

Resolution No. 2022-

**Board of Directors, San Mateo County Transit District
State of California**

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**Appointing April Chan as General Manager/CEO of the San Mateo County Transit District and
Authorizing Board Chair to Execute Employment Agreement**

Whereas, pursuant to California Public Utilities Code Section 103141 and the San Mateo County Transit District (District) Administrative Code adopted thereunder, the Board of Directors shall appoint the District's General Manager; and

Whereas, pursuant to California Public Utilities Code Section 103180 and the Administrative Code, the General Manager is responsible to the Board for proper administration of all affairs of the District; and

Whereas, the District's current Acting General Manager/Chief Executive Officer (CEO), Carter Mau, previously informed the Board of his intent to retire; and

Whereas, the Board formed a General Manager/CEO Recruitment Advisory Committee, chaired by Director Jeff Gee and assisted by the Krauthamer & Associates executive search firm, to find a permanent General Manager/CEO; and

Whereas, the Recruitment Advisory Committee, following an extensive nationwide search process that included first-round interviews with a pool of exceptional candidates, presented finalist candidates to the Board for consideration; and

Whereas, following its own interviews with the finalist candidates, the Board desires to appoint April Chan to serve as the District's new General Manager/CEO; and

Whereas, Ms. Chan has been an employee of the District since April 2000 in positions of increasing responsibility, including Senior Planner, Capital Programming and Grants; Manager,

Capital Programming and Grants; Director, Capital Program Support; Director, Budgets and Grants; Executive Officer, Planning & Development; Chief Officer, Planning, Grants and Transportation Authority; and Acting Deputy General Manager; and

Whereas, the Recruitment Advisory Committee and the District’s Legal Counsel have successfully negotiated an Employment Agreement with Ms. Chan for a five-year term commencing November 1, 2022, which agreement contains acceptable compensation arrangements, including a base annual salary of \$350,000.

Now, Therefore, Be It Resolved that the Board of Directors of the San Mateo County Transit District hereby appoints April Chan to serve as the District’s General Manager/CEO, beginning November 1, 2022; and

Be It Further Resolved that the Chair of the Board of Directors is authorized to execute an Employment Agreement with April Chan on behalf of the District, in a form approved by Legal Counsel, and to take such other actions as may be necessary to effectuate this resolution.

Regularly passed and adopted this 12th day of October, 2022 by the following vote:

Ayes:

Noes:

Absent:

Chair, San Mateo County Transit District

Attest:

District Secretary