

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

August 30, 2023

Members Present (In Person): M. Adler, S. Appenrodt, N. Lacsamana, J. Lamarre, A. Madrid (Chair), B. Mangiafico, D. Seibert

Members Present (Via Teleconference): B. Gomez (left at 6:53 pm)

Members Absent: J. Baker, C. Carey (Vice Chair), S. Johnston

Staff Present: A. Rivas, T. Dubost, M. Tolleson, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Alex Madrid called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. Roll Call

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Approval of Meeting Minutes from July 26, 2023

Motion/Second: Adler/Appenrodt

Ayes: Adler, Appenrodt, Gomez, Lacsamana, Lamarre, Madrid, Mangiafico, Seibert

Absent: Baker, Carey, Johnston

5. Presentation: SamTrans Strategic Plan Introduction

Millie Tolleson, Director, Planning, provided the presentation.

Nancy Lacsamana asked how long Measure W funding would last. Ms. Tolleson said until 2049.

Ms. Lacsamana asked how much does Measure W contribute to the total funding. Ms. Tolleson said it increased their budget by 50 percent.

Chair Madrid asked if they had any milestones after 2024 they wanted achieve. Ms. Tolleson said they would be setting those milestones during the initial process for the next ten years.

Ms. Lacsamana asked if the plan would include initiatives to encourage youth ridership. Ms. Tolleson said that typically a strategic plan does not go into that level of detail, but this plan would likely examine updating those initiatives.

Ms. Tolleson suggested having a presentation by the Office of Civil Rights about diversity and inclusion initiatives.

6. Report of the Chair

Chair Madrid said he had no report.

7. SamTrans Staff Update

Ana Rivas, Director, Bus Transportation, reviewed the July performance statistics and employees of the month. She reported that average weekday ridership increased 17.6 percent across all modes for the month of July compared to July 2022, the monthly ridership increased by 19 percent, and they had zero DNOs (Did Not Operate). She recognized the maintenance employees and operators of the month.

Ms. Lacsamana asked if operator hiring was on track. Ms. Rivas said they are still short operators and are working to keep the numbers up.

Ben Mangiafico asked why the youth recovery numbers were so low. Ms. Rivas said for adults, many are commuting less or working remotely. She opined that youth may have chosen alternative ways to get to their destinations. Ms. Tolleson said they would be taking a close look at which school-oriented routes have not yet recovered. She said for school-oriented ridership, they need to keep marketing continuously to attract and retain riders. She said that the current school ridership is looking stronger this year compared to last year.

Bob Gomez left the meeting at 6:53 pm

8. CAC Member Comments/Requests

Mr. Mangiafico said he had noticed as a rider of Route 61 that the morning schedule does not align well with school bell schedules. He said the Route 61 bus left San Carlos Caltrain 20 minutes late at 9:40 am. Ms. Tolleson asked if the bus showed up on the transit app and Mr. Mangiafico said it did not. Ms. Tolleson said she would investigate why the bus was late and get back to him.

9. SamTrans Board Liaison Report

There was no report.

10. Date and Time of Next Meeting

Chair Madrid said that the next meeting will be held Wednesday, September 27, 2023 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

11. Adjourn

The meeting adjourned at 7:02 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to cacsecretary@samtrans.com.