

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Community Relations Committee Meeting /
Committee of the Whole**

July 12, 2023

Committee Members Present: M. Chuang (Committee Chair), P. Ratto

Committee Members Absent: R. Mueller

Other Board Members Present Constituting Committee of the Whole: D. Canepa, M. Fraser, J. Gee, R. Medina, J. Powell

Other Board Members Absent: None

Staff Present: A. Chan, D. Olmeda, K. Jordan Steiner, J. Cassman, J. Brook, D. Seamans

8.a.1. Call to Order

Committee Chair Marie Chuang called the meeting to order at 2:15 pm.

8.a.2. Approval of Minutes of the Community Relations Committee Meeting of June 7, 2023

Motion/Second: Ratto/Gee

Ayes: Canepa, Chuang, Fraser, Gee, Medina, Powell, Ratto

Noes: None

Absent: Mueller

8.a.3. Accessible Services Update

Tina Dubost, Manager, Accessible Services, said they would be attending the Commission on Disabilities Inclusion Festival and noted that there would be an emphasis on the accessibility of SamTrans' services. She said the event would be at the Magical Bridge Playground, 1400 Roosevelt Avenue, Redwood City on July 27, 11:00 am to 3:00 pm, with a free lunch for the first 400 people and free entertainment.

8.a.4. Paratransit Coordinating Council Update

Ben McMullan, PCC Chair, said the PCC would also have representatives doing outreach at the Disabilities Inclusion Festival. He said that they are continuing to organize the PCC retreat scheduled for the second Tuesday of September and added that the public was being invited to the retreat for the first time.

8.a.5. Citizens Advisory Committee Update

John Baker, CAC Member, provided an update on the June 28 meeting, which included a comprehensive presentation on the Brown Act. He noted that there was a request from the membership for better wayfinding signage for Route 130B near the Oyster Point ferry terminal. Committee Chair Chuang asked if there was staff designated to address the request. April Chan, General Manager/CEO, replied that Ana Rivas, Director of Bus Transportation, would work with staff to address CAC comments and suggestions.

8.a.6 Quarterly Report | Quarter 3 Fiscal Year 2023

Jonathan Steketee, Manager, Operations Planning, provided the presentation on the latest performance dashboard.

Chair Josh Powell asked for a comparison of the current quarterly dashboard to pre-pandemic dashboards, and Mr. Steketee responded that they could provide that and noted that the staff report contained narrative about pre-pandemic performance.

Director David Canepa asked for the percentage of people using Clipper, and Mr. Steketee replied 44 percent. Director Canepa asked what the benefits and potential growth of the Clipper card were. Mr. Steketee said when Clipper 2.0 was launched, the availability of data became much greater and the system became more efficient. Director Canepa asked if other transit operators shared their Clipper card data. Mr. Steketee said he would share information with him offline. David Olmeda, Chief Operating Officer, Bus, pointed out the other advantages of the Clipper program.

8.a.7 Monthly Performance Report | May 2023

Ms. Rivas summarized the report from the agenda packet. She announced the employees of the month for North and South Base.

Director Jeff Gee asked if there is another level of detail to distinguish what is caused by others as opposed to what operators can do to prevent and avoid accidents. Ms. Rivas said the operators are trained to expect the unexpected in regards to other drivers. He congratulated the Department on having only 15 DNOs (Did Not Operate).

8.a.8. Adjourn

The meeting adjourned at 2:37 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.