

**San Mateo County Transit District  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**June 28, 2023**

**Members Present (In Person):** M. Adler, S. Appenrodt, J. Baker, S. Johnston, N. Lacsamana, J. Lamarre, A. Madrid (Chair), B. Mangiafico

**Members Present (Via Teleconference):** B. Gomez

**Members Absent:** C. Carey (Vice Chair), A. Juarez, D. Seibert

**Staff Present:** S. El-Khatib, T. Dubost, J. Brook

**1. Call to Order/Pledge of Allegiance**

Chair Alex Madrid called the meeting to order at 6:37 pm and led the Pledge of Allegiance.

**2. Announcement of New and Continuing CAC Members**

- a. Ben Mangiafico – for a term expiring April 2026**
- b. Judith Lamarre – for a partial term expiring April 2024**
- c. Steve Appenrodt – for a term expiring April 2026**
- d. John Baker – for a term expiring April 2026**
- e. Scott Johnston – for a term expiring April 2026**
- f. Allie Juarez – for a term expiring April 2026**
- g. Alex Madrid – for a term expiring April 2026**
- h. Denise Seibert – for a term expiring April 2026**

Chair Madrid announced new members Ben Mangiafico and Judith Lamarre and the continuing members. The briefly introduced themselves, noting their cities of residence and bus routes ridden.

**3. Roll Call**

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

#### **4. Public Comment for Items Not on the Agenda**

Marlon asked the CAC members to suggest to the Board that SamTrans encourage more women from San Mateo County to become bus operators and to hold employment fairs at the local community colleges. He said having more female operators would show that SamTrans is a safe public transportation system.

#### **5. Approval of Meeting Minutes from April 26, 2023**

Motion/Second: Baker/Johnston

Ayes: Adler, Appenrodt, Baker, Gomez, Johnston, Lacsamana, Lamarre, Madrid, Mangiafico

Absent: Carey, Juarez, Seibert

#### **6. Presentation: Brown Act Basics**

Brendan Adams, Legal Counsel, Hanson Bridgett LLP, provided the presentation on the purpose of the Brown Act transparency laws and the most recent legislation regarding meeting participation by teleconference.

Scott Johnston asked about teleconferencing since he would be out of town for the next three meetings, and Mr. Adams responded with the various options.

Nancy Lacsamana said some public agencies require public commenters to attend in person, while other jurisdictions allow commenters to participate remotely. Mr. Adams said that while the Brown Act does not require any agency to require public commenters to attend in person, agencies that do not allow remote comments may have a public perception issue.

Chair Madrid asked about people with disabilities participating with reasonable accommodation including teleconferencing. Mr. Adams said that there is no clear definition in the law yet, and noted that Assembly Bill 2449 only addresses accommodation on a temporary basis.

#### **7. Report of the Chair**

Chair Madrid said he had no report.

#### **8. SamTrans Staff Update**

Said El-Khatib, Manager, Bus Transportation, reviewed the May performance statistics and employees of the month. He said that ridership had increased by 20 percent. He said that there were 27 DNOs (Did Not Operate) for the month of May.

Mr. Baker asked if there was any contingency for late evening/early morning DNOs. Mr. El-Khatib said they have extra board drivers to fill in if possible for those routes, but also noted that operator turnaround has increased in recent years.

Ms. Lacsamana noted the kick-off of the Ride Plus on-demand service had gone well and asked how service is going currently. Mr. El-Khatib said that Ride Plus service usage has been greater in East Palo Alto than in Half Moon Bay.

## **9. CAC Member Comments/Requests**

Ben Mangiafico asked if the District had any concerns about a drop in summer ridership, and suggested that SamTrans continue school-related service over the summer for children attending camps and other summer activities.

John Baker asked what that the operators who do the school runs do during the summer. Mr. El-Khatib said they had increased service starting in June, providing more opportunities for those operators.

Ms. Lacsamana said she had enjoyed the tour of South Base that the Committee had done in May.

Mary Adler said she had visited Boston and that there are certain stops where there is no fare, such as at the airport, which has the effect of reducing congestion.

Mr. Baker asked about agendizing Clipper 2.0 for a future meeting. He suggested having the ferry authority installing wayfinding signs to the buses, and having prominent trash receptacles on the articulated buses.

## **10. SamTrans Board Liaison Report**

There was no report.

## **11. Date and Time of Next Meeting**

Chair Madrid said that the next meeting will be held Wednesday, July 26, 2023 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

## **12. Adjourn**

The meeting adjourned at 7:43 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).