less on the agenda item being discussed. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**SamTrans Citizens Advisory Committee Members 2024:** Mary Adler, Steve Appenrodt, John Baker (Vice Chair), Dylan Finch, Scott Johnston, Alex Madrid (Chair), Ben Mangiafico, Max Mautner, Denise Seibert

**Staff Liaison:** Ana Rivas, Director, Bus Transportation

**CAC Secretary:** Jean Brook

The video live stream will be available after the meeting at:  
<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

**Wednesday, May 29, 2024**

**6:30 pm**

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1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda  
*Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.*
4. Approval of Meeting Minutes from April 24, 2024
5. Presentation: SamTrans Strategic Plan Update – Millie Tolleson, Director of Planning, and Asiya Patel, Planning Analyst
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. SamTrans Board Liaison Report – John Baker
10. Date and Time of Next Meeting: Wednesday, June 26, 2024 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
11. Adjourn

## Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Board and Citizens Advisory Committee Meetings**

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

### **Location of Meeting**

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

\*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

### **Public Comment**

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**April 24, 2024**

**Members Present (In Person):** M. Adler, S. Appenrodt, J. Baker (Vice Chair), D. Finch, S. Johnston, J. Lamarre, B. Mangiafico, M. Mautner, D. Seibert

**Members Present (Via Teleconference):** None

**Members Absent:** A. Madrid (Chair), A. Margulis

**Staff Present:** A. Rivas, K. Christopherson, C. Chang, J. Brook

**1. Call to Order/Pledge of Allegiance**

Vice Chair John Baker called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

**2. Roll Call**

Vice Chair Baker announced new member Max Mautner, who introduced himself as a resident of San Mateo and said he started riding the bus around four years ago. He said he appreciated the lower-stress lifestyle of using transit and active transportation and looked forward to hearing how people use SamTrans to navigate the County.

CAC Secretary Jean Brook called the roll and noted that a quorum was present. She noted that Arden Margulis's term was up and he was retiring from the CAC due to the demands of school.

**3. Public Comment for Items Not on the Agenda**

Adina Levin, TEAMC (San Mateo County Transit Justice Coalition) and Seamless Bay Area, said TEAMC is supportive of the regional measure Senate Bill (SB) 1031 and urged the SamTrans Board to continue watching and working on the bill.

**4. Approval of Meeting Minutes from March 27, 2024**

Motion/Second: Appenrodt/Johnston

Ayes: Adler, Appenrodt, Baker, Finch, Johnston, Lamarre, Mangiafico, Mautner, Seibert

Absent: Madrid, Margulis

**5. Presentation: *Reimagine SamTrans* Phase 4 Implementation and Public Input**

Charlsie Chang, Government Affairs Officer introduced Kate Christopherson, Planning Administrator, who provided the presentation on new proposed route changes.

Scott Johnston said the route changes were supportive of students commuting to the various community colleges within the County.

Dylan Finch asked if there would be timed transfers on Route 121, which Ms. Christopherson confirmed. He asked about making the connection bus free for customers paying cash and who are not eligible for the Clipper transfer discount. Ms. Chang said that customers could provide feedback on the survey and noted the Community Benefits program where riders with an income of under \$78,060 per year can get \$100 on a Clipper card or a \$100 in a FasTrak account. Mr. Finch asked regarding Route 249 if it would add a lot of time if it went to the Caltrain station. He asked if the surveys would be multilingual, and Ms. Chang confirmed the surveys on the buses and online are in English, Spanish, and Chinese.

Vice Chair Baker encouraged staff to promote use of the Clipper card for the added benefit of free bus transfers. He proposed having a driver swap as a solution to routes without adequate restrooms for operators. He suggested that the proposed Route 120 diversion happen only during school morning and afternoon peak hours and that the route remain as it is currently outside of those school times.

Ben Mangiafico asked regarding Route 249 if it would stop in San Mateo before it goes on Highway 92. Ms. Christopherson said there would be several stops in San Mateo before the approach to the highway.

Mr. Finch asked if Route 249 would need to cross the tracks to get closer to the Caltrain station, and Ana Rivas, Director of Bus Transportation, said it would not.

Vice Chair Baker thanked staff for the presentation and said he was happy with the Reimagine SamTrans implementation.

## **6. Report of the Chair**

Vice Chair Baker said he had no report.

## **7. SamTrans Staff Update**

Ms. Rivas welcomed Mr. Mautner to the CAC. She reviewed the March performance statistics and employees of the month. She noted an increase in both average weekly ridership and total monthly ridership compared to 2023, and noted that in March, they had reached 94.1 percent pre-pandemic ridership.

## **8. CAC Member Comments/Requests**

Mr. Mangiafico said he was on a bus that overheated as it was going uphill and shared that Operator No. 1551 handled it very well, waiting until the engine cooled down before attempting to proceed. Ms. Rivas said she would let the operator know.

Mr. Finch asked if SamTrans was collaborating with the City of San Mateo on adding bus lanes on El Camino Real. Ms. Christopherson said the Planning team had added a new member dedicated to that project and they would eventually make a presentation to the CAC.

Mary Adler said she supported having bus lanes on El Camino Real.

Vice Chair Baker related a South San Francisco resident's difficulty in obtaining a senior bus pass. He said he was disappointed with the District's opposition unless amended stance on SB 1031. He said he advocated being able to circle the Bay using transit on one base fare. He add that short of consolidation, there needs to be better coordination among the various Bay Area transit agencies.

#### **9. SamTrans Board Liaison Report**

Mr. Baker provided a summary of the SamTrans April 3 Board meeting.

#### **10. Date and Time of Next Meeting**

Vice Chair Baker said that the next meeting will be held Wednesday, May 29, 2024 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

#### **11. Adjourn**

The meeting adjourned at 7:07 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).