

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Community Relations Committee Meeting /
Committee of the Whole**

December 6, 2023

Committee Members Present: M. Chuang (Committee Chair), R. Mueller, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: D. Canepa, B. Esser, M. Fraser, J. Gee, R. Medina, J. Powell

Other Board Members Absent: None

Staff Present: A. Chan, D. Olmeda, K. Jordan Steiner, S. van Hoften, J. Cassman, J. Brook, D. Seamans

10.a.1. Call to Order

Committee Chair Marie Chuang called the meeting to order at 2:38 pm.

10.a.2. Approval of Minutes of the Community Relations Committee Meeting of November 1, 2023

Motion/Second: Fraser/Powell

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

10.a.3. Accessible Services Update

Tina Dubost, Manager, Accessible Services, said they were doing a number of outreach efforts to promote their services and were updating their Senior Mobility Guide, which she said she would provide to the Board Members at the January 10 meeting.

Item 10.a.4 was taken out of order.

10.a.5. Citizens Advisory Committee Update

Committee Chair Chuang noted that she and five other Board members attended the CAC reception on November 29, where they expressed their appreciation for the CAC members' dedication.

10.a.6 Quarterly Report | Quarter 1 Fiscal Year 2024

Jonathan Steketee, Manager, Operations Planning, provided the presentation on statistics from the first quarter of Fiscal Year 2024.

10.a.4. Paratransit Coordinating Council Update

Ben McMullan, PCC Chair, said they were pleased with the inception of Same-Day Paratransit service. He said they were following the MTC (Metropolitan Transportation Commission) one-seat paratransit ride pilot efforts.

10.a.7. Monthly Performance Report | October 2023

Ana Rivas, Director of Bus Transportation, provided the latest performance statistics. She said they had just one DNO (Did Not Operate) for the month. Director Jeff Gee thanked the operators for the low DNO number.

10.a.8. Adjourn

The meeting adjourned at 2:45 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.