

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Community Relations Committee Meeting /
Committee of the Whole**

October 4, 2023

Committee Members Present: M. Chuang (Committee Chair), R. Mueller, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: D. Canepa, B. Esser, M. Fraser, J. Gee, R. Medina, J. Powell

Other Board Members Absent: None

Staff Present: A. Chan, D. Olmeda, S. van Hoften, J. Cassman, J. Brook, D. Seamans

9.a.1. Call to Order

Committee Chair Marie Chuang called the meeting to order at 2:19 pm.

9.a.2. Approval of Minutes of the Community Relations Committee Meeting of September 6, 2023

Motion/Second: Medina/Powell

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

9.a.3. Appointment of Arden Margulis, Representing Community Riders, to the Citizens Advisory Committee

The Committee voted to appoint Arden Margulis for a partial term ending April 30, 2024.

Motion/Second: Chuang/Ratto

Ayes: Canepa, Chuang, Esser, Fraser, Gee, Medina, Mueller, Powell, Ratto

Noes: None

Absent: None

9.a.4. Accessible Services Update

Tina Dubost, Manager, Accessible Services, said the PCC held its biennial retreat in September where she provided an update on the paratransit scheduling software and the same-day paratransit service pilot program. She announced that SamTrans market research will be

performing their triennial paratransit survey later in October and she was looking forward to getting insight from their customers.

9.a.5. Paratransit Coordinating Council Update

Ben McMullan, PCC Chair, said their Executive Committee is finalizing the work plan from the September PCC retreat.

9.a.6. Citizens Advisory Committee Update

John Baker, CAC Member, provided an update on the September 27 meeting, which included a presentation on transit safety by the San Mateo County Sheriff's Department.

9.a.7 Monthly Performance Report | August 2023

Ana Rivas, Director of Bus Transportation, summarized the report from the agenda packet.

She noted said the average weekday ridership had increased by more than 17 percent compared to the same month the previous year. She said youth fares in 2023 had increased compared to 2019. She said there were only four DNOs (Did Not Operate). She announced the Employees of the Month.

9.a.8. Adjourn

The meeting adjourned at 2:27 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.