

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Measure W Citizens' Oversight Committee (COC)
Meeting Minutes**

June 21, 2022

Members Present (Via Teleconference): A. Brandt, R. Foust (Chair), R. Hedges, S. Lang, A. Levin, J. Lind Rupp (Vice Chair), J. Londer, E. Mizzi, M. Rendon (joined at 3:30 pm), I. Torres, M. Wooley-Ousdahl

Members Absent: E. Gonzalez, A. Madrid, M. Robinson

Staff Present: A. Linehan, A. Chan, J. Cassman, G. Martinez, J. Ye, P. Skinner, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Rosanne Foust called the meeting to order at 3:05 pm and requested that Ethan Mizzi lead the Pledge of Allegiance.

2. Roll Call

Jean Brook, COC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no public comments.

4. Approval of Meeting Minutes from March 7, 2022

Motion/Second: Hedges/Lang

Ayes: Brandt, Foust, Hedges, Lang, Levin, Lind Rupp, Londer, Mizzi, Torres, Wooley-Ousdahl

Absent: Gonzalez, Madrid, Rendon, Robinson

5. Consideration and Approval of Annual Committee Report on Use of Measure W Tax Revenues and Expenditures for Fiscal Year Ending June 30, 2021

April Chan, Acting Deputy General Manager/CEO, introduced the report. She said that the report had initially been shared with the Committee at their March 7 meeting, and had received comments and input both at the meeting and thereafter. She said that an updated report was again shared with the Committee on May 13 but that they had received no further feedback. Ms. Chan reviewed the report section by section and solicited comments from the members.

Regarding Section 3b on SamTrans expenditures in Fiscal Year 2021, Rich Hedges asked if the \$8 million allotted for the bicycle/pedestrian category was from both Measures A and W, which Ms. Chan confirmed.

Adrian Brandt asked about gas line replacement was referring to natural gas or fuel gas. Peter Skinner, Director, Grants and Fund Management, said he would have to get back to him with the correct information. Chair Foust suggested adding "South Base" to the description to clarify the location of the gas line.

Regarding Section 3c, Sandra Lang noted that while there was one CFP (call for projects), the report indicates that 12 projects were approved. Chair Foust clarified that there was a single call for projects, but multiple projects were approved.

Regarding Section 5b, Adina Levin thanked staff for adding the equity section to the report. Chair Foust thanked staff for including in the section specific projects for social and economic equity.

Regarding Section 7, Ethan Mizzi asked which agency is responsible for the planning process that is indicated. Ms. Chan said the TA (San Mateo County Transportation Authority) would be responsible for overseeing the plan as directed by the most recent TA strategic plan. Ms. Levin asked if it was appropriate that the Committee members be notified when the planning process starts. Chair Foust said that Ms. Chan would publicize the request for input from the community.

Ms. Chan summarized the last section, wherein the COC finds that the Measure W revenues and expenditures are in accordance with the expenditure plan for the fiscal year ending June 30, 2021. Ms. Lang said that the Introduction and Findings sections are helpful for the public to understand the report.

Motion/Second: Hedges/Mizzi

Ayes: Brandt, Foust, Hedges, Lang, Levin, Lind Rupp, Londer, Mizzi, Torres, Wooley-Ousdahl

Absent: Gonzalez, Madrid, Rendon, Robinson

6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2022

Amy Linehan, Government and Community Affairs Officer, announced that there would be a new recruitment in the fall for five seats with terms commencing January 1, 2023, which would require approval at the Board's December 7 meeting. She said the positions included a San Mateo County representative from the Caltrain (JPB) Citizens Advisory Committee (CAC), which is currently held by Mr. Brandt; a representative from the San Mateo County Board of Supervisors, District 4, which is currently held by Chair Foust; a representative from the San Mateo County Board of Supervisors, District 5, which is currently held by Lalo Gonzalez; a bus rider representative, which is currently held by Ms. Lang; and a representative from the SamTrans Citizens Advisory Committee, which is currently vacant. Ms. Linehan said that she would be working with the SamTrans Communications team on the application and promotion process and anticipated accepting applications starting late September. She noted that the online application will be printable and meet accessibility standards and that translations will be available. She added that they were planning to promote the recruitment through a press release and online social media booths, as well as reaching out directly to the JPB and SamTrans CACs and targeted stakeholders throughout the County. Ms. Linehan said that they also would inform the County Board of Supervisors of the openings and who is applying. She encouraged the incumbent members to reapply for a new term if they wish or let staff know if they could recommend possible replacement representatives.

Mario Rendon joined the meeting at 3:30 pm.

Mr. Brandt suggested that the outreach be targeted to only those members of other committees who are eligible to apply, noting that the recruitment only applies to one-third of the JPB CAC membership. Ms. Linehan said she would follow up on his suggestion.

7. Committee Member Comments/Communications Regarding Transportation Matters

Ms. Levin noted that on June 17, the MTC (Metropolitan Transportation Commission)/ABAG (Association of Bay Area Governments) Joint Legislation Committee approved the MTC working on potential authorizing legislation for a regional transportation ballot measure for an unspecified year as well as pursuit of a regional housing bond potentially for 2024. She added that she was advocating for a multi-stakeholder process for the ballot measure as was done for Measure W.

Mr. Hedges said he was thankful for the Wayfair decision in South Dakota, which requires out-of-state businesses to collect a state's sales and use taxes from its customers for items purchased through the internet and other remote platforms. He noted that the downside of the increased sales tax income was the impact of inflation, particularly on the lower-income population.

Mr. Brandt said asked if farebox recovery and achieving pre-pandemic peak ridership levels was likely. He said that a discussion on a change of focus on the type of ridership for Caltrain might be considered since many of the pre-pandemic riders are now working remotely.

Mr. Mizzi noted that Caltrain was having a meeting on governance on Thursday, June 23.

Ms. Lang expressed her support of the transparency of the report and the thoroughness of the audit process.

8. Next Meeting: Date to Be Announced

Chair Foust said that staff would poll the Committee members for a future meeting date.

9. Adjournment

The meeting adjourned at 3:44 pm.