



Agenda

Citizens Advisory Committee (CAC) Meeting

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA

September 27, 2023, 6:30 pm

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/84892948035?pwd=dDRyMjBWL2xEODBE52dVkrK1hDdz09> or by entering Webinar ID: **848 9294 8035**, Passcode: **669531** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

SamTrans Citizens Advisory Committee Members 2023: Mary Adler, Steve Appenrodt, John Baker, Christopher Carey (Vice Chair), Scott Johnston, Nancy Lacsamana, Judith Lamarre, Alex Madrid (Chair), Ben Mangiafico, Denise Seibert

Staff Liaison: Ana Rivas, Director, Bus Transportation

CAC Secretary: Jean Brook

The video live stream will be available after the meeting at:
<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

Wednesday, September 27, 2023

6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda
Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.
4. Approval of Meeting Minutes from August 30, 2023
5. Presentation: Transit Safety and Awareness – Sergeant Andy Ward and Detective Nick Kostielney
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. SamTrans Board Liaison Report – John Baker
10. Date and Time of Next Meeting: Wednesday, October 25, 2023 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
11. Adjourn

Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to cacsecretary@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@samtrans.com so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

August 30, 2023

Members Present (In Person): M. Adler, S. Appenrodt, N. Lacsamana, J. Lamarre, A. Madrid (Chair), B. Mangiafico, D. Seibert

Members Present (Via Teleconference): B. Gomez (left at 6:53 pm)

Members Absent: J. Baker, C. Carey (Vice Chair), S. Johnston

Staff Present: A. Rivas, T. Dubost, M. Tolleson, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Alex Madrid called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. Roll Call

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Approval of Meeting Minutes from July 26, 2023

Motion/Second: Adler/Appenrodt

Ayes: Adler, Appenrodt, Gomez, Lacsamana, Lamarre, Madrid, Mangiafico, Seibert

Absent: Baker, Carey, Johnston

5. Presentation: SamTrans Strategic Plan Introduction

Millie Tolleson, Director, Planning, provided the presentation.

Nancy Lacsamana asked how long Measure W funding would last. Ms. Tolleson said until 2049. Ms. Lacsamana asked how much does Measure W contribute to the total funding. Ms. Tolleson said it increased their budget by 50 percent.

Chair Madrid asked if they had any milestones after 2024 they wanted achieve. Ms. Tolleson said they would be setting those milestones during the initial process for the next ten years.

Ms. Lacsamana asked if the plan would include initiatives to encourage youth ridership. Ms. Tolleson said that typically a strategic plan does not go into that level of detail, but this plan would likely examine updating those initiatives.

Ms. Tolleson suggested having a presentation by the Office of Civil Rights about diversity and inclusion initiatives.

6. Report of the Chair

Chair Madrid said he had no report.

7. SamTrans Staff Update

Ana Rivas, Director, Bus Transportation, reviewed the July performance statistics and employees of the month. She reported that average weekday ridership increased 17.6 percent across all modes for the month of July compared to July 2022, the monthly ridership increased by 19 percent, and they had zero DNOs (Did Not Operate). She recognized the maintenance employees and operators of the month.

Ms. Lacsamana asked if operator hiring was on track. Ms. Rivas said they are still short operators and are working to keep the numbers up.

Ben Mangiafico asked why the youth recovery numbers were so low. Ms. Rivas said for adults, many are commuting less or working remotely. She opined that youth may have chosen alternative ways to get to their destinations. Ms. Tolleson said they would be taking a close look at which school-oriented routes have not yet recovered. She said for school-oriented ridership, they need to keep marketing continuously to attract and retain riders. She said that the current school ridership is looking stronger this year compared to last year.

Bob Gomez left the meeting at 6:53 pm

8. CAC Member Comments/Requests

Mr. Mangiafico said he had noticed as a rider of Route 61 that the morning schedule does not align well with school bell schedules. He said the Route 61 bus left San Carlos Caltrain 20 minutes late at 9:40 am. Ms. Tolleson asked if the bus showed up on the transit app and Mr. Mangiafico said it did not. Ms. Tolleson said she would investigate why the bus was late and get back to him.

9. SamTrans Board Liaison Report

There was no report.

10. Date and Time of Next Meeting

Chair Madrid said that the next meeting will be held Wednesday, September 27, 2023 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

11. Adjourn

The meeting adjourned at 7:02 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to cacsecretary@samtrans.com.

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