

**San Mateo County Transit District (District)  
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Board of Directors Meeting**

**April 5, 2023**

**Members Present:** D. Canepa, M. Fraser (Vice Chair), J. Gee, R. Guilbault, R. Medina,  
**(In Person)** R. Mueller, J. Powell (Chair), P. Ratto

**Members Present:** M. Chuang  
**(Via Teleconference)**

**Members Absent:** None

**Staff Present:** A. Chan, J. Cassman, S. van Hoften, J. Brook, D. Seamans

**1. Call to Order/Pledge of Allegiance**

Chair Josh Powell called the meeting to order at 2:01 pm and led the Pledge of Allegiance.

**2. Roll Call**

Ms. Seamans confirmed that a quorum of the Board was present.

**3. Consent Calendar**

**3.a. Approval of Minutes of the Regular Board of Directors Meeting of March 1, 2023 and the Special Meeting of March 17, 2023**

**3.b. Acceptance of Statement of Revenues and Expenses for the Period Ending February 28, 2023**

**3.c. Acceptance of Capital Projects Quarterly Status Report for 2<sup>nd</sup> Quarter Fiscal Year 2023**

Motion/Second: Medina/Mueller

Ayes: Canepa, Chuang, Fraser, Gee, Guilbault, Medina, Mueller Powell, Ratto

Noes: None

Absent: None

**4. Public Comment for Items Not on the Agenda**

Ernie Solero, President, Local 1574 of Amalgamated Transit Union (ATU), asked the Board to reconsider the District's decision to contract with non-union drivers to operating the weekend Caltrain bus bridge.

Harish Dullabh, ATU Customer Service Unit, said he supported abandoning the policy of remote work due to its impact on public transit.

## **5. Report of the Chair**

### **5.a. Recognizing Arab-American Heritage Month – *Approved by Resolution No. 2023-20***

Tasha Bartholomew, Media Relations Manager, summarized the resolution into the record.

Motion/Second: Mueller/Gee

Ayes: Canepa, Chuang, Fraser, Gee, Guilbault, Medina, Mueller Powell, Ratto

Noes: None

Absent: None

### **5.b Resolution of Appreciation for Rose Guilbault – *Approved by Resolution No. 2023-21***

Chair Powell summarized the resolution into the record.

The Directors, April Chan, General Manager/CEO, and Joan Cassman, Legal Counsel, commended Director Rose Guilbault on her contributions to the Board and support of youth and seniors.

Director Guilbault thanked her Board colleagues and shared how she developed an interest in public transit.

#### Public Comment:

Ben McMullan, Chair, Paratransit Coordinating Council, thanked Director Guilbault for her support of the paratransit riding community.

Motion/Second: Gee/Ratto

Ayes: Canepa, Chuang, Fraser, Gee, Guilbault, Medina, Mueller Powell, Ratto

Noes: None

Absent: None

## **6. Report of the General Manager/CEO**

April Chan, General Manager/CEO, deferred to Director Jeff Gee, who provided a report-out on the SamTrans District Headquarters Ad Hoc Committee.

Ms. Chan noted that the report was in the packet. She reported that on March 14, there were strong winds and downed trees, and thanked Operations and the field supervisors for meeting the additional challenges posed by the weather.

Regarding ridership recovery, she said through January 2023, ridership is at 74 percent of pre-pandemic levels.

She said that at the March 17 finance workshop/special meeting, there was robust discussion on the Emission Zero program and a ten-year financial outlook.

Director David Canepa thanked Ms. Chan for the decision to deploy buses to support the mobile home park residents at Harbor Village.

## **7. Board Member Requests/Comments**

There were no requests or comments.

## **8. Recess to Committee Meetings**

The Board meeting recessed to Committee meetings at 2:41 pm.

## **9. Reconvene Board of Directors Meeting**

Chair Powell reconvened the Board meeting at 4:06 pm.

## **10. Matters for Board Consideration: Community Relations Committee**

Director Marie Chuang reported on the following items:

- 10.a. Accessible Services Update**
- 10.b. Paratransit Coordinating Council Update**
- 10.c. Citizens Advisory Committee Update**
- 10.d. Quarterly Report | Quarter 2 Fiscal Year 2023**
- 10.e. Monthly Performance Report | February 2023**

## **11. Matters for Board Consideration: Finance Committee**

Director Jeff Gee led the Board in voting on the following item:

- 11.a. Resolution Authorizing an Amendment to the Contract with the California Public Employees' Retirement System – *Approved by Resolution No. 2023-22***

Motion/Second: Gee/Fraser

Ayes: Canepa, Chuang, Fraser, Gee, Guilbault, Medina, Mueller Powell, Ratto

Noes: None

Absent: None

## **12. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee**

Director David Canepa reported on the following item:

- 12.a. Reimagine SamTrans Implementation Update**

## **13. Matters for Board Consideration: Legislative Committee**

Director Ray Mueller led the Board in voting on the following item:

- 13.a. State and Federal Legislative Update and Approval of Legislative Proposals: Support Assembly Bill (AB) 463 (Hart), AB 817 (Pacheco), and Assembly Constitutional Amendment (ACA) 1 (Aguiar-Curry)**

AB 463 and AB 817:

Motion/Second: Medina/Guilbault

Ayes: Canepa, Chuang, Fraser, Gee, Guilbault, Medina, Mueller Powell, Ratto

Noes: None

Absent: None

ACA 1:

Motion/Second: Gee/Fraser

Ayes: Canepa, Chuang, Fraser, Gee, Guilbault, Medina, Powell, Ratto

Noes: Mueller

Absent: None

#### **14. Communications to the Board of Directors**

Chair Powell noted that the correspondence was in the agenda packet (available online).

#### **15. Date/Time of Next Regular Meeting**

Chair Powell announced the time and location of the next meeting as Wednesday, May 3, 2023 at 2:00 pm, in person at the SamTrans Auditorium and via Zoom teleconference.

#### **16. General Counsel Report**

##### **16.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): SC Transit Village, LLC, et al. v. San Mateo County Transit District, et al.; San Mateo County Superior Court Case No. 22-CIV-04642**

Joan Cassman, Legal Counsel, announced the closed session and noted that since no reportable actions were expected, the open session of the meeting could be adjourned and a report-out provided at the next Board meeting.

*The Board recessed to closed session at 4:10 pm.*

#### **17. Adjourn**

The meeting adjourned at 5:11 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).