

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Strategic Planning, Development,
and Sustainability Committee Meeting / Committee of the Whole**

August 2, 2023

Committee Members Present: D. Canepa (Chair), R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: M. Chuang, M. Fraser, J. Gee (arrived at 2:46 pm), J. Powell

Other Board Members Absent: R. Mueller

Staff Present: A. Chan, D. Olmeda, S. van Hoften, J. Cassman, J. Brook, D. Seamans

8.c.1. Call to Order

Committee Chair David Canepa called the meeting to order at 2:44 pm.

8.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of July 12, 2023

Motion/Second: Powell/Fraser

Ayes: Canepa, Chuang, Fraser, Medina, Powell, Ratto

Noes: None

Absent: Gee, Mueller

8.c.3. 2025-2035 San Mateo County Transit District Strategic Plan Project Introduction

Chelsea Schultz, Planning Administrator, provided the presentation on the new SamTrans Strategic Plan, which included the purpose of the plan and an overview of the different project components.

Director Jeff Gee arrived at 2:46 pm.

Chair Josh Powell asked who was involved in the stakeholders' group. Jessica Epstein, Manager, Government and Community Affairs, explained the composition of the stakeholders' advisory group and technical advisory group. Chair Powell asked if schools were represented. Ms. Epstein said they do not generally put schools on their stakeholder advisory group; however, they have a dedicated staff person who works directly with the schools.

Director Jeff Gee asked about what service delivery means and how it plays into looking at future legislative east-west connectivity, ridership, and microtransit. He expressed concern about having articulated and 42-foot buses going east-west for six riders an hour and favored exploring what future buses would look like. Ms. Schultz said those issues are included in the best practices and industry trends research that will be part of their scoping and setting the stage for what the future of transit in the County may look like. She clarified that the Strategic Plan would likely provide a high-level view of how the District may want to expand its service portfolio but not go into the level of detail of Reimagine SamTrans.

Committee Chair Canepa asked how Regional Network Management (RNM) figures into the Strategic Plan. Ms. Schultz said RNM will be part of looking at the future of transit in the region and that they are working closely with the region and neighboring transit agencies.

Public Comment:

Aleta Dupree said she looked forward to reading the upcoming Strategic Plan and opined that sustainability should frame the work.

8.c.4. Adjourn

The meeting adjourned at 3:06 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.