

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

Minutes of Board of Directors Meeting

August 3, 2022

Members Present: P. Ratto (Chair)
(In Person)

Members Present: M. Fraser, J. Gee, C. Groom, R. Guilbault, R. Medina, D. Pine, J. Powell
(Via Teleconference) (Vice Chair), C. Stone

Members Absent: None

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, K. Scribner,
D. Seamans

1. Call to Order/Pledge of Allegiance

Chair Peter Ratto called the meeting to order at 2:03 pm and led the Pledge of Allegiance.

2. Roll Call.

Dora Seamans, District Secretary, confirmed that a quorum of the Board was present.

3. Consent Calendar

- 3.a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue – Approved by Resolution No. 2022-46**
- 3.b. Approval of Minutes of the Board of Directors Meeting of July 6, 2022**
- 3.c. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook**
- 3.d. Reaffirm the San Mateo County Transit District Investment Policy and the Paratransit Trust Fund Investment Policy, and Reauthorize Investment of Monies with the Local Agency Investment Fund – Approved by Resolutions No. 2022-47 and No. 2022-48**
- 3.e. Information on Statement of Revenues and Expenses for the Period Ended June 30, 2022**
- 3.f. Award of Contract for Repair and Maintenance Services of Power Equipment – Approved by Resolution No. 2022-49**

3.g. Award of Contract to Brink's, Inc., for Armored Car Cash Collection Services – Approved by Resolution No. 2022-50

Motion/Second: Stone/Medina

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Chair Ratto announced that Item #8.b.4 Information About Pension Prefunding Trusts was being removed from the agenda to be heard at a later meeting.

4. Public Comment for Items Not on the Agenda

Rita noted that bus service for the schools in Portola Valley has been cancelled and requested that it be restored.

Kristi Corley said she was concerned with how the elderly can get to the San Jose Caltrain to go to San Francisco and requested that Route 87 in Portola Valley be reinstated.

Kay Ballantyne expressed concern about the changed bus service in Foster City, particularly for the elderly, who may not have access to computers or updated bus schedules.

Christine Abbott, noted that the new run book would eliminate a lot of essential service in Foster City, and will cause confusion for seniors and non-native English speakers.

John Paul Poritz said it was impossible to find an online or printed schedule for all of the current and future bus routes. He requested that a PDF version of schedules be reinstated on the website.

Chair Ratto said printable schedules were available on the website and noted that the route changes were based on extensive community and rider outreach.

Caroline expressed concerns about the high school bus service being discontinued in Portola Valley. She noted the later start time of schools of 8:30 am makes it less convenient for parents to drop off their children. She requested that the District bring back the Route 87 morning service.

5. Report of the Chair

Chair Ratto reported that he and Ms. Seamans had just attended the American Public Transit Association's Transit Board Member and Transit Board Support Seminar in Salt Lake City. He noted that other transit districts have the same issue of attracting and retaining operators and said he would provide a more detailed report at a later date.

6. Report of the General Manager/CEO

Carter Mau, Acting General Manager/CEO, concurred with Chair Ratto that the District had conducted extensive outreach in various communities to plan the latest iteration of Reimagine SamTrans. He said that with the start of the new runbook on August 7, the District anticipated receiving both positive and negative feedback and a drop in ridership as riders learn to navigate the changes in the system. He announced that free fares were being offered from August 7

through 20. Mr. Mau commended the wholesale effort on the part of the entire agency to implement the service changes as smoothly as possible.

7. Board Member Requests/Comments

Public Comment:

Kristi Corley requested the reinstatement of Route 87 in Portola Valley.

Director Charles Stone asked if the Clipper card readers would be turned off during the free fare period. David Olmeda, Chief Operating Officer, Bus, said that the card readers on the buses would be covered during that period. Director Stone thanked staff for all their efforts in reaching out to the community and their hundreds of hours of work implementing Reimagine SamTrans, noting that there would likely be an adjustment period with the new schedule.

Public Comment:

Kay Ballantyne said that losing Route 256 would pose a big problem as far as access for Foster City residents. She also said that as a hearing-impaired person who relies on lip-reading, it was difficult for her to understand the speakers at the dais because she could not see their faces from her seat in the audience. She also noted that the live in person audio does not sync with the video displays.

Director Marina Fraser thanked April Chan, Acting Deputy General Manager/CEO, and her team for coming up with unique ways of doing outreach regarding the route changes to the various communities. She noted that staff had reached out to eligible Coastsiders about using the RediCoast paratransit service.

Director Josh Powell said no matter how much outreach is done, there will always be people who do not hear about it. He requested that staff reach out to the public commenters.

Public Comment:

Rita requested that staff reach out to the commenters from Portola Valley regarding changes in school service.

Chair Ratto noted that he had seen ads in the *Daily Journal* about the upcoming SamTrans route changes. He also noted that the District is in close communication with the school districts.

8. Recess to Committee Meetings

The Board meeting recessed to Committee meetings at 2:45 pm.

9. Reconvene Board of Directors Meeting

Chair Ratto reconvened the Board meeting at 3:00 pm.

10. Matters for Board Consideration: Community Relations Committee

Director Rose Guilbault reported on the following items:

10.a. Accessible Services Update

10.b. Paratransit Coordinating Council Update

10.c. Citizens Advisory Committee Update

10.d. Monthly Performance Report | June 2022

11. Matters for Board Consideration: Finance Committee

Director Marina Fraser led the Board in voting on the following item:

11.a. Authorization to Receive \$7 Million in Funds from the Metropolitan Transportation Commission as Part of the Caltrain Right of Way Repayment – Approved by Resolution No. 2022-51

Motion/Second: Fraser/Medina

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Director Fraser noted that the following item had been removed from the agenda.

11.b. Information About Pension Prefunding Trusts was not heard and deferred to a future meeting

12. Matters for Board Consideration: Legislative Committee

Director Rico Medina reported on the following item:

12.a. State and Federal Legislative Update

13. Communications to the Board of Directors

Chair Ratto noted that the correspondence was in the packet (available online).

14. Date/Time of Next Regular Meeting

Chair Ratto announced the time and location of the next meeting as Wednesday, September 7, 2022 at 2:00 pm, in person at the SamTrans Auditorium and via Zoom teleconference.

15. General Counsel Report

15.a. Closed Session: Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, announced the closed session and noted that since no reportable actions were expected, the meeting could be adjourned and a report-out provided at the next Board meeting.

The Board adjourned to closed session at 3:04 pm.

16. Adjourn

The meeting adjourned at 3:37 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.