

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Community Relations Committee Meeting /  
Committee of the Whole**

**February 7, 2024**

Committee Members Present: B. Esser (Chair), R. Mueller, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: D. Canepa, M. Chuang, M. Fraser, J. Gee, R. Medina, J. Powell

Other Board Members Absent: None

Staff Present: A. Chan, K. Jordan Steiner, S. van Hoften, J. Cassman, J. Brook, D. Seamans

**8.a.1. Call to Order**

Committee Chair Brooks Esser called the meeting to order at 2:25 pm.

**8.a.2. Approval of Minutes of the Community Relations Committee Meeting of January 10, 2024**

Motion/Second: Medina/Powell

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**8.a.3. Accessible Services Update**

Tina Dubost, Manager, Accessible Services, said they had received helpful feedback at their meeting of the Coastsides Transportation Committee in January. She said their Program Coordinator for Senior and Veteran Mobility has been promoting their services and distributing the Senior Mobility Guide, which outlines all the transportation options in the County.

**8.a.4. Citizens Advisory Committee Update**

John Baker offered his condolences to Joan Cassman on the passing of her mother and former Director Rose Guilbault on the passing of her husband. He provided a summary of the January 31 meeting, which included a workshop on the District's Strategic Plan.

#### **8.a.5. Paratransit Coordinating Council Update**

Ben McMullan, PCC Chair, said the PCC would have a table at the Transitions to Independence Fair on Saturday, February 10 from 10:00 am to 2:00 pm.

#### **8.a.6. Monthly Performance Report | December 2023**

Ana Rivas, Director of Bus Transportation, provided the latest performance statistics. She said the Average Weekday Ridership increased a bit over 17 percent. Post-pandemic recovery is just shy of 90 percent. She said there were zero DNOs (Did Not Operate) for the second month in a row. She said they anticipate that they will have had only one accident for the month of January. She acknowledged the employees of the month.

Chair Marina Fraser congratulated the team on having no DNOs.

Vice Chair Jeff Gee observed that public driving skills have declined post pandemic. He asked how the District conveys that to the operators. Ms. Rivas said they include observing traffic or parking violations in their operator training.

#### **8.a.7. Adjourn**

The meeting adjourned at 2:35 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).