

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

Minutes of Board of Directors Meeting

January 10, 2024

Members Present: D. Canepa (arrived at 2:11 pm), B. Esser, M. Fraser (Chair), R. Medina,
(In Person) R. Mueller (arrived at 2:15 pm), J. Powell, P. Ratto

Members Present: J. Gee (Vice Chair) (joined at 2:09 pm)
(Via Teleconference)

Members Absent: M. Chuang

Staff Present: A. Chan, K. Jordan Steiner, J. Cassman, S. van Hoften, J. Brook,
D. Seamans

1. Call to Order/Pledge of Allegiance

Outgoing Chair Josh Powell called the meeting to order at 2:01 pm and led the Pledge of Allegiance.

2. Roll Call

District Secretary Dora Seamans confirmed that a quorum of the Board was present.

3. Consent Calendar

- 3.a. Approval of Minutes of the Regular Board of Directors Meeting of December 6, 2023 and the Special Meeting of December 18, 2023**
- 3.b. Acceptance of Statement of Revenues and Expenses for the Period Ending November 30, 2023**
- 3.c. Authorize the Filing of an Application with the Metropolitan Transportation Commission for Transportation Development Act, State Transit Assistance and Regional Measure 2 Funds for Fiscal Year 2023-24 – Approved by Resolution No. 2024-1**

Motion/Second: Medina/Fraser

Ayes: Esser, Fraser, Medina, Powell, Ratto

Noes: None

Absent: Canepa, Chuang, Gee, Mueller

4. Public Comment for Items Not on the Agenda

There were no comments.

5. Report of the Chair

5.a. Report of the Chair and Vice Chair Nominating Committee

Director Peter Ratto announced the Chair and Vice Chair Nominating Committee's nomination of Director Marina Fraser for Chair and Director Jeff Gee for Vice Chair.

5.b. Election of 2024 Officers

Motion/Second: Medina/Esser

Ayes: Esser, Fraser, Medina, Powell, Ratto

Noes: None

Absent: Canepa, Chuang, Gee, Mueller

Chair Marina Fraser thanked the Board for electing her, noted it was an honor to represent the Coastside and to move forward with policy decisions that reflect diversity and equity and serve the public.

5.c. Proclamation Recognizing January as National Slavery and Human Trafficking Prevention Month

Tasha Bartholomew, Manager, Communications, summarized the proclamation to raise awareness of in opposition to modern slavery and human trafficking.

Motion/Second: Medina/Esser

Ayes: Esser, Fraser, Medina, Powell, Ratto

Noes: None

Absent: Canepa, Chuang, Gee, Mueller

Director Jeff Gee joined the meeting at 2:09 pm.

6. Report of the General Manager/CEO

April Chan, General Manager/CEO, said the report was in the packet. She congratulated the new Chair and Vice Chair. She announced that service for the Martin Luther King Jr. holiday would be running on a non-school day schedule.

Director David Canepa arrived at 2:11 pm.

Regarding fare collection for the Ride Plus microtransit service, she said they are wrapping up testing of the Clipper 2.0 readers from MTC (Metropolitan Transportation Commission), which were experiencing configuration issues. She said they hope to receive the readers early next week and would inform the public that fare collection would commence two weeks following receipt of the readers. Ms. Chan said there has been much work at the regional level to have a regional funding measure for transit and local transportation. She said that MTC is taking the lead on having it go on the ballot sometime in the 2026 timeframe. She noted that the bill introduced by Senator Wahab to consolidate all regional transit agencies in the Bay Area was pulled prior to reaching the Senate floor. She said the Lunar New Year bus wrap would be rolled out and introduced before the February 7 Board meeting. She announced that Casey Fromson would be leaving her Chief Communications Officer position at the end of January and then

assuming the role of Chief of Staff for Caltrain; she thanked Ms. Fromson for all her contributions to Communications and Marketing.

Director Ray Mueller arrived at 2:15 pm.

7. Board Member Requests/Comments

Director Josh Powell thanked staff for their support during his tenure as Chair in 2023.

8. Recess to Committee Meetings

The Board meeting recessed to Committee meetings at 2:16 pm.

9. Reconvene Board of Directors Meeting

Chair Fraser reconvened the Board meeting at 3:28 pm.

10. Matters for Board Consideration: Legislative Committee

Director Ray Mueller reported on the following item:

10.a. State and Federal Legislative Update

Director Mueller led the Board in voting on the following item:

10.b. Adoption of 2024 Legislative Program

Motion/Second: Mueller/Ratto

Ayes: Canepa, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Chuang

11. Matters for Board Consideration: Community Relations Committee

Chair Fraser reported on the following items:

11.a. Accessible Services Update

11.b. Paratransit Coordinating Council Update

11.c. Monthly Performance Report | November 2023

12. Matters for Board Consideration: Finance Committee

Vice Chair Gee led the Board on voting on the following item:

12.a. Acceptance of Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023

Motion/Second: Gee/Ratto

Ayes: Canepa, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: Chuang

13. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee

Chair Fraser reported on the following item:

13.a. *Reimagine SamTrans* Phase 3 Implementation

14. Communications to the Board of Directors

Chair Fraser noted that the correspondence was in the agenda packet (available online).

15. Date/Time of Next Regular Meeting

Chair Fraser announced the time and location of the next meeting as Wednesday, February 7, 2024 at 2:00 pm, in person at the SamTrans Auditorium and via Zoom teleconference.

16. General Counsel Report

Ms. Cassman said there was no report. She said they would be providing regular written reports to the Board on open litigation matters.

17. Adjourn

The meeting adjourned at 3:32 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.