

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Community Relations Committee Meeting /  
Committee of the Whole**

**November 1, 2023**

Committee Members Present: M. Chuang (Committee Chair), R. Mueller, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: D. Canepa, B. Esser, M. Fraser, J. Gee, R. Medina, J. Powell

Other Board Members Absent: None

Staff Present: A. Chan, D. Olmeda, K. Jordan Steiner, S. van Hoften, J. Cassman, J. Brook, D. Seamans

**9.a.1. Call to Order**

Committee Chair Marie Chuang called the meeting to order at 2:24 pm.

**9.a.2. Approval of Minutes of the Community Relations Committee Meeting of October 4, 2023**

Motion/Second: Fraser/Powell

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

**9.a.3. Accessible Services Update**

Tina Dubost, Manager, Accessible Services, said they had updated the Trapeze paratransit scheduling software on October 28, and thanked SamTrans and Trapeze staff.

**9.a.4. Paratransit Coordinating Council Update**

Ben McMullan, PCC Chair, said they are finalizing their work plan from their recent PCC retreat, which they plan to take to the Committee at their next meeting.

**9.a.5. Citizens Advisory Committee Update**

John Baker, CAC Member, provided an update on the October 25 CAC meeting, which included presentations on fare structure recommendations and the 101 Corridor Connect North County Multimodal Strategy.

Vice Chair Marina Fraser asked if they still had openings on the CAC, and Jean Brook, Assistant District Secretary, confirmed there were currently four vacancies.

Public Comment:

Aleta Dupree requested to comment on Item 7.b, which she had not been able to comment on earlier due to technical difficulties. She said she supported getting more people on buses and trains and looked forward to SamTrans finalizing the MOU (Memorandum of Understanding) with Caltrain.

**9.a.6 Monthly Performance Report | September 2023**

David Olmeda, Chief Operating Officer, Bus, noted the report was in the packet and in the interest of time, said that there would be no oral presentation.

**9.a.7. Adjourn**

The meeting adjourned at 2:31 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).