

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

Minutes of Board of Directors Meeting

July 12, 2023

Members Present: D. Canepa, M. Fraser (Vice Chair), J. Gee, R. Medina, J. Powell (Chair),
(In Person) P. Ratto

Members Present: M. Chuang (left at 3:49 pm)
(Via Teleconference)

Members Absent: R. Mueller

Staff Present: A. Chan, D. Olmeda, J. Cassman, K. Jordan Steiner, J. Brook, D. Seamans

1. Call to Order/Pledge of Allegiance

Chair Josh Powell called the meeting to order at 2:00 pm and requested that Director Peter Ratto lead the Pledge of Allegiance.

2. Roll Call

Ms. Seamans confirmed that a quorum of the Board was present.

3. Consent Calendar

3.a. Approval of Minutes of the Board of Directors Meeting of June 7, 2023

3.b. Acceptance of Statement of Revenues and Expenses for the Period Ending May 31, 2023

3.c. Authorize Agreement for Affordable Housing and Sustainable Community Grant Funding for Zero Emission Expansion Buses and Route 281 Enhanced Service – *Approved by Resolution No. 2023-38*

Motion/Second: Medina/Gee

Ayes: Canepa, Chuang, Fraser, Gee, Medina, Powell, Ratto

Noes: None

Absent: Mueller

4. Public Comment for Items Not on the Agenda

Marlon noted there were between 200-300 homeless riders on SamTrans and requested the Board to ask the County to provide social workers on the buses. He asked the District to continue to buy Gillig buses.

5. Report of the Chair

Chair Powell said he had no report.

6. Report of the General Manager/CEO

April Chan, General Manager/CEO, said they had launched the Ride Plus on-demand service on June 18. She said regarding the state budget, the state has provided a lifeline with significant funding for local transit systems and a lot of the funding is going to the most-needy transit operators. She said the funding source was originally set aside for the zero-emission program. She noted that the meeting would have an update on the future of the District headquarters. Ms. Chan gave an update on her participation on the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) and their equity program. She commemorated an operator, Geraldine Stovall, with 23 years of service who had successfully intervened during an assault she witnessed at Sequoia Station. She noted that Ms. Stovall had received an award and token of appreciation for her heroism.

Casey Fromson, Chief Communications Officer, provided a brief presentation on recent community events, including the Roadeo. David Olmeda, Chief Operating Officer, thanked the Board for supporting the Roadeo and expressed appreciation to the staff who organized the event. Ms. Fromson acknowledged the District's participation at the Half Moon Bay and San Francisco Pride festivals.

7. Board Member Requests/Comments

There were no requests or comments.

8. Recess to Committee Meetings

The Board meeting recessed to Committee meetings at 2:15 pm.

9. Reconvene Board of Directors Meeting

Chair Powell reconvened the Board meeting at 4:25 pm.

10. Matters for Board Consideration: Community Relations Committee

Chair Powell reported on the following items:

- 10.a. Accessible Services Update**
- 10.b. Paratransit Coordinating Council Update**
- 10.c. Citizens Advisory Committee Update**
- 10.d. Quarterly Report | Quarter 3 Fiscal Year 2023**
- 10.e. Monthly Performance Report | May 2023**

11. Matters for Board Consideration: Finance Committee

Director Jeff Gee led the Board in voting on the following items:

- 11.a. Authorizing Reclassifications, Title Changes, Modification, and Addition of Positions to the Table of Position Classifications – *Approved by Ordinance No. 109***
- 11.b. Authorizing Expansion of Scope of the South Base Battery Electric Bus Infrastructure Project Procurement – *Approved by Resolution No. 2023-39***

Motion/Second: Gee/Powell

Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto

Noes: None

Absent: Chuang, Mueller

Director Gee reported on the following item:

11.c. Headquarters Facility Update

12. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee

Chair Powell reported on the following item:

12.a. SamTrans Adaptation and Resilience Plan Update

13. Matters for Board Consideration: Legislative Committee

Chair Powell reported on the following item:

13.a. State and Federal Legislative Update

14. Communications to the Board of Directors

Chair Powell noted that the correspondence was in the agenda packet (available online).

15. Date/Time of Next Regular Meeting

Chair Powell announced the time and location of the next meeting as Wednesday, August 2, 2023 at 2:00 pm, in person at the SamTrans Auditorium and via Zoom teleconference.

16. General Counsel Report

Joan Cassman, Legal Counsel, announced that there was a global settlement of a procedurally complex case of a pedestrian bus accident from December 2018, Petrovich v. Mohamath, et al., and that she had sent the Board a detailed report. She said that the Board had authorized SamTrans' attorneys to settle the matter in a closed session in March 2021, after which time the District was dismissed from the lawsuit and further negotiations were handled by the District's insurance carriers. Ms. Cassman noted that the final settlement -- which includes the bus operator, the District's contract operator MV Transportation, the various insurance companies, and SamTrans -- required the District to contribute the amount of the balance of its self-insured retention, \$726,750.50, to a total settlement of \$5.4 million.

17. Adjourn

The meeting adjourned at 4:29 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.