



Agenda Measure W Citizens' Oversight Committee (COC) Meeting

October 11, 2023, 1:00 pm

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Ave., San Carlos, CA

Members of the public may attend in-person or participate remotely via Zoom at: <https://us02web.zoom.us/j/82265312895?pwd=dnFlenhQRTJJWFcvUmVVSmU3b2wzdz09> or by entering Webinar ID: 822 6531 2895, Passcode: 942039 in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the COC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

San Mateo County Transit District Measure W Citizens' Oversight Committee Members 2023: Rosanne Foust (Chair), Julie Lind Rupp (Vice Chair), John Baker, Adrian Brandt, Rich Hedges, Sandra Lang, Jeff Londer, Alex Madrid, Michael Wooley-Ousdahl, Malcolm Robinson, Irving Torres

Staff Liaisons: April Chan, General Manager/CEO
Amy Linehan, Government and Community Affairs Officer

COC Secretary: Jean Brook

Each public comment is limited to three minutes or less. The COC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

Wednesday, October 11, 2023

1:00 pm

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1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Public Comment for Items Not on the Agenda
At this time, persons in the audience may speak on any matter within the jurisdiction of the Committee. The Brown Act (the State local agency open meeting law) prohibits the Committee from acting on any matter that is not on the agenda. The Chair may limit speakers to three minutes each.
 4. Approval of Meeting Minutes from June 12, 2023
 5. Discuss Work Plan for Fiscal Year 2023 Annual Audit of Measure W Tax Revenues and Expenditures in Accordance with Congestion Relief
 6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2023
 7. Committee Member Comments/Communications Regarding Transportation Matters
 8. Next Meeting: Date to be announced
 9. Adjournment

Information for the Public

If you have questions about the agenda, please contact Amy Linehan at linehana@samtrans.com. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Measure W Citizens' Oversight Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm;
SamTrans Measure W Citizens' Oversight Committee (COC): Frequency of meetings to be determined.
Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and COC are available on the website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Measure W Citizens' Oversight Committee (COC)
Meeting Minutes**

June 12, 2023

Members Present (In Person): J. Baker, A. Brandt, R. Foust (Chair), R. Hedges, S. Lang, J. Lind Rupp (Vice Chair), J. Londer, E. Mizzi, M. Rendon, I. Torres, M. Wooley-Ousdahl

Members Present (Via Teleconference): None

Members Absent: A. Madrid, M. Robinson

Staff Present: A. Linehan, J. Cassman, S. van Hoften, K. Kelly, J. Chen, P. Skinner, J. Brook, D. Seamans

1. Call to Order

Chair Rosanne Foust called the meeting to order at 3:00 pm.

2. Roll Call

Jean Brook, COC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no public comments.

4. Approval of Meeting Minutes from March 6, 2023

Motion/Second: Hedges/Lind

Ayes: Baker, Brandt, Foust, Hedges, Lang, Lind, Rendon, Torres, Wooley-Ousdahl

Noes: None

Abstention: Londer

Absent: Madrid, Mizzi, Robinson

Ethan Mizzi joined the meeting at 3:03 pm.

5. Public Consideration and Approval of Annual Committee Report on Use of Measure W Tax Revenues and Expenditures for Fiscal Year Ending June 30, 2022

Kathleen Kelly, Interim Chief Financial Officer, presented the highlights of the report.

Sandra Lang said she thought the report was very clear and understandable. She asked about the total of \$123 million in sales tax indicated on Page 3 of the report. Ms. Kelly they would check.

Regarding the percentages in the expenditures pie chart, Adrian Brandt asked if there are not any needs for those buckets of money in any given year, does the money carry over to future

years. Peter Skinner, Executive Officer, Transportation Authority, confirmed that any unspent funds continuously roll over.

Rich Hedges asked if the reason the funds do not get moved around because the tranches are set by Measure W, which Mr. Skinner confirmed.

Regarding the report appendices, Mr. Brandt asked why only \$1,000 was needed for certain projects. Ms. Kelly said they would incorporate smaller projects into larger categories for future reports, and Chair Foust concurred.

Regarding Figure 2, Michael Wooley-Ousdahl asked if the Local Investment Share is the same number. Mr. Skinner said that Figure 2 shows how much went into each bucket. He said the Local Investment Share is the only category of funding that goes directly to the local jurisdictions. Ms. Kelly suggested captioning Figure 2 as "Fiscal Year 2022 Measure W Revenue." Mr. Wooley-Ousdahl noted that the ACR/TDM (Alternative Congestion Relief/Transportation Demand Management) plan was called out separately in Figure 3. Mr. Skinner confirmed that although the plan was called out separately in the chart, it is part of the Countywide Highway Congestion Relief Improvements category.

The committee members agreed to have Chair Foust review the updated version of the report for clarity.

Motion/Second: Hedges/Lang

Ayes: Baker, Brandt, Foust, Hedges, Lang, Lind, Londer, Mizzi, Rendon, Torres, Wooley-Ousdahl

Noes: None

Absent: Madrid, Robinson

6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2023

Chair Foust said she hoped members would consider reapplying for their current positions.

Amy Linehan, Government and Community Affairs Officer, noted the current vacancies for County Supervisory Districts 3 and 5, and said they had been coordinating with County staff to identify possible replacements. She also encouraged the members to reach out to staff if they knew of anyone interested in serving on the COC. She said as of June 30, there would also be a vacancy for the TA CAC representative. She said the vacancies for environmental sustainability organization representative, people with disabilities representative, and C/CAG representative would need to be filled by January 2024. She said the annual online recruitment period starting in September 2023, which would include the supervisory and TA CAC representatives if they are not filled by that time.

Mr. Brandt suggested reaching out to the Board Supervisors for recommendations for their respective representatives.

Chair Foust suggested that Ms. Linehan send a summary of the membership requirements to all the COC members.

Mr. Hedges recommended TA CAC member Peter Ohtaki as a potential candidate for District 3 representative.

7. Committee Member Comments/Communications Regarding Transportation Matters

Ms. Lang said she had heard that the Governor's expected budget cuts of transportation funding were not going forward.

Mr. Hedges asked if the Governor had line-item veto power. Marion Rendon said the Legislature said there has not been line-item vetoing in recent years.

Mr. Brandt said that Caltrain electrification had achieved a major milestone of a train running on its own power in Santa Clara. He said there was an upcoming open house that was open to the public in July.

Ethan Mizzi noted that San Francisco was celebrating the 150th anniversary of the cable car on June 13.

8. Next Meeting: Date to Be Announced

Chair Foust said that staff would poll the Committee members for the date of the next meeting to be held sometime in October.

9. Adjournment

The meeting adjourned at 3:42 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.